

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, August 22, 2016  
6:00 P.M.

Minutes

- A. Opening Business
- Call to Order - The meeting was called to order at 6:00 PM
  - Pledge of Allegiance
  - Roll Call
    - Board Members Present: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Henry, Mr. Keller, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
    - Also Present: Dr. Scola, Dr. Seiple, Troy Wentz, Kurt Brenner, Darlene Klenk, Mike Vaux, Tessa Hilyard, Lois Gunnet, Mark Hershner, Jay Czap, BJ Frock, Rina Houck, Dr. Smith
- B. Recognition of Visitors - None
- C. Public Comments: Dr. Scola expressed on behalf of the educational family condolences to the family of Dr. Krout in the death of Bryan Westphal.
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of June 27, 2016, July 7, 2016, and August 8, 2016.
- Minutes 06-27-16 ([enclosure](#))
  - Minutes 07-06-16 ([enclosure](#))
  - Minutes 08-08-16 ([enclosure](#))

BOARD ACTION:

The minutes were approved as presented.

E. Committee Reports

York School of Technology – Henry, Representative

Recreation - Reck, Representative - Discussed how to improve the parks in the Borough. The summer staff included many HPSD students and Mrs. Lingg asked about attendance at each park as to what parks are utilized the most during the summer programs.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Henry

York Adams Earned Income Tax Bureau - Keller, Representative; Reck, Alternate

Lincoln Benefit Insurance Trust - Wentz, Representative - Quarterly Trustee meeting will be held on Thursday.

Legislative Liaison with Pennsylvania School Board Association – Shea,

Representative - Since the budget passed, the legislatures have been on summer recess. PSBA reported on charter school spending report. Mrs. Lingg commented that 4.7 million was spent by charter schools on advertisements.

Policy Committee – Frederick, Chair; Shea, Lingg - A number of policies are on the agenda.

Educational Programs Committee - Daubert, Chair; Henry, Reck

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - Thank you to Mr. Kress and his team for the extensive list of items completed over the summer and a tremendous job. All buildings look great. Each building entrance had Committed to Excellence on the bulkheads. The auditorium at the high school was completed. Middle School and High School STEAM rooms, music rooms and a tour of the middle school was conducted and all looks remarkable. Softball field along Fame Avenue is being completed. Mr. Engle mentioned the pride in the schools and district and that it is nice to see.

Parents' Advisory Committee - Frederick

F. Superintendent's Report

- Opening Day Report - Buses cleared by 4:25 PM, where last year it was 6 PM. Dr. Seiple and Dr. Scola visited all schools and with stability in administration this year saw classes working. Credit to all staff including Mr. Fry and his technology staff who completed quite a list of accomplishments. All staff in District helped contribute to a smooth day. Thank you to all involved in Opening Day.

G. Assistant to the Superintendent's Report

- Professional Development - District Initiatives - Opening Day was August 18 included blended learning, project based learning, 3-5 Wonder Series and all will continue throughout the school year. Mr. Roland reviewed the Physics book and commented how interesting the book was and how well it presented the information. Dr. Seiple commented that there is an online component that are great with simulations.

H. Personnel

1) Resignations - The Board was requested to approve the following resignations:

Classified Employee:

Douglas Laugerman, third-shift custodian, effective August 26, 2016.

Tamara Ginder-Klein, 5.75 teaching assistant, effective, September 2, 2016.

Maria Weatherby, part-time 4.5 hour cafeteria worker, effective August 22, 2016.

Substitute Employee:

Briana Hagerman, day-to-day substitute teacher, effective immediately.

- 2) Employment - The Board was requested to approve the following employment:

Classified Employees:

Steve Byers, adult patrol, effective beginning of 2016-2017 school year. Rate of compensation will be \$28.09 per day (current).

Denise Dornbush, transfer from 3 hour part-time personal assistant to full-time 7 hour personal assistant effective August 18, 2016. Rate of compensation will remain the same (current).

Mary Jewell, full-time personal assistant, effective date August 26, 2016, pending receipt of Act 168 forms. Rate of compensation will be \$13.79 per hour ([enclosure](#)).

Victoria Swartzbaugh, part-time 4.5 hour cafeteria worker, effective August 16, 2016. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Suzanne Sneeringer, lunchroom/playground supervisor, effective August 19, 2016. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Substitute Employees:

Ace Black, Taylor Blose, Jessica Brunner, and Christopher Topper, day-to-day substitute teachers, effective for the 2016-2017 school year. Rate of compensation will be \$100.00 per day.

Teresa Knaub and Vicky Mummert, day-to-day substitute adult patrols, effective for the 2016-2017 school year. Rate of compensation will be \$28.09 per day (current).

Supplemental Employee:

Kristyan Gates, head varsity tennis coach, effective for the 2016-2017 season,. Rate of compensation will be \$2,231.00 ([enclosure](#)).

Game Workers:

Emmeline Black, Cindy Bull, Gary Eline, Denton Garman, Tyler Graham, Bryan Kostikovitch, Eric Lehman, Kathy Poist, and Sue Sneeringer, gameworkers, effective for the 2016-2017 school year. Rate of compensation will be as listed on the Athletic/Event for Payment SA107a (current).

- 3) Co-curriculars - The Board was requested to approve the following list of co-curricular positions for the 2016-2017 school year ([enclosure](#)).

**BOARD ACTION:**

A motion was made by Mr. Frederick to approve the personnel items. Second by Mr. Engle and approved on a roll call vote of 9-0.

I. Curriculum

- 1) The Board was requested to approve the following request for textbooks paid with School Intervention Grant ([enclosure](#)).

BOARD ACTION:

A motion was made by Mr. Roland to approve the textbooks. Second by Mrs. Shea and approved on a roll call vote of 9-0.

J. Policy

- 1) The Board was requested tentative approval for the following policies/regulations:
- [003](#) Functions
  - [113.1](#) Discipline of Students with Disabilities
  - [215](#) Promotion and Retention
    - [215-R1](#) Promotion and Retention - Kindergarten - Grade 8
    - [215-R2](#) Advancement - Retention
  - [223](#) Use of Bicycles and Motor Vehicles
  - [224](#) Care of School Property
  - [247](#) Hazing
  - [314](#) Medical Examination
  - [414](#) Medical Examination
  - [514](#) Medical Examination
  - [320](#) Freedom of Speech in Nonschool Setting
  - [420](#) Freedom of Speech in Nonschool Setting
  - [520](#) Freedom of Speech in Nonschool Setting
  - [325](#) Dress and Grooming
  - [425](#) Dress and Grooming
  - [525](#) Dress and Grooming
  - [609](#) Investment of District Funds
  - [801](#) Public Records
    - [801-R1](#) Exempted Records
    - [801-R2](#) Disclosure/Production of Certain Records
    - [801-R3](#) Fees for Public Records Requests
- 2) The Board was requested to tentatively delete the following policies:
- [315](#) Disqualification by Reason of Health
  - [415](#) Disqualification by Reason of Health
  - [515](#) Disqualification by Reason of Health
- 3) The Board is requested to approve the following regulation
- [122-R2](#) Athletic and Extracurricular Code of Conduct

BOARD ACTION:

A motion was made by Mr. Frederick to approve. Second by Mrs. Shea and approved on a roll call vote of 9-0.

K. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,482,995.45, Capital Reserve totaling \$50,166.26 and Cafeteria totaling \$1,783.69. Grand total \$1,534,945.40 ([General Fund](#)) ([Capital Reserve](#)) ([Cafeteria](#))

BOARD ACTION:

A motion was made by Mrs. Shea to approve. Second by Mrs. Daubert and approved on a roll call vote of 9-0.

- 2) Monthly Reports - The Board was requested to approve the following June Monthly reports:

[Investment Report \(June\)](#)  
[Tax Collector Report \(June\)](#)  
[Student Activity Report MS](#)  
[Student Activity Report HS](#)

BOARD ACTION:

A motion was made by Mrs. Shea to approve. Second by Mrs. Daubert and approved on a roll call vote of 9-0.

- 3) Donation - The Board was requested to approve a donation from Golf Cart Services for use of a golf cart at an estimated value of \$1,300.00 for the fall sports season.

DISCUSSION:

Mrs. Lingg commented that the District is appreciative of the donation.

BOARD ACTION:

A motion was made by Mrs. Daubert to approve. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- 4) Capital Reserve - The Board was requested to approve a heat pump replacement at an approximate cost of \$8,400 for the middle school art room.

BOARD ACTION:

A motion was made by Mr. Engle to approve. Second by Mrs. Daubert and approved on a roll call vote of 9-0.

L. Public Comment: None

Mrs. Lingg announced an executive session was held prior to the meeting for litigation purposes.

M. Adjournment - Mr. Roland made a motion to adjourn the meeting. The meeting was adjourned at 6:12 PM

Next Planning Meeting - Monday, September 12, at 6:00 PM.

Next Board Meeting - Monday, September 26, at 6:00 PM.