

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, January 22, 2018  
6:00 P.M.

MINUTES

- A. Opening Business
- Call to Order - The meeting was called to order at 6:00 PM.
  - Pledge of Allegiance
  - Roll Call
    - Board Members Present: Mr. Engle, Mr. Frederick, Mrs. Gulden, Mr. Huston, Mrs. Lingg, Mr. Reck, Mrs. Shea  
Board Members Absent: Mr. Henry and Mr. Roland
    - Student Board Members Present: Helen Rosenbrien & Sarah Ginn
  
    - Also Present: Dr. Scola, Dr. Seiple, BJ Frock, David Fry, Troy Wentz, Debra Fake, Dianne Wagaman, Jay Czap, Doug Wherley, Dr. Smith, Brian and Kathi Martin, Tessa Hilyard, Mark Hershner, Gail Anderson, Hannah Romanauskas, Maddie and Julie and Brian Dell, Madison Hanlon-Reck, Kelly McWilliams, Amy Gotwals, Rina Houck, Darlene Klenk, Diego Aguilar, Umel Sanchez, Jose Aguilar, Maria Campusano, Nestor Gonzalez, Caren Evans, R. Hoch, Briana Martin, Avery Martz, Marc Abels, Karen Martz, Rick Martz, Erica Owens, Dr. Krout, Lois Gunnet
- B. Recognition of Visitors: Those in attendance were welcomed and thanked for attending the meeting.
- C. Public Comments: None
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for December 4, 2018 and January 8, 2018.
- 12-04-17 Reorganization ([enclosure](#))
  - 12-04-17 ([enclosure](#))
  - 01-08-18 ([enclosure](#))

BOARD ACTION:

The minutes were approved as presented.

- E. Committee Reports

York County School of Technology – Henry, Representative

Recreation - Reck, Representative - Hired a new summer program director, Mr. Ben Hutton, a former Nighthawk.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust - Wentz, Representative - A meeting will be held this Thursday.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - Reconvened today and Senate Bill 2, school voucher is a hot topic. Mrs. Lingg encouraged them to pass a budget on time.

Policy Committee – Frederick, Chair; Shea, Lingg - Every policy has now been reviewed over the past 4 ½ years.

Educational Programs Committee - Reck, Chair; Gulden, Huston - Dr. Seiple informed the committee of the recent professional development in January and the Comprehensive Plan next steps with a meeting on February 6.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) ([enclosure](#))

Parents' Advisory Committee - Frederick

Student Board Members - Helen Rosenbrien & Sarah Ginn - December student council sold holiday ornaments designed by student Sage Stevens and laser engraved. December 23 helped with Ride to Recovery to benefit two students recently injured in separate accidents. In addition a sub sale was held with assistance from National Honor Society, NES and Key Club. Winter formal was held. Mini Thon will be held March 23 and the goal is to raise \$30,000. Beginning of January National Honor Society Induction was held. Tri M Music Induction February 4. Blood Drive will be held February 5.

F. Superintendent's Report

- School Board Recognition - Board recognized as caring for students and Dr. Scola thanked them on behalf of the community. Videos were shown thanking the Board from elementary students. Middle School presented each board member with a pinch pot made in the Arts Department and high school presented a plate made from the vinyl cutter. Board was thanked for making a difference.
- Reunification Drill - Practicing in case of an emergency District wide. Mr. Hershner planned the two-hour training as the District takes safety as a top priority. Additional trainings will follow and the staff were thanked for participating in the drill and offering feedback.
- Keystone Exams - Held for Algebra I and Literature
- Recognition of Championship Teams
  - 2017 Field Hockey - Mr. Wherley recognized the team for the championship and presented them with the banner that will be hung in the gym. Record of 16-3-1 and many coaching and individual rewards for Coach Anderson, Madeline Hutton, Sage Stevens, Helen Rosenbrien, Ella Krentler and Avery Martz.
  - 2015 Football Team - Mr. Wherley recognized the team for the championship and presented them with the banner that will be hung in the gym.

- Recognition of All State Soccer Player
  - Diego Aguilar Campusano - Mr. Wherley recognized Diego and commented on his humbleness. One of 30 forwards in the state recognized.

Mrs. Lingg thanked the parents for their support and the hard work of the student/athletes.

G. Assistant to the Superintendent's Report

- Inservice Day - Dr. Seiple indicated that the January 15 in service included Kid Writing, blended learning. February 6 a Comprehensive Planning Meeting will be held.

H. Personnel

- 1) Employment - The Board was requested to approve the following employment:

Classified Employees:

Patricia Biondino, transfer from cafeteria work to lead cafeteria worker, effective date to be determined. Rate of compensation will be \$13.97 per hour (completed).

Angela Rothenhoefer, part-time 3-hour personal assistant, effective January 23, 2018. Rate of compensation will be \$11.00 per hour ([enclosure](#)).

Substitute Employees:

Jennifer Heffron, day-to-day substitute nurse, effective for the 2017-2018 school year. Rate of compensation will be as applicable on the substitute rate schedule (completed).

Zachary Paradise, day-to-day substitute teacher, effective for the 2017-2018 school year. Rate of compensation will be \$100.00 per day. (completed).

Eileen Smith, day-to-day substitute secretary, effective January 17, 2018. Rate of compensation will be as applicable on the substitute rate schedule (completed).

Supplemental Employees:

Coaches Spring Season 2017-2018 ([enclosure](#))

Mark Kreider, high school musical set builder, effective for the 2017-2018 musical. Rate of compensation will be \$1,025.00 (completed).



- [428-R1](#) Guidelines for Professional Yearly Salary
  - [528](#) Salary Schedule
  - [340](#) Student Welfare Responsibilities
  - [440](#) Student Welfare Responsibilities
  - [540](#) Student Welfare Responsibilities
- 2) The Board was requested to approve the following regulations:
    - [005-R1](#) Standing Committees
    - [006-R1](#) School Board Meeting Guide
  - 3) The Board was requested to tentatively delete the following policies:
    - [328.1A](#) Administrators' Compensation Plan
    - [328.1B](#) Miscellaneous Personnel Compensation Plan
  - 4) The Board was requested to delete the following regulations:
    - [428-R4](#) Professional Employees Salary Checks
    - [433-R1](#) Inservice Education

DISCUSSION:

Mrs. Lingg commented that we are now through the policy book. Thank you to staff and board for hard work.

BOARD ACTION:

Mr. Frederick made a motion to approve the policies as presented. Second by Mrs. Shea and passed on a roll call vote of 7-0.

J. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$2,033,759.57 and Cafeteria totaling \$30,017.64. Grand total \$2,063,777.21. ([General Fund](#)) ([Cafeteria](#))

BOARD ACTION:

Mr. Engle made a motion to approve the check registers as presented. Second by Mr. Reck and passed on a roll call vote of 7-0.

- 2) Independent Audit Report Fiscal Year 2016-2017 - The Board was requested to approve the Independent Audit Report as prepared by Smith Elliott Kearns and Company and as presented to the Budget and Finance Committee. as of June 30, 2017. ([enclosure](#))

DISCUSSION:

Mrs. Lingg indicated it was a clean report and thanked Mr. Wentz and his staff.

BOARD ACTION:

Mr. Engle made a motion to approve the Independent Audit Report as presented. Second by Mrs. Shea and passed on a roll call vote of 7-0.

- 3) General Fund Budget Real Estate Tax Resolution - The Board was requested to approve the Act 1 Resolution indicating intent to not exceed the 3.1% increase to millage rate and to not seek Act 1 exceptions for the 2018-2019 school year ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the general fund budget real estate tax resolution as presented. Second by Mr. Frederick and passed on a roll call vote of 7-0.

- 4) York County School of Technology 2018-2019 Budget - The Board was requested to approve the York County School of Technology 2018-2019 Budget with total amount not to exceed \$28,997,341 (of which 19,883,000 is from member contributions), a 2.78% increase with the District's costs for 2018-2019 estimated to be \$348,483 based on 28.46 students (\$341,293 adjusted for 2017-2018 based on 28.00 students), an increase of 2.11% including regular education, special education and transportation expenses ([budget enclosure](#)) ([resolution enclosure](#)) ([district summary chart enclosure](#))

BOARD ACTION:

Mr. Reck made a motion to approve the York County School of Technology 2018-2019 budget as presented. Second by Mrs. Shea and passed on a roll call vote of 7-0.

- 5) Debt Resolution Amendment - The Board was requested to approve a resolution amending the resolution authorizing the incurrence of nonelectoral debt by the issuance of General Obligation Bonds, Series A of 2018 and Series B of 2018; by providing for the issuance of notes versus bonds and changing the purpose of the refunding of the 2012 Bonds to the substitution of notes for bonds. ([enclosure](#))

BOARD ACTION:

Mr. Reck made a motion to approve the debt resolution amendment as presented. Second by Mr. Engle and passed on a roll call vote of 7-0.

- 6) Real Estate and Per Capita Exonerations - Tax Collector - The Board was requested to exonerate Holly Liska, Tax Collector, from the collection of the following tax bills:

Real Estate Taxes (bill amounts listed as face value, penalty also due) bills turned over at December 31, 2017 to York County for collection:

2017 Real Estate Taxes to York County 147 bills \$450,205.15 (prior year 303 bills \$439,830.89) ([enclosure](#))

2016 Real Estate Taxes to York County 9 bills \$2,441.82 ([enclosure](#))

Per Capita/Occupational Taxes (bill amounts listed as face value, penalty also due) bills turned over at December 31, 2017 to York Adams Tax Bureau for collection:

2017 Full Per Capita/Occupational Taxes to YATB 1,793 bills (including partial) \$17,930.00 (prior year 3,247 bills \$33,560.00) ([enclosure](#))  
2016 Interim Per Capita/Occupational Taxes to YATB 310 bills (including partial) \$6,200.00 ([enclosure](#))

Per Capita/Occupational Taxes exonerated for indicated reason, these will NOT be turned over for collection, exempt for indicated reason:

2017 Full Per Capita/Occupational Taxes 2,385 bills (including partial) \$20,420.00 (prior year 531 bills \$9,360.00) ([enclosure](#))  
2016 Interim Per Capita/Occupational Taxes 147 bills (including partial) \$2,940.00 ([enclosure](#))

**BOARD ACTION:**

Mr. Engle made a motion to approve the tax exonerations as presented. Second by Mrs. Shea and passed on a roll call vote of 7-0.

- 7) Title I Non Public Programs and Services Agreement with Lincoln Intermediate Unit #12 - The Board was requested to approve the Title I non public programs and services agreement with Lincoln Intermediate Unit #12. ([enclosure](#))

**BOARD ACTION:**

Mr. Reck made a motion to approve the Title I Non Public Programs and Services Agreement as presented. Second by Mr. Frederick and passed on a roll call vote of 7-0.

- K. Public Comment: None

Mrs. Lingg thanked everyone for the appreciation items for the Board.

- L. Adjournment - Mr. Engle made a motion to adjourn the meeting. The meeting was adjourned at 6:22 PM.

Planning Meeting - Monday, February 12, at 6:00 PM.

Board Meeting - Monday, February 26, at 6:00 PM.