

BOARD OF DIRECTORS MEETING MINUTES

Monday, October 27, 2014
6:00 P.M.

- A. Opening Business
- Call to Order - The meeting was called to order at 6:00 PM.
 - Pledge of Allegiance
 - Roll Call
 - Board Members present: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Reck, Mr. Roland, Mrs. Shea
 - Student Board Members absent: Garrett Reichart, Luis Lara Cortes
 - Also Present: Dr. Scola, Dr. Seiple, Mrs. Frock, Mr. Fry, Mrs. Dubbs, Mr. Kress, Dr. Smith, Dr. Krout, Mr. Hershner, Mr. Czap, Mike Vaux, HPESPA; Eric Hartman, HEA; Darlene Klenk, HEA
- B. Recognition of Visitors
- C. Public Comments
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of September 22, 2014, and October 14, 2014.
- Minutes 09-22-14 ([enclosure](#))
 - Minutes 10-14-14 ([enclosure](#))

BOARD ACTION:

The minutes were approved with no corrections.

E. Committee Reports

York School of Technology – Kelly, Representative - No report. The next meeting will be on Thursday.

Recreation - Shea, Representative - The rec director is leaving. In September they met regarding the Utz Field and Moul Field. They are in need of another place for their ball field and Dr. Scola's feels that we might be able to help them out.

PN Advisory – Daubert, Representative - In two months the last class will be graduating in January. Things are going smoothly.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Kelly - No Report

York Adams Earned Income Tax Bureau - Reck, Representative; O'Connor, Alternate
There is a meeting tonight which Mr. Reck was missing.

Lincoln Benefit Insurance Trust - Wentz, Representative - No Report

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - Bill 1816 is the trash bill which requires you to contact former employers of an applicant. It will take effect in 60 days. 435 - Child Protection - requires clearances for employees and volunteers. Senate 803 - Allows schools to have epipens for emergency situations. House Bills are on truancy and brain injuries for athletes.

Policy Committee – Frederick, Chair; Shea, Lingg - There are five policies on the agenda for final approval.

Educational Programs Committee - Daubert, Chair; O'Connor, Reck - They met last Monday to discuss the selection of a math program where Every Day Math is in the running and the curriculum audit.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - Discussed was the demand test on electric was successful where we will received a \$3,500 credit. The sign out front is lit and will be programmed tomorrow. They reviewed the 28 cameras throughout the district. There was a very outstanding ribbon cutting/open house of the metal lab.

Parents' Advisory Committee - Frederick - They met last Monday. There were one or two representatives from each building. There was a lot of positive feedback. Parents especially gave positive comments about reading and chromebooks. The next meeting will be in January.

Student Board Members - Reichart, Lara Cortes - No report

F. Superintendent Report - Dr. Scola

- Parent Teacher Conferences - These were moved closer to the end of the marking period and in order to make more meaningful.
 - November 5 (6-9 PM) & November 6 (8 AM-12 PM)
- Parents' Advisory Committee Meeting - He felt that parents were very forthright and amicable. They will be meeting quarterly. There was a representative from each elementary school and two from the Middle School and two from the High School. We want more open communication. They are pleased with the separate kindergarten open house and would appreciate a separate fifth grade open house. Dr. O'Connor wondered about their comments regarding the reading program. Dr. Seiple stated that it was the Reading Intervention program which is new this year.
- AMAO - We received notice that we have met all the criteria for ESL. We had to put an application together last year and met all of the objectives. We are not on an improvement plan this year.

G. Student Disciplinary Action

- 1) The Board was requested to approve the Board expulsion waiver for a student in violation of district policy. ([enclosure](#))

BOARD ACTION:

Mr. Kelly made a motion to approve the expulsion waiver as presented. Seconded by Mr. Frederick and passed on a roll call vote of 9-0.

H. Curriculum

- 1) The Administration recommended a two-hour delay for the High School for professional development activities on December 17, 2014. ([enclosure](#))

BOARD ACTION:

Mr. Roland made a motion to approve the two-hour delay for the high school as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 9-0.

I. Personnel

- 1) Job Descriptions Revisions - The Board was requested to approve the following job description revisions:

- a) High School Secretary ([enclosure](#))
- b) High School Secretary/Receptionist ([enclosure](#))
- c) Attendance Secretary/Secretary to the Athletic Director ([enclosure](#))
- d) High School Guidance Secretary ([enclosure](#))
- e) Audio-Visual Coordinator ([enclosure](#))

- 2) Retirement - The Board was requested to approve the following retirement:

Susan Stauffer, LPN Instructor, disability retirement effective September 23, 2014.

- 3) Resignation - The Board was requested to approve the following resignation:

Substitute Employee:

Amanda Tawney, day-to-day substitute teacher, effective October 16, 2014.

Classified Employee:

Lisa Shipley, part-time 4.5 hour cafeteria employee, effective November 20, 2014.

- 4) Employment - The Board was requested to approve the following employment items:

Classified Employee:

Lurene Reirer, lunchroom/playground supervisor at Clearview Elementary, effective October 28, 2014. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Substitute Employees:

Bree Dunlap, day-to-day substitute teaching and personal assistant, effective date to be determined. Rate of compensation will be \$10.89 per hour (completed).

Lea Lease, day-to-day substitute teaching assistant, effective date to be determined. Rate of compensation will be \$10.89 per hour (completed).

Trenton Bankert, Christianne Brennan, Lisa Little, and Allison Wentz day-to-day substitute teachers, effective for the 2014-2015 school year. Rate of compensation will be \$95.00 per day (completed).

- 5) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Darlene Potts, elementary teacher, request for FMLA leave of absence, effective tentatively February 20, 2015, to approximately April 17, 2015, but no longer than allowable 12 weeks FMLA. Mrs. Potts will be using paid leave prior to beginning leave without pay.

- 6) Conferences/Workshops - The Board was requested to approve the following conference/workshop:

Amber Diehl	Core Connections Course 1
Amanda Hillery-Mills	Reading, PA
	December 3-4, 2014
	\$526.24 (federally funded) (enclosure)

- 7) Request to Advertise: The Board was requested to approve to advertise for the following position:

Cafeteria Worker - part-time 4.5 hours

BOARD ACTION:

Mr. Frederick made a motion to approve the employment items as presented. Seconded by Mr. Reck and passed on a roll call vote of 9-0.

J. Policy

- 1) Policies - The Board was requested final approval for the following policy:

- [004.1](#) Student Representation
- [146](#) Student Services
- [251](#) Homeless Students
- [701](#) Facilities Planning
- [913](#) Nonschool Organizations/Groups/Individuals

BOARD ACTION:

Mr. Frederick made a motion to approve the policies as presented. Seconded by Mr. Kelly and passed on a roll call vote of 9-0.

K. Budget and Finance

- 1) Monthly Reports - September and Quarterly - The Board was requested to approve the following September monthly reports (enclosures)

[Board Summary](#)

[Investment Report](#)

[Tax Collector](#)

[Tax Collector - Quarterly](#)

[Student Activities MS](#)

[Student Activities HS](#)

[Cafeteria - Quarterly](#)

BOARD ACTION:

Mr. Kelly made a motion to approve the monthly reports as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

- 2) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$2,438,375.59, Capital Reserve totaling \$530.88 and Cafeteria totaling \$111,609.88. Grand total \$2,550,516.35. ([general fund](#)) ([capital reserve](#)) ([cafeteria](#))

BOARD ACTION:

Mr. Roland made a motion to approve the check registers as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

- 3) Assessment Consultant - The Administration was requesting the Board to approve the contract for Keystone Realty Advisors, property tax services. ([enclosure](#)).

BOARD ACTION:

Mr. Roland made a motion to approve the assessment consultant as presented. Seconded by Mrs. Daubert and passed on a roll call vote of 9-0.

L. Public Comment

There was an executive session prior to the meeting regarding legal matters.

M. Adjournment

Next Board Meeting - Monday, November 10, at 6:00 PM.

Dr. O'Connor made a motion to adjourn the meeting. Seconded by Mr. Engle.
The meeting was adjourned at 6:17 PM.