

BOARD OF DIRECTORS MEETING MINUTES

Monday, October 22, 2012

6:00 P.M.

A. Opening Business

- Call to Order - The meeting was called to order at 6:13 PM.
- Pledge of Allegiance
- Roll Call
 - Board Members present: Mrs. Daubert, Mr. Edwards (by phone), Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Roland
 - Board Members absent: Mr. Engle and Mr. Watson
 - Student Board Members absent: Linsay Bowersox, Zac Sheaffer, Garrett Reichart (alt)
 - Also present: Dr. Moyer, Dr. Smith, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Mrs. Frock, Mr. Hain, Mr. Flores, Mrs. Brown, Mr. Grimes, Mrs. Gunnet, Mr. Czap, Linda Yowaiski, HPESPA; Mike Vaux, HPESPA; Jane Gross, Eileen Gass, Deb Hare, Darlene Klenk, Andy Novosedliak, Becky Glatfelter, Eric Hartman, HEA; Barb Sanders, Pam Hetrick, Amy Gotwals, Heather Faulhefer, Evening Sun; Erin Logan

B. Recognition of Visitors

C. Public Comments

- Deb Hare spoke in regard to the upcoming vote on the RFP for custodial services. She has worked for the school district for 27 years. She felt that the custodians in our school go over and beyond. They make sure rooms are clean after meetings and doors are locked. She wondered why we did a study with PASBO if they were considering outsourcing. She wondered if they spoke with Dallastown since they outsourced and if they were satisfied. Dr. Moyer stated that we do appreciate our custodians. He felt that the Board is in a tough spot and are not letting any rock unturned. This is purely an investigation and purely for financial reasons.

D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of September 24, 2012 and October 8, 2012.

- Minutes 9-24-12 ([enclosure](#))
- Minutes 10-8-12 ([enclosure](#))

BOARD ACTION:

The minutes were approved as distributed.

E. Committee Reports

York School of Technology – Roland, Representative - Mr. Roland said that he was on vacation for the last meeting. Mrs. Lingg said that she attended and learned a lot. They have the same budget woes that we have. They are currently in negotiations with their director. She really enjoyed it and felt it was an excellent choice for students in our district. Mr. Roland noted that 50% of the students who apply don't get accepted. There was a suggestion that we do a mandatory eighth grade field trip to York School of Technology.

Recreation – Lingg, Representative - Mrs. Lingg noted that the last meeting was cancelled since they had nothing to discuss.

PN Advisory – Funk, Representative - Mrs. Brown stated that the graduates that took the test all passed and all have nursing positions except one student who is due this month. The passing rate average for the state is 83% but Hanover's rate is 97.3% which exceeds standards. Board members will be getting an invitation next month for the January graduation. The 98th class has 21 students and are currently in clinicals. The 99th class will start in January. There are currently 27-30 students registered. The students have participated in many volunteer services locally.

Meet & Discuss Professional, Classified & Administrative – Funk, Chair;
O'Connor, Watson - No Report

Joint Wage Tax – Edwards, Representative; O'Connor (Alternate) - No Report

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative - No Report

Legislative Liaison with Pennsylvania School Board Association – Funk - No Report

Key Communicator's Network – All - Next Meeting October 24, 2012 - All are invited from 11:30 to 1:00.

Policy Committee – Watson, Chair; Engle, Funk, Lingg - No Report

Stadium Promotion Committee - Funk - Mrs. Funk reported that the Fall Faire was a great success. There were 300-400 people present each hour. The winners of the sauce contest were Bill & Bob Reichart. They received vehicle parking passes, 2 free season ticket passes to games at Sheppard and Myers and a cash prize of \$50. There were 21 vendors present. The next meeting of the committee will be the first Monday of November. They will be discussing any future events.

Educational Programs Committee - O'Connor, Chair; Funk, Watson - They met last Monday. They discussed an assessment policy which will be presented for tentative approval at the next board meeting.

Student Board Members - Bowersox, Sheaffer, Reichart (alt) - Mrs. Lingg spoke regarding the York County Library Money School Workshop. There was one student who showed up with his mother despite many efforts made to publicize. She proposed that the educational programs committee look at putting this information into the curriculum.

F. Superintendent's Report

- Chapter 4 Proposed Revisions from the State Board of Education:
Key Provisions.... ([enclosure](#))

- Common Core Standards - Full proposal requires full implementation for Language Arts and Mathematics by July 1, 2013.
- Strategic Planning - The process has changed. They will be submitted under other regulations and will be eliminating the community component.
- Graduation Requirements - Extends the current graduation requirements to the class of 2016. New requirements will begin with the class of 2017.

They will be required to be proficient or above in Algebra, Literature and Biology.

- Additional Keystone Exams - Beginning with the class of 2019 students will be required to pass a composition part. With the class of 2020 they will add civics and government. A committee will also develop five addition tests that will be voluntary.
- Remediation/Project-based Assessments - Students who do not test with proficiency will be given supplemental instruction.
- Fast Facts...HPSD - - This was developed to share with others. It highlights the great things happening at Hanover School District.

G. Standing motions regarding Personnel

1) New Business:

- a) Resignations - The Board was requested to approve the following resignations:

Substitute Employees:

Day-to-day substitute teachers and classified staff, removal from substitute list per return intent request effective immediately ([enclosure](#)).

- b) Employment - The Board was requested to approve the following employment items pending completion of required employment documents:

Substitute Employees:

Fred Walker, Heidi Sheehan, Naomi Smith, and Kimberly Wright, day-to-day substitute teacher, effective for the 2012-2013 school year. Rate of compensation will be \$95.00 per day (completed).

Supplemental Employees:

James Blake, assistant junior high wrestling coach, effective for the 2012-2013 school year. Rate of compensation will be \$1,449.00 (returning).

Charles Sunday and James Korman, student custodian/maintenance helpers, effective upon completion of all required employment paperwork through the end of the 2012-2013 school year. Rate of compensation will be \$8.00 per hour, as needed but no more than 15 hours per week ([enclosure1](#)) ([enclosure2](#)) (completed).

BOARD ACTION:

Mr. Kelly made a motion to approve the resignation and employment items as presented. Seconded by Mrs. Funk and passed on a roll call vote of 7-0.

- c) Confidential Employees and Adult Patrol Wages - The Board was requested to approve, retroactively to July 1, 2012, wage increases for confidential employees and adult patrols as listed ([enclosure](#)):

BOARD ACTION:

Mrs. Funk made a motion to approve the wage increase as presented. Seconded by Mr. Roland and passed on a roll call vote of 7-0.

- d) Coach Position/Level Change - The Board was requested to approve the following position and level changes for coaching supplemental positions.

Head Varsity Girls Track Coach and Head Varsity Boys Track Coach (two positions) change to Head Varsity Track Coach (one position) and then move (one position) as Head level 2 to an Assistant Track Coach, level 4, effective for the 2012-2013 school year ([enclosure](#)).

DISCUSSION:

Mrs. Lingg thanked Mr. Flores for this proposal since it will save the district money.

BOARD ACTION:

Mr. Kelly made a motion to approve the coach position/level change as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 7-0.

H. Standing Motions regarding Policy

- 1) Policy - The Board was requested tentative approval for the follow policies:
- [005](#) Organization
 - [113.4](#) Confidentiality of Special Education Student Information
 - [213](#) Grading of Student Progress

BOARD ACTION:

Mrs. Funk made a motion to tentatively approve the policies as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 7-0.

- 2) INFORMATION - Regulations - To be approved at Next Board Meeting
- [005-R1](#) Standing Committees

I. Standing Motions regarding Instruction

- 1) Music Trip - The Board was requested to approve the following Music Trip ([enclosure](#)):

Curtis Roberts	Instrumental Music Department Trip
Clay Sattazahn	Orlando, Florida
	March 8-11, 2013
	Cost: \$800 per student (IMPC and fundraising will defray costs for students); District would pay for 2 Substitute Teachers

DISCUSSION:

Dr. Moyer noted that the only cost to the district would be two substitute teachers. He thanked the IMPC for the fundraising efforts. Mr. Flores stated that they usually take a band trip every other year.

BOARD ACTION:

Mr. Kelly made a motion to approve the music trip as presented. Seconded by Mr. Roland and passed on a roll call vote of 7-0.

J. Standing Motions regarding Finance

- 1) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,413,405.50, Capital Reserve totaling \$57,209.79, and Cafeteria totaling \$47,870.17. Grand total \$1,518,485.46. ([Cafeteria](#)) ([Capital Reserve](#)) ([General Fund](#))

- 2) Monthly Reports September - The Board was requested to approve the following September monthly or quarterly reports (enclosures)
 - [Investment Report](#)
 - [Board Summary](#)
 - [Tax Collector](#)
 - [Tax Collector Quarterly](#)
 - [Student Activities Report MS](#)
 - [Student Activities Report HS](#)
 - [Cafeteria Quarterly](#)

BOARD ACTION:

Mr. Roland made motion to approve the check registers and monthly reports as presented. Seconded by Mrs. Funk and passed on a roll call vote of 7-0.

- 3) Delinquent Per Capita/Occupational Tax Collection 2013 - The Board was requested to approve delinquent per capita/occupational tax collection by York Adams Earned Income Tax Office for the 2012-2013 fiscal year beginning with delinquencies at January 1, 2013.

- 4) Right to Know Request Fees - The Board was requested to approve Right to Know duplication fees beginning January 1, 2013, in the amount of 25 cents per page for hard copy.

DISCUSSION:

It was stated that this is only for hard copies since we can't legally charge for electronic copies.

BOARD ACTION:

Mrs. Funk made a motion to approve the delinquent per capita/occupational tax

collection for 2013 and right to know request fees as presented. Seconded by Mr. Kelly and passed on a roll call vote of 7-0.

- 5) Van Purchase - Capital Reserve - The Board was requested to approve the purchase of two (2) vans from the Capital Reserve Account. Estimated cost per van \$25,000 ([enclosure](#)).

DISCUSSION:

Mr. Wentz asked for direction on this. A local district went out for bids and the bids came in higher than the state contract. We would need to spend \$100 to advertise and then might go with the state contract. The board felt that we should still give local dealers a chance to bid. Mr. Wentz noted that we can reject higher bids later.

BOARD ACTION:

Mr. Roland made a motion to approve the van purchase as presented. Seconded by Mrs. Funk and passed on a roll call vote of 7-0.

- 6) Custodial Request for Proposal (RFP) - The Board was requested to authorize the administration to submit a "Request for Proposal" for the purpose of investigating the outsourcing of custodial services.

DISCUSSION:

Mrs. Lingg noted that no board member wants this but we need to explore every avenue. She noted that we are saving money by owning the vans that was just voted on. Mr. Roland noted that we would save an excess of \$25,000 per year by owning our own vans. Dr. O'Connor noted that we are in this position because of Pennsylvania legislators. If things continue going the way they are, we will be bankrupt in three years.

BOARD ACTION:

Mr. Roland made a motion to approve the custodial request for proposal as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 7-0.

K. Other Business - Mrs. Lingg announced that there was an executive session prior to the meeting and one will follow this meeting. Mr. Watson wondered if the reorganization meeting could be changed to another evening the first week in December. There was a suggestion that it might be changed to Thursday, December 6, beginning at 6:30 PM.

L. Public Comment - Sara Little felt that the Money School would have had a better response if moved to the afternoon. She spoke in regard to outsourcing. She recently had a person that donated chairs and stated that they never saw a building this clean. She wondered what the repercussions of outsourcing could have down the road. The board in the past felt that the buildings were not taken care of and the reason for disrepair and felt that it could happen again with outsourcing.

M. Next meeting date:

The next planning meeting will be Monday, November 12, at 6:00 PM in the boardroom.
The next Board meeting will be Monday, November 26, at 6:00 PM in the boardroom.

N. Adjournment

Mrs. Funk made a motion to adjourn the meeting. The meeting was adjourned at 6:58 PM.