

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

April 17, 2023  
6:00 P.M.

MINUTES

A. Opening Business

- Call to Order - The meeting was called to order at 6:00 PM.
- Pledge of Allegiance
- Roll Call
  - Board Members Present: Mr. Frederick, Mrs. Gallagher, Mr. Huston, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mrs. Shea
  - Board Members Absent: Mrs. Gulden, Mrs. Kacar
  - Student Board Members Absent: Mya Maloney and Gracie Troup (report provided)

Also Present: Dr. Scola, David Fry, Tim Kress, Jody Kessinger, Jay Czap, Heather Wagaman, Mark Hershner, Dr. Krout, Marc Abels, Dr. Hilyard, Kathy Forbes, Troy Wentz

B. Recognition of Visitors: None

C. Public Comments: None

D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for March 27, 2023, and April 3, 2023.

- 03-27-2023 ([enclosure](#))
- 04-03-2023 ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the minutes as presented. Second by Mrs. Gallagher and approved on a roll call vote of 7-0.

E. Committee Reports

York County School of Technology – Keeney, Representative; Gulden, Alternate Meeting Thursday

Recreation – Gallagher, Representative, Shea, Alternate

Meet & Discuss Professional, Classified & Administrative – Frederick, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust – Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Shea, Chair; Gulden, Kauffman, Kacar - Quite a list on the agenda this evening for preliminary approval. Most from periodic review and a few due to changes in School Code ie 137, 137.1, 137.2 137.3 and thus deletions of 137-R1 and 137-R2, duplication of the changes.

Educational Programs Committee – Gulden, Chair; Huston, Kacar, Kauffman

Building & Grounds Committee – Gulden, Chair; Gallagher, Lippy

Parents' Advisory Committee – Keeney; Frederick, Alternate - April 26 meeting moved to May 3 at 5:45 PM.

Lincoln Intermediate Unit – Kacar, Representative

Student Board Members - Mya Maloney and Gracie Troup - Dr. Scola read the following report from the students, who are practicing for the musical.

HHS is working hard this month. This weekend the theater department will be performing Matilda the Musical at 7pm on Friday and Saturday and Sunday at 2pm. We encourage all of you to tell your family and friends about this show as it is appropriate and fun for all ages. Leading up to the performances we will have our preview of the show for the high school, middle school, and, for the first time ever, all three elementary schools! The previews will be on Friday morning. This past weekend our band and football team got the opportunity to go to Penn State for the Blue and White game. They had a blast. Prom tickets were sold last week and the junior prom committee members continue to make their final arrangements to make for a great prom for our senior class. Student Council will be holding a car wash fundraiser on Sunday, May 7th at Advance Auto Parts in order to bring in funds for the 2023-2024 school year. AP classes have been wrapping up their units and getting ready for review as we approach the testing season. As we approach the end of April, the high school is gearing up for what the end of the school year has to offer.

F. Dr. John Scola

- Newsletter - Received numerous positive comments on the newsletter which is the largest in a while with a lot to offer from all buildings and activities. HPSD is especially proud of the document.
- End-of-Year Activities - High School Musical April 21, 22 and 23, Retirement Dinner May 24 at 5 PM, Campus Night May 31 at 7 PM with reception at 6 PM, Graduation June 1 at Sheppard and Myers.
- Flexible Instructional Days - Required to apply for these days. Will keep the calendar in tact without having make up days. This year one day was used in December. Must apply every three years. Dr. Scola read the required statement and a vote will be forthcoming at a future board meeting.
  - Hanover Public School District is electing to participate in Flexible Instructional Days for the 23-24 school year. The District must develop a local FID program that meets the assurances outlined in the Pennsylvania Department of Education application and its Board of School Directors must approve the FID program prior to acceptance by the Pennsylvania Department of Education (PDE). HPSD is developing the plan based on current FID practices and will submit it for board approval next month.

G. Personnel

- 1) Retirement - The Board was requested to approve the following retirements:

Classified Employees:

Robert Reck, Head Custodian at Washington Elementary, effective July 13, 2023. Mr. Reck will retire with almost 12 years of service to the District.

([enclosure](#))

Jane Gross, Cafeteria Worker at Hanover Street Elementary, effective June 30, 2023. Mrs. Gross will retire with 28 years of service to the District. ([enclosure](#))

Thomas Weaver, Teaching Assistant at the High School, effective June 30, 2023. Mr. Weaver will retire with one year of service to the District. ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the retirements as presented. Second by Mrs. Keeney and approved on a roll call vote of 7-0.

- 2) Resignation - The Board was requested to approve the following resignations:

Professional Employee:

Chloe Walters, Teacher - Grade 3 at Hanover Street Elementary, effective June 30, 2023.

BOARD ACTION:

Mrs. Gallagher made a motion to approve the resignation as presented. Second by Mrs. Shea and approved on a roll call vote of 7-0.

- 3) Employment - The Board was requested to approve the following employment:

Change of Status:

Ian Fralic, Custodian, from full-time at the Middle School to substitute, effective April 10, 2023.

Professional Employee:

Delani Wolever, Health and PE Teacher at the Middle School, effective at the beginning of the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$52,946.

([enclosure](#))

BOARD DISCUSSION:

Mr. Frederick highlighted the Health and PE Teacher at the Middle School hiring.

BOARD ACTION:

Mrs. Shea made a motion to approve, Second by Mrs. Keeney. Approved on a roll call vote of 7-0.

- 4) Leave of Absence - The Board was requested to approve the following requests for leave of absence:

Classified Employees:

Mercedes Perez, ELL Translator, district-wide, leave of absence (FMLA/child rearing) effective August 21, 2023 to November 13, 2023, not to exceed allowable 12 weeks.

Malorie Krout, Teaching Assistant at Washington Elementary, leave of absence (FMLA/child rearing) effective August 21, 2023 to November 13, 2023, not to exceed allowable 12 weeks.

BOARD ACTION:

Mrs. Keeney made a motion to approve the leave of absence as presented. Second by Mrs. Gallagher and approved on a roll call vote of 7-0.

- 5) Bus Drivers - The Board was requested to approve the following bus drivers:

Lincoln:

Anne Wiles

Dwight Resh

Dylan Stoner

BOARD ACTION:

Mrs. Shea made a motion to approve the bus drivers as presented. Second by Mr. Huston and approved on a roll call vote of 7-0.

- 6) Memorandum of Agreement - The Board was requested to approve a memorandum of agreement between the Board of School Directors of the Hanover Public School District and Hanover Education Association to increase compensation for Instructional I, Steps 1-6, effective at the start of the 2023-2024 school year and adjusted annually for the remainder of the current contract pending ratification by the HEA membership. ([enclosure 1](#)) ([enclosure 2](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the memorandum of agreement as presented. Second by Mr. Huston and approved on a roll call vote of 6-0 with Mrs. Keeney abstaining.

H. Policies

- 1) The Board was requested to tentatively approve the following policies and regulations:

- [011](#) Principles for Governance and Leadership
- [137](#) Home Education Program
- [137.1](#) Extra-Curricular Participation by Home Education Students
- [137.2](#) Participation in Co-Curricular Activities and Academic Courses by

- Home Education Students
- [137.3](#) Participation in Career and Technical Education Programs by Home Education Students
- [200](#) Enrollment of Students
- [202](#) Eligibility of Nonresident Students
- [217](#) Graduation - Marc Abels
- [251](#) Students Experiencing Homelessness, Foster Care and Other Educational Instability
- [303](#) Employment of Administrators
- [404](#) Employment of Professional Employees
- [405](#) Employment of Substitute Teachers
- [405-R1](#) Substitute Teachers - Definition and Payment
- [405-R2](#) Non-Utilized Substitutes
- [405-R3](#) Substitute Teachers - Performance
- [504](#) Employment of Classified Employees
- [610](#) Purchases Subject to Bid
- [617](#) Petty Cash Funds
- [617-R1](#) Petty Cash Funds
- [627](#) Tax-Exempt Bonds Compliance Procedures
- [808](#) Food Services
- [808-R1](#) Food Services
- [808-R2](#) Cafeteria Procedures Regarding Student Lunch Accounts
- [810](#) Transportation
- [816](#) Electronic Data Storage

BOARD ACTION:

Mrs. Shea made a motion to approve the policies as presented. Second by Mrs. Gallagher and approved on a roll call vote of 7-0.

- 2) The Board was requested to approve the following regulation:
  - [626A](#) Procurement - Federal Programs

BOARD ACTION:

Mrs. Shea made a motion to approve the regulation as presented. Second by Mrs. Keeney and approved on a roll call vote of 7-0.

- 3) The Board was requested to delete the following regulations:
  - [137-R1](#) In-Home Instruction
  - [137-R2](#) Extracurricular and Co-Curricular Activities

BOARD ACTION:

Mrs. Shea made a motion to approve the deletions as presented. Second by Mrs. Gallagher and approved on a roll call vote of 7-0.

I. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers from the General Fund including athletic, middle school, and high school activity accounts totaling \$2,109,710.93, Capital Reserve totaling

\$7,382.00, and Cafeteria totaling \$49,886.24. Grand total of \$2,166,979.17  
([General Fund](#)) ([Capital Reserve](#)) ([Cafeteria](#))

BOARD ACTION:

Mr. Huston made a motion to approve the check registers as presented. Second by Mrs. Shea and approved on a roll call vote of 7-0.

- 2) Monthly Reports - The Board was requested to approve the following March monthly reports (partial):

[Tax Collector](#)  
[Tax Collector Quarterly \(March\)](#)  
[Investment](#)  
[Cafeteria](#)

BOARD ACTION:

Mrs. Keeney made a motion to approve the monthly reports as presented. Second by Mrs. Shea and approved on a roll call vote of 7-0.

- 3) Heat Pump Replacement (Equipment Only) Bid - The Board was requested to approve the administration to advertise a bid for heat pump replacement (equipment only) at Clearview Elementary, with funding from ESSER II.

BOARD ACTION:

Mrs. Shea made a motion to approve the heat pump replacement bid as presented. Second by Mrs. Gallagher and approved on a roll call vote of 7-0.

J. Public Comment: None

K. Adjournment: Mr. Frederick adjourned the meeting at 6:14 PM.

Board Meetings - May 8 & 22, 2023

*Troy S Wentz*