

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

May 22, 2023  
6:00 P.M.

MINUTES

A. Opening Business

- Call to Order - The meeting was called to order at 6:11 PM.
- Pledge of Allegiance
- Roll Call
  - Board Members Present: Mr. Frederick, Mrs. Gulden, Mr. Huston, Mrs. Kacar, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mrs. Shea
  - Board Member Absent: Mrs. Gallagher
  - Also Present: Darlene Klenk, Mya Maloney, Mark Hershner, Dr. Hilyard, Kathy Forbes, Jay Czap, Dr. Krout, Dr. Scola, Dr. Seiple, Tim Kress, David Fry, Troy Wentz

B. Recognition of Visitors: None

Mr. Frederick announced that an Executive Session was held prior to the meeting relating to safety.

C. Public Comments: None

D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for April 17, and May 8, 2023.

- 04-17-2023 ([enclosure](#))
- 05-08-2023 ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the minutes as presented. Second by Mrs. Gulden and approved on a roll call vote of 8-0.

E. Committee Reports

York County School of Technology – Keeney, Representative; Gulden, Alternate

Recreation – Gallagher, Representative, Shea, Alternate

Meet & Discuss Professional, Classified & Administrative – Frederick, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust – Wentz, Representative - Harrisburg School District was voted to be approved into the Trust. Direct contracting is a new method of receiving bundled treatment for lower costs at the same facility.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Shea, Chair; Gulden, Kauffman, Kacar

Educational Programs Committee – Gulden, Chair; Huston, Kacar, Kauffman ([enclosure](#))  
May 15 meeting was held and reviewed curriculum, new textbook, Reading recovery, Keystone Testing, school wide credit recovery with the Summer Academy. Next meeting will be held August 21, 2023.

Building & Grounds Committee – Gulden, Chair; Gallagher, Lippy ([enclosure](#)) - Items discussed were approved at a previous board meeting. Next meeting will be held August 3, 2023.

Parents' Advisory Committee – Keeney; Frederick, Alternate - May 3 meeting was held and all Elementaries and Middle School present. Discussion was end of year activities including carnivals, Spring Fling, High School AP Testing and Prom. Dr. Seiple discussed the Flexible Instructional Days (FID) for next year. Dr. Scola discussed the budget and end of year concerts along with Campus Night and Graduation.

Lincoln Intermediate Unit – Kacar, Representative - Discussion of socially awkward students and a survey option for students. Presenter on Career Training and program for high school students who are pregnant or parents along with a male program to provide support and parenting skills. Brent Kessler, Business Manager, discussed fair share, where Districts have IU classes in their District buildings. When Mr. Kessler was at Central York School District billing confusion with the IU was a concern and he is looking into this topic. Many Districts are taking classrooms back to save money. Central York recently took back ten classrooms and Hanover is planning to take back a couple of classrooms.

- F. Dr. John Scola - Recognized Darlene Klenk, Hanover Education Association President, who is retiring. Offered a fond farewell. She has been great to deal with, fair, and treated as a business with the best interest of both parties. Appreciated the professionalism and willing to compromise. Will miss her. Could count on her to be reasonable. District has few Issues with HEA. Thank you for what you did during the pandemic to have students back in the classroom, which was right for our students.
- Outstanding Employee Award - This program, in conjunction with funding from Kevin Hayward is beginning. Four teachers and three administrators on the committee to recognize on opening day with a \$100 gift card and plaque for personnel use. In honor of Kevin's mom, Ann Mellott, who was an Assistant Superintendent.
  - System Design Benchmarking - Eight representatives met for this National Program and how we can achieve efficiency and excellence. Eight meetings will be held, two in the District and six out of the District. Lancaster-Lebanon IU and Annville, ELCO School Districts to gain a different perspective from outside our own IU. Meaningful changes to Commitment to Excellence. These program meetings will run from September to January.
  - Flux Space - Different furnishings environmental friendly with technology. Kevin Hayward willing to sponsor in our buildings. Different gardens and plants were observed. STEAM and ILC staff, David Fry were in attendance. Group was impressed with HPSD unique programs and what we offer including the Nighthawk Studios and monitors in classrooms and hallways. Our District is one of the most advanced to come through this program and its attributable to our

- staff and David Fry as Director of IT.
- End of Year is here! - Seven days remaining with testing and great end of year retirement dinner, Campus Night and Graduation. Thank you to Jay Czap and Dr. Krout have done as this is their last board meeting.

G. Dr. Susan Seiple

- Final Stakeholder Engagement Meeting Notice - May 24 last meeting to utilize and discuss federal funds. Forty-six people had virtual attendance.
- Summer Academy and Summer Credit Recovery - June 12-15 at High School and 19-22 to graduate students. K-6 at Washington Elementary July 10-13 and 17-20. A grant is being utilized for transportation and breakfast and lunch for about one hundred and fifty students.

H. Expulsion Waiver

- 1) The Board was requested to approve the enclosed expulsion waiver ([enclosure](#)).

BOARD ACTION:

Mrs Shea made a motion to approve the expulsion waiver as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

I. Personnel

- 1) Retirement - The Board was requested to approve the following retirement:

Classified Employee:

Amy Rohrbaugh, Teaching Assistant at Hanover Street Elementary, effective June 30, 2023. Mrs. Rohrbaugh will retire with 30 years of service to the District. ([enclosure](#))

BOARD ACTION:

Mrs. Kacar made a motion to approve the retirement as presented. Second by Mrs. Gulden and approved on a roll call vote of 8-0.

- 2) Resignation - The Board was requested to approve the following resignations:

Professional Employee:

Lauren Van Pelt, Teacher, Grade 2, at Hanover Street Elementary, effective at the end of the 2022-2023 school year.

Substitute Employees:

Connie Noble, Professional and Classified Substitute, effective May 3, 2023.

Joel Garza, full-time Teaching Assistant at the Middle School, effective June 1, 2023.

Linda Rigler, Professional/Building Substitute, effective at the end of the 2022-2023 school year.

Rescind offer to Kimberly O'Brien, Substitute Custodian, effective immediately.

**BOARD ACTION:**

Mrs. Shea made a motion to approve the resignations as presented. Second by Mrs. Kacar and approved on a roll call vote of 8-0.

- 3) Employment - The Board was requested to approve the following employment:

Professional Employees:

Kelly Ackerman, School Nurse, at the Middle School, effective at the start of the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$53,946. ([enclosure](#))

Marissa Hunt, Elementary Teacher at Hanover Street Elementary, effective at the start of the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$52,946. ([enclosure](#))

Brady McClintock, Elementary Teacher at Hanover Street Elementary, effective at the start of the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$52,946. ([enclosure](#))

Delany Colgan, Elementary Teacher at Washington Elementary, effective at the start of the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$52,946. ([enclosure](#))

Change of Status:

Tracy Warner, Building Secretary, 10-month, full-time, 7.5 hours per day, at Clearview Elementary, to Secretary to the Director of Special Education, 12-month, full-time, 7.5 hours per day, at the Administration Office, effective July 17, 2023. Rate of compensation will remain the same.

Tammy Bierkamp, Custodian, part-time, 4 hours per day, at Washington Elementary, to Head Custodian, full-time, 8 hours per day, effective at the start of the 2023-2024 fiscal year. Rate of compensation will be \$16.95 per hour.

Eryn Perry, ILC Assistant, 10-month, full-time, 7 hours per day, at the Middle School, to Classified and Professional Substitute effective July 1, 2023.

Substitute Employee:

Corinne Chrushong, Professional Substitute, effective for the 2022-2023 school year.

BOARD ACTION:

Mrs. Shea made a motion to approve the employment items as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

- 4) Bus Drivers - The Board was requested to approve the following bus drivers:

Lincoln:

Deborah Lahue  
Jodie Spencer

BOARD ACTION:

Mrs. Gulden made a motion to approve the bus drivers as presented. Second by Mrs. Kacar and approved on a roll call vote of 8-0.

J. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers from the General Fund including athletic, middle school, and high school activity accounts totaling \$525,092.80, Cafeteria totaling \$36,496.77 and Capital Reserve totaling \$24,425.00. Grand total of \$586,014.57. ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented. Second by Mr. Huston and approved on a roll call vote of 8-0.

- 2) Monthly Reports - The Board was requested to approve the following April Monthly reports:

[Tax Collector](#)  
[Investment](#)  
[Cafeteria](#)  
[Board Summary](#)

BOARD ACTION:

Mrs. Keeney made a motion to approve the monthly reports as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 3) Heat Pump Replacement (Equipment Only) Bid - The Board was requested to approve H&H Sales Associates for \$164,900 for heat pump replacement (equipment only) and \$11,100 hose kits for all units (if needed) at Clearview Elementary, with funding from ESSER II. ([enclosure](#))

BOARD ACTION:

Mrs. Gulden made a motion to approve the heat pump replacement as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 4) Treasurer - The Board was requested to appoint Sean Huston as Treasurer for the District for the 2023-2024 school year

BOARD ACTION:

Mrs. Kacar made a motion to approve the treasurer as presented. Second by Mr. Lippy and approved on a roll call vote of 8-0.

- 5) Depository - The Board was requested to approve as depository Peoples Bank, along with PSDLAF (PA School District Liquid Asset Fund), Traditions Bank and and C&N Bank as the banking institutions for the 2023-2024 school year

BOARD ACTION:

Mrs. Shea made a motion to approve the depository as presented. Second by Mr. Huston and approved on a roll call vote of 8-0.

- 6) Non-Resident Tuition Rates - The Board was requested to approve the Non Resident Tuition Rates for the 2023-2024 school year as established by the Pennsylvania Department of Education for Elementary \$11,022.43 or \$61.23 per day (\$11,794.83 prior year) and Secondary \$10,818.28 or \$60.10 per day (\$11,828.54 prior year) ([enclosure-state](#)) ([enclosure-HPSD](#))

BOARD ACTION:

Mr. Huston made a motion to approve the non-resident tuition rates as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

K. Public Comment:

Mya Maloney offered a thank you to the Board for support of Student Council. Many opportunities to make the most of the High School experience. As a teacher assistant at Washington for second and fourth grade, excited and learned more than you can imagine. High School students have achieved this year 100% NOCTI program and this is a small amount of the accomplishments. Mr. Frederick thanked Mya for attending and offering this information.

Mr. Frederick announced the upcoming Retirement Dinner, Campus Night and Graduation.

L. Adjournment - Mr. Frederick adjourned the meeting at 6:36 PM.

Board Meetings - June 5 & 19, 2023

*Troy S Wentz*