

.Hanover Public School District
School Board Planning Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

September 12, 2016 - 6:00 PM

MINUTES

I. Opening Business

A. Call to Order -- The meeting was called to order at 6:00 PM

B. Pledge of Allegiance

C. Roll Call -

Board Members present: Mr. Engle, Mr. Henry, Mr. Keller, Mrs. Lingg, Mr. Reck,
Mr. Roland, Mrs. Shea

Board Members Absent: Mrs. Daubert and Mr. Frederick

Also Present: Dr. Scola, Dr. Seiple, Troy Wentz, Lois Gunnet, Tessa Hilyard, Mark
Hershner, Mike Vaux, Jay Czap, Rina Houck, Marc Abels, Darlene Klenk, Deb Smith,
Sara Brenneman, Dr. Krout, BJ Frock, Tim Kress, David Fry

II. Recognition of Visitors: None

Public Comment: None

III. Superintendent's Report - Dr. John A. Scola

- STEAM Academy Open House - Date has not been set as of yet due to coordinating schedules of Mr. Williams and Mr. Sheppard. Working toward the first or second week of October. Music studio, virtual reality, robotics, project based work with various staff members. Top notch equipment and staff and students are producing a good product. Want to show to the community along with ILC and Mr. Sheppard foundry in the Metal Lab. Use of monies from the Foundation.

IV. Assistant to Superintendent's Report - Dr. Susan Seiple

- Start of Comprehensive Planning - January of 2014 plan will end in 2017-2018. January of 2017 will begin the nine-month process of a plan. Will include public review and approval by the board and state for use in Fall of 2018-2019 and beyond. Look at the future college/career technology.

V. Matters for Which Board Action is Required

A. Personnel

- 1) Resignation - The Board was requested to approve the following resignation:

Classified Employee:

Christy Wiegele, lunchroom/playground supervisor, effective September 2, 2016.

Substitute Employees:

Taylor Blose, Jessica Brunner, Nicole Cramer, Angel Dunchak, Melissa McKim, Lisa Parrot, and Anita Smith, day-to-day substitute teachers, effective immediately.

Victoria Swartzbaugh and Darlene Wisner, day-to-day substitute classified employees, effective immediately.

Supplemental Employee:

Vincent Glorioso, head middle school football coach, effective September 5, 2016.

- 3) Employment - The Board was requested to approve the following employment items:

Classified Employees:

Saundra Boland, 4 hour part-time personal assistant, effective, September 13, 2016, pending receipt of Act 168 forms. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Danielle Kirk, part-time 4 hour cafeteria employee, effective September 13, 2016. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Linda Kreimer, part-time 4.5 hour cafeteria worker, effective September 13, 2016. Rate of compensation will be \$12.25 per hour ([enclosure](#)).

Substitute Employees:

Lureen Nelson, extended substitute elementary Spanish, effective September 13, 2016 for approximately eight weeks. Ms. Nelson will be substituting during the leave of Mrs. Shaina Castillo. Rate of compensation will be as listed on administration regulation 405-R1 ([enclosure](#)).

Jillian Byron, Barbara Gerson, Amanda Horick, Amanda Kaufman, Stephen Miller, Lureen Nelson, Louisa Staub, Myrandah Staub, and Kristen Eaton-Vlcej, and, day-to-day substitute teacher, effective for the 2016-2017 school year. Rate of compensation will be \$100.00 per day.

Supplemental Employees:

Olivia Guynn, freshman class advisor, effective for the 2016-2017 school year. Rate of compensation will be \$997.00 (current).

Melissa Storm, key club advisor, effective for the 2016-2017 school year. Rate of compensation will be \$ 1,249.00 (current).

Eric Lehman, head middle school football coach, effective for the 2016-2017 season. Rate of compensation will be \$2,714.00 ([enclosure](#)).

Gameworkers:

Kristyan Gates, Erica Gottsch, Kristine Small, and Mark Williams gameworkers for the 2016-2017 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment form.

- 4) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

Dr. Susan Seiple ASCD National Conference
 March 24-28, 2017
 Anaheim, CA
 Paid with Federal Funds ([enclosure](#))

- 5) Leave of Absence - The Board was requested to approve the following leaves of absence:

Rebecca Shearer, part-time cafeteria worker, request for medical leave of absence effective October 12, 2016 to approximately October 21, 2016.

Robert Simons, maintenance craftsman, request for FMLA leave effective August 31, 2016 to approximately September 19, 2016.

BOARD ACTION:

A motion was made to approve by Mr. Reck. Second by Mr. Engle and approved on a roll call vote of 7-0.

B) Curriculum

- 1) HPSD 339 Plan - The Board was requested to approve the 339 Plan ([enclosure](#)).

DISCUSSION:

This is a 61 page document.

BOARD ACTION:

A motion was made by Mr. Henry to approve. Second by Mr. Reck and approved on a roll call vote of 7-0.

C) Policy

1) The Board was requested final approval for the following policies/ regulations:

- [003](#) Functions
- [113.1](#) Discipline of Students with Disabilities
- [215](#) Promotion and Retention
 - [215-R1](#) Promotion and Retention - Kindergarten - Grade 8
 - [215-R2](#) Advancement - Retention
- [223](#) Use of Bicycles and Motor Vehicles
- [224](#) Care of School Property
- [247](#) Hazing
- [314](#) Medical Examination
- [414](#) Medical Examination
- [514](#) Medical Examination
- [320](#) Freedom of Speech in Nonschool Setting
- [420](#) Freedom of Speech in Nonschool Setting
- [520](#) Freedom of Speech in Nonschool Setting
- [325](#) Dress and Grooming
- [425](#) Dress and Grooming
- [525](#) Dress and Grooming
- [609](#) Investment of District Funds
- [801](#) Public Records
 - [801-R1](#) Exempted Records
 - [801-R2](#) Disclosure/Production of Certain Records
 - [801-R3](#) Fees for Public Records Requests

2) The Board is requested to final deletion of the following policies:

- [315](#) Disqualification by Reason of Health
- [415](#) Disqualification by Reason of Health
- [515](#) Disqualification by Reason of Health

BOARD ACTION:

A motion was made to approve by Mrs. Shea. Second by Mr. Roland and approved on a roll call vote of 7-0.

D. Budget and Finance

1) Rental Waiver and Letter of Rotation - Hanover Jaycees - The administration was recommending that the District waive the usage fee for the Jaycees Ms. Hanover Pageant except for custodial, audio visual (if provided) and security personnel fees along with requesting a letter of rotation for school district participation.

BOARD ACTION:

A motion was made to approve by Mr. Engle. Second by Mrs. Shea and approved on a roll call vote of 7-0.

- 2) Monthly Reports - The Board was requested to approve the following July monthly reports:

[Investment Report](#)
[Tax Collector Report](#)
[Board Summary](#)
[Middle School Student Activity](#)
[High School Student Activity](#)

BOARD ACTION:

A motion was made to approve by Mrs. Shea. Second by Mr. Reck and approved on a roll call vote of 7-0.

- 3) Capital Reserve - The Board was requested to approve a concrete pad installation along with aluminum stands at the Softball field at an approximate cost of \$6,500 to be expensed from the Capital Reserve Fund.

BOARD ACTION:

A motion was made to approve by Mr. Roland. Second by Mr. Engle and approved on a roll call vote of 7-0.

- 4) Donation - The Board was requested to approve a donation of a flute to the music department from Phyllis Egger.

BOARD ACTION:

A motion was made to approve by Mr. Reck. Second by Mrs. Shea and approved on a roll call vote of 7-0.

- 5) INFORMATIONAL ONLY - PSBA Elections -

BOARD ACTION:

A motion was made by Mr. Roland to approve the recommended slate provided by PSBA as published. Second by Mr. Engle and approved on a roll call vote of 7-0.

VI. Planning/Discussion (items for September 26, 2016)

A. Budget and Finance

- 1) Check Registers
2) Monthly Reports - August

VII. Public Comment

Mrs. Lingg announced that an executive session was held prior to the meeting to discuss personnel.

VIII. Adjournment : Mr. Roland made a motion to adjourn the meeting. The meeting was adjourned at 6:08 PM.

The next Board meeting will be Monday, September 26, 2016 at 6:00 PM in the Boardroom.