

Hanover Public School District  
School Board Planning Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

February 8, 2021  
6:00 P.M.

MINUTES

- I. Opening Business
  - A. Call to Order - The meeting was called to order at 6:00 PM.
  - B. Pledge of Allegiance
  - C. Roll Call  
Board Members Present: Ms. Foreman, Mr. Frederick, Mrs. Gallagher, Mrs. Gulden, Mr. Huston, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mrs. Shea  
  
Also Present: Dr. Scola, Troy Wentz, David Fry, Administrators via zoom
- II. Recognition of Visitors: None  
  
Public Comments: None
- III. Superintendent's Report - Dr. John Scola
  - Covid-19 - In person instruction is staying the course and doing well. Days re-set over the weekend with the winter storm. Today one letter was sent regarding COVID from the middle school. Cases are limited. After Thanksgiving a little spike and a spike after the winter holiday. The Department of Health is consulted. The vaccine news is not as positive. Educators being vaccinated in PA is a long way off. Only receiving 175,000 vaccines a week in the state of PA. Safe space and protocols remain intact. Asked to stay home if not feeling well. Mrs. Sanders, Mrs. Hilyard and Dr. Scola work with the Department of Health. District does contact tracing on its own and follows the Department of Health guidelines and the Department of Health cannot contact trace for all Districts. Mrs. Houck is meeting regarding senior activities next week including prom, campus night and graduation. Currently still in the substantial phase and strict guidelines. May 27 is graduation and intends to give the seniors what they deserve.
- IV. Assistant to Superintendent Report - Dr. Susan Seiple
  - Comprehensive Planning Update - Continues with stakeholders and community stakeholders and groups via the District website.
- V. A. Expulsion Waiver - The Board was requested to approve the enclosed expulsion waiver ([enclosure](#)).

BOARD ACTION:

Mrs. Shea made a motion to approve the expulsion waiver as presented. Second by Mrs. Keeney and approved on a roll call vote of 9-0.

- B. Expulsion Waiver - The Board was requested to approve the enclosed expulsion waiver ([enclosure](#)).

BOARD ACTION:

Mrs. Shea made a motion to approve the expulsion waiver as presented. Second by Mr. Lippy and approved on a roll call vote of 9-0.

VI. Matters for Which Board Action is Required

A. Personnel

- 1) Retirement - The Board was requested to approve the following retirement:

Administrative Employee:

Lois Gunnet, Director of Special Education, effective June 11, 2021. Mrs. Gunnet will retire with 31.6 years of service to the District. ([enclosure](#))

DISCUSSION:

Mr. Frederick thanked Mrs. Gunnet for her longevity with the District.

BOARD ACTION:

Mrs. Gulden made a motion to approve the retirement as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- 2) Resignation - The Board was requested to approve the following resignation:

Classified Employees:

Eric Utz, Application Support Specialist, full-time, 8 hours per day, effective February 1, 2021.

BOARD ACTION:

Mrs. Shea made a motion to approve the resignation as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

- 3) Employment - The Board was requested to approve the following employment:

Substitute Employees:

Samuel Miller, Extended Substitute Math Teacher at the Middle School, effective January 25, 2021 through approximately April 6, 2021. Rate of compensation will be as listed in Admin Reg 405-R1.

Mackenzie Ridge, Extended Substitute Teacher at Washington Elementary, effective approximately March 15, 2021 through the end of the 2020-2021 school year. Rate of compensation will be as listed in Admin Reg 405-R1.

**BOARD ACTION:**

Mrs. Gulden made a motion to approve the employment as presented. Second by Mr. Lippy and approved on a roll call vote of 9-0.

- 4) Bus Drivers - The Board was requested to approve the following drivers employed by Lincoln Bus Lines:

Susan Becker  
Maria Flores  
Amelia Miller  
Jeffrey Stone

**BOARD ACTION:**

Mrs. Gulden made a motion to approve the bus drivers as presented. Second by Mr. Lippy and approved on a roll call vote of 9-0.

- 5) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Michelle Owings, Teaching Assistant, medical/uncompensated leave, effective February 4, 2021 for approximately 12 weeks.

**BOARD ACTION:**

Mrs. Shea made a motion to approve the leave of absence as presented. Second by Mrs. Gallagher and approved on a roll call vote of 9-0.

- B. Policy - The Board was requested final approval for the following policies and regulations:

- [103](#) Discrimination/Title IX Sexual Harassment Affecting Students
- [113.1](#) Discipline of Students with Disabilities
- [113.4](#) Confidentiality of Special Education Student Information
- [218.3](#) Discipline of Student Convicted/Adjudicated of Sexual Assault
- [252](#) Dating Violence
- [802](#) School Organization
- [804](#) School Day
- [804-R1](#) School Day Exceptions
- [807](#) Opening Day Exercises
- [902](#) Publications Program
- [905](#) Citizens' Advisory Committee (Long Range Planning)
- [905-R1](#) Citizens' Advisory Committee
- [908](#) Relations with Parents/Guardians
- [908-R1](#) Recognition of Students/Parents for Participation in School Sports or Activities

- [909](#) Municipal Government Relations
- [910](#) Community Engagement
- [911](#) News Media Relations
- [912](#) Relations with Educational Institutions
- [914](#) Relations with Intermediate Unit

BOARD ACTION:

Mrs. Gallagher made a motion to approve the policies as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

C. Budget & Finance

- 1) Real Estate and Per Capita Exonerations - Tax Collector - The Board was requested to exonerate Holly Liska, Tax Collector, from the collection of the following tax bills: Real Estate Taxes (bill amounts listed as face value, penalty also due) bills turned over at December 31, 2020 to York County for collection:

2020 Real Estate Taxes to York County 187 bills \$584,815.99 (prior year 199 bills \$527,339.15) ([enclosure](#))

2020 Real Estate Interim Taxes to York County 1 bill \$553.44 ([enclosure](#))

2019 Real Estate Interim Taxes to York County \$7,290.19 ([enclosure](#))

2018 Real Estate Interim Taxes to York County \$97.36 ([enclosure](#))

Per Capita/Occupational Taxes (bill amounts listed as face value, penalty also due) bills turned over at December 31, 2020 to York Adams Tax Bureau for collection:

2020 Per Capita and Occupational Taxes to YATB \$29,440.00 (prior year \$31,110.00) ([enclosure Part I](#)) ([enclosure Part II](#)) and \$28,870.00 ([enclosure Part III](#)) ([enclosure Part IV](#))

Per Capita and Occupational Taxes For Reason Listed exonerated per documented allowable exemption reasons, these will NOT be turned over for collection and have rightfully not been paid, per back up paperwork filed in the Business Office. ([enclosure Part I](#)) ([enclosure Part II](#)) ([enclosure Part III](#)) ([enclosure Part IV](#)) ([enclosure Part V](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the exonerations as presented. Second by Mr. Lippy and approved on a roll call vote of 9-0.

- 2) Lincoln Intermediate Unit #12 General Operating Budget 2021-2022 - The Board was requested to approve the 2021-2022 Lincoln Intermediate Unit #12 General Operating Budget in the amount of \$7,702,177 (prior year \$7,648,451) and a cost to the District of \$2,885.60 (prior year \$8,388.62) ([enclosure](#))

BOARD ACTION:

Mr. Huston made a motion to approve the LIU general operating budget 2021-2022. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

VII. Public Comment: None

VIII. Adjournment: Mr. Frederick adjourned the meeting at 6:15 PM.

Next Board Meeting - Monday, February 22, at 6:00 PM.

*Troy S Wentz*