

BOARD OF DIRECTORS MEETING MINUTES

Monday, February 25, 2013

6:00 P.M.

A. Opening Business

- Call to Order - The meeting was called to order at 6:00 PM.
- Pledge of Allegiance
- Roll Call
 - Board Members present: Mrs. Daubert, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson
 - Student Board Members present: Linsay Bowersox, Zac Sheaffer, Garrett Reichart (alt)
 - Also Present: Dr. Moyer, Dr. Smith, Mr. Wentz, Mrs. Dubbs, Mrs. Frock, Mr. Hain, Mr. Hershner, Mrs. Gunnet, Mr. Grimes, Mr. Czap, Linda Yowaiski, HPESPA; Mike Vaux, HPESPA; Eric Hartman, HEA; Abby Reichart, Annie Henry, Beth & Tom Henry, Darlene Klenk, Mike Bauer, Jane Gross, Katy Petiford; Evening Sun; Bonnie Naill, Deb Smith

B. Recognition of Visitors

Gold Key Winners (Sara Little) - Several students from Mrs. Little's art class showed their artwork that won gold keys. The students were: Lily Tran, Jessica Lin, Damon Clifford, Mackenzie Naill, and Annie Henry. Their artwork will be hanging at the state museum in Harrisburg.

Mike Bauer (Athletics) - Mr. Bauer stated that he was hired 22 years ago as a teacher and coach. He noted that we have had 11 different athletic directors in the past 12 years. He noted that Mr. Flores has made many improvements to the athletic department like putting all of the forms on the website along with parent information. He felt that he is doing a phenomenal job. He suggested that the Board do what they can to keep him.

C. Public Comments

D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of January 28, 2013, and February 11, 2013.

- Minutes 1-28-13 ([enclosure](#))
- Minutes 2-11-13 ([enclosure](#))

BOARD ACTION:

The minutes were approved with no corrections.

E. Committee Reports

York School of Technology – Kelly, Representative ([enclosure](#)) - Mr. Kelly stated that he received information that there was a bus accident today involving a bus from York Tech. There were three York city students taken to the hospital.

Recreation – Lingg, Representative - The next meeting will be Thursday beginning at 5:30. Mrs. Lingg is unable to attend and asked Mr. Roland to attend the meeting in her place.

PN Advisory – Funk, Representative - No Report

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Funk - Mr. Engle reported that they met with representatives from administration regarding Act 93.

Joint Wage Tax – Edwards, Representative; O’Connor (Alternate)

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – O’Connor - There will be a meeting with the legislators on March 5. Mr. Roland indicated that he would also attend.

Key Communicator’s Network – All

Policy Committee – Watson, Chair; Engle, Funk, Lingg

Stadium Promotion Committee - Funk

Educational Programs Committee - Daubert, Chair; O’Connor, Watson - At the last meeting they looked at grading.

Student Board Members - Bowersox, Sheaffer, Reichart

Miss Bowersox went through her schedule. In AP Calculus she is learning to derivatize, Art III they are working on clay projects and also visited the American Crafts Council, Economics she is starting the stock market game, EP English she is reading Importance of Being Earnest, Speech she is working on demonstrations, Physics II they are participating in an olympics in Dallastown and had to mail an egg and see if it survived, she is doing an internship with Mrs. Little, and Spanish IV they are reading a book in Spanish.

Mr. Sheaffer also outlined his schedule. In physics they are using chromebook technology, psychology they are working on slide show presentations, Journalism II they work on the orange and black newsletter, Honors English III they are studying Romanticism, Spanish III vocabulary and pronoun usage, Family and Consumer Science they are doing the Reality Baby, AP English enlightenment with speech and slide show and digital journal.

Mr. Reichart stated that he did not want to see French pressed out in the future. He felt that it limits the student’s decisions and major colleges require a language background. He felt that French was necessary and prevalent. There was a petition going around with 100 signatures already. He realized that districts are in difficult financial times. He cited that under Pennsylvania law school districts are required to offer two world languages for students and felt that it would be unlawful to remove French.

Mrs. Lingg stated that this is why board members do what they do. She felt that we have well educated students but no decision has been made on the French situation. She felt that no teacher should have said that and it was only a possibility. Dr. Moyer noted that we are in difficult times and have limited resources. They are looking at several things to balance the budget. They are pledging to do their best to prioritize programs and services and will do the absolute best to balance. Mr. Roland noted that there was no discussion at the board level and the rumors are many miles ahead of discussion. He will check the law out and the Board is doing everything possible to improve academics.

- F. Spotlight Report
 - Roll out of Chromebooks

Dr. Moyer noted that they are in the process of putting a schedule of spotlight topics together.

Please let the administration know if you have a topic that you would like discussed. Mr. Hain stated that chromebooks were handed out the day after Christmas break and the students received training for them. Ms. Robinson created a discipline committee for the chromebooks. It was noted that 37% of the students don't have internet access at home. A new chromebook room was created to help students with their chromebooks. Miss Bowersox stated that is great for group collaboration and has been very positive. Mr. Sheaffer noted that access is easy to use and students get more work done and are not losing anything. Mr. Fry spoke through the internet that there were very few hardware issues but there are more application work orders. He felt the whole system was performing excellently. This is a real value to teachers because of the quickness. The program was done with the technology budget. Before they were ordered, they the cost was reduced which allowed us to buy nicer bags for the chromebooks which will protect them more. He felt that it was one of the biggest impacts on technology. Dr. O'Connor wondered about the impact on the library. It was noted that it is full during study halls. Miss Bowersox stated that for projects the teachers also require books to be used as sources. Mr. Hain noted that one of the concerns was a fee of \$10 if students were taking back and forth from home. He noted that most are taking advantage of that. Miss Bowersox noted that teachers are teaching differently. Mr. Sheaffer stated that most classes are more technology based. Mr. Reichart stated that some teachers love technology but others are still using the paper and pencil. Mr. Roland wondered what is our biggest problem. Students offered that gaming websites should be blocked and maybe allow them access after school. It was noted that before it took seven minutes to load up the computers and now with chromebooks it is instant.

G. Director of Curriculum and Instruction Report - Dr. Pam Smith

- February In-Service - They learned about teacher effectiveness program, SAS updates and worked on curriculum. Curriculum was worked on in every subject area. There will be one more writing day before it is presented to the board.
- March spotlight report - This will be an curricular update.

H. Standing motions regarding Personnel

1. Employment - The Board was requested to approve the following employment items:

Classified Employee:

Gary Eline, regular adult patrol, effective February 26, 2013. Rate of compensation will be \$25.91 per day ([enclosure](#)).

Substitute Employees:

DeAnn Books, and Lisa Farley, day-to-day substitute teachers, effective for the 2012-2013 school year. Rate of compensation will be \$95.00 per day (completed).

Tina Poole, day-to-day substitute adult patrol, effective for the 2012-2013 school year. Rate of compensation will be \$25.91 per day (completed).

Supplemental Employees:

Belinda Cleary, Cori Robinson, and Michael Terwilliger, gameworkers

effective for the 2012-2013 school year. Rate of compensation will be as listed on the SA-107A Athletic/Event for payment (completed).

Tyler Graham, assistant varsity track coach, effective for the 2012-2013 school year. Rate of compensation will be \$1746.00 ([enclosure](#)).

Gary Singer, head middle school soccer coach, effective for the 2012-2013 school year. Rate of compensation will be \$2499.00 ([enclosure](#)).

Lisa Smith, head varsity boys tennis coach, effective for the 2012-2013 school year. Rate of compensation will be \$2231.00 ([enclosure](#)). Doug Sentz was previously hired for this position, however, he has since declined and his contract will be voided.

BOARD ACTION:

Mr. Roland made a motion to approve the employment items as presented. Seconded by Mr. Kelly and passed on a roll call vote of 8-0. Mr. Edwards was absent for the vote.

2. New Business:

- a) Resignation - The Board was requested to approve the following resignation:

Professional Employee:

Kerry Boyd, Guidance Counselor, effective February 13, 2013.

- b) Employment - The Board was requested to approve the following employment items pending completion of required employment documents:

Substitute Employees:

Lindsey Wherley, Jared Donmoyer, and Leanne Kohler, day-to-day substitute teachers, effective for the 2012-2013 school year. Rate of compensation will be \$95.00 per day (completed).

Supplemental Employees:

Logan Myers, assistant middle school volleyball coach, effective for the 2012-2013 school year. Rate of compensation will be \$1449.00 ([enclosure](#)).

- c) Salary Schedule Approval 2015-2016 - The Board was requested to approve the 2015-2016 salary schedule as it relates to the Hanover Education Association contract ([enclosure](#)).

BOARD ACTION:

Mrs. Daubert made a motion to approve the employment items as presented. Seconded by Mr. Engle. Mrs. Funk made a motion to approve Logan Myers separately from the rest of the votes since his clearances are not completed. Mrs. Frock noted that no one can work until their clearances are complete. Seconded by Dr. O'Connor and passed on a roll call vote of 9-0. A roll call vote was taken for the remainder of the employment items with a 9-0 vote. A roll call vote was taken for Logan Myers with a 5-4 vote. Mrs. Daubert, Mr. Edwards, Mr. Engle and Mrs. Funk voted no.

I. Standing Motions regarding Policy

1. Policies - The Board was requested final approval for the following policies:
 - [006](#) Meetings
 - [007](#) Distribution
 - [011](#) Board Governance Standards/Code of Conduct
 - [228](#) Student Government
2. Regulation - The Board was requested approval for the following regulation:
 - [006-R1](#) School Board Meeting Guide

BOARD ACTION:

Mr. Engle made a motion to approve the policies and regulation as presented. Seconded by Mrs. Daubert and passed on a roll call vote of 9-0.

J. Standing Motions regarding Curriculum

1. District Calendar for 2013-2014 - The Board was requested to approve the District Calendar for 2013-2014 ([enclosure](#)).

BOARD ACTION:

Mrs. Funk made a motion to approve the 2013-2014 District Calendar as presented. Seconded by Mr. Watson and passed on a roll call vote of 9-0.

K. Standing Motions regarding Building and Grounds

1. Energy Upgrade - The Board was requested to approve the use of capital reserve funds to perform an energy upgrade to the water systems at Washington & Hanover Street Elementary Schools not to exceed \$7,000 for both buildings. (Anticipated annual energy savings of \$2,850.00)

DISCUSSION:

Mr. Roland indicated that there would be a savings of \$2,850 per building.

BOARD ACTION:

Mr. Engle made a motion to approve the energy upgrade as presented. Seconded

by Mr. Watson and passed on a roll call vote of 9-0.

L. Standing Motions regarding Finance

1. Transportation Contract for spring softball and track and field practices - The Board was requested to approve a transportation contract with South Western School District at a rate of \$45 per day from March 1, 2013 to June 15, 2013 for spring softball and track and field practices ([enclosure](#))
2. Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$3,590,723.43, Capital Reserve totaling \$17,995.79, and Cafeteria totaling \$22,585.13. Grand total \$3,631,304.35. ([Cafeteria](#)) ([Capital Reserve](#)) ([General Fund](#))
3. Monthly Reports - January - The Board was requested to approve the following monthly reports (enclosures)

[Investment Report](#)

[Board Summary](#)

[Cafeteria Quarter End December](#)

[Tax Collector](#)

[Student Activities Report MS](#)

[Student Activities Report HS](#)

4. Donation - The Board was requested to approve a donation of Electronic balances (30) from AquaPhoenix formally Hawk Creek Laboratories, approximate value \$2,818. ([enclosure](#))

DISCUSSION:

Mrs. Lings thanked AquaPhoenix for the donation and was hoping that they would attend a meeting sometime so they can be thanked personally. Mr. Wentz noted that the transportation agreement with South Western is contingent on their passing the action at their board meeting also. Mrs. Funk wondered about transportation to Moul Field since it is close. Dr. Moyer noted that this is a savings for both and they would be dropping off at Moul Field on the way to Sheppard and Myers. The softball team has equipment with them.

BOARD ACTION:

Mr. Roland made a motion to approve the finance items as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

M. Other Business

Mrs. Lingg noted that they held an executive session prior to the meeting regarding personnel.

N. Public Comment

O. Next meeting date:

The planning meeting will be Monday, March 11, at 6 PM in the boardroom.
The next board meeting will be Monday, March 25, at 6 PM in the boardroom.

P. Adjournment

Mrs. Funk made a motion to adjourn the meeting. The meeting was adjourned at 7:20 PM.