

Hanover Public School District  
School Board Planning Meeting  
Monday, March 11, 2013 - 6:00 PM

MINUTES

I. Opening Business

A. Call to Order -- The meeting was called to order at 6:00 PM.

B. Pledge of Allegiance

C. Roll Call -

Board Members present: Mrs. Daubert, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson

Also Present - Dr. Moyer, Dr. Smith, Mr. Wentz, Mrs. Frock, Mrs. Dubbs, Mr. Hain, Mr. Hershner, Mr. Flores, Mr. Grimes, Andy Novosedliak, Mike Vaux, HPESPA; Darlene Klenk, Jared Reck, Eric Hartman, HEA; Katy Petiford, Evening Sun

II. Recognition of Visitors :

Public Comment:

III. Superintendent's Report: Dr. Al Moyer

- Instrumental Music Program / POPS Concert - This was held at the Middle School. There were 70 students who performed and it was tremendous. Dr. Moyer felt there was a lot of good progress made. Congratulations to Curtis Roberts and the orchestra.
- March 8 In-Service (K Registration, Curriculum Writing, Senior Projects) - There were 121 kindergarten students enrolled. It is estimated that we will pick up more over the summer and reach the 150 student threshold. There was also curriculum writing and senior projects presentations. The board members will learn more about the curriculum writing at the board meeting on March 25th.
- March 25 Spotlight Report - Curriculum
- Mini-Thon (March 15th - 16th from 7 PM to 7 AM. We have over 160 participants, which is fantastic for our small school!) - The students aren't allowed to sit down for that period of time. They have raised a lot of money.
- Keystones - We have seen the preliminary results. We are pleased with the scores in literature and math but there is room for improvement in science scores. Mr. Hain reported that the students were tested in January and will retest in May and July if needed. They have improved in Algebra and Literature. If

students do not pass, they will have a remediation period in the fall, every Monday, where they will be using Study Island. For the May test students will be just finishing the course which should help rather than some that took the test and had the course completed up to two years ago. Students can take it multiple times during the year. Dr. Moyer noted that there was a waiver application for Pennsylvania and he was not sure of the cut off scores. That is to be determined and we are waiting on a response.

#### IV. Matters for Which Board Action is Required

##### A. Personnel

- 1) Resignation - The Board was requested to approve the following resignation:

Supplemental Employee:

Joe Sorice, assistant varsity track coach, effective immediately.

Substitute Employee:

Tammy Anslow, day-to-day substitute teacher, effective immediately.

**BOARD ACTION:**

Mrs. Funk made a motion to approve the resignations as presented. Seconded by Mr. Roland and passed on a roll call vote of 9-0.

- 2) Memorandum of Understanding (MOU) - The Board was requested to approve a revision to the previously approved MOU to revise the required PSERS years of service to twenty-eight (28) ([enclosure](#)).

**BOARD ACTION:**

Mr. Roland made a motion to approve the memorandum of understanding as presented. Seconded by Mrs. Funk and passed on a roll call vote of 8-1. Mr. Watson cast the negative vote.

##### B. Budget and Finance

- 1) Plan Con K Refinancing Submission Approval - The Board is requested to approve the submission to Pennsylvania Department of Education (PDE) Plan Con K - Project Refinancing as a result of Bond Refinancing ([enclosure](#))

**DISCUSSION:**

Mr. Wentz noted that there are six pages of school districts waiting for

reimbursement and we are on page four per PDE. Dr. O'Connor wondered if it would be helpful if we compiled a resolution to send to Harrisburg that the state should honor your debts. He will draft something.

BOARD ACTION:

Mr. Edwards made a motion to approve the Plan Con K as presented. Seconded by Mrs. Funk and passed on a roll call vote of 9-0.

V. Planning/Discussion (items for March 25, 2013)

A. Personnel

1) Employment -

Classified Employee:

Marilyn Schultz, personal assistant, effective March 26, 2013. Rate of compensation will be \$10.32 per hour ([enclosure](#)).

Substitute Employee:

Theresa Henry, long-term substitute guidance counselor extension through the end of the 2012-2013 school year. Rate of compensation will remain the same as a long-term substitute.

2) LPN Salary Plan for 2013-2014 and 2014-2015 ([enclosure](#))

DISCUSSION:

Mr. Wentz stated that this covered the salaries of the practical nursing teachers. They are currently on the teacher salary schedule. New teachers will be pulled off of the schedule. The plan contains a pay freeze for the year of 2013-2014. There are currently three full-time teachers and three or four part-time teachers. Any new teachers hired would fall in these ranges but the rest would still be under the teachers' pay schedule but advance in 2014-2015 according to the evaluation grading criteria for increases. There would be base increases on performance schedule for everyone.

B. Policy

1) Policies - Tentative

- [232](#) Student Involvement in Decision-Making
- [601](#) Fiscal Objectives
- [602](#) Budget Planning
- [603](#) Budget Preparation

- [604](#) Budget Hearing
- [605](#) Tax Levy
- [607](#) Tuition Fees
- [608](#) Bank Accounts
- [610](#) Purchases Subject to Bid
- [613](#) Joint Purchasing
- [614](#) Payroll Authorization
- [616](#) Payment of Bills
- [618](#) Student Activity Funds
- [621](#) Local Taxpayer Bill of Rights
- [802](#) School Organization
- [803](#) School Calendar
- [805](#) Emergency Evacuation/Emergency Preparedness
- [807](#) Opening Exercises/Flag Displays

#### DISCUSSION:

Most of the policies being presented were from Budget and Finance. Mrs. Lingg noted that on page two of policy 602 it states that the board needs to give the Superintendent direction as to whether they are planning to go to the full index by the end of February. Mrs. Lingg felt that we need to go to the full index since others have responded within the District with reductions or pay freezes. Mr. Roland stated that he would support the two percent index based on analysis. Dr. O'Connor noted that we can control our budget here but the items like pension, cyber, prevailing wage and other instances are not negotiable and handed down to the District by other parties. He felt that it would be wrong if we didn't go up to the two percent index. Mr. Roland noted that the cost of the increased PSERS would account for \$330,000. Since a mill increases the revenue by \$370,000, that barely covers the cost of PSERS increase.

Mrs. Lingg felt that a fair way to go was with the index. Board members were asked to give Superintendent, Dr. Moyer, their opinion.

Dr. O'Connor wondered in regard to Policy 803 whether there was a downside to changing the number of days from 182 to 180. Dr. Moyer felt that it was important to put in policy what we are actually doing.

Mrs. Lingg wondered if we should have a regulation for Policy 621. This is in regards to the Taxpayers Rights for an appeal and information. Mr. Wentz noted that we do have the budget on display for the public for 30 days and he meets with and answers any questions they may have. Dr. Moyer noted that we could see what other districts have in policy and Mr. Wentz will work on a Policy 621 R (regulation).

- 2) Informational - Regulations -
  - 232-R1
  - [610-R1](#) Bidding Requirements
  - 805-R1

C. Building and Grounds

- 1) Informational: Building & Grounds Meeting Report - March 14, 2013  
([agenda](#))

DISCUSSION:

The meeting was postponed until March 14 due to conflicting schedules. They will be visiting Washington Elementary School and observing the upgraded heating system for the hot water.

- 2) Floor Tile Bid Middle School ([enclosure](#))

D. Curriculum

- 1) Contract - York Adams Academy - 5 seats ([enclosure](#))

DISCUSSION:

Mr. Hain noted that this was another way for students to get credit recovery. They must have least 18 credits for them to be accepted into the program. It is another tool to keep them from dropping out. Students go to the school three to three and a half hours a day. We do have a waiting list for students to attend the program. The goal is for the students to finish high school and get a diploma. It was thought that we should keep what we have. If we need another space, we can purchase a slot from another school. The students still get a diploma from us after completing the program. Dr. O'Connor noted that the state requires that students be completed high school in four years and most would still be considered dropouts according to the state. Mr. Hain noted that we still want students to graduate and it is a nice tool to have to offer students. Dr. O'Connor wondered if this could be done with our cyber school program. Mr. Hain felt that it allows educators to supervise and each case is different. He noted that there are a multitude of reasons for students attending this program. It is similar to Jefferson County curriculum. Dr. O'Connor asked that this be sent to the educational committee to review the curriculum since the student still receives a Hanover Public School District diploma. Mrs. Daubert felt that it was not an option not to get a diploma. Mrs. Lingg felt that some students need to get out of the building and that tuition is less than \$4,000 per year per student. Dr. Smith noted that we do have

Jefferson County curriculum in the high school to compare. Mrs. Funk noted that we need to give back and she is proud that we are not looking at the dollar sign.

E. Budget and Finance

- 1) Check Registers
- 2) Monthly Reports - February

VI. Public Comment

Mrs. Lingg noted that the board had an executive meeting prior to the meeting regarding personnel.

VII. Adjournment

The next Board meeting will be Monday, March 25, at 6:00 PM in the Boardroom.

Mr. Roland made a motion to adjourn the meeting. The meeting was adjourned at 6:46 PM.