

Hanover Public School District
School Board Planning Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

January 8, 2018
6:00 P.M.

MINUTES

I. Opening Business

A. Call to Order - The meeting was called to order at 6:00 PM

B. Pledge of Allegiance

C. Roll Call

Board Members Present: Mr. Engle, Mr. Frederick, Mrs. Gulden, Mr. Henry, Mr. Huston, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea

Also Present: Dr. Scola, Troy Wentz, Mike Vaux

II. Recognition of Visitors

Public Comments: None

III. Superintendent's Report - Dr. John Scola

- NHS Induction - Held last week, students dressed well and a good caliber of students
- Transportation - Third year of transportation and rewarding during low temperatures and students are riding busses rather than walking. Profitable with reimbursement from state and cyber students that returned to the District and savings from having transportation back from the LIU. Troy Wentz and Kristin Johnson worked hard on the project and students have benefited.

IV. Assistant to Superintendent's Report - Dr. Susan Seiple

- January 15th Professional Development - First part of professional development day (Act 80) Mark Hershner, safety coordinator, has set up reunification drills in the event of an emergency. Each school faculty will visit the evacuation site in a proactive drill. Chief Martin, Hanover Borough Police, will be present. The remainder of the day will be written assessments, blended learning and PSAT training.
- February 6 District Comprehensive Planning - 5:30-6:30 PM HS Presentation Studio - This meeting will be held in the ILC.

V. Matters for Which Board Action is Required

A) Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Classified Employees:

Katherine Berry, part-time teaching assistant, effective January 19, 2018

Sarah Enoff, part-time cafeteria worker, effective December 20, 2017.

Substitute Employee:

Kristin Hockenberry, day-to-day substitute teacher, effective January 3, 2018.

Laura Silver, day-to-day substitute teacher, effective January 8, 2018.

Supplemental Employee:

William Reichart, head varsity football coach, effective December 27, 2017.

Dave Markle, High School Musical Set Builder, effective January 4, 2018.

- 2) Employment - The Board was requested to approve the following employment:

Classified Employee:

Mylissa Demmy, part-time 5.75 hour Title teaching assistant, effective January 10, 2018. Rate of compensation will be \$15.00 per hour ([enclosure](#)).

Substitute Employees:

Leah Seiber, extended substitute teacher learning support, effective December 11, 2017, for approximately four weeks. Ms. Seiber will be substituting for Mrs. Cynthia Schulteis. Rate of pay will be per Admin. Reg. 405 R-1 (current).

Jennifer Heffron, day-to-day substitute nurse, effective for the 2017-2018 school year. Rate of compensation will be as applicable for substitutes.

Student Worker:

Brandon Kime, lighting/sound, at a rate of \$10.00 per hour.

- 3) Bus and Van Drivers - The Board was requested to approve the following drivers employed by Boyo Transportation:

Nakita Fehnrich
Alyssa Noel

- 4) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Emmeline Black, administrative assistant to HR, FMLA intermittent leave of absence effective January 2, 2018 to approximately March 7, 2018 and then allowable FMLA leave of absence and uncompensated leave through June 8, 2018.

William Shorb, teaching assistant, FMLA leave effective January 17, 2018 to approximately February 2, 2018.

- 5) Conferences/Workshops - The Board was requested the approve the following conferences/workshops:

Dr. Tom Krout	PA Title I Improving Schools Conference
Ashley Longenberger	Pittsburgh, PA
Darlene Potts	January 28-30, 2018
Amy Gotwals	(enclosure)
Barb Sanders	

BOARD ACTION:

Mr. Frederick made a motion to approve the personnel items as presented. Second by Mr. Reck and approved on a roll call vote of 9-0.

- B) Senior Class Trip - The Board was requested to approve the Senior Class Trip to Baltimore Inner Harbor on May 25, 2018. The cost to the students would be approximately \$50 per student with no cost to the district ([enclosure](#)).

DISCUSSION:

Event will be a visit to the aquarium and cruise.

BOARD ACTION:

Mr. Reck made a motion to approve. Second by Mr. Frederick and approved on a roll call vote of 9-0.

C) Budget and Finance

- 1) Resolution - The Board was requested to approve a Resolution of Hanover Public School District authorizing the incurrence of nonelectoral debt by the issuance of general obligation bonds, series A of 2018, in an aggregate principal amount not to exceed \$10,300,000 for the purpose of (1) financing various capital projects of the school district; and (2) to pay all costs and expenses of issuance of the 2018 A bonds; and general obligation bonds, series B of 2018, in an aggregate principal amount not to exceed \$1,900,000 for the purpose of (1) currently refunding a portion of the outstanding Hanover Public School District general obligation bonds, series of 2012; and (2) to pay all costs and expenses of issuance of the 2018 B bonds; fixing the forms, number, date, amounts and maturities thereof; providing for the sale thereof at a private sale by negotiation; providing for the payment of debt service thereon; making determination of the useful life of the capital project and remaining useful life of the original capital projects; designating a paying agent for the bonds; authorizing the purchase of bond insurance; authorizing the execution and delivery of related agreements; designating bond counsel and financial advisor; approving a preliminary official statement and official statement; authorizing and providing for compliance with the securities and exchange commission continuing disclosure requirements; and authorizing certain other matters in connection with the issuance of the bonds and the refunding. ([enclosure](#))

DISCUSSION:

Mrs. Lingg indicated this was discussed in budget and finance.

BOARD ACTION:

Mr. Frederick made a motion to approve. Second by Mr. Reck and approved on a roll call vote of 9-0.

- 2) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,529,631.89, Capital Reserve totaling \$51,338.00 and Cafeteria totaling \$60,158.70. Grand total \$1,641,128.59 ([General Fund](#)) ([Capital Reserve](#)) ([Cafeteria](#))

BOARD ACTION:

Mrs. Shea made a motion to approve, Second by Mr. Reck and approved on a roll call vote of 9-0.

- 3) Monthly Reports - The Board was requested to approve the following November monthly reports

[Investment Report](#)
[Tax Collector Report](#)
[Board Summary](#)
[Middle School Student Activity](#)
[High School Student Activity](#)
[Cafeteria](#)

BOARD ACTION:

Mrs. Shea made a motion to approve, Second by Mr. Reck and approved on a roll call vote of 9-0.

- 4) Hanover YMCA Tax Letter Exonerate Request - The Board was requested to exonerate the real estate taxes for the tax parcel 67-000-DD-0056.S0-000000, adjoining property George Street, for the Hanover YMCA for 2017, ruled exempt status by York County Assessment Board as of January 1, 2018. ([enclosure](#))

BOARD ACTION:

Mr. Engle made a motion to accept, Second by Mr. Frederick and approved on a roll call vote of 9-0.

- 5) Joint Purchasing Fall Paper Bid Award - The Board was requested to approve the LIU #12 Joint Purchasing Fall Paper Award:

Contract Paper Group Inc. (280 cases white)	\$6,591.20
BW Wilson Paper Company (4 cases color)	214.80
Lindenmeyr Munroe (12 cases color)	428.88
Total	\$7,234.88

BOARD ACTION:

Mr. Reck made a motion to approve, Second by Mr. Frederick and approved on a roll call vote of 9-0.

D) Planning and Discussion

- 1) 2018-2019 General Fund Budget Tax Resolution ([enclosure](#))
- 2) York County School of Technology 2018-2019 Budget ([enclosure](#)-budget) ([enclosure](#)-contributions)
- 3) Check Register

- 4) Monthly Reports - December
- 5) Real Estate and Per Capita Exonerations

VI. Public Comment: None

VII. Adjournment - Mr. Roland made a motion to adjourn. The meeting was adjourned at 6:12 PM.

Next Board Meeting - Monday, January 22, at 6:00 PM.