

BOARD OF DIRECTORS MEETING MINUTES
Monday, February 24, 2014
6:00 P.M.

A. Opening Business

- Call to Order - The meeting was called to order at 6:02 PM.
- Pledge of Allegiance
- Roll Call
 - Board Members present: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Reck, Mr. Roland, Mrs. Shea
 - Student Board Members present: Zach Sheaffer
 - Student Board Members absent: Garrett Reichart, Woodrow Wagaman (alternate)
 - Also Present: Dr. Scola, Dr. Seiple, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Mr. Hershner, Mr. Czap, Dr. Krout, Mrs. Hilyard, Mrs. Gunnet, Mrs. Frock, Darlene Klenk, Mike Vaux, HPESPA; Vicki Maloney

B. Recognition of Visitors

C. Public Comments - None

D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of January 27, 2014, and February 10, 2014.

- Minutes 01-27-14 ([enclosure](#))
- Minutes 02-10-14 ([enclosure](#))

BOARD ACTION:

The minutes were approved with no corrections.

E. Committee Reports

York School of Technology – Kelly, Representative ([enclosure](#)) - The next meeting will be held next Thursday. There is an enclosure on the agenda which lists applications as of 2013 and 2014. There was an increase from 771 to 871. Hanover applications increased 13 to 22.

Recreation - Shea, Representative - The next meeting will be next Thursday.

PN Advisory – Daubert, Representative - No Report

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Kelly - No Report

York Adams Earned Income Tax Bureau - Reck, Representative; O'Connor, Alternate

Lincoln Benefit Insurance Trust - Wentz, Representative - They meet quarterly. The insurance rates are developed by actuaries. Our rate has an 0% increase but the District has been contributing 2½% to maintain level funding. The balance has remained relatively steady. We only pay for the benefits we utilize within the District. The rate is based on district

experience.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - There is a House Bill 1738 which studies basic ed distribution. The education committee met to speak about PSERS after the governor presented his budget.

Policy Committee – Frederick, Chair; Shea, Lingg - There are six policies and one regulation on tonight's agenda for tentative approval.

Educational Programs Committee - Daubert, Chair; O'Connor, Reck - The committee met regarding the Comprehensive Plan that Dr. Seiple is working on.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - The committee met on February 6th. He wanted to thank Mr. Kress and his crew for their hard work during snow removal. The committee will continue to look at ways to save money on utilities. They are currently looking at LED lights for exterior lights. We could possibly save 80% of our electric costs with some experimentation. We made some adjustments after the power outage. Also they are looking at bleacher hand rails for the Middle School. They are also looking at security at the Middle School and exterior doors on gym. They are currently repainting offices in the Administration building. There is also a safety issues with traffic past the Administration office. We are looking at ways to slow people down.

Student Board Members - Sheaffer, Reichart, Wagaman (alternate) Mr. Sheaffer highlighted the artwork that was being displayed in the Boardroom. The art students are working really hard on the projects. Students at the High School recently completed mid-terms and started a new semester. Boys' basketball are competing Wednesday night as well as three wrestlers will be competing at Wilson College in regionals. Spring sports begins next Monday. Ian Brown was recognized as Athlete of the Year with Rotary Sports Night. Hanover Idol was held to benefit the Kids Come First campaign. Mini Thon will be held on March 28 from 7 PM to 7 AM. The spring musical is Aida.

F. Superintendent's Report - Dr. Scola

Dr. Scola congratulated Zachary on his appointment to West Point. He noted that was a huge honor.

- Updated Inclement Weather Report - March 14th is now a student day to make up for inclement weather. There will now be four in-service days at the end of the year. Graduation is still June 5th. If there is another snow day, June 6th would be the latest date for graduation.
- High School Focus Plan - Educational Programs Meeting - Dr. Seiple will be discussing this at a March meeting.

G. Personnel - New Business

1) Resignation - The Board is requested to approve the following resignation:

Professional Employee:

Whitney Bausman, School Nurse, effective date to be determined but no later than 60 days hold from receipt of resignation.

Substitute Employee:

Dale Sheely, substitute custodian, effective immediately.

Supplemental Employee:

Tyler Graham, assistant varsity track coach, effective immediately.

- 2) Employment - The Board is requested to approve the following employment items:

Administrative Employee:

Brenda Campbell, LPN Coordinator, effective February 25, 2014. Rate of compensation will be \$86,197.00 prorated for the remainder of the 2013-2014 school year (completed).

Classified Employees:

Renita Brown, part-time 5.5 hour teaching assistant, effective to be determined. Rate of compensation will be \$11.18 per hour (completed). (Title I Grants)

Bonnie Bowers, part-time 5.5 hour teaching assistant, effective date to be determined. Rate of compensation will be \$14.67 per hour (completed). (Replacement)

Supplemental Employee:

Kerry Durika, assistant varsity softball coach, effective for the 2013-2014 season. Rate of compensation will be \$1746.00 ([enclosure](#)).

Substitute Employees:

Steven Brown, substitute administrator-assistant middle/high school principal/attendance officer, effective February 19, 2014, through the end of the 2013-2014 school year. Rate of compensation will be \$275.00 per day ([enclosure](#)).

Jessica Schlecter, extended elementary substitute, effective date to be determined upon release from current employer. Rate of compensation will be as listed on Admin Reg 405 R-1 ([enclosure](#)).

Cecilia Robertson, day-to-day substitute school nurse, effective immediately (completed).

MaryAnne Topper, day-to-day substitute custodian, effective immediately. Rate of compensation will be \$10.01 per hour (completed).

- 3) Retirements - The Board is requested to approve the following retirements:

Professional Employee:

Diane Laucks, elementary guidance counselor, effective with the end of the 2013-2014 school year. Mrs. Laucks is retiring with 17.6 years of service to the

District.

Classified Employee:

Andrew Kuhn, maintenance craftsman II, effective April 1, 2014. Mr. Kuhn is retiring with 35 years of service to the District.

- 4) Approval to Advertise: The Board is requested to approve to advertise for the following position:

School Nurse
Cafeteria Worker - PT - 5.75 hrs.
Maintenance Craftsman II

BOARD ACTION:

Mr. Kelly made a motion to approve the personnel items as presented. Seconded by Mr. Frederick and passed on a roll call vote of 9-0.

H. Calendar

- 1) School Calendar (2014-2015) ([enclosure](#)) - The Board was requested to approve the 2014-2015 School Calendar.

DISCUSSION:

Dr. Scola stated that Mrs. Klenk suggested that we move the evening parent-teacher conferences because that it is election day. He proposed that we change the parent-teacher conferences to November 5 and the in-service to November 6.

BOARD ACTION:

Mr. Roland made a motion to approve the 2014-2015 school calendar as presented. Seconded by Mrs. Shea. Mr. Engle amended the motion to change the conferences to November 6 and in-service to November 7 as proposed. Seconded by Mrs. Daubert and passed on a roll call vote of 9-0.

I. Budget and Finance

- 1) Monthly Reports - January - The Board was requested to approve the following January monthly reports (enclosures)

[Investment Report](#)

[Board Summary](#)

[Tax Collector](#)

[Student Activities MS](#)

[Student Activities HS](#)

BOARD ACTION:

Mr. Kelly made a motion to approve the monthly reports as presented. Seconded by Mr. Roland and passed on a roll call vote of 9-0.

- 2) Check Registers - The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,119,464.78, Capital Reserve totaling \$5,105.15, and Cafeteria totaling \$37,401.83. Grand total \$1,161,971.76. ([general fund](#)) ([capital reserve](#)) ([cafeteria](#))

BOARD ACTION:

Mr. Kelly made a motion to approve the check registers as presented. Seconded by Mr. Frederick and passed on a roll call vote of 9-0.

J. Standing Motions regarding Policy

- 1) Policies - The Board is requested tentative approval per the Policy Committee for the following policies:
- [004](#) Membership
 - [006.1](#) Attendance at Meetings Via Electronic Communications
 - [201.1](#) Elementary School Enrollment
 - [218.2](#) Weapons
 - [610](#) Purchases Subject to Bid
 - [610-R1](#) Bidding Requirements
 - [918](#) Title I Parental Involvement

BOARD ACTION:

Mr. Frederick made a motion to tentatively approve the policies as presented. Seconded by Mrs. Shea and passed on a roll call vote of 9-0.

K. Hanover Public School District Documents & Artifacts ([enclosure](#))

DISCUSSION:

If any board members are interested in visiting the library or historical society, see Mr. Kelly. He is interested in setting up times to visit the proposed locations for the documents and artifacts. The Mansion is closed but will escort you through. Mr. Roland noted that we are not giving the documents and artifacts permanently. They will only be stored and displayed at those locations. The library would not display but would keep them there. He stated that we are concerned about having people in our building. If you want to see some areas, let Mr. Kelly or Mrs. Lingg know and they will assign someone to accompany them.

L. Public Comment

Mrs. Lingg announced that there was an executive session prior to the meeting to discuss personnel issues.

M. Adjournment

Mr. Engle made a motion to adjourn the meeting. Meeting adjourned at 6:25 PM.

The planning meeting will be Monday, March 10, at 6 PM in the boardroom.
The next board meeting will be Monday, March 24, at 6 PM in the boardroom.