

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

January 10, 2022  
6:00 P.M.

MINUTES

I. Opening Business

A. Call to Order - The meeting was called to order at 6:00 PM.

B. Pledge of Allegiance

C. Roll Call

Board Members Present: Mr. Frederick, Mrs. Gallagher, Mrs. Gulden, Mr. Huston, Mrs. Kacar, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mrs. Shea

Also Present: Dr. Scola, Dr. Seiple, David Fry, Troy Wentz, Jay Czap, Tim Kress, Heather Wagaman, Dr. Hilyard, Dr. Krout, Jody Kessinger, Lisa Jackson, Marc Abels, Kathy Forbes, Mark Hershner.

II. Recognition of Visitors None

Public Comments: None

III. Superintendent's Report - Dr. John Scola

- Covid 19 - Winter break was a little worse than Thanksgiving, however, better than most School Districts. Major concern is staffing. At the Middle School today principals were covering and combining classes. May not have to close due to COVID but due to lack of staffing and subs. Building subs have helped and was forward thinking. We have been in school more than most Districts. Important to be in school. Mental health, suicide, abuse at home both mental and physical makes it important to be at school with least impact to students. Support from the School Board and Administration and parents and kids has been good. Building Principals and Nurses deserve credit. Any lack of staffing decision would be made the night before and the Board would be informed. Following procedures and moving forward. Athletics have not been impacted. Masks are optional and there are a percentage of staff and students wearing them. Parents are learning when to keep students home.

IV. Assistant to Superintendent Report - Dr. Susan Seiple

- Comprehensive Plan - Process with stakeholders had been held and with the Educational Program Committee. Has sat for the required sixty days for public comment and is ready for submission and Board vote.

V. Matters for Which Board Action is Required

A. Personnel

- 1) Resignation - The Board was requested to approve the following resignation:

Professional Employee:

Mary Peterson, School Nurse, effective February 25, 2022.

Classified Employee:

Kathy Cramblitt, Lunchroom/Playground Supervisor at Washington Elementary, effective January 19, 2022.

Substitute Employee:

Samuel Miller, Professional Day-to-Day Substitute, effective December 20, 2021.

BOARD ACTION:

Mrs. Keeney made a motion to approve the resignations as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- 2) Employment - The Board was requested to approve the following Employment:

Professional Employee:

Elise Reichenfeld, Vocal Music Teacher at the High School and Middle School, effective January 3, 2022. Rate of compensation will be \$50,513.00. ([enclosure](#))

Classified Employees:

Jeff Miller, internal promotion from full-time Custodian to Head Custodian, effective date to be determined. Rate of compensation will be \$14.75 per hour.

Cory Ackerman, Technology Support Specialist, full-time, 8 hours per day, effective January 10, 2022, pending successful completion of all required employment paperwork. Rate of compensation will be \$19.75 per hour. ([enclosure](#))

Tina Noel, Teaching Assistant - Title I, part-time, 5.75 hours per day, at the Middle School, effective pending successful completion of all required employment paperwork. Rate of compensation will be \$12.45 per hour. ([enclosure](#))

Abbey Cover, Teaching Assistant - Title I, part-time, 5.75 hours per day, at Hanover Street Elementary, effective pending successful completion of all required employment paperwork. Rate of compensation will be \$11.88 per hour. ([enclosure](#))

Elynda Garcia, Teaching Assistant - Title I, part-time, 5.75 hours per day, at Hanover Street Elementary, effective pending successful completion of all required employment paperwork. Rate of compensation will be \$11.88 per hour. ([enclosure](#))

Nicole Bowlin, Lunchroom/Playground Supervisor at Hanover Street Elementary, part-time, 3 hours per day, effective January 3, 2022 pending successful completion of all required employment paperwork. Rate of compensation will be \$11.60 per hour. ([enclosure](#))

Eryn Perry, ILC Assistant, full-time, 7 hours per day, at the Middle School, effective January 19, 2022 pending successful completion of all required employment paperwork. Rate of compensation will be \$14.75 per hour. ([enclosure](#))

Substitute Employees:

Veronica Braithwaite, Classified Substitute for the 2021-2022 school year. Rate of compensation will be in accordance with the current substitute rate schedule.

Amber Shaffer, Day-to-Day Professional Substitute, effective for the 2021-2022 school year. Rate of compensation will be in accordance with the current substitute rate schedule.

Alanna Molz, Day-to-Day Professional Substitute, effective for the 2021-2022 school year. Rate of compensation will be in accordance with the current substitute rate schedule.

**DISCUSSION:**

Mr. Frederick indicated it was good to see the number of hires.

**BOARD ACTION:**

Mrs. Kacar made a motion to approve the employment items as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

- 3) Leaves of Absence - The Board was requested to approve the following requests for leaves of absence:

Professional Employees:

Kimberly Campbell, Teacher at Washington Elementary, FMLA leave effective approximately February 24, 2022 to approximately April 11, 2022, not to exceed allowable 12 weeks under FMLA.

Maureen Gregory, Teacher at the Middle School, FMLA leave effective January 6, 2022 through approximately January 14, 2022, not to exceed allowable 12 weeks under FMLA.

Amy Rohrbaugh, Teaching Assistant at Hanover Street Elementary, FMLA leave effective approximately January 20, 2022 to approximately April 14, 2022, not to exceed allowable 12 weeks under FMLA.

Shelley Kell, Teacher at the Middle School, FMLA leave effective January 3, 2022 through January 23, 2022, not to exceed allowable 12 weeks under FMLA.

BOARD ACTION:

Mrs. Shea made a motion to approve the leaves of absence as presented. Second by Mrs. Keeney and approved on a roll call vote of 9-0.

- 4) Bus and Van Drivers - The Board was requested to approve the following drivers employed by Lincoln:  
Christine Stone

BOARD ACTION:

Mrs. Kacar made a motion to approve the bus and van drivers as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

B. Pennsylvania Department of Education Compliance

- 1) The Board was requested to approve the Comprehensive Plan 2022-2025 ([enclosure](#)).

BOARD ACTION:

Mrs. Gulden made a motion to approve the comprehensive plan for 2022-2025 as presented. Second by Mr. Huston and approved on a roll call vote of 9-0.

C. Budget & Finance

- 1) Check Registers - The Board was requested to approve the following check registers from the General Fund including athletic, middle school and high school activity accounts totaling \$1,286,825.23, Cafeteria totaling \$63,365.19 and Construction totaling \$39,020.49 Grand total \$1,389,210.91 ([General Fund](#)) ([Cafeteria](#)) ([Construction](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented. Second by Mrs. Kacar and approved on a roll call vote of 9-0.

- 2) Capital Reserve Budget - The Board was requested to approve High School Lighting Retrofit in an estimated amount of \$41,355 as part of the capital reserve budget for 2022.

BOARD ACTION:

Mrs. Gulden made a motion to approve the capital reserve budget as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- 3) Approval of the North Hanover Centre Realty, LLC Tax Assessment Appeal - The administration recommended approval for settlement of the tax assessment appeal (Case No. 2018-SU-002903) for Tax Parcel 67-000-19-0039.00-00000, 1155 Carlisle Street, Hanover Borough, York County, Pennsylvania owned by North Hanover Centre Realty, LLC, for the following assessed values for the corresponding tax years:

2019: \$12,068,970

2020: \$10,000,000

2021: \$5,645,160

2022: \$3,787,890

The District shall only owe 80% of the total any refund due and owing to the Property Owner as a result of this Stipulation, which refund shall be payable over a three (3) year period with the final payment due on or before June 30, 2024.

The District administration and solicitor are authorized to take all steps necessary to effectuate this settlement and to resolve these pending tax assessment appeal cases. ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the assessment appeal as presented. Second by Mr. Huston and approved on a roll call vote of 9-0.

- 4) Approval of the Hanover Theater Partners, LP Tax Assessment Appeal - The administration recommends approval for settlement of the tax assessment appeals (Case No. 2020-SU-002123) for Tax Parcel 67-000-ED-0013.R0-00000, 380 Eisenhower Drive, Hanover Borough, York County, Pennsylvania owned by Hanover Theater Partners, LP, for the total assessed value of \$3,000,000, effective as of the July 1, 2021 tax year.

The District administration and solicitor are authorized to take all steps necessary to effectuate this settlement and to resolve these pending tax assessment appeal cases. ([enclosure](#))

BOARD ACTION:

Mrs. Keeney made a motion to approve the assessment appeal as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- 5) General Fund Budget Real Estate Tax Resolution - The Board was requested to approve the Act 1 Resolution indicating intent to not exceed the 4.6% increase to millage rate and to not seek Act 1 exceptions for the 2022-2023 school year ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the general fund budget real estate tax resolution as presented. Second by Mrs. Gallagher and approved on a roll call vote of 9-0.

VI. Public Comment: None

VII. Adjournment Mr. Frederick adjourned the meeting at 6:15 PM.

Next Board Meeting - Monday, January 24, 2022 at 6:00 PM.

*Troy S Wentz*