

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, November 18, 2019
6:00 P.M.

Minutes

A. Opening Business

- Call to Order - The meeting was called to order at 6:00 PM.
- Pledge of Allegiance
- Roll Call
 - Board Members Present: Mr. Engle, Mr. Frederick, Mrs. Gulden, Mrs. Keeney, Mr. Huston, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
 - Student Board Members Present: Isabelle Oropeza and Sammy Laughman

 - Also Present: Dr. Scola, Dr. Seiple, David Fry, Troy Wentz, BJ Frock, Darlene Klenk, Ellena Keriazes, Tyler Graham, Jay Czap, Kristin Johnson, Samantha Laughman, Hope Reichart, Todd Reichart, Adam Mowrer, Isabelle Oropeza, Lois Gunnet, Dr. Krout, Teresa Erdman, Heather Wagaman, Mike Vaux, Lisa Gallagher, Pat Lippy, Laurie Ebersole, Rina Houck, Marc Abels, Carey Plumlee, Kasey Smith, Mark Hershner, Tim Kress, Anthony Colestock, Grace Heiland

B. Recognition of Visitors: All present were welcomed.

C. Public Comments:

- Todd & Hope Reichart - 129 N Stephen Place, parent of four children in the District. Addressing a transportation issue. On October 16 twins were not delivered home to the correct bus stop. Driver stopped at the normal bus stop and asked what she was waiting for. Mrs. Reichart indicated she was waiting for her students who were running down the street to her. State law says child should not be dropped off anywhere other than their stop, not sure who enforces this and a lot of red tape. Ms. Johnson was contacted and an email was sent to Dr. Scola. The next day Ms. Johnson contacted her and indicated the driver was lost. This is unacceptable. Previous years similar situations occurred as well with a substitute driver. Requests the District does more than indicate that this happens, wants rules in place. Requested a video of the bus and received after filing a Right to Know Request. Dr. Seiple called and assured that policies are in place. Requests that District be the first among Districts to not let this happen. Doesn't want to go through this again and this is unacceptable. Todd Reichart spoke and echoed same sentiments. Children's safety has to be foremost. His kids knew what direction to go but others may not. Busy streets around and the situation could have ended up poorly. Urge the board and administration to take a hard look at this and return children to school if can't be dropped off at designated stop. Zero tolerance was requested and unacceptable and need for safety.

- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for October 28, 2019.
- 10-28-19 ([enclosure](#))

BOARD ACTION:

The minutes were approved as presented.

- E. Committee Reports

York County School of Technology – Keeney, Representative

Recreation - Reck, Representative

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust - Wentz, Representative - Mr. Wentz reported that a Quarterly Trustees Meeting was held on October 31. The 2018-2019 Trust financial report and audit was presented with no findings. Approved was a renewal of a contract with Davis Vision. Annual reports were presented by Highmark, Delta Dental, Davis Vision and Lincoln Benefit Trust.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Frederick, Chair; Shea, Lingg - There are policies and a regulation on the agenda this evening for approval.

Educational Programs Committee - Reck, Chair; Gulden, Huston - Dr. Seiple presented at the meeting updates on Kid Writing, staff professional development and cyber/charter enrollment.

Building & Grounds Committee - Roland, Chair; Gulden, Lingg, Engle ([enclosure](#)) - November 7 meeting was held and finalized the Capital Reserve Budget for 2020 which is on the agenda tonight. Discussed ADA stands for the turf field. Next meeting is December 5.

Parents' Advisory Committee - Frederick

Student Board Members - Isabelle Oropeza and Sammy Laughman - Twelve Student Council members attended the PASC Conference in Johnstown and were able to attend various workshops to help Hanover be a better place and a hockey game. In November glow dances were held in the Middle and High School with benefits going to the Mini Thon. National Honor Society provided face painting. This past Saturday was the 2nd Annual Powder Puff Football games and over \$1,000 was raised for the Mini-Thon with the seniors winning the contests. November 12 National Honor Society inducted twelve new members bringing the Chapter to thirty-five members and the Madrigals sang the National Anthem. Hanover band and chorus visited Penn State University including the Blue Band and wind ensemble groups. National Honor Society hosted a Holiday Movie Night. Mini Thon logo design contests and Student Council holiday ornament design contests are being held. The Class of 2021 and Student Council are jointly having a

fundraiser for Fishers popcorn to help with the Prom and Class Trip. Lion King Jr. is about three weeks away.

F. Washington Elementary Addition

- Anthony Colestock, Crabtree & Rohrbaugh (Washington Elementary Presentation) - Anthony Colestock and Grace Heiland were present. Topics included schedule, cost estimate and project design. Tonight asking for approval to release for bid so that summer of 2020 can begin with a September completion date. January 14, 2020 release for bid, February 11, 2020 open bids. February 24, 2020 bid approval by board. April 1, 2020 construction to begin. September 28, 2020 substantial completion. Final construction drawings to go to the Borough. Finding that to complete projects in three months during the summer is difficult for contractors due to lead time in ordering materials. So giving until late September to complete. Municipal approvals could alter the schedule, however, foresight from last Washington project included land development and rain garden which will lessen approvals and costs. Total estimated project cost is \$1,040,000. There will be general, hvac, plumbing and electrical contractors. This project will provide equity per classroom of all three elementaries in the District giving District maximum flexibility in enrollment with three classrooms per grade level at each elementary building. Meetings have occurred with Dr. Scola and Mr. Kress. Dr. Scola thanked Grace Heiland for the previous projects. This estimate is within the scope of monies borrowed with the original bond issue and previous project estimates and spend amounts. The Hanover Borough has been a great partner in the District projects. The prior architect had the foresight to include the rain garden so that only 200 square feet will involve storm water, saving the District dollars. Change orders in previous projects have been minimal due to review of plans by Mr. Kress and Mr. Gil Tunney. The most important time is the drawings review to eliminate future change orders which can be costly. The classrooms are similar size to what is present now. Crabtree Rohrbaugh and District have had a good working relationship. Booster Club has benefited from concession stand at turf field. Mrs. Lingg thanked Crabtree Rohrbaugh for professional job and District is thrilled with the results. Anthony Colestock indicated that a field hockey coach in his area commented that the Hanover facility was the nicest they played on this fall.

G. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Professional Employee:

Daniel Koishal, high school English teacher, effective date to be determined but not longer than 60 days from receipt of the resignation.

Classified Employees:

Stacy Bolin, cafeteria/warehouse inventory worker, effective November 22, 2019.

Carol Green, teaching assistant (Title 1), effective December 20, 2019.

Regina Hoke, full-time custodian, effective November 15, 2019.

Substitute Employees:

Holly James, day-to-day substitute classified employee, effective immediately.

Korie Snyder, day-to-day substitute teacher, effective immediately.

- 2) Employment - The Board was requested to approve the following employment:

Substitute Employees:

Olivia Olver, extended substitute 6th grade teacher, effective approximately November 25, 2019, for approximately 12 weeks, per regulation 405-R1 ([enclosure](#)).

Hannah Brice, Sarah Cox, and Chloe Walters, day-to-day substitute teachers, effective for the 2019-2020 school year. Rate of compensation will be \$110.00 per day (completed).

Supplemental Employees:

Jodi Homan, middle school winter sports cheerleading advisor, effective for the 2019-2020 season. Rate of compensation will be \$434.00 ([enclosure](#)).

Kelcee Keller, head boys basketball cheerleading coach, effective for the 2019-2020 season. Rate of compensation will be \$1,347.00 (current).

Amanda Morgret and Ashley Longenberger, Clearview Intramural # 2 Advisors (shared), effective for the 2019-2020 school year. Rate of compensation will be \$434.00-shared (current).

Keith Troup, head middle school football coach, effective for the 2020-2021 season. Rate of compensation will be \$2,965.00 ([enclosure](#)).

Tim Wagaman, assistant middle school football coach, effective for the 2020-2021 season. Rate of compensation will be \$1,798.00 ([enclosure](#)).

- 4) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Teresa Erdman, High School Chemistry, FMLA leave effective December 18, 2019, to approximately January 10, 2020.

BOARD ACTION:

- 5) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

Olivia Schmidt PMEA District Choir Festival
Harrisburg, PA
January 16-18, 2020
([enclosure](#))

BOARD ACTION:

Mr. Reck made a motion to approve the personnel items as presented. Second by Mr. Frederick and approved on a roll call vote of 9-0.

H. Policy

- 1) The Board was requested tentative approval for the following policies:
- [111](#) Lesson Planning
 - [111-R1](#) Lesson Plans
 - [118](#) Independent Study
 - [130](#) Homework
 - [143](#) Standards for Persistently Dangerous Schools
 - [144](#) Standards for Victims of Violent Crimes
 - [144-R1](#) Frequently Asked Questions Concerning Pennsylvania Unsafe Schools
 - [144-R2](#) Sample Parental Notification Letter for Victim of Violent Criminal
 - [144-R3](#) Sample Parental Request for Transfer for a Victim of Violent Crime
 - [210.1](#) Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
 - [333](#) Professional Development
 - [433](#) Professional Development
 - [533](#) Professional Development

- 2) The Board was requested approval for the following regulation:
- [808-R2](#) Cafeteria Procedures Regarding Student Lunch Accounts

BOARD ACTION:

Mrs. Shea made a motion to approve the policies and regulations as presented. Second by Mr. Frederick and approved on a roll call vote of 9-0.

I. Budget and Finance

- 1) Washington Elementary Classroom Additions - The Board was requested to approve the advertisement of bids for the Washington Elementary classroom additions.

BOARD ACTION:

Mr. Reck made a motion to approve the advertisement of the bids as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- 2) Monthly Reports - The Board was requested to approve the following monthly reports for September:

[Board Summary](#)
[Investment](#)
[Tax Collector Report](#)
[Quarterly Tax Collector Report](#)
[Construction Summary \(current\)](#)
[Student Activity Report Middle School](#)
[Student Activity Report High School](#)

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented. Second by Mr. Reck and approved on a roll call vote of 9-0.

- 3) General Fund Budget Real Estate Tax Resolution - The Board was requested to approve the Act 1 Resolution indicating intent to not exceed the 3.3% increase to millage rate and to not seek Act 1 exceptions for the 2020-2021 school year ([enclosure](#))

BOARD ACTION:

Mr. Roland made a motion to approve the tax resolution as presented. Second by Mr. Frederick and approved on a roll call vote of 9-0.

Mrs. Lingg commented that this is earlier than usual due to the Presidential Election in 2020 and the timetables established.

- 4) Capital Reserve Budget 2020 - The Board was requested to approve the Capital Reserve Budget for 2020. ([enclosure](#))

BOARD ACTION:

Mr. Roland made a motion to approve the capital reserve budget for 2020 as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

J. Public Comment: None

K. Superintendent's Report

- Board Recognition - Dr. Scola indicated three members are leaving the Board and a lot of time is required with no pay, true public service. Mr. Frederick on behalf of the other board members issued a thank you to Lindy, Scott and Rick for their time, leadership and guidance along with their approach and thoughtfulness and focus on students and the community and wished them good luck in the future. Olivia Schmidt and seventeen Madrigals performed two holiday songs and the Alma Mater. Dr. Scola thanked Olivia Schmidt and Kate

Landis for their work with the music students and indicated the Pep Band to Marching Band was noticed by Alumni during the Halloween Parade. The great tradition of the Marching Band is returning. Past six years the board has allowed the administration to do their jobs. We have learned from our mistakes and if you don't have freedom to fail you can't succeed. Plaques were presented to Rick Engle for ten years of service, Scott Roland for eight years of service and Lindy Lingg for twelve years of service. There will be cake afterward and everyone is invited to stay. Mr. Roland indicated things have turned out a lot better than when they began and he has made friends along the way and consider Dr. Scola a mentor, and for that thank you. This has taught that schools are a different business than the private sector. Mrs. Lingg commented she is proud of the organization. The last six years of been more rewarding and this is a wonderful place to be with administration and staff who work hard and are dedicated. Twelve years ago the District didn't have as much to be proud of and the staff held it together. The last six with leadership in place has transformed the District. The Board duties are to hire the best Superintendent available and this was done and set policy as a guide and then the District runs itself. Appreciative of current and past board members. Learned that can't be friends with everyone. District is now solid financially and doing many things for our students and this will continue. Teaching has evolved over the years. Thank you to all of you who are dedicated to nurture, challenge and inspire students to excel in education. Mr. Engle indicated the District has come a long way and with Dr. Scola and administration and staff the District has turned around and is a great District.

L. Adjournment - Mr. Roland made a motion to adjourn the meeting. The meeting adjourned at 6:55 PM.

Reorganization/Board Meeting, Tuesday, December 3, at 6:00 PM.

Troy S Wentz