

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, June 26, 2017
6:00 P.M.

MINUTES

- A. Opening Business
- Call to Order - The meeting was called to order at 6:00 PM
 - Pledge of Allegiance
 - Roll Call
 - Board Members Present: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mrs. Gulden, Mr. Henry, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
 - Also Present: Dr. Seiple, Lois Gunnet, Dr. Krout, Eric Hartman, Dr. Smith, Mike Vaux, Mark Hershner, Nicole Brown, Marc Abels, Darlene Klenk, Rina Houck, Tim Kress, Troy Wentz
- B. Recognition of Visitors: None
- C. Public Comments: None
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for May 8, 2017 and May 22, 2017.
- 05-08-17 ([enclosure](#))
 - 05-22-17 ([enclosure](#))

BOARD ACTION:

The minutes were approved as presented.

E. Committee Reports

York County School of Technology – Henry, Representative - There is a meeting Thursday and will be discussing bond refinancing for much needed renovations since 10 years ago to be absorbed from the refinancing savings. The cost to the Districts will remain the same in terms of total annual payment.

Recreation - Reck, Representative - Summer parks program is going well. July 4 Fireworks behind the Lowe's building. Next year may return to Moul Avenue for activities.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Henry

York Adams Earned Income Tax Bureau - Gulden, Representative; Reck, Alternate

Lincoln Benefit Insurance Trust - Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - Governor Wolf pension reform legislation signed. 2019 new employees will have new retirement plan. Discussed removal of Keystone Exams. State budget deadline is this week.

Policy Committee – Frederick, Chair; Shea, Lingg - A few on agenda for final approval.

Educational Programs Committee - Daubert, Chair; Henry, Reck

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - Nothing new to report, items were follow up of previously reported items.

Parents' Advisory Committee - Frederick

F. Assistant to the Superintendent's Report

- High School Plan - The submitted plan was approved. Included NOCTI, STEAM, interventions for at risk students. Now will proceed with the plan.

G. Personnel

- 1) Resignation - The Board was requested to approve the following resignation:

Professional Employee:

Eugene Kraus, high school social studies teacher, effective June 21, 2017.

- 2) Employment - The Board was requested to approve the following employment:

Classified Employees:

Dale Keeseey, head custodian, pending receipt of required paperwork, effective date to be determined. Rate of compensation will be \$15.25 per hour ([enclosure](#)).

Mary Jewell, recall from furlough to part-time 3 hour personal assistant, effective with the beginning of the 2017-2018 school year (returning).

Substitute Employee:

Ana Paul, extended kindergarten substitute, effective with the beginning of the 2017-2018 school year through January 10, 2018. Ms. Paul will be substituting during the leave of Mrs. Birchmire. Rate of compensation will be as listed in Admin. Reg. 405 R-1 (current).

Supplemental Employees:

Team Leaders for 2017-2018 School Year ([enclosure](#))

Coaches Fall 2017 Season ([enclosure](#))

Co-curriculars 2016-2017 ([enclosure](#))

- 3) Supplemental/Substitute Rate Schedule for 2017-2018 - The Board was requested to approved the 2017-2018 Supplemental Salary Rate Schedule ([enclosure](#)).
- 4) Coaches and Co-Curricular Increase for the 2017-2018 school year. The Board was requested to approve a recommendation for no increase to the ranges and a 3% increase for those below the midpoint and a 1.5% increase for those above the midpoint ([enclosure 1](#)) ([enclosure 2](#)).
- 5) Non-Bargaining Unit Classified Positions Rate Increase - The Board was requested to approve an increase for the 2017-2018 school year for the following Non-Bargaining Unit Classified positions:

Secretary to the Superintendent and Assistant to the Superintendent - 1%
Administrative Assistant to the Director of Human Resources - 2%
Standing Guards - Adult Patrol - 2%

BOARD ACTION:

Mr. Reck made a motion to approve G 1-5. Second by Mr. Frederick and approved on a roll call vote of 9-0.

H. Policy - The Board was requested final approval for the following policies:

- [203](#) Immunizations and Communicable Diseases
 - [203-R1](#) Admissions - Immunization Requirements
- [204](#) Attendance
 - [204-R1](#) Truancy Flow Chart
 - [204-R2](#) Illegal Absence Procedure
- [800](#) Records Management
 - [800-R1](#) Records Retention Schedule

BOARD ACTION:

Mr. Frederick made a motion to approve. Second by Mrs. Shea and approved on a roll call vote of 9-0.

I. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school Activity accounts totaling \$3,162,094.48, Capital Reserve totaling \$42,841.32 and Cafeteria totaling \$42,669.85. Grand total \$3,247,605.65. ([General Fund](#)) ([Capital Reserve](#)) ([Cafeteria](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented. Second by Mr. Reck and approved on a roll call vote of 9-0.

- 2) Monthly Reports - May - The Board was requested to approve the following May monthly reports

[Investment Report](#)
[Tax Collector Report](#)
[Board Summary](#)
[Middle School Student Activity](#)
[High School Student Activity](#)
[Cafeteria](#)

BOARD ACTION:

Mrs. Shea to approve, Second by Mr. Reck and approved on a roll call vote of 9-0.

- 3) Student Accident Insurance - The Board was requested to approve the Sports Insurance and optional student accident program underwritten by AXIS Insurance Company, administered by American Management Advisors and serviced by Christian-Baker Company and the optional student accident insurance: All Sports (grades 7-12): Plan AA, \$1,000,000 medical maximum Total Premium \$8,018 (no change) includes additional rider for students school to work programs: Optional Student Accident Insurance (offered to parents to purchase) Plan A Primary Benefits \$1,000,000 medical maximum Total Premium \$88.00 for 24 hour coverage (no increase) School time coverage \$22.00 (no increase) Dental (to be purchased with above plans) \$8.50 (no increase)

BOARD ACTION:

Mrs. Daubert made a motion to approve. Second by Mr. Frederick and approved on a roll call vote of 9-0.

- 4) General Insurance Renewal - The Board was requested to approve District insurance, including Package, Business Auto, Workers Compensation, Umbrella and School Leaders E & O policies, through agent Weber Insurance and insurance companies of Liberty Mutual and Eastern Alliance at a cost of \$128,294 (previously \$134,523)

DISCUSSION:

Mr. Roland commented that competitive bids resulted in savings this year.

BOARD ACTION:

Mr. Reck made a motion to approve. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- 5) Cafeteria Budget 2017-2018 and Pricing - The Board was requested to approve the cafeteria budget for the 2017-2018 school year (enclosure) and meal pricing for the 2017-2018 school year: Breakfast \$1.15 (no change) Elementary Lunch \$2.70 (prior year \$2.60) Secondary Lunch \$2.85 (prior year \$2.75) Adult Lunch \$3.50 (no change) Milk \$0.50 (no change) ([enclosure](#))

BOARD ACTION:

Mr. Frederick made a motion to approve the budget as presented. Second by Mr. Engle and approved on a roll call vote of 9-0.

- 6) Clearview Elementary PTO Sign Board Donation - The Board was requested to approve a donation of \$6,500.00 from the Clearview Elementary PTO toward the electronic sign board.

DISCUSSION:

It was noted that sign is installed, wiring is being worked on.

BOARD ACTION:

Mr. Engle made a motion to approve the donation as presented. Second by Mr. Roland and approved on a roll call vote of 9-0.

- J. Public Comment: Mrs. Lingg noted there are no July meetings.
- K. Adjournment - Mrs. Shea made a motion to adjourn. The meeting was adjourned at 6:07 PM.

Planning Meeting - Monday, August 14, at 6:00 PM.

Board Meeting - Monday, August 28, at 6:00 PM.