

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

September 22, 2025
6:00 P.M.

MINUTES

A. Opening Business

- Call to Order - 6:00 PM
- Pledge of Allegiance
- Roll Call
 - Board Members Present: Mr. Frederick, Mr. Huston, Mrs. Keeney, Mr. Lippy, Mrs. Shea, Mrs. Smith, Mrs. Walter
 - Board Members Absent: Mrs. Gulden, Mrs. Kacar
 - Also Present: Andrew Walker, Matthew Martino, Mark Hershner, Heather Wagaman, Dr. Hilyard, Jody Kessinger, Lisa Jackson, Kathy Forbes, Dr. Abels, Amy Gotwals (HEA), Dr. Scola, Dr. Seiple, David Fry, Troy Wentz, Tim Kress

B. Recognition of Visitors: None

C. Public Comments: None

D. Committee Reports

York County School of Technology – Keeney, Representative; Gulden, Alternate

Recreation – Shea, Representative; Frederick, Alternative

Meet & Discuss Professional, Classified & Administrative – Frederick, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust – Wentz, Representative - Meeting held on August 28 and topics included approval of fourth quarter 24-25 financial reports and a Highmark appeal.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Shea, Chair; Gulden, Smith, Walter

Educational Programs Committee – Gulden, Chair; Huston, Kacar, Walter - Mr. Huston reported a meeting was held last Monday and reviewed Code to the Future with Grades 1-6, Computer Science along with Gifted Monitoring with spring monitoring by the state. Professional development includes Code to the Future, Science K-4, AI Differentiation and Math specific. The next meeting is October 20.

Building & Grounds Committee – Gulden, Chair; Smith, Lippy, Kacar ([enclosure](#)) ([enclosure](#)) - Meeting held September 11 with a tour of Hanover Street and impressed with cleanliness and brightness of the building and has a good educational environment.

Van replacement was discussed along with refurbishment next year of the Science labs and a tree replacement on Nighthawk Drive for one that was damaged. Mr. Kress will Demonstrate boiler controls in the future from his phone. No October meeting will be held.

Parents' Advisory Committee – Keeney; Frederick, Alternate

Lincoln Intermediate Unit – Kacar, Representative

- E. Approval of minutes from Past Meetings - The Board is requested to approve the minutes for September 8, 2025 ([enclosure](#))

BOARD ACTION: Mrs. Shea made a motion to approve, Second by Mrs. Keeney. Approved on a roll call vote of 7-0.

- F. Superintendent's Report - Dr. John Scola
- Safety Training - Annual training during the first two hour delay in September. Mr. Hershner does a good job providing information for the principals to present for staff at each building. This will continue on an annual basis.

- G. Assistant to Superintendent's Report - Dr. Susan Seiple
- Seal of Biliteracy - PA High School students that earn a four or higher on AP World Language and English are eligible. Mrs. Crist will coordinate for students to earn this designation on diplomas.

- H. Committee Approvals

- 1) Diversified Occupations Program OAC - The Board is requested to approve the enclosed Diversified Occupational Program Advisory Committee. ([enclosure](#))
- 2) Welding Technology OAC - The Board is requested to approve the enclosed Welding Technology Occupational Advisory Committee. ([enclosure](#))
- 3) PDE Education General Program - The Board is requested to approve the enclosed PDE Education General Program Advisory Committee. ([enclosure](#))

BOARD ACTION: Mrs. Shea made a motion to approve, Second by Mrs. Smith. Approved on a roll call vote of 7-0.

- I. Personnel

- 1) Employment - The Board is requested to approve the following employment:

Classified Employees:

Kathy Hibbs, Custodian, from part-time, 4 hours per day, at Clearview

Elementary, to full-time, 8 hours per day, at Hanover High School, effective October 6, 2025. Rate of compensation will remain the same.

Kelsey Bortner, ELL Teaching Assistant, part-time, 5 hours per day, at Hanover Middle School, effective pending successful completion of all required employment paperwork. Rate of compensation will be within Level One, commensurate with the current year's Classified Salary Schedule. ([enclosure](#))

Victoria Gribble, ACCESS Billing Secretary, part-time, 10-months, 15 hours per week, at the District Office, effective pending successful completion of all required employment paperwork. Rate of compensation will be within Level Two, commensurate with the current year's Classified Salary Schedule. ([enclosure](#))

Bobbie Brock, ELL Teaching Assistant, full-time, 7 hours per day, split between Clearview Elementary and Washington Elementary, effective pending successful completion of all required employment paperwork. Rate of compensation will be within Level One, commensurate with the current year's Classified Salary Schedule. ([enclosure](#))

Substitute Employees:

Helena Hewlett, Professional Substitute for the 2025-2026 school year effective pending successful completion of all required employment paperwork. Rate of compensation will be in accordance with the current Substitute Rate Schedule. ([enclosure](#))

Laura Kanagy, Extended Substitute Autistic Support Teacher at Hanover Street Elementary, effective pending successful completion of all required employment paperwork, for approximately 6 weeks, then Professional Substitute for the 2025-2026 school year. Rate of compensation will be in accordance with the current Substitute Rate Schedule. ([enclosure](#))

Coach:

Hunter Milliner, Head Boys Middle School Basketball Coach for the 2025-2026 winter season. Rate of compensation will be within Level 3 of the current year's Coaching Salary Schedule. ([enclosure](#))

Gameworker:

Zachery Jackson, Gameworker for the 2025-2026 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment Form.

Student Workers:

Eli Caler, Maintenance/Custodial Worker, for the 2025-2026 school year. Rate of compensation will be in accordance with the current Supplemental/Substitute Rate Schedule.

Justin Solorzano, Math Tutor at Hanover Middle School, for the 2025-2026 school year. Rate of compensation will be in accordance with the current Supplemental/Substitute Rate Schedule.

Shengrong Wu, Math Tutor at Hanover Middle School, for the 2025-2026 school year. Rate of compensation will be in accordance with the current Supplemental/Substitute Rate Schedule.

BOARD ACTION: Mrs. Keeney made a motion to approve, Second by Mrs. Shea. Approved on a roll call vote of 7-0.

Note: No #2 Agenda Item

- 3) Leave of Absence - The Board is requested to approve the following requests for leave of absence:

Professional Employee:

Rebecca Glatfelter, Teacher at Clearview Elementary, leave of absence (FMLA/Intermittent), effective August 22, 2025, for approximately 6-8 weeks, not to exceed 12 weeks.

Classified Employee:

Tammy Deardorff, Adult Patrol/Lunchroom Playground Supervisor/ Teaching Assistant at Hanover Street Elementary, leave of absence (Uncompensated) effective September 24, 2025, for approximately 6-8 weeks.

BOARD ACTION: Mrs. Shea made a motion to approve, Second by Mrs. Keeney. Approved on a call vote of 7-0.

- 4) Conferences/Workshops - The Board is requested to approve the following conferences/workshops:

Marc Abels 2025 Innovation, Learning, and
Career Education Conference
State College, Pennsylvania
November 5-7, 2025
[\(enclosure\)](#)

BOARD ACTION: Mrs. Shea made a motion to approve, Second by Mr. Lippy. Approved on a roll call vote of 7-0.

J. Policy

- 1) Policy - The Board is requested final approval for the following policy:
 - [218.2 Weapons](#) ([enclosure](#))

BOARD ACTION: Mrs. Shea made a motion to approve, Second by Mr. Lippy. Approved on a roll call vote of 7-0.

K. Budget and Finance

- 1) Check Registers - The Board is requested to approve the following check registers from the General Fund including athletic, middle school, and high school activity accounts totaling \$837,793.07 and Cafeteria totaling \$46,868.36, Grand total \$884,661.43. ([General Fund](#)) ([Cafeteria](#))

BOARD ACTION: Mrs. Shea made a motion to approve, Second by Mr. Huston. Approved on a roll call vote of 7-0.

- 2) Vans Purchase - The Board is requested to approve the purchase of three industry standard school vans, 10 passenger, 2025 Ford Transit Low Roof at a cost of \$67,954.00 per van, from Rohrer School and Commercial Bus Sales.

BOARD ACTION: Mr. Lippy made a motion to approve, Second by Mrs. Shea. Approved on a roll call vote of 7-0.

L. Public Comment: None

Mr. Frederick announced that an Executive Session was held prior to the meeting to discuss discipline.

M. Adjournment: Mr. Frederick adjourned the meeting at 6:09 PM.

Next Board Meeting - **Tuesday**, October 14, 2025, at 6:00 PM.

A work session meeting was held after the board meeting, beginning at 6:30 PM, to discuss student achievement. Principals and assistant principals presented their building academic achievement, goals, and intervention and PBIS (Positive Behavioral Interventions and Supports) programming during the public work session.

Mr. Frederick adjourned the work session meeting at 8:02 PM.

Troy S Wentz