

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

April 28, 2025  
6:00 P.M.

MINUTES

A. Opening Business

- Call to Order - The meeting was called to order at 6:04 PM
- Pledge of Allegiance
- Roll Call
  - Board Members Present: Mr. Frederick, Mr. Huston, Mrs. Kacar, Mrs. Keeney, Mr. Lippy, Mrs. Shea, Mrs. Smith, Mrs. Walter
  - Board Members Absent: Mrs. Gulden
  - Student Board Member Absent: Finley Mummert
  - Also Present: Dr. Scola, Dr. Seiple, David Fry, Troy Wentz, Jody Kessinger, Matthew Martino, Mark Hershner, Dr. Hilyard, Kathy Forbes, Lisa Jackson, Andrew Walker, Dr. Abels, One Visitor

B. Recognition of Visitors: None

C. Public Comments: None

Mr. Frederick announced that an Executive Session was held prior to the meeting to discuss contract, personnel, and discipline.

D. Committee Reports

York County School of Technology – Keeney, Representative; Gulden, Alternate - Hanover student, Linley Dewease, was recognized as a Cosmetology Student of the Month.

Recreation – Shea, Representative; Frederick, Alternative

Meet & Discuss Professional, Classified & Administrative – Frederick, Chair; Gulden, Huston - Met with no report.

Lincoln Benefit Insurance Trust – Wentz, Representative - The 25-26 Budget was approved. South Middleton School District was approved, contingent on the home District school board's approval, as the twenty-fourth member of the Trust.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - A mandate guide is available.

Policy Committee – Shea, Chair; Gulden, Smith, Walter - Reviewed policies and on agenda for preliminary adoption.

Educational Programs Committee – Gulden, Chair; Huston, Kacar, Walter (enclosure) Code to the Future for grades two and moving through Grades three to six next year. Dr. Seiple reviewed professional development topics. ESSER monies have been spent, and welders, through a large equipment grant, will arrive shortly. Dibels testing identifies students who are struggling. Four-day mental health services were

discussed. Planning for the Summer of 2026 is beginning. Community input into improvement plan opportunities is available with each individual school.

Building & Grounds Committee – Gulden, Chair; Smith, Lippy, Kacar (enclosure)

Parents' Advisory Committee – Keeney; Frederick, Alternate - Tuesday, May 6 at 5:30 PM is the next meeting.

Lincoln Intermediate Unit – Kacar, Representative - April 1, a regular meeting was held where the Teacher Contract was approved. April 16, a retreat was held and the 100-day Implementation Plan of the new Executive Director was discussed, including meetings with each Superintendent, Board Members of the IU, and identifying items to change. These items included restructuring how IU staff are organized. A straight line operation by the Executive Director in charge, with the Instructional Assistant in charge of supervisors. Pricing of the schools on a tiered basis on how the Districts utilize the IU services will result in a change in pricing for the following year. This will align with the District budgeting cycle. Behavioral supports for Districts to be in place and a possible Psychologist hire.

Student Board Members - Finley Mummert – No Report

- E. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for March 24, 2025, and April 7, 2025.
- March 24, 2025 ([enclosure](#))
  - April 7, 2025 ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the minutes as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

- F. Dr. John Scola
- Computer Science - Coding from second to sixth grade due to phenomenal job and ability to take the concepts early, so moving along to sixth grade. Mr. McMahon, in seventh grade, ILC, and eighth grade culminating Joba Script coding involves seven years of coding prior to High School, where AP Computer Science will see more success than in the past.
  - Key Dates - Dr. Scola announced the key dates listed.
    - Retirement Dinner - May 22 - 5:00 PM (HS Cafeteria)
    - Board Meeting - Tuesday, May 27 - 6:00 PM (Boardroom)
    - Campus Night - Wednesday, May 28 - 6:30 PM (HS Auditorium)
    - Graduation - Thursday, May 29 - 7:00 PM (Sheppard & Myers Stadium)
- G. Dr. Susan Seiple
- HS Credit Recovery Camp - Summer School June 16-26. Principals are making contact with students who need to attend, or parents can contact the school directly.
  - K-5 Summer Academy - July 14 to 24 with transportation and breakfast and lunch being served. Extended School Year for those through Mrs. Jackson and IEPs from July 1 to July 31. Looking forward to robust camps. STEM Camps involving accelerated programs with other Districts' students are also being held this summer.

H. Committee Approval

- 1) PDE Education General Program - Occupational Advisory Committee - The Board is requested to approve the enclosed PDE Education General Program Occupational Advisory Committee ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the PDE Education General Program as presented. Second by Mrs. Smith and approved on a roll call vote of 8-0.

I. Expulsion Waivers

- 1) The Board was requested to approve the enclosed expulsion waiver ([enclosure](#)).

BOARD ACTION:

Mrs. Keeney made a motion to approve the expulsion waiver as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

J. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Act 93 Employee:

Adam Mowrer, Athletic Director, effective on a mutually agreed upon date, not to exceed 40 working days from the date of notice on April 8, 2025.

Professional Employees:

Michaela Yealy, Health and PE Teacher at Hanover Middle School, effective April 10, 2025.

Grace Longenderfer, Autistic Support Teacher at Hanover Street Elementary, effective at the end of the 2024-2025 school year.

Seasonal Worker:

Rescind employment offer to Dakoda Mummert, 2025 Summer Worker, effective immediately.

BOARD ACTION:

Mrs. Shea made a motion to approve the resignations as presented. Second by Mrs. Walter and approved on a roll call vote of 8-0.

- 2) Employment - The Board was requested to approve the following employment:

Classified Employees:

Krista Ortman, Secretary/Receptionist, full-time, 10 months, 7 hours per day, at Hanover High School, effective May 5, 2025. Rate of compensation will be within Level One of the current year's Salary Schedule. ([enclosure](#))

Gameworker:

Christopher Hull, Gameworker for the 2024-2025 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment Form.

**BOARD ACTION:**

Mrs. Shea made a motion to approve the employment items as presented.  
Second by Mrs. Walter and approved on a roll call vote of 8-0.

3) **Summer School for Entering K-6**

July 14-17 and July 21-24 (Monday through Thursday)

Teacher Hours: 8:00 AM- 2:30 PM (1/2 hour unpaid duty-free lunch)

Teacher Pay: \$35/Hour

Paid for out of Title I

- Jayce Carr
- Tami Turchich
- Danielle Mathie
- Brooks Keeney
- Allyson Green
- Kelcee Keller
- Heather Toomey
- Hunter Jones
- Kyle Ott (Substitute)
- Grace Green (Substitute)

**Summer School Teaching Assistants**

Paid normal hourly rate

- Belinda Smoot
- Lisa Brown
- Kathy Pritt
- Alana Stroh

**Summer School Nurses**

- Amanda Leppo (normal hourly rate)

**BOARD ACTION:**

Mrs. Kacar made a motion to approve the summer school staff as presented.  
Second by Mr. Lippy and approved on a roll call vote of 7-0, with Mrs. Keeney abstaining.

**High School Summer Credit Recovery, Hanover High School**

June 16-19 and June 23-26 (Monday through Thursday)

Teacher Pay \$34 per hour

Teacher Hours: 8:15-11:45 AM

Student Hours: 8:30-11:30 AM

Teachers:

- Corrinna Berwager
- Jen Gomulka

- Courtney Guimaraes
- Ellena Keriazes
- Kyle Krout
- Micah Perone
- Emma Rikas
- Becky Smith
- Jackie Uhler
- Allyson Newbold (paid normal hourly rate)

**2025 Extended School Year - Autistic Support Classrooms (2 rooms)**

July 7-10, July 14-17, July 21-24, and July 28-31 (Monday through Thursday)

Teacher Hours: 8:00 AM- 2:30 PM (1/2 hour unpaid duty-free lunch)

Teacher Pay: \$35/Hour (Paid for out of Special Education)

- Emily Becker
- Beth Felix
- Rachel Glatfelter
- Deb Wildasin
- Madelyn Dell
- Lisa Kalagassy

**Related Services:**

Teacher Pay: \$35/Hour (Paid for out of Special Education)

- Jennifer Bolin
- Madison Maloney
- Katie Lloyd
- Kelly Abell
- Carla Kelly
- Jessica Bossalina

**Summer Session - Special Ed. Students/ESY Teaching Assistants:**

Paid normal hourly rate (Paid for out of Special Education)

- Miranda Arndt
- Lori Ruhlman
- Jessie Linsenmeyer
- Megan Figlioli

**BOARD ACTION:**

Mrs. Keeney made a motion to approve the summer school staff as presented. Second by Mrs. Walter and approved on a roll call vote of 8-0.

- 4) Leave of Absence - The Board was requested to approve the following requests for leave of absence:

Act 93 Employee:

Kristopher Francella, Director of Food and Nutrition Services, leave of absence (FMLA) effective May 29, 2025, for up to 12 weeks.

Classified Employee:

Kelley Hartlaub, Teaching Assistant at Clearview Elementary, leave of absence effective April 7, 2025, for approximately 4 weeks.

BOARD ACTION:

Mrs. Shea made a motion to approve the leave of absences as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

- 5) Memorandum of Agreement - The Board was requested to approve a MOA between the Board of School Directors of the Hanover Public School District and Hanover Education Association to add additional steps, 7 and 8, to the Salary Schedules for the Instructional I column in consideration of CTE-certified individuals effective immediately and adjusted annually for the remainder of the current contract per ratification by the HEA membership. ([enclosure](#))

BOARD ACTION:

Mrs. Smith made a motion to approve the memorandum of agreement as presented. Second by Mrs. Kacar and approved on a roll call vote of 8-0.

- 6) Bus/Van Drivers - The Board was requested to approve the following bus/van drivers:
- Dawn West

BOARD ACTION:

Mrs. Shea made a motion to approve the bus/van driver as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

- 7) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

Jen Gomulka            2025 AP Summer Institute  
Erie, Colorado  
July 7-10, 2025  
([enclosure](#))

Austin Plotica        2025 AP Summer Institute  
San Gabriel, California  
July 13-18, 2025  
([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the conferences/workshops as presented. Second by Mrs. Smith and approved on a roll call vote of 8-0.

K. Policy

- 1) The Board was requested tentative approval for the following Policies and Regulations:
  - [103.1](#) Nondiscrimination - Qualified Students with Disabilities
  - [103.1-R1](#) Report Form for Complaints of Discrimination
  - [103.1-R2](#) Notice of District-Initiated Evaluation and Provision of Services for Qualified Students with Disabilities
  - [113.1](#) Discipline of Students With Disabilities
  - [113.2](#) Behavior Support
  - [326](#) Complaint Process
  - [426](#) Complaint Process
  - [526](#) Complaint Process
  - [800-R2](#) Litigation Hold
  - [801](#) Public Records
  - [816.1](#) District Social Media
  - [901](#) Public Relations Objectives

BOARD ACTION:

Mrs. Shea made a motion to approve the policies as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

L. Finance

- 1) Check Registers - The Board was requested to approve the following check registers from the General Fund, including athletic, middle school, and high school activity accounts totaling \$890,662.05 and Cafeteria totaling \$83,627.87. Grand total \$974,289.92 ([General Fund](#)) ([Cafeteria](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented. Second by Mr. Huston and approved on a roll call vote of 8-0.

- 2) Football Field Ends Excavation and Drainage Preparation Bid - The Board is requested to approve C.E. Williams Sons, Inc. in the amount of \$184,650.00, from the Capital Reserve Fund, for the football field ends excavation and drainage preparation. ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the football field ends excavation and draining preparation bid as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

- 3) INFORMATIONAL ITEM - Independent Audit Report Fiscal Year 2023-2024 – The annual required Independent Audit Report, as prepared by Smith Elliott Kearns and Company, LLC, as of June 30, 2024, was presented to the Budget and Finance Committee on April 28, 2024, and is to be posted to the District website (under School Board and Annual Financial Reports).

M. Public Comment: None

Mr. Frederick announced that an Executive Session would be held after the meeting to discuss a contract.

N. Adjournment: Mr. Frederick adjourned the meeting at 6:21 PM.

Board Meetings - May 12 & Tuesday, May 27 at 6:00 PM

*Troy S Wentz*