

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

October 28, 2024  
6:00 P.M.

MINUTES

A. Opening Business

- Call to Order - The meeting was called to order at 6:00 PM.
- Pledge of Allegiance
- Roll Call
  - Board Members Present: Mr. Frederick, Mr. Huston, Mrs. Kacar, Mrs. Keeney, Mr. Lippy, Mrs. Shea, Mrs. Walter
  - Board Members Absent: Mrs. Gulden, Mrs. Smith
  - Student Board Members Present: Finley Mummert & Keatyn Bull
  - Also Present: Jessica Portz (PSBA), Dr. Scola, Dr. Seiple, David Fry, Tim Kress, Troy Wentz, Jody Kessinger, Matthew Martino, Andrew Walker, Dr. Abels, Heather Wagaman, Mark Hershner, Kathy Forbes, Lisa Jackson

B. Recognition of Visitors: None

C. Public Comments: None

D. Committee Reports

York County School of Technology – Keeney, Representative; Gulden, Alternate - Update on the 2025-2026 budget proposal with a 2.6% increase was shared along with being presented to the Superintendents. A presentation was given by Crabtree Rohrbaugh for the feasibility study that established a baseline for population trends and employer trends. A survey is available in York County to anyone who wants to participate.

Recreation – Shea, Representative; Frederick, Alternative

Meet & Discuss Professional, Classified & Administrative – Frederick, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust – Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Shea, Chair; Gulden, Smith, Walter - This month there are policies on the agenda from the previous month for final approval tonight, including one for deletion.

Educational Programs Committee – Gulden, Chair; Huston, Kacar, Walter ([enclosure](#)) Met on October 21 and discussed Grant Funding, Instructional Coach position, and Math professional coaching from Penn State University. Dr. Seiple discussed Comprehensive Planning processes. Transitional Pre-School Meetings will be held virtually to provide more input and participation from the local preschools.

Building & Grounds Committee – Gulden, Chair; Smith, Lippy, Kacar ([enclosure](#)) - Met October 3 and Tim Kress discussed maintenance upgrades for next year including the tennis courts for better water drainage and to be leveled and replacement of the wooden bleachers in the Middle School gymnasium.

Parents' Advisory Committee – Keeney; Frederick, Alternate - Met October 16 and all schools were represented and topics included Back to School activities to upcoming holiday activities. Dr. Seiple discussed Comprehensive Planning and stakeholder engagement. Dr. Scola discussed the PSBA Great School Award and a tour of the E Sports room was conducted with all impressed by the room.

Lincoln Intermediate Unit – Kacar, Representative - October 1 a judge was present to swear in the new Executive Director Christopher Marchese who will begin in January. A translation tool can be borrowed from the LIU and the LIU is working with Eastern University to transition paraprofessionals to teachers at a reasonable cost. In addition Interpreters are available from the LIU if needed by Districts.

Student Board Members - Finley Mummert & Keatyn Bull - Represented by President and Vice President, respectively. Homecoming saw 400 tickets sold to the dance, a pep rally was held and snacks provided at the Bon Fire. There are eight new Student Council members and the upcoming winter ornament contest is underway.

- E. Approval of minutes from Past Meetings - The Board was requested to approve the minutes for October 15, 2024
- October 15, 2024 ([enclosure](#))

**BOARD ACTION:**

Mrs. Shea made a motion to approve the minutes as presented. Second by Mr. Lippy and approved on a roll call vote of 7-0.

- F. Dr. John Scola - A pleasure to introduce Jessica Portz from Pennsylvania School Board Association (PSBA)
- G. PSBA Presentation - Jessica Portz - Presented the Great Pennsylvania School Ribbon Awardee for Great Pennsylvania Schools to Hanover Public School District. Academic, community resilience and financial health supported by the District. This provides an opportunity to promote public education in community. Provided was a banner and box of key chains, t-shirts, and promotional items for the award for the District. A recognition picture was taken to promote the award. Additional information may be obtained by viewing the district website at [www.hpsd.k12.pa.us](http://www.hpsd.k12.pa.us).
- H. Personnel

- 1) Resignation - The Board was requested to approve the following resignation:

Classified Employee:

Sasha Binder, Teaching Assistant (Autistic Support) at Hanover Street Elementary, effective October 24, 2024.

**BOARD ACTION:**

Mrs. Kacar made a motion to approve the resignation as presented. Second by Mr. Lippy and approved on a roll call vote of 7-0.

2) Employment - The Board was requested to approve the following employment:

Professional Employee:

Kelly Lewis Abell, from Classified Behavior Assistant, full-time, 7 hours per day, to Professional Behavior Specialist, effective October 28, 2024. Rate of compensation will be \$68,657 (to be prorated based on start date).

Classified Employees:

Melissa Taylor, Teaching Assistant, part-time, 5.75 hours per day at Washington Elementary, pending successful completion of all required employment paperwork. Rate of compensation will be \$14.50 per hour. ([enclosure](#))

Amy Lillich, from Building Secretary at the High School, full-time, 7 hours per day, to Secretary for Transportation, Cafeteria, and Maintenance, 8 hours per day, effective date to be determined. Rate of compensation will be \$21.77 per hour.

Supplemental Employees:

John (Jack) Sheehan, Assistant Varsity Baseball Coach, for the 2024-2025 Spring Season. Rate of compensation will be \$2,582.00.

Jessica Shaeffer, Head 9th Grade Girls' Basketball Coach, for the 2024-2025 Winter Season. Rate of compensation will be \$2,524.00. ([enclosure](#))

Substitute Employees:

Stacy Krout, Classified Secretary Substitute, for the 2024-2025 school year. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

Ashton Ball, Long-Term Substitute Physical Education Teacher, at Washington Elementary and Hanover Street Elementary, effective November 11, 2024, pending successful completion of all required employment paperwork. Rate of compensation will be \$265.00 per day. ([enclosure](#))

Seamus Waggoner, Day-to-Day Professional Substitute for the 2024-2025 school year. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

Kyle Ott, Day-to-Day Professional/Building Substitute for the 2024-2025 school year. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

Catherine Sneeringer, Custodian, from part-time, 4 hours per day, at Hanover High School, to Substitute, effective December 30, 2024. Rate of compensation will remain the same.

Kinser Laughman, Long-Term Substitute Grade 8 Social Studies Teacher, at Hanover Middle School, effective date pending successful completion of all required employment paperwork. Rate of compensation will be \$265.00 per day. ([enclosure](#))

Gameworker:

Gameworker for the 2024-2025 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment Form.

- Kevin Wyrick

**BOARD ACTION:**

Mrs. Shea made a motion to approve the employment as presented. Second by Mrs. Keeney and approved on a roll call vote of 7-0.

- 3) Leave of Absence - The Board was requested to approve the following requests for leave of absence:

Professional Employee:

Matthew Mowrey, Grade 3 Teacher at Hanover Street Elementary, intermittent leave of absence (FMLA) effective October 23, 2024, but not to exceed 12 weeks.

Classified Employees:

Monica Miller-Thacker, Building Secretary at Washington Elementary, leave of absence (FMLA) effective November 25, 2024, for approximately 6-8 weeks, but not to exceed 12 weeks.

Steven Laughman, Maintenance Craftsman II, district-wide, leave of absence (FMLA and Uncompensated/Restoration of Health) effective October 7, 2024, for approximately 6 weeks.

Linda Mitchell, Teaching Assistant (Autistic Support) at Hanover Street Elementary, leave of absence (FMLA) effective September 26, 2024, for approximately 8 weeks, but not to exceed 12 weeks.

Karen Spangler, Cafeteria Worker, leave of absence (Uncompensated Restoration of Health) effective November 11, 2024, for approximately 12 weeks.

**BOARD ACTION:**

Mrs. Shea made a motion to approve the leave of absence as presented. Second by Mrs. Keeney and approved on a roll call vote of 7-0.

- 4) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

Dr. John Scola	2025 National Conference on Education
Dave Fry	New Orleans, LA
	March 6-8, 2025
	( <a href="#">enclosure</a> )

BOARD ACTION:

Mrs. Kacar made a motion to approve the conferences/workshops as presented. Second by Mrs. Walter and approved on a roll call vote of 7-0.

- I. Expulsion - The Board was requested to approve the enclosed expulsion waiver ([enclosure](#)).

BOARD ACTION:

Mrs. Keeney made a motion to approve the expulsion as presented. Second by Mrs. Walter and approved on a roll call vote of 7-0.

J. Policy

- 1) The Board was requested final approval for the following policies and Regulations:
- [008](#) Organizational Plan
  - [206](#) Assignments within District
  - [219.2](#) Discipline Hearing Waiver
    - [219.2-R1](#) Admission and Waiver Form
    - [219.2-R2](#) Admission and Waiver Form - Elementary
    - [219.2-R3](#) Admission and Waiver Letter
    - [219.2-R4](#) Admission and Waiver Letter - Elementary
    - [219.2-R5](#) Agreement, Waiver and Stipulation
    - [219.2-R6](#) Re-Admission Letter
  - [225](#) Students and the Police
  - [230](#) Public Performances by Students
  - [240](#) Awards
    - [240-R1](#) Outside Groups Awards at School Events
    - [240-R2](#) Criteria for Establishing Scholarships and Awards
- 2) The Board was requested to approve the deletion of the following policy:
- [255](#) Educational Stability for Children in Foster Care

BOARD ACTION:

Mrs. Shea made a motion to approve the policies as presented. Second by Mr. Lippy and approved on a roll call vote of 7-0.

K. Finance

- 1) Check Registers - The Board was requested to approve the following check registers from the General Fund including athletic, middle school, and high school activity accounts totaling \$1,116,848.23, and Cafeteria totaling \$45,398.16, Grand total \$1,162,246.39 ([General Fund](#)) ([Cafeteria](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented. Second by Mr. Huston and approved on a roll call vote of 7-0.

- 2) Joint Purchasing Bid Participation - The Board was requested to approve participation in the following Joint Purchasing Bids for the 2025- 2026 school year:

LIU #12 and similar KPN (Keystone Purchasing Network IU #13)  
Catalog Discount  
Paper  
Athletic Health Supplies  
Sports Equipment  
Custodial Supplies  
General Supplies  
Art Supplies  
Trash Liners  
Cafeteria (CAFECO)

**BOARD ACTION:**

Mr. Huston made a motion to approve the joint purchasing bid participation as presented. Second by Mrs. Shea and approved on a roll call vote of 7-0.

- L. Public Comment: None

Mr. Frederick announced that an Executive Session was held for student discipline and an executive Session was held for litigation.

- M. Adjournment: The meeting was adjourned at 6:16 PM.

Board Meeting - November 18, 2024, at 6 PM