

BOARD OF DIRECTORS MEETING MINUTES

Monday, October 28, 2013

6:00 P.M.

A. Opening Business

- Call to Order - The meeting was called to order at 6:00 PM.
- Pledge of Allegiance
- Roll Call
 - Board Members present: Mrs. Daubert, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson
 - Student Board Members present: Zach Sheaffer & Woodrow Wagaman
 - Student Board Member absent: Garrett Reichart
 - Also Present: Dr. Scola, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Mr. Kress, Mrs. Houck, Mrs. Gunnet, Mrs. Frock, Mr. Hershner, Mrs. Hilyard, Mr. Czap, Maria Shea, Kathi Martin, Mike Vaux, HPESPA; Vanessa Pellochio, Evening Sun; Darlene Klenk, Woodrow Wagaman

B. Recognition of Visitors

C. Public Comments - None

- ### D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of September 23, 2013, and October 14, 2013.
- Minutes 9-23-13 ([enclosure](#))
 - Minutes 10-14-13 ([enclosure](#))

BOARD ACTION:

The minutes were approved with no corrections.

E. Committee Reports

York School of Technology – Kelly, Representative - Mr. Kelly noted that there is a meeting this Thursday but he is unable to attend. Board members were asked to let Mr. Kelly know if they are able to attend.

Recreation - Lingg, Representative - There will be no meetings until January.

PN Advisory – Funk, Representative - No Report

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Funk - No Report

Joint Wage Tax - Edwards, Representative, O'Connor, Alternate - They are working to send back to the bylaws committee information on the wage tax.

Lincoln Benefit Insurance Trust - Wentz, Representative - The next meeting is this Thursday.

Legislative Liaison with Pennsylvania School Board Association – O’Connor - The Senate Education Committee is working on Charter School Reform especially double dipping the retirement of teachers in charter schools. They are looking at drug testing for all new employees. Also they are discussing requirements with Holocaust Education, Child Abuse training and concussion training.

Policy Committee – Watson, Chair; Engle, Funk, Lingg - No Report

Stadium Promotional Committee - Funk - No Report

Educational Programs Committee - Daubert, Chair; O’Connor, Watson - They are discussing curriculum.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - At the last meeting some discussion items was soundproofing at Washington and security analysis. The trees at Sheppard and Myers will be replaced this week and watering bags have been put on old and new trees. The next meeting is November 7th.

Student Board Members - Sheaffer, Reichart, Wagaman (alternate)

Mr. Shaffer spoke regarding a student concern on the cancellation of some field trips. He wondered what is causing the cancellations. Dr. Scola stated that the curriculum for the field trip must be relevant to what is being studied in the classroom. If there is a field trip for music in the community, we will continue to do so. The principal will have discretion. Mr. Hain at the high school will be forming a committee. They will look at consistency, how many are taken, costs, value of class time, assignments with trips and make sure it is meaningful. Mr. Sheaffer also praised the high school guidance counselors for helping senior class members search for colleges and thought they are really doing a good job. As far as academics, technology is a big part of it. He especially appreciated classes on moodle and felt it was well organized. He thanked the board for letting Mrs. Stitt have a sabbatical and felt that she learned so much and brought back many ideas. He really appreciates the independent study for Physics II and appreciates the flexibility. Spanish IV students helped with the Hawk Walk at Washington and felt it was important to help mentor students. The recent Holocaust speaker was the son of a survivor and felt that was a fresh perspective. He thanked Mrs. Deb Smith and Mr. Hain for organizing the event. They are currently doing a Shoe Project and getting donations of shoes for a good cause. Mr. Shaffer is also the student rep for the Borough and this has been really entertaining lately. He is honored to be the Rotary for the Month. The high school play is “Dracula”. The last show is this Saturday. He thanked the interim coaches for stepping up and helping with football when the coach resigned. This Saturday is Senior night against Delone.

Mr. Wagaman spoke regarding his enjoyment of STEM day with Junior Achievement and felt it was nicely done. He wondered how he can explain the loss of field trips to other students and Mr. Sheaffer wondered if students could be allowed on the committee. Dr. Scola directed questions to Mr. Hain and Mrs. Houck.

F. Superintendent’s Report - Dr. John Scola

- Professional Development Day

Dr. Scola spoke regarding a recent in-service day. The first half of the day was centered on technology. He thanked Mr. Fry for organizing. There were three sessions and an excellent

keynote speaker. The feedback was very positive. The second half of the day was training for teacher effectiveness. The LIU had three excellent trainers and helped the teachers/administrators understand framework. The LIU also had a training session for administrators on how walkthroughs and clinicals are going to be completed. He was looking to have Dr. Nace back in November at look at walkthroughs. Stock and Leader also did a training with the administrators regarding child abuse reporting.

G. Standing motions regarding Personnel

- 1) Employment - The Board was requested to approve the following employment items contingent upon receipt of all required employment paperwork:

Supplemental Employee:

Christine Lease, gameworker, effective for the 2013-2014 school year. Rate of compensation will be as listed on the SA-107a-Athletic/Event for Payment (completed).

Substitute Employee:

Christine Lease, day-to-day substitute adult patrol, effective for the 2013-2014 school year. Rate of compensation will be \$26.42 per day (completed).

Day-to-day substitute teachers, effective for the 2013-2014 school year. Rate of compensation will be \$95.00 per day (enclosure).

Day-to-day substitute classified employees, effective for the 2013-2014 school year. Rate of compensation will be as listed on the classified substitute rate schedule for each applicable position (enclosure).

BOARD ACTION:

Mrs. Funk made a motion to approve the employment items as presented. Seconded by Mr. Watson and passed on a roll call vote of 9-0.

- 2) New Business:

- a) Resignations - The Board was requested to approve the following resignations:

Substitute:

Kaitlyn Redding, day-to-day substitute teacher, effective immediately.

Classified Employees:

Lisa Strickhouser, part-time cafeteria worker, effective September 12, 2013.

Troy Chrismer, maintenance craftsman II, effective October 25, 2013.

Supplemental Employees:

Deb Smith, junior class advisor, effective October 10, 2013. Mrs. Smith's contract will be prorated for time worked to date.

BOARD ACTION:

Mr. Edwards made a motion to approve the resignations as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

- b) Retirement - The Board was requested to approve the following retirement:

Professional Employee:

Sheila Jordan, 6th Grade teacher, effective December 20, 2013. Mrs. Jordan is retiring with 14.4 years of service to the district.

BOARD ACTION:

Mrs. Funk made a motion to approve the retirement as presented. Seconded by Mr. Watson and passed on a roll call vote of 9-0.

- c) Employment - The Board was requested to approve the following employment items contingent upon receipt of all required employment paperwork:

Substitute:

Jennifer Guiher, day-to-day substitute adult patrol, effective for the 2013-2014 school year. Rate of compensation will be \$26.42 per day (completed)

Supplemental Employees:

Cynthia Schulteis, gameworker, effective for the 2013-2014 school year. Rate of compensation will be as listed on the SA-107a-Athletic/Event for Payment (completed).

Sarah Cobb, freshman class advisor, effective for the 2013-2014 school year. Rate of compensation will be \$997.00 (completed).

Elaine Kennedy, junior class advisor, effective October 11, 2013 for the remainder of the 2013-2014 school year. Rate of compensation will be \$1,372.00 prorated for the remainder of the year.

Matt Mowrey, Washington Elementary Intramural #1, effective for the 2013-2014 school year. Rate of compensation will be \$518.00 (completed).

Jennifer Gebhart, Washington Elementary Intramural #2, effective for the 2013-2014 school year. Rate of compensation will be \$434.00 (completed).

Rachel Salvi, Middle School winter sports cheerleading head coach, effective for the 2013-2014 school year. Rate of compensation will be \$434.00 (completed).

Andrew Merrel, intramurals gymnastics coach, effective for the 2013-2014 school year. Rate of compensation will be \$443.00 (completed).

BOARD ACTION:

Mrs. Funk made a motion to approve the employment items as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 9-0.

- d) Approval to Advertise - The Board was requested to approve to advertise for the following position:

Elementary Teacher (Middle School)

DISCUSSION:

Dr. O'Connor wondered if it would be better to hire a long-term sub until the end of the year and then decide if the position was needed. Dr. Scola stated that there is no potential for the employee to come back in the case of retirement. He asked Mrs. Frock to contact colleges for mid-term graduates. We are looking for a capable and excellent teacher.

BOARD ACTION:

Mr. Engle made a motion to approve to advertise as presented. Seconded by Mrs. Funk and passed on a roll call vote of 9-0.

H. Standing Motions regarding Policy

- 1) Policies - The Board was requested tentative approval per the Policy Committee:
- [000](#) Board Policy
 - [012](#) School Board Administration Communications
 - [845](#) Identification Cards
 - [902](#) Publications Program
 - [905](#) Citizens' Advisory Committee
 - [908](#) Relations with Parents/Guardians
 - [909](#) Municipal, Government Relations
 - [910](#) Community Engagement
 - [911](#) News Media Relations
 - [912](#) Relations with Educational Institutes
 - [913](#) Non-school Organizations/Groups/Individuals
 - [914](#) Relations with Intermediate Unit

- [915](#) Booster Groups
- 2) Regulations
- [212-R2](#) Student Commendations
 - [621-R1](#) Local Taxpayer Bill of Rights
 - [818-R1](#) Contracted Services
- 3) Policy - The Board was requested tentative approval to delete per Budget & Finance Committee:
- [813](#) Other Insurance

BOARD ACTION:

Mr. Watson made a motion to tentatively approve the policies as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

- 4) Policy - The Board was requested tentative approval to delete per Policy Committee:
- [903](#) Public Participation in Board Meetings (Policy 006 & Regulation 006-R1 replaces this policy)

BOARD ACTION:

Mr. Watson made a motion to tentatively approve the deletion of the policy as presented. Seconded by Mr. Kelly and passed on a roll call vote of 9-0.

I. Standing Motions regarding Finance

- 1) Monthly Reports - September - The Board was requested to approve the following September monthly reports (enclosures)
- [Investment Report](#)
 - [Board Summary](#)
 - [Tax Collector](#)
 - [Tax Collector - September Quarterly Review](#)
 - [Student Activities MS](#)
 - [Student Activities HS](#)

BOARD ACTION:

Mrs. Funk made a motion to approve the monthly reports as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

- 2) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,543,537.19, Capital Reserve totaling \$16,120.00, and Cafeteria totaling \$54,263.41. Grand total \$1,613,920.60. ([general fund](#)) ([capital reserve](#)) ([cafeteria](#))

BOARD ACTION:

Mr. Roland made a motion to approve the check registers as presented.
Seconded by Mrs. Funk and passed on a roll call vote of 9-0.

3) New Business

- a) Practical Nursing Tuition - The Board was requested to approve a \$500 increase to the tuition for in state students to \$10,000 (previously \$9,500) and a \$500 increase to the tuition for out of state students to \$12,340 (previously \$11,840) beginning January 1, 2014.

DISCUSSION:

The tuition is for the calendar year or twelve months. Mr. Watson noted that we recently raised this before. Mr. Roland noted that the increase is because of PSERS.

BOARD ACTION:

Dr. O'Connor made a motion to approve the practical nursing tuition as presented. Seconded by Mrs. Funk and passed on a roll call vote of 9-0.

- b) Donation - The Board is requested to accept the donation of a flute from Deb Rinker.

DISCUSSION:

Mr. Wentz noted that he sends a thank you note for all donations as the board secretary.

BOARD ACTION:

Mrs. Daubert made a motion to approve the donation as presented.
Seconded by Mr. Watson and passed on a roll call vote of 9-0.

Mrs. Lingg announced that there will be an executive session following the meeting for personnel.

J. Adjournment

Mrs. Daubert made a motion to adjourn the meeting. The meeting was adjourned at 6:32 PM.

The next planning meeting will be Monday, November 11, at 6 PM in the boardroom.
The next board meeting will be Monday, November 25, at 6 PM in the boardroom.