

Hanover Public School District
School Board Planning Meeting
Monday, November 12, 2012 - 6:00 PM
Washington Elementary School

MINUTES

I. Opening Business

A. Call to Order -- The meeting was called to order at 6:05 PM.

B. Pledge of Allegiance

C. Roll Call -

Board Members present: Mr. Engle, Mr. Kelly, Mrs. Lingg (by phone at 6:42 prior to section IV), Mr. Roland, and Mr. Watson

Board Members absent: Mrs. Daubert, Mr. Edwards, Mrs. Funk, and Dr. O'Connor

Also Present - Dr. Moyer, Dr. Smith, Mr. Fry, Mr. Wentz, Mrs. Dubbs, Mrs. Gunnet, Mr. Grimes, Mr. Wentz, Mrs. Frock, Cindy Zepp, Corinne Robinson, Mike Vaux, HPESPA; Sherry Knox, Monica Miller-Thacker, Caren Evans, Alice Heineman, Tessa Hilyard, Jennifer Arnold, Becky Glatfelter, Danielle Brown, Jessica Rega, Heather Wagaman, Darlene Klenk, Barb Sanders, Kristin Hahn.

II. Recognition of Visitors :

Public Comment:

III. Director of Curriculum and Instruction - Dr. Smith

- Multi-Media Interactive Whiteboard Demonstration/Presentation - Dr. Moyer thanked Washington PTO for refreshments. He stated that technology has changed education. Dr. Krout stated that it brings things to life. Cindy Zepp and Barb Jarrett demonstrated literature and math lessons on the whiteboard. They stated that they are constantly learning. Caren Evans and Alice Heineman spoke regarding their experiences with the new technology. They were a little hesitant with the whiteboards but now they are really happy with the interactive tools.
- Business and Education Roundtable - York Expo Center - AI ([enclosure](#)) - During discussions they stated the we need to create meaning for students. If we are not using technology, we need to get on board with 21st century skills.
- Washington Elementary PTO Fundraiser for Mason ([enclosure](#)) - They are doing a fundraiser for Team Mason. He is a first grade student that was diagnosed with chronic myloid leukemia in kindergarten. He is only one of five children in the United States with this disease. They are selling cookie dough for \$14.50

to \$15.50 per box. It will be delivered on December 10. The family lost their insurance coverage and medical expenses are costing them \$8,000 per month. The donated cash will be going to a fund at Glatco Federal Credit Union toward his medical bills. There was a recommendation that we put information on the website.

- Dr. Smith stated that they are working on writing curriculum for ESL and also working with math teams on curriculum.

IV. Matters for Which Board Action is Required

A. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Professional Employee:

Melinda Clark, language arts teacher, effective December 21, 2012.

Substitute Employees:

Patsy Bortner, Lisa Miller, Erica Riley, Kelli Wallet, Katie Sweigart and Elaine Smith, day-to-day substitute teachers, effective immediately.

Jennifer Mundorff, Rachel Seibel and Judi Sutherland, day-to-day substitute classified workers, effective immediately.

BOARD ACTION:

Mr. Roland made a motion to approve the resignations as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 5-0.

- 2) Employment - The Board was requested to approve the following employment items pending receipt of required employment documents:

Classified Employees:

Alicia Sterner, Help Desk Technician, effective November 19, 2012.

Rate of compensation will be \$17.76 per hour ([enclosure](#)).

Anne Jessee, lunchroom supervisor, effective November 13, 2012.

Rate of compensation will be \$10.32 per hour ([enclosure](#)).

Substitute Employees:

Carroll List, substitute adult patrol, and regular school security police, effective for the 2012-2013 school year. Rate of compensation will be \$25.91 per day and \$10.00 per hour, respectively (completed).

Beth Sanderson, day-to-day substitute personal and teaching assistant, lunchroom/playground supervisor, clerical worker and adult patrol. Rate of compensation will be as listed for each appropriate substitute position (completed).

Robin Wenz and Julie Czap, day-to-day substitute teacher, effective for the 2012-2013 school year. Rate of compensation will be \$95.00 per day (returning).

Kimberly Heist, day-to-day substitute custodian, effective for the 2012-2013 school year. Rate of compensation will be \$10.32 per hour (returning).

Jessica Sneeringer, extended elementary substitute, approximately November 16, 2012, to approximately February 1, 2013. Rate of compensation will be as per Admin Regulation 405-R1. Ms. Sneeringer will be substituting during the leave of Mrs. Darlene Potts (current). Marilyn Shultz was previously hired for this position.

Supplemental Employees:

Steve Shaffer, gameworker, effective for the 2012-2013 school year. Rate of compensation will be as listed on the 107a, "Athletic/Event for Payment" (returning).

Gary Singer, Middle School Intramural Soccer Program #1, effective for the 2012-2013 school year. Rate of compensation will be \$434.00 (completed).

BOARD ACTION:

Mr. Watson made a motion to approve the employment items as presented. Seconded by Mr. Engle and passed on a roll call vote of 5-0.

- 3) Leaves of Absence - The Board was requested to approve the following requests for leaves of absence:

Jay Czap, Elementary Principal, FMLA leave of absence for medical reasons effective November 14, 2012, to approximately November 30, 2012. Mr. Czap will be using paid leave during his absence.

Steve Byers, Head Custodian at Clearview Elementary, FMLA leave of absence for medical reasons effective November 14, 2012 for approximately two to three weeks. Mr. Byers will be using paid leave during his absence.

BOARD ACTION:

Mr. Watson made a motion to approve the leaves of absence as presented. Seconded by Mr. Roland and passed on a roll call vote of 5-0.

- 4) Resignation - The Board was requested to approve the resignation of Vicki Maloney, lunchroom/playground supervisor at Washington, effective the hiring of her replacement.
- 5) Approval to Advertise - The Board was requested to approve to advertise for the following position:

Lunchroom/Playground Supervisor

BOARD ACTION:

Mr. Roland made a motion to approve the resignation and approval to advertise as presented. Seconded by Mr. Watson and passed on a roll call vote of 5-0.

B. Policy

- 1) Policy - The Board was requested final approval for the follow policies:
 - [005](#) Organization
 - [113.4](#) Confidentiality of Special Education Student Information
 - [213](#) Grading of Student Progress
- 2) Regulation - The Board was requested approval for the following regulation:
 - [005-R1](#) Standing Committees
- 3) Policy - The Board was requested tentative approval for the following policy (from educational programs committee):
 - [127](#) Assessing District and Student Growth

BOARD ACTION:

Mr. Roland made a motion to approve the policies and regulation as presented. Seconded by Mr. Watson and passed on a roll call vote of 5-0.

C. Budget and Finance

- 1) Delinquent Tax Collection Resolution - The Board was requested to approve the Joint Agreement Per Capita Tax and the Cost of Collection Fee Agreement as a follow up from October 22 approval of York Adams Earned Income Tax Office as delinquent per capita/occupational tax

collectors ([enclosure1](#)) ([enclosure2](#)).

BOARD ACTION:

Mrs. Lingg made a motion to approve the delinquent tax collection resolution as presented. Seconded by Mr. Engle and passed on a roll call vote of 5-0.

V. Planning/Discussion (items for November 26, 2012)

A. Budget and Finance

1. Check Registers
2. Monthly Reports - October
3. Tax Collector Compensation - 4 Year Period([enclosure](#))
4. Debt Refinancing Pay Down of Principal ([enclosure](#)) ([enclosure](#))
5. Practical Nursing Tuition increase \$400 beginning January of 2013 ([enclosure](#))

VI. Public Comment

Sara Little spoke regarding the outsourcing of custodians. She felt the theft rate would go up if custodial services were outsourced. She stated that she currently takes care of the courtyard but would give it up if custodial services were outsourced.

VII. Adjournment

The next Board meeting will be Monday, November 26, at 6:00 PM in the Boardroom.

Mr. Roland made a motion to adjourn the meeting. The meeting was adjourned at 7:05 PM.