

BOARD OF DIRECTORS MEETING MINUTES

Monday, November 16, 2015
6:00 P.M.

- A. Opening Business
- Call to Order – The meeting was called to order at 6:00 PM
 - Pledge of Allegiance
 - Roll Call
 - Board Members: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mrs. Lingg, Dr. O'Connor, Mr. Reck, Mr. Roland, Mrs. Shea
 - Absent : Mr. Kelly
 - Also Present: Dr. John Scola, Dr. Susan Seiple, Troy Wentz, Lois Gunnet, Eric Hartman (HEA), Amanda Wallick (HEA), Nicole Brown (HEA), Darlene Klenk (HEA), Mike Vaux (HPESPA), BJ Frock, Jay Czap, Pam Smith, Erin Smith (HEA), Marc Abels, Tessa Hilyard, Mark Hershner, Johnny Raynor (HEA), Debra Caler (HEA), Dr. Krout, Lillian Reed (Evening Sun), David Fry
- B. Recognition of Visitors - None
- C. Public Comments - None
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of October 26, 2015 and November 3, 2015.
- Minutes 10-26-15 ([enclosure](#))
 - Minutes 11-03-15 ([enclosure](#))

BOARD ACTION:

The minutes were approved as presented

E. Committee Reports

York School of Technology – Kelly, Representative – No report

Recreation - Shea, Representative – No Report

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Kelly – No Report

York Adams Earned Income Tax Bureau - Reck, Representative; O'Connor, Alternate – Mr. Reck reported that collections are greater than prior year and more aggressive delinquent tax collection is occurring.

Lincoln Benefit Insurance Trust - Wentz, Representative – Mr. Wentz reported the federal transitional reinsurance fee for this year has been paid at \$44 per individual covered which is a total of \$16,500 for the District. Last year the fee was \$63 and Trust wide the Trust paid in over \$1,000,000. This helps fund the federal government health plans. The 2014-15 financial report was approved. Davis Vision was renewed as the vision provider for the Trust. All employees in

addition to a W-2 will receive a 1095C at year end with health insurance information that will be needed to include with a person's Federal Income Tax Return.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative – Mrs. Shea indicated that the State Budget Impasse will be discussed later.

Policy Committee – Frederick, Chair; Shea, Lingg – Mr. Frederick mentioned that there is a large list on the agenda for approval tonight.

Educational Programs Committee - Daubert, Chair; O'Connor, Reck – Next meeting tomorrow night.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) – Mr. Roland reported the crosswalk cement cut outs are completed and ADA compliant outside the admin office at the bus loading area. There are a few classrooms in the District that do not have panes of glass in the door windows and for safety this work will be done.

Parents' Advisory Committee – Frederick – Meeting tomorrow night.

- F. Superintendent - Dr. John Scola
- Cool Schools Video [Cool Schools - 21 News Video](#) – The video clip was shown. Students interviewed provided very positive comments about the staff. Committed to Excellence was highlighted at the end of the video. The ILCs are seeing visitors from the area technology coordinators. Thank you to Mr. Koishal for contacting Channel 21. Dr. Scola reported that discussions are held on a daily basis about how to make the District better.
 - Board Members – Recognition was given to Lindy Lingg and Dr. O'Connor in the form of a certificate by PSBA for eight years of service to the school board. Tonight will be the last meeting for Dr. O'Connor and Mike Kelly.
- G. Assistant to the Superintendent - Dr. Susan Seiple –
- Reported that this is American Education Week and a thank you was offered on behalf of the administration team to the parents, students, teachers and board for their hard work.
 - Clearview Elementary Nomination – This is the second year in a row that Clearview Elementary is recognized as a Distinguished School for proficiency. Eighty schools were recognized throughout the state. A grant was submitted for possible awarding of some monetary receipts for the award. A special thank you to everyone associated with Clearview Elementary.
 - ACCESS ELLS.2.0 – This is a new assessment and online training is occurring for the teachers.
 - Standards Based Report Card – Work is continuing on adapting the Standards Based Report Card at the elementary level.

H. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Professional Employee:

Kurt Brenner, middle school health and physical education teacher, effective actual start date as athletic director.

Supplemental Employee:

Deanna Markle, gameworker, effective immediately.

Classified Employee:

Jodi Smith, lunchroom/playground supervisor, effective November 24, 2015.

Substitute Employee:

Stacy Bolin, substitute lunchroom/playground supervisor.

- 2) Furlough - The Board was requested to approve the following furlough:

Classified Employee:

Kimberly Wetzel, personal assistant, effective November 4, 2015.

- 3) Leave of Absence - The Board was requested to approve the following requests for leave of absence:

David Harnish, Transition Coordinator, intermittent FMLA leave, effective November 9, 2015, not to exceed allowable 12-weeks of FMLA leave.

Kristy Thomassy, kindergarten teacher, FMLA leave, effective November 20, 2015, for approximately six weeks but not to exceed allowable 12-weeks of FMLA leave.

- 4) Employment - The Board was requested to approve the following employment items:

Classified Employees:

Melinda Markle, part-time 4 hour cafeteria worker, effective November 17, 2015. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Tanya Stevens, part-time 4.5 hour cafeteria worker, effective November 17, 2015. Rate of compensation will be \$11.19 per hour ([enclosure](#)).

Supplementals:

Stephanie Aumen and Matthew Mowrey, game workers, effective for the 2015-2016 school year. Rate of compensation will be as listed on the SA107A-Athletic/Event for Payment (completed).

Kerry Durika, head varsity softball coach, effective for the 2015-2016 season. Rate of compensation will be \$2,823.00 ([enclosure](#)).

Lisa Parrott, head boys varsity tennis coach, effective for the 2015-2016 season. Rate of compensation will be \$2,231.00 (current).

Substitutes:

Jessica Parry, day-to-day substitute teaching and personal assistant, lunchroom/playground, and adult patrol, effective for the 2015-2016 school year. Rate of compensation will be as applicable for each substitute rate (completed).

Brittany Burt and Jessica Dilling, day-to-day substitute teachers, effective for the 2015-2016 school year. Rate of compensation will be \$95.00 per day (completed).

Melissa McKim, extended substitute kindergarten teacher, effective November 20, 2015, for approximately six weeks. Ms. McKim will be substituting for Ms. Thomassy.

Lisa Little-Dunlap, extended substitute elementary art teacher, effective tentatively, January 4, 2016 for approximately six weeks. Ms. Little will be substituting for Mrs. Lippy.

- 5) Job Description Revision - The Board was requested to approve the following revised job description:

Computer Technician I - Level 4 to
Application Support Specialist - Level 5 ([enclosure](#))

BOARD ACTION:

Mr. Roland made a motion to approve the items H 1-5. Seconded by Mr. Frederick and passed on a roll call vote of 8-0.

I. Policy

- 1) The Board was requested final approval for the following policies:
 - [137](#) Home Education Programs
 - [137-R1](#) In-Home Instruction
 - [137-R2](#) Extracurricular and Co-Curricular Activities
 - [121](#) Field Trips
 - [121-R1](#) Guidelines for Field Trips
 - [121-R2](#) Non-School Activities Involving Students

- 2) The Board was requested approval for the following regulations:
 - [217-R1](#) Graduation Requirements - Foreign Students
 - [217-R2](#) The Effect of Emergency School Closing on Senior Graduation Requirements
 - [217-R3](#) Awarding of Diplomas
 - [217-R4](#) Replacement of Diplomas

- [405-R1](#) Substitute Teachers - Definitions and Payment
 - [405-R2](#) Non-Utilized Substitutes
 - [405-R3](#) Substitute Teachers - Performance
- 3) The Board was requested final approval to delete the following policies/regulations:
- [137-R](#) In-Home Instruction - Procedures and Requirements
 - [234](#) Married/Pregnant and Parenting Students
 - [234-R1](#) Pregnancy
 - [105-R](#) Middle School Curriculum
 - [116-R1](#) Tutoring Guidelines for Hanover Public Schools
 - [218-R2](#) Corporal Punishment
 - [332-R](#) Employee Absences
 - [710-R1](#) Use of School Facilities by District Employees
- 4) The Board was requested tentative approval for the following policy/regulation:
- [707.1](#) Weight Room
 - [707.1-R1](#) Guidelines for the Weight Room

BOARD ACTION:

Mr. Frederick made a motion to approve I 1-4. Seconded by Mrs. Shea and passed on a roll call vote of 8-0.

J. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following Check registers: General Fund including athletic, middle school and high school activity accounts totaling \$2,156,350.96, Capital Reserve totaling \$40,678.90, and Cafeteria totaling \$48,185.08. Grand total \$2,245,214.94 ([General Fund](#)) ([Capital Reserve](#)) ([Cafeteria](#))

BOARD ACTION:

Mr. Roland made a motion to approve the check registers as presented. Seconded by Mrs. Shea and passed on a roll call vote of 8-0.

- 2) Monthly Reports - The Board was requested to approve the following October monthly reports:

[Board Summary](#)
[Investment Report](#)
[Tax Collector Report](#)
[Student Activity Report MS](#)
[Student Activity Report HS](#)
[Cafeteria Report](#)

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

- 2) Approval of Bid - The Board was requested to approve Brett Bishard General Excavating at a cost of \$19,720.00 for excavation of a field site with funds to be disbursed from the Capital Reserve Fund ([enclosure](#)).

BOARD ACTION:

Mr. Roland made a motion to approve the bid as presented. Seconded by Mr. Frederick and passed on a roll call vote of 8-0.

- 4) Approval of Bid - The Board was requested to approve Randy Brady Masonry at a cost of \$16,840.00 for masonry work with funds to be disbursed from the Capital Reserve Fund ([enclosure](#)).

BOARD ACTION:

Mr. Roland made a motion to approve the bid as presented. Seconded by Mr. Frederick and passed on a roll call vote of 8-0.

- 5) Approval of Bid - The Board was requested to approve Abel Fence at a cost of \$16,700.00 for fencing with funds to be disbursed from the Capital Reserve Fund ([enclosure](#)).

BOARD ACTION:

Mrs. Daubert made a motion to approve the bid as presented. Seconded by Mr. Reck and passed on a roll call vote of 8-0.

- 6) INFORMATIONAL ITEM ONLY - State Budget Update –
The fiscal year next week has 40% of the fiscal year without a state budget. Last week saw a flurry of activity with some items benefitting the District and some causing problems for the District. The District continues to work on the 2016-2017 budget, without knowing what state funding is being received for the 2015-2016 budget, which is challenging.

K. Public Comment – Dr. O'Connor commented on his last meeting after being on the board for eight years. He wishes it was not as this is a wonderful organization but by this time next year he will be a resident of the state of Virginia. Eight years ago he ran because he felt the District needed help. Tonight he can proudly say the District has seen significant improvement and is one of the best School Districts in the state of PA. His Boy Scout background was to leave the campsite better than you found it, and he is not taking credit, and has had the good fortune of working with good board members. Dr. O'Connor offered thanks and apologizes for any one that he missed. Dr. O'Connor indicted that Dr. Scola watches the District with a vision and has phenomenal ability and is the best Superintendent he has seen in his years of education. Dr. Seiple spends hours with a determination to inspire others. The curriculum and teaching practices have been improved. For the rest of the administration team a thank you as you have come together and lead at a level rarely seen. As a teacher and administrator for over 20 years understands how difficult it is to maintain a positive attitude, however, the teachers have inspired students. Eight years ago the demeanor was low and it was probably difficult to come to work day in and day out, however, the teachers did that and did their best to provide education to the students. With new leadership they have been asked to do even more and have responded to make this a great District. Thanks and

good wishes to his colleagues on the board who don't have selfish issues and have one goal to help the next generation, seek truths and will continue to climb. Anyone visiting the Chincoteague area in Virginia is more than welcome to stop and visit.

L. Adjournment – Mr. Roland made a motion to adjourn the meeting. The meeting was adjourned at 6:22 PM

Reorganizational Meeting - Monday, December 7, at 6:00 PM.
Board Meeting following Reorganizational Meeting.