

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

June 19, 2023
6:00 P.M.

MINUTES

- A. Opening Business
- Call to Order - The meeting was called to order at 6:00 PM.
 - Pledge of Allegiance
 - Roll Call
 - Board Members Present: Mr. Frederick, Mrs. Gallagher, Mrs. Gulden, Mr. Huston, Mrs. Kacar, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mrs. Shea
 - Also Present: Dr. Scola, Dr. Seiple, Kathy Forbes, Troy Wentz
- B. Recognition of Visitors: None
- C. Public Comments: None
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for May 22 and June 5, 2023.
- 05-22-2023 ([enclosure](#))
 - 06-05-2023 ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the minutes as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

E. Committee Reports

York County School of Technology – Keeney, Representative; Gulden, Alternate - Two graduates from Hanover received awards. Kayleigh Lecrone received the award for outstanding HVAC and Olivia Thayer for precision metal machining student.

Recreation – Gallagher, Representative, Shea, Alternate - Meeting to be held next week.

Meet & Discuss Professional, Classified & Administrative – Frederick, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust – Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Shea, Chair; Gulden, Kauffman, Kacar - There is an approval of a policy on the agenda this evening.

Educational Programs Committee – Gulden, Chair; Huston, Kacar, Kauffman

Building & Grounds Committee – Gulden, Chair; Gallagher, Lippy

Parents' Advisory Committee – Keeney; Frederick, Alternate

Lincoln Intermediate Unit – Kacar, Representative - Opened the third Health and Wellness Center. This one is located in Franklin County in conjunction with Waynesboro. Currently the LIU has fifty two openings for support positions. Employees have left for District employment for more money and better working conditions. An all day symposium from WellSpan on wellness is being held. Cyber security was discussed as well as a job fair for openings.

F. Dr. John Scola

- Summer Renovation Update - Middle School glass wall is down and a temporary wall is installed. Randy Hansford assisted. Hanover Glass will install around mid July the permanent wall. Family Consumer Science at the Middle School has received new appliances and Style Line Kitchen cabinets along with Virco furniture. Trane with the four pipe system at the High School is one hundred percent on schedule. Tim Kress organization and coordination has project on time for completion prior to school starting. The High School ILC carpet issue has been taken care of along with new furniture. The welding ventilation system will have the unit on a cement pad rather than on the roof. The Building and Grounds committee toured the facility. There may be a one week disruption for the Metal Lab to complete. The teachers are willing to work outside with welding during the disruption. A new high school stage curtain will be completed by end of July. Clearview will have new shades installed along with new trees. Trees that are under warranty at the Turf Field will be replaced. Projects are on target for the beginning of the year to be completed.
- Administrative Retreat - Safety and Covey Training - Mark Hershner presented. Chief of Police Martin was present. Two-hour discussion involving planning for next year. The second day, Steven Covey 7 Habits of Effective People and Leadership was excellent training. The feedback received from the Principals was learned strategies. Speaker will return for a third presentation.
- Elementary Flex Farm Hydroponics - Flux space was observed in Norristown. Hydroponic units that are six foot high and six foot wide to grow plants from seed to harvest. Using ESSER monies for second and third grade use with one for each Elementary school as part of the science curriculum.

G. Dr. Susan Seiple

- Completed Stakeholder Engagement Federal Funds - May 24 meeting completed over one hundred people providing input. This meeting had twenty-six participants. The grants will be written prior to July 1.
- 2023-2024 Title I Schoolwide plans - Two meetings will be held at each building.
- Textbook 30-day review annual notice - No textbooks are currently under review. Textbooks are reviewed by the Educational Program Committee and are listed on the District curriculum page.

H. Personnel

- 1) Retirement - The Board was requested to approve the following retirement:

Professional Employee:

Maureen Gregory, Teacher, Grade 6, at the Middle School, effective at the end of the 2022-2023 school year. Mrs. Gregory will retire with 19 years of service to the District. ([enclosure](#))

BOARD ACTION:

Mrs. Keeney made a motion to approve the retirement as presented. Second by Mrs. Gallagher and approved on a roll call vote of 9-0.

- 2) Resignation - The Board was requested to approve the following resignation:

Professional Employee:

Tiffany Vanik, Kindergarten Teacher at Washington Elementary, effective at the end of the 2022-2023 school year.

BOARD ACTION:

Mrs. Shea made a motion to approve the resignation as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

- 3) Employment - The Board was requested to approve the following employment:

Professional Employees:

Casey Dierdorff, School Counselor at Washington Elementary, effective at the start of the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$66,793.00. ([enclosure](#))

Michaela Yealy, Health and PE Teacher at the Middle School, effective at the start of the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$53,146.00. ([enclosure](#))

Change of Status:

Rescind change of status for Tracy Warner from Secretary at Clearview Elementary to Secretary to the Director of Special Education, slated for July 17, 2023.

Nelson Ruiz, Custodian, from Substitute to part-time, 12 months, 4 hours per day, at Washington Elementary effective June 19, 2023. Rate of compensation will remain the same.

Elizabeth Shearer, Custodian, from Substitute to part-time, 12 months, 4 hours per day, at Washington Elementary effective June 19, 2023. Rate of compensation will be \$14.00 per hour.

Substitute Employee:

Kelly Lewis Abell, Classified Substitute for the remainder of the 2022-2023 school year and for the 2023-2024 school year, effective immediately. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

Coaches:

Coaches for the 2023-2024 Fall Season. Rate of compensation as listed.

([enclosure](#))

Co-Curriculars:

Co-Curriculars for the 2023-2024 school year. Rate of compensation as listed.

([enclosure](#))

Gameworkers:

Gameworkers for the 2023-2024 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment Form. ([enclosure](#))

Team Leaders:

Team Leaders for the 2023-2024 school year per the attached listing at a rate of \$1,000.00 for each position. ([enclosure](#))

BOARD ACTION:

Mrs. Gallagher made a motion to approve the employment as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- 4) Conferences/Workshops - The Board was requested to approve the following conference/workshop:

Lisa Jackson 2023 CASE Conference
 Pittsburgh, PA
 November 7-10, 2023
 ([enclosure](#))

BOARD ACTION:

Mrs. Kacar made a motion to approve the conference/workshop as presented. Second by Mrs. Gallagher and approved on a roll call vote of 9-0.

- 5) Coaching/Co-Curricular Increase for 2023-2024 School Year - The Board was requested to approve the salary increase for coaching and co-curricular positions for the 2023-2024 school year with no increase to the ranges and increases per the attachments. ([enclosure 1](#)) ([enclosure 2](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the coaching/co-curricular increase as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

- 6) Tenure - The Board was requested to approve tenure for the following teachers effective with the end of the 2022-2023 school year:

Katie Amos
Megan Bankos
Paul Bradigan
Kate Collins
Delanee Rasmussen
Kimberly Smith
Harley Weigle

BOARD ACTION:

Mrs. Shea made a motion to approve the tenure as presented. Second by Mrs. Kacar and approved on a roll call vote of 9-0.

- 7) Non-Bargaining Unit Classified Positions Rate Increase - The Board was requested to approve a 2.5% increase for the 2023-2024 school year for the following positions:

Secretary to the Superintendent and Assistant to the Superintendent
Administrative Assistant to the Director of Human Resources
Payroll Clerk
Accounting Clerk
Adult Patrol/Standing Guards

BOARD ACTION:

Mrs. Keeney made a motion to approve the non-bargaining unit classified positions rate increases as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- 8) Supplemental/Substitute Rate Schedule - The Board was requested to approve the 2023-2024 rate schedule as listed. ([enclosure](#))

BOARD ACTION:

Mrs. Gulden made a motion to approve the supplemental/substitute rate schedule as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

I. Policy

- 1) The Board was requested to approve the following regulation:
- [907-R1](#) Code of Conduct for Families, Volunteers, and Visitors

BOARD ACTION:

Mrs. Shea made a motion to approve the regulation as presented. Second by Mrs. Kacar and approved on a roll call vote of 9-0.

J. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers from the General Fund including athletic, middle school and high school activity accounts totaling \$641,135.72, Cafeteria totaling \$816.15, and Capital Reserve totaling \$23,631.00, Grand total of \$665,582.87 ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

- 2) Monthly Reports - May - The Board was requested to approve the following May monthly reports:

[Tax Collector](#)
[Investment](#)
[Cafeteria](#)
[Board Summary](#)

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented. Second by Mrs. Keeney and approved on a roll call vote of 9-0.

- 3) LIU #12 Joint Purchasing Bid Approval 2023-2024 - The Board was requested to approve the following Joint Purchasing Bids for the 2023-2024 school year: ([enclosure](#))

Art

National Art & School Supplies	\$2,994.00
Blick Art Materials LLC	1,097.86
The Art Store	7,384.21
Pyramid School Products	3,265.25
Kurtz Bros	2,835.07
Total	\$17,576.39

General

The Art Store	6,526.98
Office Basics	2,130.37
National Art & School Supplies	5,382.51
Kurtz Bros	4,834.03
Pyramid School Products	4,963.26
Total	\$23,837.15

Paper		
Office Basics		1,119.00
Kurtz Bros		4,049.41
	Total \$5,168.41	

Custodial		
Hillyard Inc.		167.28
Office Basics		126.00
Pyramid School Products		955.12
Americhem International		873.12
	Total \$2,121.52	

Industrial Arts		
Metco Supply, Inc.		1.09
Paxton Patterson		72.88
Midwest Shop Supplies, Inc.		12.94
	Total \$86.91	

Sports Bid (additional vendor from May 8, 2023 approval)		
BSN Sports		160.88

Trash Liners (catalog bid - order as needed)

Chemical Disposal Bid		
Green Industries		1,150.00

BOARD ACTION:

Mrs. Shea made a motion to approve the LIU joint purchasing bid as presented. Second by Mr. Huston and approved on a roll call vote of 9-0.

- 4) 2023-2024 Cafeteria School Meal Pricing Adjustment and Addition - Adult Meals
The Board was requested to approve the adjusted meal pricing for the 2023-2024 school year: Adult Lunch \$4.15 (previous year \$3.60) and addition of Adult Breakfast \$1.85.

BOARD ACTION:

Mr. Huston made a motion to approve the 2023-2024 cafeteria school meal pricing adjustment and addition as presented. Second by Mrs. Kacar and approved on a roll call vote of 9-0.

- K. Public Comment: Mr. Frederick announced an Executive Session will be held after the meeting for Personnel reasons.

- L. Adjournment: Mr. Frederick adjourned the meeting at 6:21 PM.

Board Meetings - August 14 & 28, 2023

Troy S Wentz