

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

Minutes

Monday, March 27, 2017  
6:00 P.M.

- A. Opening Business
- Call to Order - The meeting was called to order at 6:00 PM.
  - Pledge of Allegiance
  - Roll Call
    - Board Members Present: Mrs. Daubert, Mr. Frederick, Mr. Henry, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
    - Board Members Absent: Mr. Engle, Mrs. Gulden
    - Also Present: Dr. Scola, Dr. Seiple, BJ Frock, Troy Wentz, David Fry, Eric Hartman, Nicole Brown, Amanda Wallick, Mike Vaux, Lois Gunnet, Darlene Klenk, Tessa Hilyard, Rina Houck, Dr. Smith, Jay Czap, Marc Abels, Mark Hershner, Dr. Krout
- B. Recognition of Visitors: None
- C. Public Comments: None
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for February 27, 2017 and March 13, 2017.
- 02-27-17 ([enclosure](#))
  - 03-13-17 ([enclosure](#))

BOARD ACTION:

The minutes were approved as presented.

E. Committee Reports

York County School of Technology – Henry, Representative - Meeting to be held on Thursday.

Recreation - Reck, Representative - Summer Parks Program will be held June 12 through August 4. Moul Field improvements to the soccer field was discussed. Plans are being made for improvements to DeGuy Avenue and West Hanover Street playgrounds.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Henry

York Adams Earned Income Tax Bureau - Gulden, Representative; Reck, Alternate

Lincoln Benefit Insurance Trust - Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - Bill introduced for expansion of EITC program by \$125 to \$175 million.

Policy Committee – Frederick, Chair; Shea, Lingg

Educational Programs Committee - Daubert, Chair; Henry, Reck - VIP<sup>2</sup> program in seventh grade includes an interest survey and four times a year meeting with an adult to check on goals. Enrichment Camps are being held this summer, including Robotics, STEM along with Kindergarten Ready Freddy. On March 15 professional development was held with highly regarded Dr. Collins presenting on the topic of writing.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - Cell tower is currently raising \$16,000 a year in revenue and discussions are being held as to Implementation at Sheppard and Myers. A presentation was given by Mr. Kress on the NRG Systems which control the HVAC and heating units. The softball field is completed and in use. Thank you to Tim and his crew for outstanding job being done.

Parents' Advisory Committee - Frederick

F. Superintendent's Report

- Graduation Dates - Dr. Scola announced the Friday, May 26 graduation date, highlighting the Friday date this year. May 25 will be Campus Night and principals were asked to tweet this information out.
- Musical - April 7, 8, and 9
- Comprehensive Plan Award - Recently the District received the PenSpra Award Of Excellence for our Comprehensive Plan Brochure.

G. Personnel

- 1) Retirements - The Board was requested to approve the following retirements:

Classified Employee:

Pamela Hetrick, accounts payable clerk, effective June 30, 2017. Mrs. Hetrick will be retiring with 33.3 years of service with the District.

Professional Employee:

Elizabeth Sheaffer, elementary teacher, effective May 26, 2017, the end of the 2016-2017 school year. Mrs. Sheaffer will be retiring with 32 years of service with the District.

- 2) Employment - The Board was requested to approve the following employment:

Classified Employees:

Samantha Bowersox, part-time 3.5 hour cafeteria employee, effective date to be determined. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Pamela Smith, part-time 4.5 hour cafeteria worker, effective March 28, 2017. Rate of compensation will be \$13.50 per hour ([enclosure](#)).

Substitute Employee:

Janet Ginter, day-to-day substitute custodian, effective April 1, 2017. Rate of compensation will be \$10.15 per hour (completed).

- 3) Bus and Van Drivers - The Board was requested to approve the following driver employed by Boyo Transportation:

Pamela Smith  
Joel Nichols

- 4) Conference/workshop - The Board was requested to approve the following conference/workshop:

Dr. Susan Seiple                      PAFPC Annual Conference  
   Silver Springs, PA  
   May 7-10, 2017  
   ([enclosure](#))

BOARD ACTION:

Mr. Frederick made a motion to approve G 1-4. Second by Mr. Reck and approved on a roll call vote of 7-0.

H. Policy

- 1) The Board was requested final approval for the following policies:
- [202.1](#) Foreign Exchange Students
  - [219.1](#) Suspension and Expulsion
    - [219.1-R1](#) Suspension and Expulsion - Due Process
- 2) The Board is requested tentative deletion of the following policy:
- [132](#) Alternative Education

BOARD ACTION:

Mrs. Shea made a motion to approve H 1-2. Second by Mr. Frederick and approved on a roll call vote of 7-0.

I. Budget and Finance

- 1) 2017-2018 Preliminary General Fund Budget - The Board was requested to approve a preliminary tax millage increase for the 2017-2018 Preliminary General Fund Budget of .63 mills (2.95%) from 21.36 mills to 21.99 mills and an expenditure level totalling \$32,355,915. This preliminary budget reflects no use of fund balance.

DISCUSSION:

Mrs. Lingg indicated this is the first year for no use of fund balance. Appreciative of the administration hard work and look forward to future years.

BOARD ACTION:

Mr. Frederick made a motion to approve. Second by Mrs. Shea and approved on roll call vote of 7-0.

- 2) York Area Housing Group - The Board was requested to approve exemption of school taxes for 219 and 227 Baltimore Street properties for the York Area Development Corporation for the period while owned. ([enclosure](#))

BOARD ACTION:

Mr. Roland made a motion to approve. Second by Mr. Frederick and approved on a roll call vote of 7-0.

- 3) Facility Fee Waiver - The Board was requested to waive the facility rental fee for the high school auditorium and cafeteria for Utz Quality Foods for August 15, 2017.

DISCUSSION:

Mrs. Lingg indicated this is the second year that Utz will utilize our facility.

BOARD ACTION:

Mr. Reck made a motion to approve. Second by Mrs. Shea and approved on a roll call vote of 7-0.

- 4) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school Activity accounts totaling \$2,456,396.88, Capital Reserve totaling \$10,750.00 and Cafeteria totaling \$44,034.09. Grand total \$2,511,180.97 ([General Fund](#)) ([Capital Reserve](#)) ([Cafeteria](#))

BOARD ACTION:

Mrs. Shea made a motion to approve. Second by Mr. Reck and approved on a roll call vote of 7-0.

- 5) Monthly Reports - February - The Board was requested to approve the following February monthly reports:

[Investment Report](#)  
[Tax Collector Report](#)  
[Board Summary](#)  
[Middle School Student Activity](#)  
[High School Student Activity](#)  
[Cafeteria](#)

BOARD ACTION:

Mr. Reck made a motion to approve. Second by Mrs. Shea and approved on a roll call vote of 7-0.

- 6) Mileage Reimbursement - The Board was requested to approve a contract with Christina Sipling to transport her student to and from a school in Spring Grove for the 2016-17 school year at an approximate cost of \$9.63 per day (the IRS mileage rate).

**BOARD ACTION:**

Mr. Reck made a motion to approve. Second by Mr. Frederick and approved on a roll call vote of 7-0.

- J. Public Comment: None

Mrs. Lingg announced that an Executive Session was held prior to the meeting for personnel reasons.

- K. Adjournment - Mrs. Daubert made a motion to adjourn the meeting. The meeting was adjourned at 6:12 PM.

Planning Meeting - Monday, April 10, at 6:00 PM.

Board Meeting - Monday, April 24, at 6:00 PM.