

Hanover Public School District
School Board Planning Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

May 14, 2018
6:00 P.M.

MINUTES

I. Opening Business

A. Call to Order - The meeting was called to order at 6:00 PM.

B. Pledge of Allegiance

C. Roll Call

Board Members Present: Mr. Frederick, Mrs. Gulden, Mr. Henry, Mr. Huston,
Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
Board Member Absent: Mr. Engle

Also Present: David Fry, Dr. Scola, Dr. Seiple, BJ Frock, Troy Wentz, Deb Caler,
Nicole Brown, Amanda Wallick, Debra Fake, Mike Vaux, Jay Czap, Mark
Hershner, Darlene Klenk, Tami Turchich, Rina Houck, Tessa Hilyard, Dr. Krout,
Marc Abels

II. Recognition of Visitors: None

Public Comments: None

III. Superintendent's Report - Dr. John Scola

- Foundation Donations - Peter Sheppard and Russell Williams - Large sums of monies have been donated and neither ask for recognition. Monies for a CNC mill and a CNC Plasma Cutter. Reason why they are part of the Distinguished Hall of Fame
- Best and Brightest - May 6 at the District. Well organized and presentation was great with positive comments. Thank Mr. Kress and a lot of effort by a lot of people. Detailed and recognized 248 students within an hour. Mrs. Vigne and food presentation. Thank you to the Board for allocating monies for the auditorium refurbishment. Mrs. Lingg thanked the staff involved and received many happy comments. Lighting and sound were good and improved. Everyone's efforts were appreciated.
- Campus Night 7:00 PM (Indoors) - May 30
- Graduation 7:00 PM - May 31
- May Board Meeting May 23 instead of May 28 - Wednesday at 6 PM with Budget and Finance at 5:15 PM

IV. Assistant to Superintendent's Report - Dr. Susan Seiple

- AP Testing, Keystone Testing - 15 AP courses being tested this week and next
- Summer Technology Institute for Teachers - June 1 from 8 AM to 12 PM
- Summer Enrichment - Student sign up until May 18 and these are June dates

for the courses to take place.

V. Matters for Which Board Action is Required

A. Personnel

- 1) Retirement - The Board was requested to approved the following retirement:

Classified Employee:

Deborah Harbaugh, teaching assistant, effective May 31, 2018 with the end of the 2017-2018 school year. Mrs. Harbaugh is retiring with 21.3 years of service with the district.

- 2) Resignations - The Board was requested to approve the following resignations:

Classified Employees:

Debra DeMedici, part-time cafeteria worker, effective May 25, 2018.

Mariya Kitzmiller, full-time custodian, effective May 3, 2018.

Substitute Employee:

Rose Krentler, day-to-day substitute custodian, effective May 10, 2018.

Summer Worker:

Ryan Bowman, summer maintenance worker, effective immediately.

- 3) Employment - The Board was requested to approve the following employment:

Supplemental Employee:

Zachariah Carrick, assistant varsity football coach, effective for the 2017-2018 season. Rate of compensation will be \$2,344.00 ([enclosure](#)).

Summer Workers:

Summer 2018 summer workers. Rate of compensation will be \$10.00 per hour.

Alex Miller - returning

Shane Warehime - pending receipt of all required paperwork

Justin Barnes (completed)

- 4) School Physicians - The Board was requested to approve the following school physicians for the 2018-2019 school year:

School Physicians:

Dr. Kurt Thomas (Consulting Physician)

Dr. Thomas Rapp
Dr. Douglas Masucci

School Dentists:

Dr. Henry Hoffacker
Dr. William Maffett

- 5) Leave of Absence - The Board was requested to approve the following request for a leave of absence:

Lois Gunnet, Director of Special Education, FMLA leave of absence, effective May 4, 2018 for approximately three to six weeks but no longer than allowable 12 weeks of FMLA.

Kelly McWilliams, elementary teacher, FMLA leave of absence effective August 20, 2018 to approximately November 5, 2018, but not to exceed 12 weeks of allowable FMLA leave.

Kristine Hann, guidance secretary, FMLA leave of absence effective April 23, 2018 to May 7, 2018.

BOARD ACTION:

Mr. Frederick made a motion to approve the personnel items as presented. Second by Mr. Reck and approved on a roll call vote of 8-0.

B. Budget and Finance

- 1) 2018-2019 General Fund Budget Approval - The Board was requested to approve a tax millage increase for the 2018-2019 General Fund Budget of 0.63 mills (2.85%) from 21.99 to 22.62 mills and an expense level of \$32,992,486 and no use of fund balance. In addition the Board is requested to approve the per capita tax (Act 679) for \$5.00, the per capita tax (Act 511) for \$5.00 and the occupational tax at \$10.00. In addition, the earned income tax at 0.5% and real estate transfer tax at 0.5%.
([enclosure](#))

DISCUSSION:

Mrs. Lingg indicated this process began in November with culmination this evening and before most schools so that the best hiring can take place.

BOARD ACTION:

Mrs. Shea made a motion to approve the 2018-2019 General Fund Budget as presented. Second by Mr. Reck and approved on a roll call vote of 8-0.

- 2) Homestead/Farmstead Approval - The Board was requested to approve the receipt and disbursement of \$573,807.67 (\$574,151.56 prior year) from the state as part of the Act 1 tax reduction. The result is a reduction on the assessment of approved homestead properties of approximately \$8,140.97, this equates to approximately \$184.15 (\$183.48 prior year) in tax reduction for approved homesteads. ([enclosure](#) - state) ([enclosure](#) - county)

BOARD ACTION:

Mr. Reck made a motion to approve the Homestead/Farmstead as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 3) Installment Payment of Taxes Schedule - The Board was requested to approve the installment payment dates of taxes as first installment due September 4, 2018, second installment due October 1, 2018, and third installment due November 1, 2018. To qualify for the installment payments the first installment payment must be paid by the due date. A 10% penalty will be added to installment payments paid after the installment due date. All properties will be eligible for installment payment of taxes.

BOARD ACTION:

Mr. Reck made a motion to approve the installment payment of taxes schedule as presented. Second by Mr. Frederick and approved on a roll call vote of 8-0.

- 4) Monthly Reports - March - The Board was requested to approve the following March monthly reports:

[Board Summary](#)
[Middle School Student Activity Account](#)
[High School Student Activity Account](#)

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented. Second by Mr. Huston and approved on a roll call vote of 8-0.

VI. Public Comment: None

Mrs. Lingg announced an executive session was held prior to the meeting for personnel reasons.

VII. Adjournment: Mr. Roland made a motion to adjourn the meeting. The meeting was adjourned at 6:14 PM.

Next Board Meeting - Wednesday, May 23, at 6:00 PM.