

Hanover Public School District
School Board Planning Meeting
Monday, October 14, 2013 - 6:00 PM

MINUTES

I. Opening Business

A. Call to Order -- The Meeting was called to order at 6:00 PM.

B. Pledge of Allegiance

C. Roll Call -

Board Members present: Mrs. Daubert, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly, Dr. O'Connor, Mr. Roland, Mr. Watson

Board Member absent: Mrs. Lingg

Also Present - Dr. Scola, Mr. Wentz, Mr. Hain, Mr. Hershner, Mr. Kress, Mrs. Houck, Dr. Krout, Mrs. Gunnet, Mrs. Frock, Mrs. Hilyard, Mr. Czap, Mr. Fry, Mrs. Dubbs, Diane Wagaman, HPESPA; Darlene Klenk, Eric Hartman, HEA

II. Recognition of Visitors :

Public Comment: None

III. Matters for Which Board Action is Required

A. Personnel

1) Resignations - The Board was requested to approve the following resignations:

Supplemental Employees:

Michael Ketterman, Head Varsity Football Coach, effective October 4, 2013.

James Blake, assistant junior high wrestling coach, effective September 19, 2013.

Nathaniel Murren, assistant varsity wrestling coach, effective October 9, 2013.

Classified Employee:

Herbert Stormes, part-time 4-hour custodian, effective October 7, 2013.

- 2) Retirement - The Board was requested to approve the following retirement:

Classified Employee:

Madge Staub, part-time cafeteria worker, effective October 18, 2013. Mrs. Staub is retiring with ten years of service to the district.

BOARD ACTION:

Mr. Edwards made a motion to approve the resignations and retirement as presented. Seconded by Mrs. Funk and passed on a roll call vote of 8-0.

- 3) Employment - The Board was requested to approve the following employment items contingent upon receipt of all required employment paperwork:

Classified Employee:

Tina Livelsberger, part-time cafeteria 4.5 hour position, effective date to be determined. Rate of compensation will be \$10.59 per hour ([enclosure](#)).

Supplemental Employees:

William Reichart, transfer to Interim Head Varsity Football Coach, effective October 4, 2013, through the end of the 2013-2014 season. Rate of compensation as Interim Head Coach will be \$4,167.00 prorated for the remainder of the season. Mr. Reichart's contract as Assistant Varsity Head Coach will also be prorated for time served in that position (completed).

Denton Garman, interim assistant varsity football coach, effective October 4, 2013. Rate of compensation will be \$2,588.00 prorated for the remainder of the 2013-2014 season (completed).

LPN Employee:

Edna Grimes, part-time hourly LPN instructor, effective October 15, 2013. Rate of compensation will be \$28 per hour (completed).

BOARD ACTION:

Mr. Edwards made a motion to approve the employment items as presented. Seconded by Mr. Watson and passed on a roll call vote of 8-0.

- 4) Approval to Advertise - The Board was requested to approve to advertise the following:

Cafeteria Worker - PT 4.5 hours

Custodian - PT 4 hours

BOARD ACTION:

Mr. Edwards made a motion to approve to advertise as presented. Seconded by Mrs. Daubert and passed on a roll call vote of 8-0.

- 5) Leaves of Absence - The Board was requested to approve the following request for leaves of absence:

Amy Stratton, Clearview ESL teacher, FMLA leave of absence for child-rearing leave, effective October 4, 2013, to approximately January 3, 2014. Mrs. Stratton will be using paid leave prior to beginning leave without pay.

Peter Reck, Clearview Elementary Teacher, FMLA leave for child-rearing purposes, effective approximately November 4, 2013, to approximately November 15, 2013. Mr. Reck will be using paid leave prior to beginning uncompensated leave.

Rebecca Glatfelter, Clearview Elementary Teacher, FMLA leave for medical reason, effective November 20, 2013, to approximately January 3, 2014. Mrs. Glatfelter will be using paid leave prior to beginning leave without pay.

Richard Beamer, High School Part-Time Custodian, medical leave of absence, effective October 3, 2013, to December 12, 2013. Mr. Beamer will be using paid time prior to beginning uncompensated leave.

BOARD ACTION:

Mrs. Funk made a motion to approve the leaves of absence as presented. Seconded by Mr. Edwards and passed on a roll call vote of 8-0.

- 6) Conferences/Workshops - The Board was requested to approve the following conference/workshop:

Kevin Wyrick Excellence in Teaching Conference ([enclosure](#))
October 25-27, 2013 ([enclosure](#))

Notre Dame, Indiana
Cost to District - Substitute for Friday (\$95.00)

DISCUSSION:

Mrs. Daubert wondered what outside organization was sponsoring this conference. Mr. Hain stated that it was the Notre Dame Alumni Association from New Oxford. Mr. Kelly asked that a report be given to the Board after the conference.

BOARD ACTION:

Mr. Edwards made a motion to approve the conferences/workshops as presented. Seconded by Mrs. Daubert and passed on a roll call vote of 8-0.

B. Student Disciplinary Action

- 1) The Board was requested to approve the Board Expulsion Waivers for two students in violation of district policy. ([enclosure1](#)) ([enclosure2](#))

BOARD ACTION:

Mrs. Funk made a motion to approve the Board Expulsion Waivers as presented. Seconded by Mr. Edwards and passed on a roll call vote of 8-0.

C. Budget and Finance

- 1) Cell Tower - The Board is requested to approve the proposed cell tower lease at Sheppard and Myers Stadium as per addendum for enclosures. ([enclosure](#)) ([enclosure2](#)).

DISCUSSION:

Dr. Scola commended Mr. Wentz for helping to achieve the concessions on the final agreement. He felt that it was in the best interest of the taxpayers that the vote was delayed. Mr. Roland note that this was for \$16,000 per year for space that is not used.

BOARD ACTION:

Mrs. Funk made a motion to approve the cell tower lease as presented. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

IV. Superintendent's Report - Dr. John Scola

- Student Performance Profiles

Dr. Scola noted that this presentation was previously presented to the administration and team leaders from every building regarding Pennsylvania Score Profiles. He asked that all Act 93 members put the mission statement in all their presentations. No Child Left Behind was the old system and was for reading and math only. Tests were given but not counted for science and writing. The past goal was for everyone to be proficient in 2014. Currently reading and math are tested in grades 3-8. Science and writing now count. Writing tests are given in grades 5 & 8. PSSA's are now removed in grade 11 and replaced with Keystones. There is interest in how we are closing achievement gap. Some things they currently take into consideration are: graduation rate, promotion rate, PSAT plan participation, AP courses, and attendance rate. The links to the documents will be available on our website.

Clearview's score was 75.5%. They are a Title I school with no designation. They had an attendance rate of 96%. Middle School's score was 79.7%. There was no designation and no restrictions on them. They were deficient in science and had an attendance rate of 96.1%. High School's score was 65.3%. They scored the lowest of all the schools. They were noted as a school of focus and need to write an improvement plan. We will be addressing this right away. We lost points in science. We will be looking at the curriculum being taught and will be teaching eligible content. We need to stretch students and get results from PSAT's. We will be offering an SAT prep course. We need to formulate a plan and get things in place long-range. Students need to take PSAT's before SAT courses are taken. Of note was that the advanced students were not advancing in their achievement. Hanover Street's score was 71.7%. They are a Title I school with no designation. They have shown growth. They have an attendance rate of 94.87%. The advanced students did well in that school. Washington's score was 88.3%. They are a Title I school with no designation. They showed academic growth and had an attendance rate of 96.3%.

We will be looking at gaps in curriculum. Dr. Scola stated that we will be establishing consistency between buildings and trying to stabilize. The science books in elementary were written in 2002. Mr. Kelly wondered if they could see a report with numbers in classrooms and failures per class. Dr. Scola noted that curriculum structure is an issue. He looked at mid-term failures and felt that is was not a simplistic problem. He is looking at hiring an outside science specialist to look at science curriculum K-12 and noted that textbooks are out of date. Dr. O'Connor wondered about the timeline for changes. He noted that students are proficient 25% or higher across the state. Dr. Scola noted that many students coming to Kindergarten aren't prepared.

V. Planning/Discussion (items for October 28, 2013)

A. Personnel

- 1) Employment - The Board is requested to approve the following employment items contingent upon receipt of all required employment paperwork:

Supplemental Employee:

Christine Lease, gameworker, effective for the 2013-2014 school year. Rate of compensation will be as listed on the SA-107a-Athletic/Event for Payment (completed).

Substitute Employee:

Christine Lease, day-to-day substitute adult patrol, effective for the 2013-2014 school year. Rate of compensation will be \$26.42 per day (completed).

Day-to-day substitute teachers, effective for the 2013-2014 school year. Rate of compensation will be \$95.00 per day ([enclosure](#)).

Day-to-day substitute classified employees, effective for the 2013-2014 school year. Rate of compensation will be as listed on the classified substitute rate schedule for each applicable position ([enclosure](#)).

B. Policy

- 1) Policies - tentative approval per the Policy Committee:
 - [000](#) Board Policy
 - [012](#) School Board Administration Communications
 - [845](#) Identification Cards
 - [902](#) Publications Program
 - [905](#) Citizens' Advisory Committee
 - [908](#) Relations with Parents/Guardians
 - [909](#) Municipal, Government Relations
 - [910](#) Community Engagement
 - [911](#) News Media Relations
 - [912](#) Relations with Educational Institutes
 - [913](#) Non-school Organizations/Groups/Individuals
 - [914](#) Relations with Intermediate Unit
 - [915](#) Booster Groups
- 2) Regulations
 - [212-R2](#) Student Commendations
 - [621-R1](#) Local Taxpayer Bill of Rights
 - [818-R1](#) Contracted Services
- 3) Policy to delete per Budget & Finance Committee:
 - [813](#) Other Insurance
- 4) Policy to delete per Policy Committee:
 - [903](#) Public Participation in Board Meetings (Policy 006 & Regulation 006-R1 replaces this policy)

DISCUSSION:

Mr. Roland asked that any Board members with questions in regard to the policies to contact Dr. Scola.

C. Budget and Finance

1) Monthly Reports

2) Check Registers

V. Public Comment

There was an executive session prior to the meeting to discuss the student expulsions and personnel issues.

VI. Adjournment

The next Board meeting will be Monday, October 28, at 6:00 PM in the Boardroom.

Mr. Edwards made a motion to adjourn the meeting. The meeting was adjourned at 6:52 PM.