

BOARD OF DIRECTORS MEETING MINUTES

Monday, March 24, 2014
6:00 P.M.

A. Opening Business

- Call to Order - The meeting was called to order at 6:00 PM.
- Pledge of Allegiance
- Roll Call
 - Board Members present: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Reck, Mr. Roland, Mrs. Shea
 - Student Board Members absent: Zach Sheaffer, Garrett Reichart, Woodrow Wagaman (alternate)
 - Also Present: Dr. Scola, Dr. Seiple, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Mr. Kress, Mr. Hershner, Mr. Czap, Mrs. Hilyard, Mr. Flores, Mrs. Frock, Dr. Krout, Mrs. Houck, Mike Vaux, HPESPA; Darlene Klenk, Dan Brady, Lisa Brown, Derek Brown, Ian Brown & Kurt Brenner

B. Recognition of Visitors

Coach Brenner & Ian Brown - Coach Brenner stated that Ian Brown is an outstanding student as well as an outstanding athlete. He won the state championship in his weight class in wrestling and will be attending a national championship tournament. Ian is going to be attending Lehigh University next year majoring in Biology & Engineering. He is also taking part in the musical, "Aida", next weekend. Mrs. Lingg noted that he also played football in the fall. Ian's record with Hanover was 159 wins and 12 losses. A picture was taken with the board members.

C. Public Comments

- ### D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of February 24, 2014, and March 10, 2014.
- Minutes 02-24-14 ([enclosure](#))
 - Minutes 03-10-14 ([enclosure](#))

BOARD ACTION:

The minutes were approved with no corrections.

E. Committee Reports

York School of Technology – Kelly, Representative - The next meeting is Thursday. They are discussing resurfacing their track with a top coat. The estimated cost would be \$95,000 which would be divided between the districts.

Recreation - Shea, Representative - The next meeting is this week.

PN Advisory – Daubert, Representative - They are moving along, notifying agencies and are on schedule. The HACC staff has been helpful.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Kelly

No Report

York Adams Earned Income Tax Bureau - Reck, Representative; O'Connor, Alternate - They recently distributed a monthly tax collector report. If you are interested in seeing it, contact Mr. Reck.

Lincoln Benefit Insurance Trust - Wentz, Representative - No Report

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative
They haven't passed anything lately. PSBA is testifying about Charter Schools and the need for reform.

Policy Committee – Frederick, Chair; Shea, Lingg - There are new policies on the agenda for tonight.

Educational Programs Committee - Daubert, Chair; O'Connor, Reck - At the last meeting the Special Education Plan was presented which is part of the Comprehensive Plan. Dr. Seiple is on schedule with the approval. The final approval will be on for Board approval at the April 14 meeting.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - On the agenda is approval for an upgrade of the High School and Middle School bleachers. ADA access is to be up to code. There was discussion about replacing the lighting at the High School library which would include a \$1,000 rebate and electric savings of \$1,000 per year. The Middle School stage curtains are tattered and on the agenda to be replaced. Also discussed was the Middle School security upgrade.

Student Board Members - Sheaffer, Reichart, Wagaman (alternate) - No Report

F. Superintendent's Report - Dr. Scola

- LPN - Refunded application fees for July applicants are being mailed out tomorrow with the Board's approval of the check registers.
- Graduation - He spoke with Paul Hentz, the president of the 50th class, and we have committed to June 5th as the graduation date.

G. Personnel - New Business

1) Employment - The Board was requested to approve the following employment items:

Classified Employees:

Dottie Slagle, cafeteria worker, transfer from part-time 4.5 hours to part-time 5.75 hour cafeteria worker. Rate of compensation will remain the same.

Steve Laughman, maintenance craftsman II, effective date March 26, 2014. Rate of compensation will be \$16.87 per hour ([enclosure](#)).

Substitute Employees:

Joshua Livelsberger, day-to-day substitute teacher, effective for the 2013-2014 school year. Rate of compensation will be \$95.00 per day.

Deidre Berger, day-to-day adult patrol substitute, effective for the 2013-2014 school year. Rate of compensation will be \$26.42 per day.

- 2) Retirement - The Board was requested to approve the following retirement:

Eileen Gass, elementary secretary, effective July 31, 2014. Mrs. Gass will be retiring with 15 years of service.

- 3) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Debra Fake, teaching assistant at Middle School, intermittent FMLA effective February 21, 2014, not to exceed allowable 12 weeks of FMLA.

John Acker, cafeteria warehouse inventory worker, uncompensated medical leave of absence, effective March 18, 2014 to approximately April 8, 2014.

- 4) Conferences/Workshops - The Board was requested to approve the following request for conferences/workshops:

Dr. John Scola	Mass Customized Learning Summit (enclosure)
Dr. Susan Seiple	Portland, Maine
David Fry	July 13-16, 2014
Catherine Houck	\$6,402 (cost includes registration, flight, hotel &
Tina Wetzel	meals) paid with Title II Funds

- 5) Resignation - The Board was requested to approve the following resignation:

Lori Garman, healthroom assistant at the Middle School, effective April 4, 2014.

- 6) Approval to Advertise - The Board was requested approval to advertise for the following position:

Healthroom Assistant

BOARD ACTION:

Mr. Roland made a motion to approve the employment items as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

H. Budget and Finance

- 1) Monthly Reports - February - The Board was requested to approve the following February monthly reports (enclosures)

[Investment Report](#)

[Board Summary](#)
[Tax Collector](#)
[Student Activities MS](#)
[Student Activities HS](#)

BOARD ACTION:

Mr. Kelly made a motion to approve the monthly reports as presented. Seconded by Mr. Frederick and passed on a roll call vote of 9-0.

- 2) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$3,557,607.26 and Cafeteria totaling \$56,585.94. Grand total \$3,614,193.20. ([general fund](#)) ([cafeteria](#))

BOARD ACTION:

Mr. Roland made a motion to approve the check registers as presented. Seconded by Mrs. Shea and passed on a roll call vote of 9-0.

- 3) YCAL Awards - The Board was requested to approve the following York County Alliance for Learning Grants awarded to Hanover Public School District on behalf of: ([enclosure](#))
David Harnish \$1,000
Eric Lehman \$1,000

BOARD ACTION:

Mr. Engle made a motion to approve the YCAL Awards as presented. Seconded by Mrs. Daubert and passed on a roll call vote of 9-0.

- 4) Capital Reserve - The Board was requested to approve the expenditure of funds from the Capital Reserve Fund for the middle school stage curtains \$8,424 and middle school and high school bleacher repairs \$2,500 and \$11,900 respectively.

BOARD ACTION:

Mr. Roland made a motion to approve the capital reserve as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

I. Standing Motions regarding Policy

- 1) Policies - The Board was requested tentative approval per the Policy Committee for the following policies:
 - [905.1](#) Parents' Advisory Committee
 - [904](#) Public Attendance at School Events

- [222](#) Smoking and the Use of Tobacco
- [323](#) Tobacco Use
- [423](#) Tobacco Use
- [523](#) Tobacco Use
- [412](#) Evaluation of Employees
 - [412-R2](#) Supervision and Evaluation of Professional Staff

Information Only:

- [610-R2](#) Commonwealth of Pennsylvania Public Works Employment Verification Form

BOARD ACTION:

Mr. Frederick made a motion to tentatively approve the policies as presented. Seconded by Mrs. Shea and passed on a roll call vote of 9-0.

J. Historical Artifacts/Documents Discussion

Mrs. Lingg noted that there was a meeting on March 18 which 20 people attended. Everyone offered their opinion. A majority of the group felt that the decision to place the historical artifacts with the Historical Society would be the best option. We are working on getting all the details ironed out. Mr. Kelly felt that a formal policy should be approved. If items are given later, we retain ownership. If they are given directly to the Historical Society, the items are theirs. Mr. Roland noted that the Historical Society are experts at taking care of documents, scanning and looking at without touching. He didn't see a downside. Mrs. Lingg noted that we could get any of the artifacts or documents with a 30-day notice. Mr. Roland noted that with our 50-year tradition, we could set up items for the 50th class. Mrs. Lingg stated that items could also be displayed at the Carriage House. Mr. Roland noted that this also allows the current space in the library to be used for academics.

K. Public Comment

Dan Brady, 931 E. Walnut Street, had a copy of the 81-page charter school reform bill. He felt that the bill was a mess and had many concerns. He said that Senate Bill 1085 is scary. Mrs. Dubbs will send a link to the bill to the Board members.

L. Adjournment

The planning meeting will be Monday, April 14, at 6 PM in the boardroom.
The next board meeting will be Monday, April 28, at 6 PM in the boardroom.

Mrs. Shea made a motion to adjourn the meeting. The meeting was adjourned at 6:22 PM.