

Hanover Public School District
School Board Meeting Minutes
Administration Building - 403 Moul Avenue, Hanover, PA

Wednesday, May 18, 2016
6:30 P.M.

- A. Opening Business
- Call to Order - The meeting was called to order at 6:30 PM
 - Pledge of Allegiance
 - Roll Call
 - Board Members present: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Henry, Mr. Keller, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
 - Student Board Members present: Madeline Hammond, Maria Balafoutas
 - Also Present: Dr. Scola, Dr. Seiple, Darlene Klenk, Troy Wentz, David Fry, Lois Gunnet, Pam Hetrick, Diane Wagaman, Debra Fake, Mike Vaux, Rina Houck, Tessa Hilyard, Pam Smith, Mark Hershner, Kurt Brenner, Marc Abels, Tom Krout, Linda Yowaiski
- B. Recognition of Visitors
- C. Public Comments: None
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of April 25, 2016.
- Minutes 04-25-16 ([enclosure](#))

BOARD ACTION:

The minutes were approved as presented.

E. Committee Reports

York School of Technology – Henry, Representative - Six students of the month were selected based upon academics, behavior, leadership, attendance. Tucker Rice, an eleventh grade student from Hanover in the engineering technology curriculum was recognized. A video was shown of his achievements. They are offering a career camp on June 6-7 and June 14-16. Projected number of Hanover students for next school year is 37.

Recreation - Reck, Representative - Working on improvement of the playgrounds and summer program is set to begin June 6.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Henry

York Adams Earned Income Tax Bureau - Keller, Representative; Reck, Alternate

Lincoln Benefit Insurance Trust - Wentz, Representative - May 4 meeting held where election of officers occurred, Highmark contract renewed and the budget for 2016-2017 was approved.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - House Bill 805 Furlough Reform was sent to the Governor. House Bill 1574 Anti Hazing was discussed and the middle and high school are reviewing their policies.

Policy Committee – Frederick, Chair; Shea, Lingg - No May meeting and the June meeting will address numerous policies.

Educational Programs Committee - Daubert, Chair; Henry, Reck - May 17 meeting Dr. Seiple presented a draft of the 339 Chapter Plan School Counseling.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) Campus Night to be held indoors to assure enough time for additional award presentations prior to darkness. Graduation will be held outside, weather permitting. The auditorium seats, original to the building will be reconditioned this summer as the metal backs are 60 years old and will be repainted. The countertops will be resurfaced and the floor is being examined.

Parents' Advisory Committee - Frederick - Mrs. Shea presented that feedback was received by parents and the administration shared the summer enrichment program information with parents. Wonders reading series is being introduced and the new Uniform Grant Guidance for federal programs, which is 200 plus pages long, is being examined for compliance.

Student Board Members - Madeline Hammond, Maria Balafoutas - Student Council Officers were selected. May 11 Nighthawk Pride Day was held which included an Award Ceremony along with Class Meetings, a Talent Show and a Slide Show. Key Club officers were selected recently. All Sports Banquet was held May 17. The student board members thanked the board for having them present this year and wished everyone a great summer. The Board expressed their thank you to the student board members and for all the positive great things occurring in the high school.

F. Superintendent's Report

- Campus Night & Graduation Reminder - Campus Night to be held indoors May 25 at 7 PM and Graduation outdoors the following evening, weather permitting.

H. Assistant to Superintendent

- Chapter 339 Plan - Pennsylvania School Code and Guidance Chapter. Guidance and Mr. Harnish held meetings along with the York County School of Technology.
- McGraw-Hill Wonders Reading (2017): Ready to Learn Grant - Grades 3-5 through The Right to Learn Grant funding.

I. Personnel

- 1) Employment - The Board was requested to approve the following employment:

Summer Worker:

Summer maintenance workers, effective for the summer/season 2016. Rate of compensation will be \$10.00 per hour.

Alex Miller ([enclosure](#))
Jerry Groft - expeditor ([enclosure](#))

- 2) Bus and Van Drivers - The Board was requested to approve the following bus driver employed by Boyo Transportation ([enclosure](#)).
- 3) Leave of Absences - The Board was requested to approve the following request for leave of absences:

Tiffany Vanik, kindergarten teacher, request for FMLA effective approximately October 10, 2016, to approximately November 29, 2016.

Denny Garman, health and physical education teacher, request for FMLA effective May 12, 2016, to approximately May 20, 2016.

Bj Frock, Director of Human Resources, request for FMLA leave effective June 16, 2016, to approximately July 29, 2016.

Alexis Hoke, 6th grade teacher, request for FMLA and uncompensated leave, effective August 18, 2016, to December 30, 2016.

- 4) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

Lynda Ross	EveryDay Math Training
Erica Gottsch	Philadelphia, PA
Karen Nicholas	August 2-3, 2016

[\(enclosure\)](#)

- 5) Coaches and Co-Curricular Increase for the 2016-2017 school year. The Board was requested to approve a recommendation for no increase to the ranges and a 2% increase for those below the midpoint and 1% for those above the midpoint ([enclosure 1](#)) ([enclosure 2](#))

- 6) HOLA Catch Up Summer School
June 6-10, 14-17, 2016 -- 8 AM - 12 Noon
Middle School Conference Room
Teacher: Sara Brenneman
\$20.00 per hour

Keystone Algebra Bootcamp
July 18-22, 2016 -- 8 AM - 12 Noon
Teacher: Jen Gomulka
\$20.00 per hour

BOARD ACTION:

Mr. Roland made a motion to approve Personnel I 1-6. Seconded by Mr. Frederick and passed on a roll call vote of 9-0.

- 7) Support Staff Contract - The Board is requested to approve the Collective Bargaining Agreement negotiated with the Hanover Public Education Support Personnel Association for the term of July 1, 2015, to June 30, 2021 ([enclosure](#)).

DISCUSSION:

Mrs. Lingg thanked the team from the support staff and appreciate everything done for the District. Appreciation was shown for the hard work.

Dr. Scola stated the discussions were amicable with being productive for both sides. This provides labor peace until 2021, which is remarkable. Also the Act 93 agreement is completed as well. Looking at the best interest of the students, community and work together to make the District the best in the area and taking a back seat to no one. Appreciated the honesty and transparency and the give and take that is important to settle and not outsourcing. The custodians health insurance was a benefit and the board was reasonable and the five-year agreement puts the District in a good position. Dr. Scola expressed the amount of work done by Mrs. Frock and Mr. Wentz behind the scenes and the group effort with the board team had the discussions going in the right direction. A thank you to everyone for your professionalism.

BOARD ACTION:

Mr. Engle made a motion to approve the support staff contract as presented. Seconded by Mrs. Daubert and passed by a roll call vote of 9-0.

I. Budget and Finance

- 1) Monthly Reports - April - The Board was requested to approve the following April monthly reports:

[Board Summary](#)
[Investment Report](#)
[Tax Collector](#)
[Student Activities - Middle School](#)
[Student Activities - High School](#)
[Cafeteria](#)

BOARD ACTION:

Mr. Roland made a motion to approve as presented. Seconded by Mrs. Daubert and passed on a roll call vote of 9-0.

- 2) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,250,752.14, Capital Reserve totaling \$3,320.00 and Cafeteria totaling \$35,289.45. Grand total \$1,289,361.59 ([General Fund](#)) ([Capital Reserve](#)) ([Cafeteria](#))

BOARD ACTION:

Mrs. Shea made a motion to approve as presented. Seconded by Mr. Frederick and passed on a roll call vote of 9-0.

- 3) Bid Approval - The Board was requested to approve the following bid items for the 2016-2017 school year

General ([enclosure](#))

Cascade School Supplies	\$ 1,083.92
Kurtz Bros.	3,472.89
National Art & School Supplies	6,195.32
Office Basics, Inc.	3,248.80
Pyramid School Products	1,832.29
School Specialty	3,067.37
Standard Stationery Supply Co.	1,238.65
The Art Store, Inc.	2,279.16
Total	\$22,418.40

Paper ([enclosure](#))

Kurtz Brothers	\$ 2,226.85
Lindenmeyr Munroe	478.40
Veritiv Operating/Xpedx	265.50
W.B. Mason	9,274.00
Total	\$12,244.75

Art ([enclosure](#))

Blick Art Materials	\$1,588.66
Cascade School Supplies	2,010.81
Kurtz Bros.	393.03
National Art & School Supplies	2,835.12
Office Basics, Inc.	426.80
Pyramid School Products	3,818.73
School Specialty	2,181.70
The Art Store, Inc.	2,031.80
Total	\$15,286.65

Custodial ([enclosure](#))

Calico Industries, Inc.	\$ 187.86
Hassinger & Company, Inc.	865.15
Hillyard Lancaster	343.44
Interboro Packaging	2,086.20
Pyramid School Products	365.04
Quaker City Paper Co. Inc.	1,195.14

Singer Equipment Co.	2,456.30
The Sherwin Williams Co.	8,583.75
Total	\$16,082.88

BOARD ACTION:

Mrs. Shea made a motion to approve as presented. Seconded by Mr. Frederick and passed on a roll call vote of 9-0.

- 4) Donation - The Board was requested to approve a donation from R.H. Sheppard Company of materials at a value of \$11,750.00 ([enclosure](#)).

DISCUSSION:

Mrs. Lingg thanked R.H. Sheppard for their continued support and generous donation to the District.

BOARD ACTION:

Mr. Roland made a motion to approve as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

- 5) Donation - The Board was requested to approve a donation from ESAB Welding and Cutting Supplies of 600 pounds of spoolarc 65 welding filler rods at a value of \$1,200.00.

DISCUSSION:

Mr. Roland commented that the items are used in welding.

BOARD ACTION:

Mr. Engle made a motion to approve as presented. Seconded by Mr. Frederick and passed on a roll call vote of 9-0.

J. Public Comment:

Mrs. Lingg announced an executive session was held prior to the meeting to discuss personnel matters.

- K. Adjournment** - Mr. Roland made a motion to adjourn the meeting. The meeting was adjourned at 6:52 PM.

Next Planning Meeting - Monday, June 13, at 6:00 PM.

Next Board Meeting - Monday, June 27, at 6:00 PM.