

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

August 8, 2022  
6:00 P.M.

MINUTES

I. Opening Business

A. Call to Order - The meeting was called to order at 6:03 PM.

B. Pledge of Allegiance

C. Roll Call

Board Members Present: Mr. Frederick, Mrs. Gallagher, Mr. Huston,  
Mrs. Kacar, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mrs. Shea  
Board Members Absent: Mrs. Gulden

Also Present: Dr. Scola, Dr. Seiple, Heather Wagaman, Dr. Hilyard, Jody  
Kessinger, Marc Abels, Adam Mowrer, Kristin Graham, Lisa Jackson, Mark  
Hershner, Kathy Forbes, Dr. Krout, Troy Wentz

II. Recognition of Visitors: None

Public Comments: None

III. Superintendent's Report - Dr. John Scola

- High School Summer Success - Each year seniors are brought back in the summer with Mr. Abels, Mrs. Kessinger and Jen Gomulka. This was incredibly successful as eight to ten senior students worked through recovery packets, in person learning in order to earn diplomas. Friday a graduation ceremony will be held for these students. On behalf of the students, thank you.
- Capital Project Updates - Turf at Sheppard and Myers is in. The middle logo and end zone letters will be completed tomorrow and rubber pellets will be added to the turf this week. It is a remarkable field and it is a great looking facility. A grand opening, as discussed by Mr. Frederick, will be held along with a plaque installation. It is lined for football, soccer and field hockey and current sixty-six band members for use. Thank you to Kate Landis for growing the band. High School outdoor classrooms in each hallway courtyard are nearing completion and each is different. High School cafeteria tile in floor and wall was changed to orange and black and the cafeteria was repainted. The entire high school and administration building has LED lighting installed. The installation by District staff saved dollars. Amphitheater power data lines are installed. Campus is second to none. Three Nighthawks have been installed at each of the Elementary schools. The 3D Nighthawks set our District apart from others in the area. Mr. Kress supervised Saturday and Sunday work at the football field. Walks were installed at Middle and High School for students to get to the bus area rather than walking on grass. Building and Grounds committee approved

- projects and use of Capital Reserve dollars.
- Staffing Success- Currently no professional staff openings. Thank you to Principals and Kathy Forbes in Human Relations for locating, interviewing and presenting for hiring. Having the District budget approved timely is important to begin hiring. There are a few teacher assistants and cafeteria openings.

IV. Assistant to Superintendent's Report - Dr. Susan Seiple

- Title I Schoolwide Plans - On the agenda tonight is the state mandated plans that were discussed at the Educational Planning Committee meeting.
- Summer Academies - 130 students participated in the programs. Thank you to Jen Arnold who set up the Elementary and Middle School programs and the principals who ran the programs along with credit recovery at the High School. Both undergraduates received credits to move with cohort toward graduation and eight to ten will graduate from these programs.

V. Matters for Which Board Action is Required

A. Curriculum

1) Title I Schoolwide Plans

The Board was requested to approve the Title I Schoolwide Plans for 2022-2023 ([enclosure](#)) ([enclosure](#)) ([enclosure](#)) ([enclosure](#)) ([enclosure](#)).

**BOARD ACTION:**

Mrs. Kacar made a motion to approve the Title I Schoolwide Plans as presented. Second by Mr. Lippy and approved on a roll call vote of 8-0.

B. Personnel

1) Resignations - The Board was requested to approve the following resignation:

Professional Employee:

Louisa Marks, Math Teacher at the Middle School, effective July 21, 2022.

Classified Employee:

Tracy Moorhead, Teaching Assistant at the High School, effective July 22, 2022.

Supplemental Employee:

Kelsey Staub, Assistant Varsity Volleyball Coach, effective immediately.

Substitute Employees:

Request removal of the Professional and Classified Substitute names per the attached listing for the 2022-2023 school year. ([enclosure](#))

BOARD ACTION:

Mrs. Keeney made a motion to approve the resignations as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 2) Employment - The Board was requested to approve the following Employment:

Professional Employees:

McKalley Bolam, Health and PE Teacher at the Middle School, effective at the start of the 2022-2023 school year. Rate of compensation will be \$51,713.00. ([enclosure](#))

April Tyler, School Nurse at the High School, effective August 30, 2022. Rate of compensation will be \$52,713.00. ([enclosure](#))

Classified Employees:

Richard Farlow, Custodian, part-time, 4 hours per day, at the High School, effective July 11, 2022. Rate of compensation will be \$11.78 per hour. ([enclosure](#))

Edward Allison, Custodian, part-time, 4 hours per day, at Washington Elementary, effective July 18, 2022. Rate of compensation will be \$12.97 per hour. ([enclosure](#))

Amber Bohli, Cafeteria Worker, part-time, 4.5 hours per day, at the Middle School, effective August 19, 2022. Rate of compensation will be \$11.78 per hour. ([enclosure](#))

Melissa Leedy, Cafeteria Worker, part-time, 4.5 hours per day, at the High School, effective August 19, 2022 pending successful completion of all required employment paperwork. Rate of compensation will be \$11.78 per hour. ([enclosure](#))

Rhonda Stahl, Cafeteria Worker, part-time, 5 hours per day, at the Middle School, effective August 19, 2022 pending successful completion of all required employment paperwork. Rate of compensation will be \$12.50 per hour. ([enclosure](#))

Ann Speicher, Cafeteria Worker, part-time, 4 hours per day, at the High School, effective August 19, 2022 pending successful completion of all required employment paperwork. Rate of compensation will be \$12.50 per hour. ([enclosure](#))

Ashlee Lawrence, Teaching Assistant, part-time, 5.75 hours per day, at the Middle School, effective at the start of the 2022-2023 school year pending successful completion of all required employment paperwork.

Rate of compensation will be \$12.45 per hour. ([enclosure](#))

Joan Bertsch, Teaching Assistant - Title I, part-time, 5.75 hours per day, at the Middle School, effective at the start of the 2022-2023 school year pending successful completion of all required employment paperwork.

Rate of compensation will be \$13.00 per hour. ([enclosure](#))

Lamanda Sullivan, Teaching Assistant, Autistic Support, full-time, 7 hours per day, at Washington Elementary, effective at the start of the 2022-2023 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$15.00 per hour.

([enclosure](#))

Allyson Newbold, Teaching Assistant, full-time, 7 hours per day, at the High School, effective at the start of the 2022-2023 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$14.00 per hour. ([enclosure](#))

Sarah Low, Teaching Assistant, full-time, 7 hours per day, at Clearview Elementary, effective at the start of the 2022-2023 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$14.50 per hour. ([enclosure](#))

Janet Etzler, Secretary to the Director of Transportation/Director of Nutrition Services/Business Manager, full-time, 7.5 hours per day, effective August 8, 2022 pending successful completion of all required employment paperwork. Rate of compensation will be \$17.15 per hour.

([enclosure](#))

Change of Status:

Brett Noel, from Summer Worker to Maintenance Assistant, full-time, 8 hours per day, effective July 1, 2022. Rate of compensation will be \$13.36 per hour.

Malorie Plank, from Speech-Language Pathologist to Teaching Assistant, Austistic Support, full-time, 7 hours per day, at Washington Elementary effective August 22, 2022. Rate of compensation will be \$15.50 per hour.

Mary Jewell, Teaching Assistant, from substitute status to part-time, 5.75 hours per day, at the Middle School effective at the start of the 2022-2023 school year. Rate of compensation will be \$14.35 per hour.

Kimberly Culbert, Custodian, from part-time, 4 hours per day at Washington Elementary, to full-time, 8 hours per day, at the Middle

School effective July 11, 2022, to part-time, 4 hours per day, at the High School effective August 1, 2022. Rate of compensation will be \$12.13 per hour.

Richard Farlow, Custodian, from part-time, 4 hours per day, at the High School, to full-time, 8 hours per day, at the Middle School effective August 1, 2022. Rate of compensation will be \$12.13 per hour.

Kimberly Weaver, Healthroom Assistant/LPN, from full-time to substitute status effective August 6, 2022. Rate of compensation will be in accordance with the current Supplemental Rate Schedule.

Miranda Shives, from Teaching Assistant, part-time, 5.75 hours per day, at Washington Elementary, to Professional Substitute effective August 1, 2022. Rate of compensation will be in accordance with the current Supplemental Rate Schedule.

Brittany Burkhardt, Cafeteria Worker, from part-time, 5.5 hours per day at the Middle School, to substitute status, district-wide, effective July 18, 2022. Rate of compensation will be in accordance with the current Supplemental Rate Schedule.

James Diffenderfer, Adult Patrol, from substitute status to regular status effective at the start of the 2022-2023 school year. Rate of compensation will be in accordance with the current Supplemental Rate Schedule.

Substitute Employees:

Day-to-Day Substitute List (Professional and Classified) per the attached list for the 2022-2023 school year. Rate of compensation for Professionals will be in accordance with the current Supplemental Rate Schedule and for Classified Employees will be in accordance with the approved CBA Rate Schedules. ([enclosure](#))

Alyssa Steyer, Long-Term Substitute Math Teacher at the Middle School, effective at the start of the 2022-2023 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$185 per day. ([enclosure](#))

Gameworkers:

Gameworkers for the 2022-2023. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment.

- Cory Ackerman
- Monica Miller-Thacker
- Janet Martin

- Wilbur (Chuck) Stitt
- Doris Geeting
- Margaret Neiderer
- Jessica Bossalina
- Tania Kuhn
- Beth Felix
- Bruce Davis
- Brett Noel
- Brady Noel

Supplemental Employees:

Janet Martin, Head Middle School Football Cheerleading Coach, for the 2022-2023 Fall Season. Rate of compensation will be \$1,750.00.

Judy Lawrence, Majorette Instructor, for the 2022-2023 Fall Season pending successful completion of all required employment paperwork. Rate of compensation will be \$1,675.00.

Briana Martin, Assistant Middle School Field Hockey Coach, for the 2022-2023 Fall Season. Rate of compensation will be \$1,500.00.

Averlon Hinds, Head Varsity Girls' Soccer Coach, for the 2022-2023 Fall Season pending successful completion of all required employment paperwork. Rate of compensation will be \$3,799.00. ([enclosure](#))

**BOARD DISCUSSION:**

Mr. Frederick commented it was good to see a long list of hires.

**BOARD ACTION:**

Mrs. Kacar made a motion to approve, Second by Mrs Shea and approved on a roll call vote of 8-0.

- 3) Job Description - The Board was requested to approve the new coaching position job description for a Majorette Instructor effective July 1, 2022. ([enclosure](#))

**BOARD ACTION:**

Mrs. Keeney made a motion to approve the job description as presented. Second by Mr. Huston and approved on a roll call vote of 8-0.

- 4) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

Jody Kessinger      Fall Workshop for CTE Assistant Directors,  
Principals and Supervisors  
State College, PA  
September 15-16, 2022  
([enclosure](#))

Marc Abels            Integrated Learning: School-to-Career Connection  
State College, PA  
November 2-4, 2022  
([enclosure](#))

**BOARD ACTION:**

Mrs. Shea made a motion to approve the conferences/workshops as presented. Second by Mrs. Kacar and approved on a roll call vote of 8-0.

- 5) Leaves of Absence - The Board was requested to approve the following requests for leave of absence:

Classified Employees:

Kathy Poist, Secretary/Receptionist in Administration, FMLA/ leave of absence effective approximately August 29, 2022 to approximately October 17, 2022, not to exceed allowable 12 weeks under FMLA.

Amber Shaffer, Teaching Assistant at Hanover Street Elementary, uncompensated leave of absence/childrearing effective approximately September 30, 2022 to April 3, 2023.

**BOARD ACTION:**

Mrs. Shea made a motion to approve the leaves of absence as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

- 6) Bus Drivers - The Board was requested to approve the attached list of bus drivers for the 2022-2023 school year ([enclosure](#)).

**BOARD ACTION:**

Mrs. Kacar made a motion to approve the bus drivers as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

C. Budget & Finance

- 1) Check Registers - The Board was requested to approve the following check registers through June 30, 2022 from the General Fund including athletic, middle school and high school activity accounts totaling \$622,248.18, Cafeteria totaling \$903.83, and Capital Reserve totaling \$674,357.85, Grand total \$1,297,509.86. ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#))

and

The Board was requested to approve the following check registers from July 1, 2022 through August 5, 2022 from the General Fund including athletic, middle school and high school activity accounts totaling \$1,003,732.38, Cafeteria totaling \$5,918.08, and Capital Reserve totaling \$11,325.00, Grand total \$1,020,975.46. ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#))

BOARD ACTION:

Mr. Huston made a motion to approve the check registers as presented. Second by Mr. Lippy and approved on a roll call vote of 8-0.

- 2) Bus Schedules - The Board was requested to approve the 2022-2023 bus schedules and authorization for the administration to make necessary changes to the schedules during the school year. ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the bus schedules as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

- 3) Transportation Approval - The Board was requested to approve the following to transport a student for the 2022 - 2023 school year at the approximate daily costs based upon the IRS standard mileage reimbursement rate, plus \$25.00 per day:

Emily Lyter, Alloway Creek Elementary, Littlestown \$43.00 per day  
Dawn Rommal, Spring Grove High School, Spring Grove \$49.75 per day  
Rhonda Stahl, Baresville Elementary, South Western \$26.50 per day  
Jewel Van Den Dries, Alloway Creek Elementary, Littlestown \$44.63 per day

BOARD ACTION:

Mrs. Shea made a motion to approve the transportation as presented. Second by Mrs. Kacar and approved on a roll call vote of 8-0.



- 4) Donation - Golf Cart - The Board was requested to approve the donation of a golf cart from Golf Cart Services, Inc. in the estimated amount of \$2,500.00 for use from August to November 2022 for athletics.

BOARD ACTION:

Mrs. Shea made a motion to approve the donation as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

VI. Public Comment: None

VII. Adjournment: Mr. Frederick adjourned the meeting at 6:22 PM.

Next Board Meeting - Monday, August 22, 2022 at 6:00 PM.

*Troy S Wentz*