

Hanover Public School District
School Board Planning Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

March 9, 2020
6:00 P.M.

MINUTES

I. Opening Business

A. Call to Order - The meeting was called to order at 6:00 PM.

B. Pledge of Allegiance

C. Roll Call

Board Members Present: Mr. Frederick, Mr. Huston, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mr. Reck, Mrs. Shea

Board Members Absent: Mrs. Gallagher and Mrs. Gulden

Also Present: Dr. Scola, Dr. Seiple, Troy Wentz, Darlene Klenk, Mike Vaux, Lois Gunnet, Tessa Hilyard, Rina Houck, Jay Czap, Adam Mowrer, Heather Wagaman, Tim Kress

Mr. Frederick announced an executive session for legal matters was held prior to the meeting.

II. Recognition of Visitors

Public Comments: None

III. Superintendent's Report - Dr. John Scola

- Coronavirus - Contact has been made with all stakeholders February 28. Media has indicated six Pennsylvania cases. Extra protocol has been established. Mrs. Hilyard and nurse Mrs. Sanders and Mrs. Johnson in Transportation have met. There has been proactive cooperation with Boyo who have begun to clean buses and vans daily. Mr. Kress has instructed to have high touch areas cleaned more regularly. A video conference with Superintendents has been held. Additional information will be emailed to staff with steps to share with students and CDC recommendations. We are taking a measured approach and will look and react to what is happening. Ages three to nineteen are less likely to receive the virus.
- Kindergarten Registration - This Wednesday will be registration and advertising has occurred. It appears that numbers may remain constant.
- Newsletter - Kindergarten registration was highlighted and the Gold Card has been successful.

- IV. Assistant to Superintendent's Report - Dr. Seiple
- Title I Parent Involvement - Compliance for federal funds and program of Drugs 101 at the Middle School right now is being held for parents. Each building has its own plan to engage parents.
 - March 11 Professional Development- Kindergarten registration will be occurring and other staff will be working on personal plans through a template developed by Dr. Scola and overseen by the building principals.
- V. Matters for Which Board Action Was Required
- A. Personnel
- 1) Retirement - The Board was requested to approve the following retirement:
- Classified Employee:
Charles Shipley, part-time 4-hour custodian, effective May 22, 2020. Mr. Shipley will retire with 3.7 years of service to the district.
- 2) Resignations - The Board was requested to approve the following resignations:
- Substitute Employee:
Leslie Bono, day-to-day substitute teacher effective immediately.
- Classified Employees:
Charles Brillhart, part-time 4-hour custodian, effective March 12, 2020.
Adrienne Herndon, full-time personal assistant, effective March 2, 2020.
- 3) Employment - The Board was requested to approve the following employment:
- Classified Employee:
Anthony White, full-time 2nd shift custodian, effective date to be determined pending completion of all required paperwork. Rate of compensation will be \$11.15 per hour ([enclosure](#)).
- Substitute Employee:
Adrienne Herndon, day-to-day substitute teaching and personal assistant, and day-to-day substitute teacher, effective March 3, 2020. Rate of compensation will be \$10.89 per hour for teaching and personal assistant and \$110.00 per day for substitute teaching (current).

- 4) Contract - The Board shall amend and extend the term of the Employment Agreement for Dr. John Scola, as provided in Article V, Section A of the Agreement, so as to terminate on June 30, 2021, rather than December 31, 2020; all other provisions of the Agreement shall remain in full force and effect.

BOARD ACTION:

Mr. Reck made a motion to approve the personnel items as presented. Second by Mr. Huston and approved on a roll call vote of 7-0.

B. Policies

- 1) Policy - The Board was requested final approval for the following policies and regulations:

- [113.1](#) Discipline of Students with Disabilities
- [204](#) Attendance
- [204-R2](#) Illegal Absence Procedure
- [316](#) Nontenured Employees
- [405](#) Employment of Substitute Teachers
- [416](#) Nontenured Employees
- [918](#) Attachment High School
- [918](#) Attachment Middle School
- [918](#) Attachment Clearview
- [918](#) Attachment Hanover Street
- [918](#) Attachment Washington

- 2) Regulation - The Board was requested approval for the following regulation:

- [201.1-R1](#) Elementary Map

BOARD ACTION:

Mrs. Shea made a motion to approve the policies and regulations as presented. Second by Mr. Reck and approved on a roll call vote of 7-0.

C. Budget and Finance

- 1) Builders Risk Insurance Policy - Washington Elementary - The Board was requested to approve Builders Risk Insurance Policy through Selective Insurance at a cost of \$1,013.00 to begin April 1, 2020 for a period of up to one year or prorated when project completed for the Washington Elementary Classroom Addition Project. ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the builders risk insurance by Mrs. Shea. Second by Mr. Reck and approved on a roll call vote of 7-0.

- 2) Heat Pump Bid Approval - Middle School - The Board was requested to approve the installation of Heat Pumps at the Middle School from Davidson H. & C. Co., Inc. in the installation quantity of five and in the amount of \$20,350.00 from the Capital Reserve Fund. ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the heat pump bid as presented. Second by Mr. Reck and approved on a roll call vote of 7-0.

VI. Public Comment:

VII. Adjournment

Mrs. Shea made a motion to adjourn the meeting. The meeting was adjourned at 6:14 PM.

Next Board Meeting - Monday, March 23, at 6:00 PM.

Troy S Wentz