

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

Tuesday, December 3, 2019
Following Reorganization

MINUTES

- A. Opening Business
- Call to Order - The meeting was called to order at 6:08 PM.
 - Pledge of Allegiance
 - Roll Call
 - Board Members Present: Mr. Frederick, Mrs. Gallagher, Mrs. Gulden, Mr. Huston, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mr. Reck, Mrs. Shea
 - Also Present: Dr. Scola, Dr. Seiple, David Fry, Troy Wentz, BJ Frock, Rina Houck, Tessa Hilyard, Adam Mowrer, Mark Hershner, Jay Czap, Dr. Krout, Darlene Klenk, Heather Wagaman, Tim Kress

B. Recognition of Visitors

C. Public Comments None

- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of November 18, 2019.
- Minutes 11-18-19 ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the minutes as presented. Second by Mrs. Gulden. and approved on a roll call vote of 8-0. Mr. Kauffman abstained.

E. Committee Reports

York County School of Technology – Keeney, Representative

Recreation - Reck, Representative

Meet & Discuss Professional, Classified & Administrative – Gulden, Huston

Lincoln Benefit Insurance Trust - Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Frederick, Chair; Shea

Educational Programs Committee - Reck, Chair; Gulden, Huston. A January meeting will be held.

Building & Grounds Committee -

Parents' Advisory Committee - Frederick

F. Superintendent Report - Dr. Scola

- Holiday Concerts
 - December 8 -- 1:30 PM -- Middle School Grades 5-8 Vocal Concert (HS Aud)
 - December 16 -- 7 PM -- Elementary Holiday Concert (HS Aud)
 - December 17 -- 7 PM -- Middle School Instrumental Holiday Concert (MS Aud)
 - December 18 -- 7 PM - High School Instrumental Holiday Concert (HS Aud)
 - December 19 -- 7 PM -- High School Vocal Concert (HS Aud)
- Lion King, Jr. - High School Auditorium
 - December 13 -- 7 PM
 - December 14 -- 7 PM
 - December 15 -- 2 PM

Dr. Scola announced the dates and indicated you will be pleased with the quality of student performances and new teaching staff.

G. Personnel

- 1) Retirement - The Board was requested to approve the following retirement:

Administrative Employee:

Bj Frock, Director of Human Resources, effective March 16, 2020. Mrs. Frock will be retiring with 21 years of service to the District.

- 2) Resignation - The Board was requested to approve the following resignation:

Substitute Employee:

Sarah Cox, day-to-day substitute teacher, effective immediately.

- 3) Employment - The Board was requested to approve the following employment items:

Classified Employee:

Nicole Gebhart, teaching assistant (Title 1), effective date to be determined pending receipt of all employment paperwork. Rate of compensation will be \$11.50 per hour ([enclosure](#)).

Supplemental Employees:

Jason Rice, head junior high wrestling coach, effective for the 2019-2020 season. Rate of compensation will be \$2,931.00 ([enclosure](#)).

Wil Ryder, head varsity football coach, effective for the 2020-2021 season. Rate of compensation will be \$5,121.00 ([enclosure](#)).

Substitute Employees:

Stacy Bolin, day-to-day substitute cafeteria worker, effective for the 2019-2020 school year. Rate of compensation will be \$10.15 per hour (current).

Kenneth Codemartori, Julie Czap and Elizabeth Sanders, day-to-day substitute teachers, effective for the 2019-2020 school year. Rate of compensation will be \$110.00 per day (completed).

- 4) Job Description - The Board was requested to approve the revisions to the following job description:

Cafeteria Delivery/Inventory Worker ([enclosure](#))

- 5) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Jodi Smith, teaching assistant, uncompensated medical leave of absence effective November 5, 2019 to approximately January 12, 2020.

BOARD ACTION:

Mr. Reck made a motion to approve the personnel items as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0. Mr. Kauffman abstained.

H. Policy

- 1) The Board was requested final approval of the following policies and regulations:

- [111](#) Lesson Planning
- [111-R1](#) Lesson Plans
- [118](#) Independent Study
- [130](#) Homework
- [143](#) Standards for Persistently Dangerous Schools
- [144](#) Standards for Victims of Violent Crimes
- [144-R1](#) Frequently Asked Questions Concerning Pennsylvania Unsafe Schools
- [144-R2](#) Sample Parental Notification Letter for Victim of Violent Criminal
- [144-R3](#) Sample Parental Request for Transfer for a Victim of Violent Crime
- [210.1](#) Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
- [333](#) Professional Development
- [433](#) Professional Development
- [533](#) Professional Development

BOARD ACTION:

Mrs. Shea made a motion to approve the policies and regulations as presented. Second by Mrs. Gulden and approved on a roll call vote of 7-0. Mrs. Gallagher and Mr. Kauffman abstained.

I. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers from General Fund including athletic, middle school and high school activity accounts totaling \$1,901,470.27, Cafeteria totaling \$50,945.78, Capital Reserve totaling \$14,862.00 and Construction totaling \$170,994.14 Grand total \$2,138,272.19. ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#)) ([Construction](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented, Second by Mr. Huston and approved on a roll call vote of 8-0. Mr. Kauffman abstained.

- 2) Monthly Reports - The Board was requested to approve the following monthly reports for October (partial):

[Investment](#)
[Tax Collector](#)
[Construction](#) (current)

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented. Second by Mr. Reck and approved on a call vote of 8-0. Mr. Kauffman abstained.

J. Public Comment: None

K. Adjournment: Mr. Reck made a motion to adjourn. The meeting was adjourned at 6:14 PM.

Planning Meeting - Monday, January 13, at 6:00 PM.

Troy S Wentz