

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, March 25, 2019
6:00 P.M.

MINUTES

A. Opening Business

- Call to Order - The meeting was called to order at 6:00 PM.
- Pledge of Allegiance
- Roll Call
 - Board Members Present: Mr. Engle, Mrs. Gulden, Mrs. Keeney, Mr. Huston, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
 - Board Member Absent: Mr. Frederick
 - Student Board Members: Sarah Ginn (6:01 PM), Isabelle Oropeza

 - Also Present: Dr. Scola, Dr. Seiple, Troy Wentz, David Fry, Eric Hartman, Mike Vaux, Jay Czap, Caren Evans, Rina Houck, Lois Gunnet, Dr. Krout, Adam Mowrer, Heather Wagaman, Mark Abels, Tessa Hilyard, Erica Owens, Darlene Klenk.

B. Recognition of Visitors:

- Karen Devine - PSBA Update - Karen is the field representative from PSBA for our area and offers a thank you for membership and all the board members do for the District. If there is anything needed, please call Karen. Advocacy Day in Harrisburg to discuss issues on education is coming up in April and a summary of education issues is included in the packet that was handed out to board members. 66% of Districts responded to survey on issues to be addressed. Case law and review of laws is final event for this school year. School board secretaries training and equity services for diverse population are available. Encouraging boards to adopt governance for leadership. PSBA can help with sample policies. Online learning from home is also available. Again a thank you for all you do as school board members and for allowing Karen to speak tonight.

C. Public Comments: None

D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for February 25, 2019, and March 11, 2019.

- 02-25-19 ([enclosure](#))
- 03-11-19 ([enclosure](#))

BOARD ACTION:

The minutes were approved as presented.

E. Committee Reports

York County School of Technology – Keeney, Representative

Recreation - Reck, Representative - Baseball and softball clinic was held in early March here at the District with Mr. Allison and Mr. Scheaffer and sixty young athletes were present. Early numbers for the baseball/softball program in the Borough this summer are strong.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust - Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - PSBA is endorsing charter school reform. A bill to prohibit charter schools from advertising free tuition and instead saying paid for by PA taxpayers dollars has been introduced.

Policy Committee – Frederick, Chair; Shea, Lingg - Mrs. Lingg reported that several policies are on the agenda this evening.

Educational Programs Committee - Reck, Chair; Gulden, Huston - Has had two meetings. Topics included Dr. Seiple discussing grant dollars received and how they are being utilized, Curriculum visions in the District including science and foreign language. Dr. Krout discussed Kindergarten transition plan and transition plans from grade 4 to 5 and grade 8 to 9.

Building & Grounds Committee - Roland, Chair; Gulden, Lingg, Engle ([enclosure](#)) - Summer replacement of heat pumps continue at the middle school as the heat pumps have reached end of life and new ones are more energy efficient. High school roof replacement was discussed and is on the board agenda this evening for approval.

Parents' Advisory Committee - Frederick - Mr. Reck reported Elementary and Middle School PTOs shared recent events coming up like Touch A Truck at Hanover Street in April. Dr. Seiple shared curriculum changes and Dr. Scola discussed the Middle School Cafeteria renovations.

Student Board Members - Sarah Ginn, Isabelle Oropeza - Last Wednesday National Art Honor Society induction where Andy Smith presenter on his Art career. CATS opening night approaching with performances April 12 through April 14. On April 5 Student Council will attend at Bermudian Springs the PSAC Region Conference workshops and some of our students are presenting at the Conference. March 12 Mini Thon reached its goal of \$35,000 and thanks for support from community, Community Children's Hospital Tour was taken by several students. Easter Egg Hunt at elementary schools will occur and, orchestra will be in Philadelphia to see a musical. Recently Mrs. Deb Smith hosted a tour of the National Holocaust museum and listened to a survivor tell about educational items related to the Holocaust.

Mrs. Lingg mentioned that it's the end of third marking period and the year is going fast.

F. Personnel

- 1) Retirements ERIP - The Board was requested to approve the following retirements under the approved Early Retirement Incentive Plan:

Professional Employees:

Effective May 31, 2019 the end of the 2018-2019 school year

Debra Caler, guidance counselor with 26 years of service to the District
Joanne Hahn, music teacher with 18.7 years of service to the District
Eric Hartman, 5th grade teacher with 34 years of service to the District
Debra Smith, music teacher with 33.4 years of service to the District

- 2) Resignations - The Board was requested to approve the following resignations:

Classified Employees:

Rex Martin, adult patrol, effective May 30, 2019 with the end of the 2018-2019 school year.

Brian Sullivan, adult patrol, effective May 30, 2019 with the end of the 2018-2019 school year.

Chrissy Updyke, part-time personal assistant, effective March 29, 2019.

- 3) Employment - The Board was requested to approve the following employment:

Classified Employees:

Kelly Garber, part-time 5.75 teaching assistant (Title 2), effective April 9, 2019, pending receipt of all required paperwork. Rate of compensation will be \$11.75 per hour ([enclosure](#)).

Casey Slater, student custodian, effective date to be determined, pending receipt of all required paperwork. Rate of compensation will be \$8.00 per hour ([enclosure](#)).

Substitute Employee:

Paige Patterson, day-to-day substitute teacher and extended substitute elementary Spanish, effective upon completion of required paperwork. Rate of compensation will be \$110.00 per day and per Admin Reg 405 R-1, respectively. ([enclosure](#))

Supplemental Employee:

Keith Troup, assistant varsity track coach, effective for the 2018-2019 school year. Rate of compensation will be \$1781.00 ([enclosure](#)).

Kick Off to Kindergarten - August 5-8, 2019 (8:30 AM - 12:00 PM)

Julie Miller (\$22.00 per hour)

Amy Rohrbaugh (\$15.85 per hour)

- 4) Bus and Van Drivers - The Board was requested to approve the following drivers employed by Boyo and the Lincoln Intermediate Unit:

William Davis - Lincoln Intermediate Unit
Kenneth Nelson - Lincoln Intermediate Unit
Amber Burness - Boyo Transportation

- 5) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

Dr. Susan Seiple PAFPC Annual Conference
 Champion, PA
 May 5-8, 2019
 ([enclosure](#))

BOARD ACTION:

Mr. Reck made a motion to approve the personnel items as presented, Second by Mrs. Shea and approved on a roll call vote of 8-0.

G. Policies

- 1) The Board was requested tentative approval for the following policies and regulations:

- [006](#) Meetings
- [103.1](#) Nondiscrimination - qualified Students with Disabilities
- [103.1-R1](#) Report Form for Complaints of Discrimination - Qualified Students with Disabilities
- [106](#) Adoption of Textbooks
- [222](#) Tobacco/Nicotine
- [222-R1](#) Smoking and the Use of Tobacco/Nicotine
- [707](#) Community Use of School Facilities
- [806](#) Child Abuse
- [808](#) Food Services
- [904](#) Public Attendance at School Events
- [904-R1](#) Employee Identification Cards
- [904-R2](#) Public Behavior at School Events

BOARD ACTION:

Mrs. Shea made a motion to approve the tentative adoption of the policies as presented. Second by Mr. Reck and approved on a roll call vote of 8-0.

H. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$2,923,054.71, Capital Reserve totaling \$5,370.00, Construction totaling \$490,329.42, and Cafeteria totaling \$47,305.72. Grand total \$3,466,059.85 ([General](#)) ([Capital Reserve](#)) ([Construction](#)) ([Cafeteria](#))

BOARD ACTION:

Mr. Engle made a motion to approve the check registers as presented. Second by Mr. Roland and approved on a roll call vote of 8-0.

- 2) Monthly Reports - The Board was requested to approve the following February monthly reports:

[Board Summary](#)
[Cafeteria](#)
[Investment](#)
[Tax Collector](#)
[Construction](#)

BOARD ACTION:

Mr. Engle made a motion to approve the monthly reports as presented. Second by Mr. Reck and approved on a roll call vote of 8-0.

- 3) High School Roof Replacement - The Board was requested to approve Houck Services Inc. in the amount not to exceed of \$1,955,770.00, per CoStars pricing, from the Construction Fund, to replace the High School roof. ([enclosure](#))

BOARD ACTION:

Mr. Engle made a motion to approve the high school roof replacement as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 4) Local Economic Revitalization Tax Assistance (LERTA) - The Board was requested to approve a 10 year LERTA agreement as specified. Properties would be considered as applications are filed. ([enclosure-ordinance](#)) ([enclosure-application](#))

BOARD ACTION:

Mr. Roland made a motion to approve the Local Economic Revitalization Tax Assistance as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 5) Builders Risk Insurance Policy - The Board was requested to approve the Builders Risk Insurance Policy through Liberty Mutual Insurance with Underwriter The Ohio Casualty Insurance Company at a cost of \$1,996.00 to begin April 17, 2019 for a period of up to one year or prorated when project completed for the Middle School Cafeteria Project. ([enclosure](#))

BOARD ACTION:

Mr. Engle made a motion to approve the builders risk insurance policy as presented. Second by Mr. Reck and approved on a roll call vote of 8-0.

- 6) Approval to Bid Heat Pumps Middle School - The Board was requested to approve for the Administration to advertise for bids for heat pump replacement in the Middle School.

BOARD ACTION:

Mr. Roland made a motion to approve the heat pump bids as presented. Second by Mr. Reck and approved on a roll call vote of 8-0.

- 7) Tax Appeal Settlement - The Board was requested to approve the settlement of the tax assessment appeal litigation (Case No. 2007-SU-004444-Y08) for Tax Parcel 67-000-12-0035.00-00000, 860 Carlisle Street, Hanover Borough, York County, Pennsylvania owned by Weis Markets, Inc., for the following assessed values for the applicable tax years:

2008/2009 - \$3,454,030 (no change)
2009/2010 - \$3,302,840 (no change)
2010/2011 - \$3,302,840 (no change)
2011/2012 - \$3,302,840 (no change)
2012/2013 - \$2,904,390
2013/2014 - \$3,001,550
2014/2015 - \$3,095,240
2015/2016 - \$3,053,600
2016/2017 - \$3,098,710
2017/2018 - \$3,053,600
2018/2019 - \$3,011,960
2019/2020 - \$3,049,450

The District Administration and solicitor are authorized to take all steps necessary to effectuate this settlement and to resolve this pending tax assessment appeal case. ([enclosure](#))

BOARD ACTION:

Mr. Roland made a motion to approve the tax appeal settlement as presented. Second by Mr. Engle and approved on a roll call vote of 8-0.

- 8) US Communities Intergovernmental Cooperative Purchase Agreement Participation Approval - The Board is requested to approve the use of US Communities Intergovernmental Cooperative Purchase Agreement for District purchasing to satisfy bid purchasing. ([enclosure](#))

BOARD ACTION:

Mr. Engle made a motion to approve the purchase agreement as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- I. Public Comment: None

J. Adjournment: Mr. Roland made a motion to adjourn the meeting. The meeting was adjourned at 6:17 PM.

Planning Meeting - Monday, April 8, at 6:00 PM.
Board Meeting - Tuesday, April 23, at 6:00 PM.

Troy Wentz