

BOARD OF DIRECTORS MEETING MINUTES

Tuesday, December 5, 2016
Following Reorganization

- A. Opening Business
- Call to Order - The meeting was called to order at 6:08 PM.
 - Pledge of Allegiance
 - Roll Call
 - Board Members present: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mrs. Gulden, Mr. Henry, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
 - Also Present: Dr. Scola, BJ Frock, Dr. Seiple, Troy Wentz, Tim Kress, Eric Hartman, Mike Vaux, Tessa Hilyard, Mark Hershner, Jay Czap, Dr. Krout, Rina Houck.
- B. Recognition of Visitors - None
- C. Public Comments - None
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of November 21, 2016.
- Minutes 11-21-16 ([enclosure](#))

BOARD ACTION:

The minutes were approved as presented.

E. Committee Reports

York County School of Technology – Henry, Representative

Recreation - Reck, Representative

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Henry

York Adams Earned Income Tax Bureau - Keller, Representative; Reck, Alternate

Lincoln Benefit Insurance Trust - Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Frederick, Chair; Shea, Lingg

Educational Programs Committee - Daubert, Chair; Henry, Reck

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - Mr. Roland reported participation in the demand response program for energy conservation where the District received \$4,000 in the past year. Currently replacing fluorescent lights with new LED. High School freezer repairs will occur. Clearview will be receiving a digital sign with a thank you to the matching gift from the PTO. The High School metal lab will have fencing relocated near

the chiller to allow for more room and the stage lighting replacement at the High School is being explored with an upcoming visit to Carlisle Area School District.

Parents' Advisory Committee - Frederick

F. Superintendent Report - Dr. Scola

- Elf, Jr. - Phenomenal production with standing ovations. Refreshing to see K through 12 participation and thank you to all those behind the scenes including the work of students, PASTA and parents. Les Miserable will be performed in the spring and proceeds from the Elf, Jr. are being utilized. Much young talent coming up through the system. Thank you on behalf of everyone.
- Holiday Concerts - Principals have on their websites the dates and times and encourage everyone to take advantage of the fine arts opportunities.

G. Assistant to Superintendent - Dr. Seiple

- Comprehensive Planning - This process is underway and will require assessments by nurses, guidance counselors, and various other meetings will be conducted. Also includes special education and professional development portions along with new teachers and induction comments. The planning meeting will occur in January and once completed there is a 90-day review for the public around May with a submission date of the end of August.

H. Personnel

- 1) Retirement - The Board was requested to approve the following retirement:

Classified Employee:

Robert Simons, maintenance craftsman, retirement effective December 1, 2016. Mr. Simons will be retiring with 38 years of service to the District.

- 2) Employment - The Board was requested to approve the following employment item:

Substitute:

Caroline Buehrle, day-to-day substitute teacher, effective for the 2016-2017 school year. Rate of compensation will be \$100.00 per day (completed).

- 3) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Connie Harness, elementary teacher, request for FMLA effective November 22, 2016 to approximately January 1, 2017.

DISCUSSION:

Mrs. Lingg commented on the 38 years of service to the District by Mr. Simons.

BOARD ACTION:

Mr. Reck made a motion to accept Personnel items 1-3. Second by Mr. Frederick and approved on a roll call vote of 8-0. Mrs. Gulden had stepped out of the meeting prior to the vote.

I. Policy

- 1) The Board was requested final approval of the following policies:
 - [123](#) Interscholastic Athletics
 - [123.1](#) Athletic Coach Evaluation
 - [203.1](#) HIV Infection
 - [210.1](#) Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
 - [314.1](#) HIV Infection
 - [345](#) Identification Cards
 - [414.1](#) HIV Infection
 - [445](#) Identification Cards
 - [514.1](#) HIV Infection
 - [545](#) Identification Cards
 - [626](#) Federal Fiscal Compliance
 - [Attachment A](#) - Procurement - Federal Programs
 - [Attachment B](#) - Allowability of Costs - Federal Programs
 - [Attachment C](#) - Cash Management - Federal Programs
 - [Attachment D](#) - Administration of Federal Funds Type of Costs, Obligations and Property Management
 - [Attachment E](#) - Grant Subrecipient Monitoring Procedures - Federal Programs

- 4) The Board was requested final deletion of the following policies:
 - [210.2](#) Possession/Use of EpiPens
 - [543](#) Paid Holidays

BOARD ACTION:

Mrs. Shea made a motion to approve Policy items 1 and 4. Second by Mr. Frederick and approved on a roll call vote of 9-0.

J. Budget and Finance

- 1) Monthly Reports - October - The Board was requested to approve the following monthly reports:
 - [Board Summary](#)
 - [Cafeteria](#)
 - [Student Activity - Middle School](#)
 - [Student Activity - High School](#)

BOARD ACTION:

Mr. Engle made a motion to approve the monthly reports as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- 2) General Fund Budget Resolution - The Board was requested to approve the Act 1 Resolution indicating intent to not exceed the 3.2% increase to millage rate and to not seek Act 1 exceptions for the 2017-2018 school year ([enclosure](#))

DISCUSSION:

Mr. Roland complemented administration and staff on the work within tight financial constraints and doing more with the same or similar dollars and this is worth recognition.

BOARD ACTION:

Mr. Roland made a motion to approve the general fund budget resolution as presented. Second by Mr. Engle and approved on a roll call vote of 8-0. Mrs. Gulden had stepped out of the meeting prior to the vote.

- 3) Donation - The Board was requested to approve a donation from Mary Collins of thirty cherry queen anne legs for dressers and tables along with various hardware and wooden knobs and precut etched glass for windows and a granite top at an estimated value of \$500.

BOARD ACTION:

Mrs. Daubert made a motion to approve the donation. Second by Mrs. Shea and passed on a roll call vote of 8-0.

K. Public Comment - None

L. Adjournment - Mr. Engle made a motion to adjourn the meeting. The meeting was adjourned at 6:21 PM.

Planning Meeting - Monday, January 9, at 6:00 PM.

Regular Board Meeting - Monday, January 23, at 6:00 PM.