

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

February 13, 2023
6:00 P.M.

MINUTES

I. Opening Business

A. Call to Order - The meeting was called to order at 6:00 PM.

B. Pledge of Allegiance

C. Roll Call

Board Members Present: Mr. Frederick, Mrs. Gallagher, Mrs. Gulden, Mr. Huston,
Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mrs. Shea
Board Members Absent: Mrs. Kacar

Also Present: Dr. Scola, Dr. Seiple, David Fry, Troy Wentz, Jay Czap, Dr. Hilyard, Mark Hershner, Heather Wagaman, Jody Kessinger, Adam Mowrer, Marc Abels, Darlene Klenk, Kathy Forbes, Lisa Jackson

II. Recognition of Visitors: None

Public Comments: Mr. Frederick announced an executive session was held prior to the January 23, 2023, meeting to discuss personnel.

III. Approval of Minutes - The Board was requested to approve the minutes from the meeting on January 23, 2023 ([enclosure](#)).

BOARD ACTION:

Mrs. Shea made a motion to approve the minutes as presented. Second by Mrs. Gulden and approved on a roll call vote of 8-0.

IV. Superintendent's Report - Dr. John Scola.

- Update on 4 Pipe System - Project is being paid from ESSER and Capital Reserve due to District healthy fund balance. Received \$267,000 savings by pre-payment of portion of funds. Especially during musical can't heat and cool on consecutive days. This is the last building in the District for energy efficiency to occur. Mr. Kress indicated the past two weeks Trane has had up to fourteen people on site. Five sea cans for storage are in the high school parking lot. Construction equipment will arrive shortly. Crawl space is dirty and four foot tall and supplies will go through the basement. Currently manual valves are used. This will allow for auto change and dehumidification during the summer and late spring and late fall. The chiller will be removed in the summer of 2024. Dr. Scola indicated that the project should be completed by August of 2023 however with construction there is a chance that delays may occur and different options are available.

- Teachers coaching - Through the Principals and Mrs. Forbes, initiative to have coaches be an extension of the classroom with own staff coaching. Important for coaches to be able to see students in the hallways and good for Adam Mowrer with coach communication. Currently thirteen staff members are coaching and are very good teachers. Transfers among elementary to secondary have occurred for scheduling purposes. Michael West, for instance on this agenda, allows for instruction in music area. Currently have quite a band and will be participating in the Philadelphia St. Patrick's Day Parade which are great experiences and interaction for our students.

V. Assistant to Superintendent's Report - Dr. Susan Seiple

- Reading Curriculum updates - Grade 6 and Grade 5 will be discussed at the next Educational Programs Committee meeting. Curriculum and professional development established by PA Department of Education will be upcoming with structured literacy in the Elementary within the next three years.

VI. Matters for Which Board Action was Required

A. Personnel

- 1) Retirements - The Board was requested to approve the following retirements:

Administrative Employees:

Dr. Thomas Krout, Principal at Washington Elementary, effective June 30, 2023, or the date determined in consultation with PSERS. Dr. Krout will retire with 16 years of service to the District. ([enclosure](#))

Jay Czap, Principal at Clearview Elementary, effective June 30, 2023, or the date determined in consultation with PSERS. Mr. Czap will retire with 18½ years of service to the District. ([enclosure](#))

Classified Employee:

Cynthia Bull, Secretary, effective June 30, 2023, at the end of the 2022-2023 school year. Mrs. Bull will retire with almost 30 years of service to the District. ([enclosure](#))

DISCUSSION:

Mr. Frederick indicated that the District is losing a combined sixty-four years of service that is much appreciated and hard to replace.

BOARD ACTION:

Mrs. Keeney made a motion to approve the retirements as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 2) Resignations - The Board was requested to approve the following resignations:

Professional Employee:

Elise Reichenfeld, Secondary Music Teacher - Vocal, effective March 24, 2023, upon completion of the 60-day contractual hold.

Classified Employee:

Michelle Owings, Teaching Assistant, at Hanover Street Elementary, and Day-to-Day Professional Substitute, effective February 10, 2023.

Rescind offer to Megan Knowles, Teaching Assistant, at the Middle School, effective immediately.

Supplemental Employee:

Elise Reichenfeld, High School Musical Vocal Director, effective immediately.

BOARD ACTION:

Mrs. Shea made a motion to approve the resignations are presented. Second by Mrs. Gulden and approved on a roll call vote of 8-0.

- 3) Employment - The Board was requested to approve the following Employment:

Professional Employee:

Michael West, Secondary Music Teacher - Vocal, effective May 1, 2023, pending successful completion of all required employment paperwork. Rate of compensation will be \$51,713.00 (prorated). ([enclosure](#))

Classified Employees:

Roberta Crook, Cafeteria Worker, part-time, 5.5 hours per day, at the Middle School, effective pending successful completion of all required employment paperwork. Rate of compensation will be \$13.50 per hour. ([enclosure](#))

Sarah Thompson, Teaching Assistant - Title I, part-time, 5.5 hours per day, at Hanover Street Elementary, effective pending successful completion of all required employment paperwork. Rate of compensation will be \$15.25 per hour. ([enclosure](#))

Substitutes:

Victoria Study, Extended Substitute Reading Specialist, at Clearview Elementary, effective pending successful completion of all required employment paperwork through approximately the end of the 2022-2023 school year. Rate of compensation will be \$185.00 per day. ([enclosure](#))

Zachary Kenworthy, Day-to-Day Professional Substitute, effective immediately for the 2022-2023 school year. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

Linus Smith, Substitute Cafeteria Worker, effective pending successful completion of all required employment paperwork for the 2022-2023 school year. Rate of compensation will be in accordance with the current Substitute Rate Schedule. ([enclosure](#))

Celeste Patz, Day-to-Day Professional Substitute for the 2022-2023 school year, effective pending successful completion of all required employment paperwork. Rate of compensation will be in accordance with the current Substitute Rate Schedule. ([enclosure](#))

Alana Stroh, Day-to-Day Classified Substitute for the 2022-2023 school year, effective pending successful completion of all required employment paperwork. Rate of compensation will be in accordance with the current Substitute Rate Schedule. ([enclosure](#))

Destiny Stephenson, Day-to-Day Professional Substitute for the 2022-2023 school year, effective pending successful completion of all required employment paperwork. Rate of compensation will be in accordance with the current Substitute Rate Schedule. ([enclosure](#))

Supplemental Employees:

Kathryn Landis, High School Musical Vocal Director, for the 2022-2023 school year. Rate of compensation will be \$1,794.00.

Cody Waltmyer, Assistant Varsity Football Coach, for the 2023-2024 school year. Rate of compensation will be \$3,100.00. ([enclosure](#))

Bret Hertzog, Assistant Varsity Football Coach, for the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$3,100.00. ([enclosure](#))

Alexandra Daley, Assistant Varsity/Assistant Junior Varsity Volleyball Coach, for the 2023-2024 school year. Rate of compensation will be \$2,303.00. ([enclosure](#))

Coaches 2022-2023 Spring Season:

Coaches and rates of compensation as listed. ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the employment items as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

- 4) Leave of Absence - The Board was requested to approve the following requests for leave of absence:

Professional Employee:

Megan Bevenour, 5th Grade Teacher at the Middle School, leave of absence (FMLA/child rearing) effective approximately April 11, 2023, through the end of the 2022-2023 school year.

Classified Employees:

Theresa Ahn, Teaching Assistant at the High School, intermittent leave of absence (FMLA) effective January 13, 2023, not to exceed the available remainder of allowable 12 weeks.

Ian Fralic, Custodian at the Middle School, leave of absence (FMLA) effective January 17, 2023, not to exceed 12 weeks.

BOARD ACTION:

Mrs. Shea made a motion to approve the leaves of absence as presented. Second by Mrs. Gulden and approved on a roll call vote of 8-0.

- 5) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

Jen Gomulka Penn State Thon
Bryan Kostukovich State College, PA
February 17-19, 2023
([enclosure](#))

Jonathan Beckner Varsity Wrestling
Keith Troup Harrisburg, Bethlehem & Hershey
February 24-25; March 3-4; & March 9-11, 2023
([enclosure](#))

Adam Mowrer Pa. State Athletic Directors Conference
Hershey, PA
March 21-24, 2023
([enclosure](#))

Dr. John Scola Model Schools Conference
Orlando, Florida
June 24-28, 2023
([enclosure](#))

Mark Hershner 2023 NASRO School Safety Conference
Indianapolis, IN
June 28-July 3, 2023
([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the conferences/workshops as presented. Second by Mrs. Gallagher and approved on a roll call vote of 8-0.

B. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers from the General Fund including athletic, middle school, and high school activity accounts totaling \$4,155,573.37, Capital Reserve totaling \$12,803.70, and Cafeteria totaling \$66,724.85, Grand total of \$4,235,101.92 ([General Fund](#)) ([Capital Reserve](#)) ([Cafeteria](#))

BOARD ACTION:

Mr. Huston made a motion to approve the check registers as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 2) Transportation Approval - The Board is requested to approve the following to transport a student for the 2022 - 2023 school year at the approximate daily costs based on the IRS standard mileage reimbursement rate, plus \$25.00 per day:

Janet Martin, Soaring Heights School, \$63.88 per day

BOARD ACTION:

Mrs. Shea made a motion to approve the transportation as presented. Second by Mrs. Gulden and approved on a roll call vote of 8-0.

- VII. Public Comment: Mr. Kauffman commented on the proposal for 130 apartment units near Ash Drive that don't fit the existing community and would have an affect on the schools. The property at 225 Moul Avenue is 5.3 acres and could be apartments. The affect on the District is a concern. Traffic situation from Ash to Washington Elementary with a proposal for a gate to keep traffic off Ash seems to be a temporary solution. Similar item happened at Wilson and George Street and now the road goes through.

Moul Avenue traffic is a concern during certain times of the day. Apartments don't pay for themselves and the homeowners subsidize development. There have been numerous meetings and approved by the zoning board 2 to 1. Mr. Kauffman will continue to fight this project which is bad for Hanover and the school district.

VIII. Adjournment: Mr. Frederick adjourned the meeting at 6:18 PM.

Next Board Meeting - Monday, February 27, 2023, at 6:00 PM.

Troy S Wentz