

BOARD OF DIRECTORS MEETING MINUTES

Monday, August 26, 2013

6:00 P.M.

A. Opening Business

- Call to Order - The meeting was called to order at 6:00 PM.
- Pledge of Allegiance
- Roll Call
 - Board Members present: Mrs. Daubert, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson
 - Also Present: Dr. Scola, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Mr. Flores, Mr. Hain, Mr. Hershner, Ms. Campbell, Mr. Czap, Mrs. Gunnet, Mrs. Frock, Dr. Krout, Mr. Kress, Woodrow Wagaman, Becky Glatfelter, Deb Smith, Kathi Martin, Tessa Hilyard, Vicki Maloney, Heather Wagaman, Laura Shovlin, Vanessa Pellochio, Evening Sun; Darlene Klenk, Brad Hersh, Brian Frederick, Maria Shea, Linda Yowaiski, HPESPA; Penny Wagaman, Laura Silver, Maureen Eline, Megan Stitt, Lee Young, Dawn Reck

B. Recognition of Visitors

PASTA - Brian Frederick spoke on behalf of PASTA. He recognized the key participants in PASTA that were present at the meeting. The group was formed a year ago to help to support the drama program with supplemental funding due to budget restraints. Some activities included concessions at the plays, fundraisers, special events, theater workshops, and theater camp. They raised over \$10,000 and net receipts over \$8,500. A check in the amount of \$7,000 was presented to Mr. Wentz, business manager, and they will be giving the required \$1,533 by the end of the year. They are seeking 501C status and should be in better shape next year when only \$5,500 is needed. The group meets monthly on the fourth Sunday in the High School choral room.

C. Public Comments

D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of July 22, 2013, and August 12, 2013.

- Minutes 7-22-13 ([enclosure](#))
- Minutes 8-12-13 ([enclosure](#))

BOARD ACTION:

The minutes were approved with no corrections.

E. Committee Reports

York School of Technology – Kelly, Representative - We send about 20 students to York School of Technology and they graduated 333 last year. We had one student in the top 10 -- Hannah Evans. She is going to further her education by getting her certification in nursing.

Recreation - Lingg, Representative - The summer programs have ended. There is two organizations that have requested to use Moul Field -- Huskies and PA Blaze fast pitch. The

recreation board is sponsoring a fundraising “Kick It” with kick ball in October and is looking for participants.

PN Advisory – Funk, Representative - No Report

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Funk - No Report

Joint Wage Tax - Edwards, Representative, O’Connor, Alternate - No Report

Lincoln Benefit Insurance Trust - Wentz, Representative - No Report

Legislative Liaison with Pennsylvania School Board Association – O’Connor
Discussion of PSBA Officer Election Information - The House passed a resolution regarding Common Core. They went through steps in Pennsylvania and are in the final stage. The House passed the resolution to slow down the State Board of Education which changed PA Core Standards and applies only to public schools. The tests in year from now will be based on Common Core. Pennsylvania will not participate in the National Assessment. They will not expect student data as far as Common Core. PSBA has changed how they elect officers. The candidates will be voted as on as a Board instead of individual board member ballots. The candidate information is at the board member seats and the group voting will take place in a future meeting in September.

Policy Committee – Watson, Chair; Engle, Funk, Lingg - No Report

Stadium Promotional Committee - Funk - No Report

Educational Programs Committee - Daubert, Chair; O’Connor, Watson - No Report

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - Maintenance implemented the work order management system. They can now capture the time and spending per buildings and per projects. The next meeting will be September 5 at the Administration building.

F. Superintendent’s Report - Dr. John Scola

- Dr. Scola thanked Mr. Frederick for their hard work. He values the arts and will work with you in the future.
- Opening of School - Thanked the support staff and especially summer crew and appreciates their efforts. Thanks to the teachers and principals for a successful start to the school year.
- Assistant Principal Update - We had more than 20 applications. He will be meeting with Mr. Hain and Mr. Hershner and will be moving shortly to get the very best person possible.
- Professional Development - Educator Effectiveness - Thanks to the LIU for helping us to implement a new evaluation system. The teachers received an excellent foundation and will follow-up in September in staff meetings and in October with a follow-up with the LIU. This should increase student achievement.

G. Standing motions regarding Personnel

1. Employment - The Board was requested approval for the following employment items contingent upon receipt of all required employment paperwork:

Supplemental Employees:

Rene Staub, high school musical producer, effective for the 2013-2014 school year. Rate of compensation will be \$2,257.00 (completed).

Jessica Staub, high school musical assistant producer, effective for the 2013-2014 school year. Rate of compensation will be \$1,777.00 (completed).

Deb Smith, middle school play producer and high school musical pit orchestra, effective for the 2013-2014 school year. Rate of compensation will be \$1,731.00 for each (completed).

David Markle, high school musical set builder, effective for the 2013-2014 school year. Rate of compensation will be \$1,037.00 (completed).

Marie Smith, dimensions advisor split, effective for the 2013-2014 school year. Rate of compensation will be \$806.00 (completed).

Jessica Sneeringer, MS Intramurals Volleyball #1 and #2, effective for the 2013-2014 school year. Rate of compensation will be \$434.00 for each, total \$868.00 total (completed).

Logan Myers, assistant varsity/assistant junior varsity volleyball, effective for the 2013-2014 school year. Rate of compensation will be \$1,746.00 (completed).

Deb Smith, junior class advisor, effective for the 2013-2014 school year. Rate of compensation will be \$1,270.00 (completed).

Gameworkers:

Gameworker personnel per attached [enclosure](#) effective for the 2013-2014 school year. Rate of compensation will be as listed on the SA-107s for the appropriate event (returning).

School Security Police:

School security police per the attached [enclosure](#), effective for the 2013-2014 school year. Rate of compensation will be as listed on the Supplemental Salary Schedule for the 2013-2014 school year (returning).

Team Leaders, effective for the 2013-2014 school year as listed on the [enclosure](#)

Rate of compensation will be \$800.00 each.

- 2) Leave of Absence - The Board was requested to approve the following requests for leave of absence:

Sherry Knox, request for FMLA leave for childbearing/rearing leave effective approximately December 2, 2013 to approximately January 17, 2014.

BOARD ACTION:

Mr. Edwards made a motion to approve the employment items as presented. Seconded by Mrs. Funk and passed on a roll call vote of 9-0.

- 3) New Business:

- a) Leave of Absence - The Board was requested to approve the following requests for leave of absence:

Dr. Pamela Smith, Hanover Street Principal, request for Sabbatical for Restoration of Health/FMLA leave, effective August 26, 2013 through the end of the first semester of the 2013-2014 school year. FMLA will run concurrently for the first 12 weeks of the sabbatical.

BOARD ACTION:

Mr. Edwards made a motion to approve the leave of absence as presented. Seconded by Mrs. Funk and passed on a roll call vote of 9-0.

- b) Resignations - The Board was requested to approve the following resignations:

Classified Employee:

Terry Young, regular adult patrol and substitute lunchroom/playground supervisor effective August 23, 2013. Mr. Young will remain on the substitute adult patrol listing.

Professional Employee:

Jason Weigle, half-time technology education teacher, effective August 14, 2013.

Substitutes:

Day-to-Day Substitute Teachers and Classified Employees- requests to remove from substitute listing ([enclosure](#)).

BOARD ACTION:

Mr. Engle made a motion to approve the resignations as presented. Seconded by Mr. Edwards and passed on a roll call vote of 9-0.

- c) Request to Advertise - The Board was requested to approve to advertise

for the following position:

Custodian - part-time 4 hour positions (2)
Adult Patrol

BOARD ACTION:

Mrs. Funk made a motion to approve the request to advertise the positions as presented. Seconded by Mrs. Daubert and passed on a roll call vote of 9-0.

- d) Employment - The Board was requested to approve the following employment items contingent upon receipt of all required employment paperwork:

Administrative Employee:

Tessa Hilyard, Student Achievement/Intervention Specialist, temporary reassignment to Principal at Hanover Street Elementary, effective August 27, 2013 with no change in salary. Mrs. Hilyard will serve as Principal during Dr. Pamela Smith's leave of absence and will continue in this assignment until such time that Dr. Smith returns from medical leave at which time Mrs. Hilyard will be returned to her regular assignment as Student Achievement/Intervention Specialist.

Professional Employee:

Amanda Hillery-Mills, elementary (6th) grade teacher, effective August 27, 2013. Rate of compensation will be Instructional , Step 1 ([enclosure](#)).

Substitutes:

Classified Day-to-Day Substitutes as listed on the attached [enclosure](#), effective for the 2013-2014 school year. Rate of compensation to be as appropriate for each position.

Day-to-Day Substitute Teachers as listed on the attached [enclosure](#) effective for the 2013-2014 school year. Rate of compensation will be \$95.00 per day.

Classified Employee:

Darice Lipinski, part-time cafeteria worker 4.5 hour, effective date to be determined. Rate of compensation will be \$10.59 per hour ([enclosure](#)).

BOARD ACTION:

Dr. O'Connor made a motion to approve the employment items as presented. Seconded by Mr. Edwards and passed on a roll call vote of 9-0.

H. Standing Motions regarding Policy

1. Policies - The Board was requested final approval for the following policies from the Building and Grounds Committee:
 - [701](#) Long Range Planning
 - [702](#) Gifts, Grants, Donations
 - [703](#) Sanitary Management
 - [704](#) Maintenance
 - [704.1](#) School Equipment Disposal
 - [705](#) Safety
 - [705.1](#) Environmental Regulations
 - [708](#) Use of District Property
 - [709](#) Building Security

BOARD ACTION:

Mr. Roland made a motion to approve the policies as presented. Seconded by Mrs. Funk and passed on a roll call vote of 9-0.

2. Policies - The Board was requested tentative approval for the following policy and regulation from the Building and Grounds Committee:
 - [707](#) Community Use of School Facilities
 - [707-R1](#) Charges for Use of School Facilities

BOARD ACTION:

Mr. Roland made a motion to approve the policies as presented. Seconded by Mrs. Funk and passed on a roll call vote of 9-0.

I. Standing Motions regarding Finance

- 1) Monthly Reports - July - The Board was requested to approve the following July monthly reports (partial listing) (enclosures)
 - [Investment Report](#)
 - [Board Summary](#)
 - [Tax Collector](#)
 - [Student Activities MS](#)
 - [Student Activities HS](#)

BOARD ACTION:

Mr. Engle made a motion to approve the monthly reports as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 9-0.

- 2) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,860,564.66, Capital Reserve totaling \$63,058.54, and Cafeteria totaling \$29,576.56 . Grand total \$1,953,199.76.
([general fund](#)) ([capital reserve](#)) ([cafeteria](#))

BOARD ACTION:

Mr. Engle made a motion to approve the check registers as presented. Seconded by Mr. Kelly and passed on a roll call vote of 9-0.

- 3) Transportation Agreements - The Board was requested to approve transportation agreements with South Western (no rate change) ([enclosure](#)) ([enclosure](#)).

DISCUSSION:

Mrs. Lingg stated that she appreciated working with our neighboring district.

BOARD ACTION:

Mrs. Funk made a motion to approve the transportation agreements as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 9-0.

- 4) Solicitor Renewal for 2013-2014 - The Board was requested to approve the renewal of the firm of Stock and Leader and the rate schedule enclosed for the 2013-2014 school year ([enclosure](#))

BOARD ACTION:

Mrs. Daubert made a motion to approve the solicitor renewal as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

J. Public Comment

Woodrow Wagaman spoke regarding a possible project with Team Mercury. At Lake Marburg last year a wire animal, Leroy, was damaged during Hurricane Sandy. The wire animal was utilized during Halloween in the Park. They wanted to do something this year to raise public awareness. The animal is made of PVC framing and not hard or dangerous job. It would be moved here September 1 and completed by September 27. Anyone willing could be involved. Mrs. Lingg felt that he should discuss with Mr. Hershner and Dr. Scola.

Penny Wagaman spoke regarding her daughter's wanting to twirl fire batons. She stated that it does go out if you don't keep it twirling. Mrs. Lingg stated that it should be discussed with Mr. Hain, Mr. Flores along with Dr. Scola.

K. Adjournment

The next planning meeting will be Monday, September 9, at 6 PM in the boardroom. The next board meeting will be Monday, September 23, at 6 PM in the boardroom.

Mr. Edwards made a motion to adjourn the meeting. Seconded by Mrs. Daubert. The meeting was adjourned at 6:30 PM.