

HANOVER PUBLIC SCHOOL DISTRICT

Board Of Directors Meeting Agenda

Administration Building

Thursday, December 20, 2018

7:30 A.M.

MINUTES

A. Opening Business

- Call to Order - The meeting was called to order at 7:30 AM.
- Pledge of Allegiance
- Roll Call
  - Board Members Present: Mr. Engle, Mr. Frederick, Mrs. Gulden, Mr. Huston, Mrs. Lingg, Mr. Roland, Mrs. Shea
  - Board Members Absent: Mr. Henry and Mr. Reck
  - Also Present: Dr. Scola, BJ Frock, Troy Wentz, Tim Kress, Anthony Colestock

B. Recognition of Visitors - None

C. Public Comments - None

D. Other Business - The Board was requested to approve the board member resignation of Tom Henry, effective December 15, 2018.

DISCUSSION:

Mrs. Lingg thanked Mr. Henry who was an ardent supporter of the District and generous to devote his time and he will be missed.

BOARD ACTION:

Mr. Frederick made a motion to approve the resignation. Second by Mr. Roland and approved on a roll call vote of 7-0.

E. Expulsion Waiver - The Board was requested to approve the enclosed expulsion waiver ([enclosure](#)).

BOARD ACTION:

Mr. Engle made a motion to approve the expulsion waiver. Second by Mr. Frederick and approved on a roll call vote of 7-0.

F. Personnel

- 1) Employment - The Board was requested to approve the following employment items:

Classified Employees:

Gary Garman, transfer from 4 hour part-time custodian, to full-time 3rd shift custodian at Middle School, effective December 20, 2018. Rate of compensation

will remain the same ([enclosure](#)).

Martha Good, part-time 3.5 hour cafeteria worker, effective date to be determined, pending receipt of all required paperwork. Rate of compensation will be \$10.89 ([enclosure](#)).

Adrienne Herndon, full-time personal assistant, effective date to be determined, pending receipt of all required paperwork. Rate of compensation will be \$15.00 per hour ([enclosure](#)).

Courtney Stigler, transfer from part-time personal assistant and lunchroom/playground supervisor to part-time 5.75 hour teaching assistant (Title 1), effective date to be determined. Rate of compensation will remain the same ([enclosure](#)).

Kae Wetzel, part-time 5.75 Teaching Assistant (Title 1), effective December 20, 2018. Rate of compensation will be \$11.10 ([enclosure](#)).

Supplemental Employee:

Kristen Hart, gameworker, effective for the 2018-2019 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment (current).

Substitute Employees:

Leslie Bono, Alison Shuman and Kelsey Stambaugh, day-to-day substitute teachers, effective for the 2018-2019 school year. Rate of compensation will be \$110.00 per day.

Leah Seiber, extended substitute grade 6, effective January 2, 2019, to approximately March 18, 2019. Rate of compensation will be as listed in Admin Reg. 405-1 (current).

- 2) Leave of Absence - The Board was requested to approve the following requests for leave of absence:

Bryn Feeser, Intermittent FMLA leave effective December 1, 2018, not to exceed allowable 12 weeks of leave.

Leah Shepler, FMLA leave effective January 22, 2019, for approximately 8 weeks but not to exceed allowable 12 weeks of leave.

**BOARD ACTION:**

Mr. Frederick made a motion to approve the personnel items as presented. Second by Mrs. Shea and approved on a roll call vote of 7-0.

**G. Budget & Finance**

- 1) Middle School Kitchen Renovation and Addition - The Board was requested to approve the following bids for the Middle School Kitchen Renovation and Addition: ([enclosure](#))

General Contractor - East Coast Contracting Inc., New Cumberland, PA  
\$863,700 and Alternate #1 \$3,400 and Alternate #2 \$126,000

Electrical - Monacacy Valley Electric, Littlestown, PA \$153,483 and  
Alternate #1 \$21,375

Plumbing - Mann Plumbing and Heating, Fayetteville, PA \$116,265

HVAC - Leibold, Incorporated, Pottsville, PA \$188,000

**DISCUSSION:**

Anthony Colestock from Crabtree Rohrbaugh gave a presentation of the numbers. The general contractor portion was rebid. Mr. Roland asked about the total cost vs. the budget, which was within \$200,000. The alternate bids were reviewed. Mr. Roland asked if the window were glass thermal characteristics and they will be. The curtain wall was rebid as an alternate and Mrs. Lingg commented that language of qualification was removed for having to work on a school related construction project in the last ten years in order to get more general contractors to bid. Dr. Scola indicated that the administration made the decision to rebid the general contractor portion. The first bid had one bid and the second bid had five bidders, all being lower than the first bid. The savings was over \$300,000 in the second competitive bid. Anthony Colestock reviewed the estimates vs. actual with the board. Mr. Engle asked about basic services line item. Dr. Scola indicated that the District has reviewed the drawings and asked for changes that were made. Mr. Engle asked about the interest money being generated through a CD. Mr. Roland discussed permits and the Borough and Dr. Scola has indicated that they charge when they have to come out for inspections and are working with the District. Mr. Engle asked about the financing number in the estimate and it was indicated that the financing costs of the bonds are prorated among the projects to show the total cost. The board was pleased with the results.

**BOARD ACTION:**

Mr. Roland made a motion to approve the bids as presented. Second by Mr. Engle and approved on a roll call vote of 7-0.

H. Public Comment - None

Mrs. Lingg announced an executive session was held after the December 3 meeting for personnel reasons. An executive session was held prior to this meeting for student disciplinary reasons.

I. Adjournment - Mr. Roland made a motion to adjourn. The meeting was adjourned at 7:52 AM.

Next Planning Meeting - Monday, **January 7**, at 6:00 PM.

Next Board Meeting - Monday, January 28, at 6:00 PM.