

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

August 14, 2023  
6:00 P.M.

MINUTES

I. Opening Business

A. Call to Order - The meeting was called to order at 6:06 PM.

B. Pledge of Allegiance

C. Roll Call

Board Members Present: Mr. Frederick, Mrs. Gulden, Mr. Huston,  
Mrs. Kacar, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mrs. Shea  
Board Members Absent: Mrs. Gallagher

Also Present: Dr. Scola, Dr. Seiple, David Fry, Troy Wentz, Andrew Walker, Matt  
Martino, Heather Wagaman, Jody Kessinger, Mark Hershner, Marc Abels, Lisa  
Jackson, Kathy Forbes, Tim Kress, Marina Harmina

Mr. Frederick announced that an Executive Session was held prior to the meeting to  
discuss Personnel.

II. Recognition of Visitors - None

Public Comments: None

III. Approval of minutes from Past Meetings - The Board was requested to approve the  
minutes for June 19, 2023.

- 06-19-23 ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the minutes as presented. Second by Mrs.  
Keeney and approved on a roll call vote of 8-0.

IV. Superintendent's Report - Dr. John Scola

- Opening Day Preparations - One week away on August 21 for opening of school.  
A hot breakfast for staff and opening day festivities in the high school auditorium.  
This will be followed by PSEA meetings and building principal meetings and then  
by contract, the teachers can get their classrooms ready in the afternoon.  
Wednesday students arrive and looking forward to this day. Mr. Kress has done  
an incredible amount of work and all is coming into place with the facilities. The  
Family Consumer Science Room at the Middle School and front facade changes  
along with a new curtain in the High School Auditorium and Clearview shades  
have been replaced and other improvements throughout the District. The \$4  
million dollar Trane two pipe to four pipe project is nearing completion with funds

from ESSER. The lack of change orders has been beneficial. Mr. Kress indicated the project has had the chiller turned on and working to turn over all sections to the new system so that air conditioning can be one day and heat the next similar to your resident. Dr. Scola indicated the District has cutting edge technology with upgrades to pumps at Middle School and Clearview in the works. All of this saves the taxpayers money. A thank you to Mr. Kress and his people for a tremendous job.

- Board Recognition for Mr. Kauffman - Twelve years or three full terms of service recognition by Pennsylvania School Board Association (PSBA) and appreciation for School Board service with energy, talent and values. Congratulations.

V. Assistant to Superintendent's Report - Dr. Susan Seiple

- School-wide plan approval - Title I Plans to be approved with school wide meetings of stakeholders having been held.

VI. Matters for Which Board Action is Required

A. Curriculum

1) Title I Schoolwide Plans

The Board was requested to approve the Title I Schoolwide Plans for 2023-2024 ([enclosure](#)) ([enclosure](#)) ([enclosure](#)) ([enclosure](#)) ([enclosure](#))

**BOARD ACTION:**

Mrs. Gulden made a motion to approve the Title I Schoolwide Plans as presented. Second by Mr. Huston and approved on a roll call vote of 8-0.

B. Personnel

1) Resignations - The Board was requested to approve the following resignations:

Professional Employees:

Rescind offer to Jeffery Hatala as Technology Education Teacher at the Middle School/High School effective immediately.

Kelsey Mottilla, Teacher at Hanover Street Elementary, effective at the end of the 2022-2023 school year.

Kelly McWilliams, Teacher and Team Leader at Washington Elementary, effective at the end of the 2022-2023 school year pending possible enforcement of a 60-day contractual hold.

Kimberly Smith, Teacher at Washington Elementary, effective at the end of the 2022-2023 school year pending possible enforcement of a 60-day contractual hold.

Classified Employees:

Mia Alvarez-Quezada, Teaching Assistant/Lunchroom-Playground Supervisor at Washington Elementary effective July 24, 2023.

Megan Cox, Cafeteria Worker at the Middle School effective July 19, 2023.

Rescind offer to Mabel Logo as Cafeteria Worker at Clearview Elementary effective immediately.

Supplemental Employee:

Rene Staub, High School Play Producer, co-curricular, effective immediately.

Alexandra (Lexi) Daley, Assistant Varsity/Assistant JV Volleyball Coach, effective immediately.

Substitute Employees:

Request removal of the Professional and Classified Substitute names per the attached listing for the 2023-2024 school year. ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the resignations as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

- 2) Employment - The Board was requested to approve the following employment:

Professional Employees:

Ashley Colgan, 6th Grade Teacher at the Middle School effective at the start of the 2023-2024 school year. Rate of compensation will be \$82,315.00. ([enclosure](#))

Allyson Green, 4th Grade Teacher at Washington Elementary effective at the start of the 2023-2024 school year. Rate of compensation will be \$53,146.00. ([enclosure](#))

Ashley Roser, 3rd Grade Teacher at Washington Elementary effective at the start of the 2023-2024 school year. Rate of compensation will be \$52,946.00. ([enclosure](#))

Classified Employees:

Theresa Weaver, Cafeteria Worker, part-time, 5.5 hours per day, at Hanover Street Elementary effective at the start of the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$15.00 per hour. ([enclosure](#))

Karen Spangler, Cafeteria Worker, part-time, 5.5 hours per day, at the Middle School effective at the start of the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$13.50 per hour. ([enclosure](#))

Jamie Minnich, Cafeteria Worker, part-time, 5.5 hours per day, at Hanover Street Elementary effective at the start of the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$14.00 per hour. ([enclosure](#))

Thomas Lagos, Cafeteria Worker, part-time, 5 hours per day, at the High School effective at the start of the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$13.25 per hour. ([enclosure](#))

Marcinda Sehestedt, Cafeteria Worker, part-time, 5.5 hours per day, at the Middle School effective at the start of the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$13.50 per hour. ([enclosure](#))

Deanna Heefner, Cafeteria Worker, part-time, 5.75 hours per day, at the Middle School effective at the start of the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$14.50 per hour. ([enclosure](#))

Vicki Jacoby, Cafeteria Worker, part-time, 5 hours per day, at Clearview Elementary effective at the start of the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$13.00 per hour. ([enclosure](#))

Tia Briscoe, Secretary to the Director of Special Education, full-time, 7.5 hours per day, effective July 31, 2023. Rate of compensation will be \$19.00 per hour. ([enclosure](#))

Linda Mitchell, Teaching Assistant - Autistic Support, full-time, 7 hours per day, at Clearview Elementary, effective at the start of the 2023-2024 school year. Rate of compensation will be \$17.10 per hour. ([enclosure](#))

Megan Figlioli, Teaching Assistant - Autistic Support, full-time, 7 hours per day, at Clearview Elementary, effective at the start of the 2023-2024 school year. Rate of compensation will be \$16.10 per hour. ([enclosure](#))

Miranda Arndt, Teaching Assistant - Autistic Support, full-time, 7 hours per day, at Clearview Elementary, effective at the start of the 2023-2024

school year. Rate of compensation will be \$14.75 per hour. ([enclosure](#))

Stacy Krout, Teaching Assistant - Autistic Support, full-time, 7 hours per day, at Clearview Elementary, effective at the start of the 2023-2024 school year. Rate of compensation will be \$14.75 per hour. ([enclosure](#))

Jeanette Bugden, LS Teaching Assistant/Lunchroom Playground Supervisor, part-time, 5.75 hours per day, at Washington Elementary effective at the start of the 2023-2024 school year. Rate of compensation will be \$14.00 per hour. ([enclosure](#))

Rachel Rembecki, ILC Assistant, full-time, 7 hours per day, at the Middle School effective at the start of the 2023-2024 school year. Rate of compensation will be \$14.00 per hour. ([enclosure](#))

Deasia Booker, Teaching Assistant, full-time, 7 hours per day, at the Middle School effective at the start of the 2023-2024 school year. Rate of compensation will be \$14.50 per hour. ([enclosure](#))

Lisa Hinton-Hardison, Teaching Assistant, full-time, 7 hours per day, at the Middle School effective at the start of the 2023-2024 school year. Rate of compensation will be \$15.50 per hour. ([enclosure](#))

Vandana Dhir, Teaching Assistant, part-time, 5.75 hours per day, at Hanover Street Elementary effective at the start of the 2023-2024 school year. Rate of compensation will be \$14.00 per hour. ([enclosure](#))

James Myers, Custodian, part-time, 4 hours per day, at the High School effective August 7, 2023. Rate of compensation will be \$14.00 per hour. ([enclosure](#))

Marina Harmina, Teaching Assistant/Lunchroom Playground Supervisor, part-time, 5.75 hours per day, at Washington Elementary effective at the start of the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$14.25 per hour. ([enclosure](#))

Change of Status:

Kristin Shamer, Teaching Assistant at Hanover Street Elementary, from part-time, 5.75 hours per day, to full-time, 7 hours per day, effective at the start of the 2023-2024 school year. Rate of compensation will remain the same.

Rhonda Stahl, Cafeteria Worker, from Substitute to part-time, 3.75 hours per day, at the Middle School effective at the start of the 2023-2024 school year. Rate of compensation will remain the same.

Amber Shaffer, from Teaching Assistant, part-time, 5.75 hours per day, at Hanover Street Elementary, to Day-to-Day Professional/Building Substitute effective at the start of the 2023-2024 school year. Compensation will be in accordance with the current Substitute Rate Schedule.

Hunter Laugerman, from Summer Worker to Day-to-Day Classified Substitute effective August 28, 2023. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

Blessing Kasili, from Summer Worker to Day-to-Day Classified Substitute effective August 28, 2023. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

Kristopher Guyton, from Summer Worker to Student Worker effective August 28, 2023. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

Substitute Employees:

Nicole LaMotte, Extended Substitute ESL Teacher at Washington Elementary effective at the start of the 2023-2024 school year through October 2, 2023. Rate of compensation will be \$185.00 per day.

Day-to-Day Substitute List (Professional and Classified) per the attached list for the 2023-2024 school year. Rate of compensation for Professionals will be in accordance with the current Supplemental Rate Schedule and for Classified Employees will be in accordance with the approved CBA Rate Schedules. ([enclosure](#))

Cynthia (Neiderer) Coleman, Day-to-Day Classified Substitute, effective July 1, 2023. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

Kelly Lewis Abell, Day-to-Day Classified Substitute, effective July 1, 2023. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

Supplemental Employees:

Andre McAfee, Assistant Varsity/Head JV Boys Soccer Coach, for the 2023-2024 season pending successful completion of all required

employment paperwork. Rate of compensation will be \$2,000.00.  
([enclosure](#))

Jared Peterman, Assistant Varsity/Head JV Boys Basketball Coach, for the 2023-2024 season pending successful completion of all required employment paperwork. Rate of compensation will be \$2,900.00.  
([enclosure](#))

Madelyn Dell, Assistant Varsity/Head JV Field Hockey Coach, for the 2023-2024 season. Rate of compensation will be \$1,850.00. ([enclosure](#))

Charles Dalphon III, Assistant Varsity Girls Soccer Coach, for the 2023-2024 season pending successful completion of all required employment paperwork. Rate of compensation will be \$2,350.00. ([enclosure](#))

Zachariah Carrick, Head Varsity Girls Basketball Coach, for the 2023-2024 season pending successful completion of all required employment paperwork. Rate of compensation will be \$4,500.00. ([enclosure](#))

Mike Wildasin, Head 9th Grade Girls Basketball Coach, for the 2023-2024 season pending successful completion of all required employment paperwork. Rate of compensation will be \$2,524.00. ([enclosure](#))

Rebecca Smith, Head Varsity Girls Tennis Coach, for the 2023-2024 season. Rate of compensation will be \$2,675.00. ([enclosure](#))

David Harnish, Skills USA Advisor, co-curricular, for the 2023-2024 school year. Rate of compensation will be \$1,282.00.

Duane Bull, from Middle School Musical Assistant Producer to Director, co-curricular, for the 2023-2024 school year. Rate of compensation will be \$2,300.00.

Lindsay Edwards, Middle School Musical Assistant Producer, co-curricular, for the 2023-2024 school year. Rate of compensation will be \$1,300.00.

Jessica Staub, High School Play Producer, co-curricular, for the 2023-2024 school year. Rate of compensation will be \$2,531.00.

Team Leader:

Amy Gotwals, Intermediate Team Leader at Washington Elementary, effective for the 2023-2024 school year. Rate of compensation will be \$1,000.00.

Gameworkers:

Travis Roberts, Gameworker, effective for the 2023-2024 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment.

Erin Homan, Gameworker, effective for the 2023-2024 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment.

Jami Roberts, Gameworker, effective for the 2023-2024 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment.

BOARD ACTION:

Mrs. Shea made a motion to approve the employment as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

- 3) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Classified Employee:

Kathy Edelin, Head Custodian at the Middle School, intermittent leave of absence (FMLA) effective July 17, 2023, not to exceed allowable 12 weeks.

BOARD ACTION:

Mrs. Keeney made a motion to approve the leave of absence as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

C. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers through June 30, 2023, from the General Fund including athletic, middle school and high school activity accounts totaling \$4,409,952.80, Cafeteria totaling \$1,914.11, and Capital Reserve totaling \$50,772.12, Grand total \$4,462,639.03 ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#))

and

The Board was requested to approve the following check registers from July 1, 2023, through August 11, 2023, from the General Fund including athletic, middle school, and high school activity accounts totaling \$2,447,864.37, Cafeteria totaling \$10,805.99, and Capital Reserve



totaling \$102,306.26, Grand total \$2,560,976.62. ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented. Second by Mr. Huston and approved on a roll call vote of 8-0.

- 2) Bus Schedules - The Board was requested to approve the 2023-2024 bus schedules and authorization for the administration to make necessary changes to the schedules during the school year. ([enclosure](#)) ([enclosure](#)) ([enclosure](#)) ([enclosure](#)).

BOARD ACTION:

Mrs. Gulden made a motion to approve the bus schedules as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 3) Transportation Approval - The Board was requested to approve the following to transport a student for the 2023 - 2024 school year at the approximate daily costs based upon the IRS standard mileage reimbursement rate, plus \$25.00 per day:

Cassandra Guziewicz, New Oxford Elementary School, New Oxford \$41.51 per day

Summer Knickman, Paradise School, Abbottstown \$45.44 per day

Dawn Rommal, Spring Grove High School, Spring Grove \$51.20 per day

Rhonda Stahl, Soaring Heights School, Mt. Wolf \$92.86 per day

BOARD ACTION:

Mrs. Keeney made a motion to approve the transportation as presented. Second by Mrs. Gulden and approved on a roll call vote of 8-0.

- 4) Donation - Golf Cart - The Board was requested to approve the donation of a golf cart from Golf Cart Services, Inc., in the amount of \$3,700.00 for use from August to October 2023 for athletics.

BOARD ACTION:

Mrs. Shea made a motion to approve the donation as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

- 5) Donation - The Board was requested to approve a donation from the Class of 1963 in the amount of \$1,653.33 and the Class of 1973 in the amount of \$1,311.25 for use in the student need account held by the District.

BOARD ACTION:

Mrs. Gulden made a motion to approve the donation as presented.  
Second by Mr. Lippy and approved on a roll call vote of 8-0.

- 6) Monthly Reports - July - The Board was requested to approve the following July monthly reports (partial):

[Tax Collector](#)

[Investment](#)

[Board Summary](#)

Cafeteria (no report until October)

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented.  
Second by Mrs. Kacar and approved on a roll call vote of 8-0.

- 7) Transfers - The Board was requested to approve transfers from the General Fund, as total budgeted for 2023-2024, to the Capital Reserve Fund for \$1,683,650.00, to fund future project expenses, and to the Lincoln Benefit Trust for \$750,000.00 to fund health Insurance expenses.

BOARD ACTION:

Mr. Huston made a motion to approve the transfers as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

VII. Public Comment: None

VIII. Adjournment: Mr. Frederick adjourned the meeting at 6:20 PM.

Next Board Meeting - Monday, August 28, 2023, at 6:00 PM.

*Troy S Wentz*