

BOARD OF DIRECTORS MEETING MINUTES

Monday, August 27, 2012

6:00 P.M.

A. Opening Business

- Call to Order – The meeting was called to order at 6:03 PM.
- Pledge of Allegiance
- Roll Call
 - Board Members present: Mrs. Daubert, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson
 - Also Present: Dr. Moyer, Dr. Smith, Mr. Wentz, Mrs. Frock, Mr. Fry, Mr. Hain, Mr. Grimes, Mr. Hershner, Mr. Samuelsen, Mike Vaux, HPESPA; Traci Otis, Wendy Heagarty, Ken Kuhn, Beth Mowrey, Joyce Merrel, Maureen Edelin, Tania Kuhn, Heather Faulhefer, Evening Sun; Stephanie O'Brien, Bruce Jendras, Kathi Martin, Mark Williams, Lisa Menges, Laura Silver, April, Lydia, and Sabrina Hobson, and Brian Shea

B. Recognition of Visitors

- Ken Phillips, RBC Capital Markets - Debt Refinancing Parameters Resolution authorizing Parameters Bond Purchase Agreement ([enclosure](#)) ([enclosure](#))

Ken Phillipps discussed refinancing bond, establishing parameters for rates. The district cannot settle deal until January 2013. Rates are relatively low, taking savings out over life. Going from 4% average rate to mid-to high 2's for savings. Mr. Hovis discussed Resolution, acting as bond counsel for this action for consideration. General obligation bond issued 2013. Resolution reflects history, additional information contained in the resolution and authorization bond refinancing. Parameters of authorizing. second condition of importance to authorize final confirmation, President/Vice-President and Business Manager are authorized to enter into those agreements. 12 years of issue of this bond 2013, authorizing insurance, designated bonds to be qualified tax investment.

Dr. O'Connor, asked if there is anything in the document that limits the amount of savings. Rick Engle had talked about taking money out of general funds to pay down debt. The Board has until around Thanksgiving if they want to make changes to the document. It will be approved later under Budget and Finance.

C. Public Comments

- Middle School Parents with Positive Perspectives

Ken Kuhn, group Parents for Positive change at Hanover Middle School. This is a large group of parents. They meet and express concerns and share ideas on how to improve the middle school. This is to make the Middle School aware of frustrations but also to express ideas. It includes academics, communications, morale and safety areas of concern and plan to meet with Mr. Hershner, Dr. Moyer, Mr. Shirey and any board members interested. Mr. Hershner will use Blog page at middle school coming soon and communication to all parents on a weekly basis at minimum. Dr. Moyer offered if concerns at any time can schedule. Laura Silver also addressed the board.

D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of July 23, 2012 and August 13, 2012.

- Minutes 7-23-12 ([enclosure](#))
- Minutes 8-13-12 ([enclosure](#))

BOARD ACTION:

The minutes were approved with no corrections.

E. Committee Reports

York School of Technology – Roland, Representative - Mr. Roland reported the District is utilizing 50 to 55% of slots. Discussed an all 8th grade trip to visit the school. There are currently 44 available seats available for Hanover and we use about half of them. Mr. Roland was very impressed with what they provide our students.

Recreation – Lingg, Representative – The committee met last Thursday. The summer program had good turnout, Hanover Street had very low turn out and need to reintroduce themselves to get more children. There was a large turn out for morning league.

PN Advisory – Funk, Representative

Meet & Discuss Professional, Classified & Administrative – Funk, Chair;
O'Connor, Watson

Joint Wage Tax – Edwards, Representative; O'Connor (Alternate)

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Funk

Key Communicator's Network – All

Policy Committee – Watson, Chair; Engle, Funk, Lingg

Stadium Promotion Committee - Funk

Educational Programs Committee - O'Connor, Chair; Funk, Watson – The committee met last Monday. Dr. OConnor will be getting out the minutes. Two policies are on the table for discussion. This put into policy as resolution and way of tracking students. There was discussion about revising assessment policy. Most of the policy was left to administration to determine what assessments we will use.

F. Superintendent's Report

- Back to School Night / Opening In-service – Is tonight – A lot accomplished during the inservice days. Thank you to Bj Frock and Lois Dubbs
- Freshmen Orientation/Link Crew (year 3) – 110 students are in the class and about 100 attended today. Appreciate all of the work done by the teachers and students.
- Boy's Soccer – Announce publicly that we have eliminated soccer for fall 2012. Unfortunately, only three students had physicals three weeks into the

schedule. We are stepping up efforts to try to revitalize through an intramural program.

- Transportation Partnership - South Western is taking on an expanded roll with Hanover. South Western will be taking 19 of our students on in transportation and save us about \$50,000 with the joint efforts. We feel this will improve services and save money.

G. Director Curriculum & Instruction - Dr. Smith

- Student Achievement Plan...proposal

We are taking a look at student achievement, meeting with building principals, and our goal is to have emphasis of taking all of the data to determine how we are going to use that information to drive our instruction. We have seen improvement in the area of math. We are going to work hard to bring all schools up to standards.

H. Standing motions regarding Personnel

1) New Business

- a) Resignations - The Board was requested to approve the following resignations:

Classified Employees:

Christina Wiles, adult patrol, effective no later than September 7, 2012.

Jessica Wolfe, adult patrol, effective immediately.

BOARD ACTION:

Mrs. Funk made a motion to approve the resignations as presented. Seconded by Mr. Edwards and passed on a roll call vote of 9-0.

- b) Employment - The Board was requested to approve the following employment items:

Professional:

Tyler Graham, elementary teacher, effective with the beginning of the 2012-2013 school year. Rate of compensation will be Instructional I Step 1 ([enclosure](#)).

Laura Staub, elementary teacher, effective with the beginning of the 2013-2013 school year. Rate of compensation will be Instructional I Step 1 ([enclosure](#)).

BOARD ACTION:

Mrs. Funk made a motion to approve the professional employees as presented. Seconded by Mrs. Daubert and passed on a roll call vote of 9-0.

Confidential Employees:

Corrine Zatkos Robinson, Dean of Students, High School, effective for the 2012-2013 school year, based on a one year contract. Rate of compensation will be \$35,000. ([enclosure](#)).

Michael Terwilliger, Dean of Students, Middle School, effective for the 2012-2013 school year, based on a one year contract. Rate of compensation will be \$35,000 ([enclosure](#)).

BOARD ACTION:

Mr. Edwards made a motion to approve the confidential employees as presented. Seconded by Mr. Watson and passed on a roll call vote of 9-0.

Classified Employees:

Patrica Nace, part-time teaching assistant, effective August 24, 2012. Rate of compensation will be \$10.32 per hour ([enclosure](#)).

Katie Anderson, part-time teaching assistant, effective August 24, 2012. Rate of compensation will be \$10.32 per hour ([enclosure](#)).

Christina Wiles, part-time cafeteria worker, effective August 22, 2012. Rate of compensation will be \$9.87 per hour ([enclosure](#)).

Renita Brown, furlough from 3.5 hour part-time personal assistant position with recall to 5 hour part-time personal assistant, effective with the beginning of the 2012-2013 school year. Rate of compensation will remain the same ([enclosure](#)).

Brian Sullivan, substitute head custodian, effective August 27, 2012. Rate of compensation will be \$13.40 per hour (returning).

BOARD ACTION:

Mr. Edwards made a motion to approve the classified employees as presented. Seconded by Mrs. Funk and passed on a roll call vote of 8-1. Mr. Engle cast the negative vote.

Substitute Employees:

Mary Ann Topper, Eileen Smith, Christina Wiles and Stacey Yost, day-to-day substitute adult patrols, effective for the 2012-2013 school year. Rate of compensation will be \$25.40 per day (returning).

BOARD ACTION:

Mr. Edwards made a motion to approve the substitute employees as presented. Seconded by Mr. Watson and passed on a roll call vote of 9-0.

Supplemental Employee:

Rebecca Conover, Middle School Yearbook Advisor (shared), effective for the 2012-2013 school year. Rate of compensation will be \$689.00 (returning).

Eugene Kraus, National Honor Society Advisor, effective for the 2012-2013 school year. Rate of compensation will be \$997.00 (returning).

BOARD ACTION:

Mr. Watson made a motion to approve the supplemental employees as presented. Seconded by Mr. Edwards and passed on a roll call vote of 9-0.

- c) Leave of Absence - The Board was requested to approve the following leave of absence:

Allen Bream, maintenance craftsman, effective August 6, 2012, not to exceed 12 weeks of FMLA. Mr. Bream will be using paid leave during his absence.

BOARD ACTION:

Dr. O'Connor made a motion to approve the leave of absence as presented. Seconded by Mrs. Funk and passed on a roll call vote of 9-0.

- d) Approval of Job Description - The Board was requested to approve the following job description:

[Technology Help Desk Position](#)

BOARD ACTION:

Mr. Kelly made a motion to approve the job description as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 9-0.

- e) Approval to Advertise - The Board was requested to approve to advertise for the following positions:

Adult Patrol (2 positions)
Technology Help Desk Position

BOARD ACTION:

Dr. O'Connor made a motion to approve to advertise the positions as presented. Seconded by Mr. Edwards and passed on a roll call vote of 8-1. Mr. Watson cast the negative vote.

- f) Demotion - That the adjudication with respect to the proposed demotion of Andrew Samuelsen be approved and that he be demoted from the position of High School Principal to the position of Language Arts Teacher at the Hanover Middle School, effective immediately.

BOARD ACTION:

Mr. Roland made a motion to approve the demotion as presented. Seconded by Mr Engle and passed on a roll call vote of 8-1. Mrs. Funk abstained.

- g) Reassignment – That Joel Hain be reassigned from the position of Co-Principal to the position of Principal of the Hanover High School, effective immediately.

BOARD ACTION:

Mr. Roland made a motion to approve the reassignment as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

I. Standing Motions regarding Policy

- 1) Policy - The Board was requested final approval for the following policy:
 - [806](#) Child & Student Abuse
- 2) Regulations - The Board was requested approval for the following regulations:
 - [806-R1](#) Suspected Child Abuse or Neglect
 - [806-R2](#) Non-School Agenda Interviews with Students

BOARD ACTION:

Mrs. Daubert made a motion to approve the policy and regulations as presented. Seconded by Mr. Watson and passed on a roll call vote of 9-0.

J. Standing Motions regarding Building and Grounds

- 1) Sheppard and Myers Wall Headings - The Board was requested to approve the completion of the four headings that will go over the plaque and Heritage Walls. Total cost for the project is \$2,299.85. The Sheppard and Myers Account has \$1,300. We would need to take \$999.85 from the Capital Reserve Account.

BOARD ACTION:

Mr. Engle made a motion to approve the headings as presented. Seconded by Mr. Edwards and passed on a roll call vote of 9-0.

K. Standing Motions regarding Finance

- 1) Check Register - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,020,166.19, Capital Reserve totaling \$12,967.89, and Cafeteria totaling \$24,838.23. Grand total \$1,057,972.31. ([Cafeteria](#)) ([Capital Reserve](#)) ([General Fund](#))
- 2) Monthly Reports July - The Board was requested to approve the following July monthly reports (enclosures):
 - [Investment Report](#)
 - [Tax Collector](#)
 - [Student Activities Report MS](#)
 - [Student Activities Report HS](#)

BOARD ACTION:

Mr. Roland made a motion to approve the check register and monthly reports as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

- 3) Debt Refinancing Parameter Resolution - The Board was requested to approve the attached debt refinancing parameter resolution authorizing Parameters Bond Purchase Agreement for the refunding of the 2004 and 2005A debt ([enclosure](#)) ([enclosure](#))

BOARD ACTION:

Mrs. Funk made a motion to approve the debt refinancing parameter resolution as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

- 4) INFORMATIONAL ITEM - General Fund Budget Timeline for 2013-2014 ([enclosure](#))

DISCUSSION:

Mr. Wentz noted that they did go over the timeline at the budget meeting.

L. Other Business

Mrs. Lingg stated that there was an executive session prior to the board meeting.

PSBA is offering a meeting about Building Foundations on September 5 in Mechanisburg. Mr. Roland, Mr. Kelly and Mr. Engle were interested in attending.

Mr. Roland presented charts on our district PSSA scores for 2010-2011 in relation to local school. Washington Elementary was at the top 2.6 percent in all of the state.

Dr. O'Connor discussed methodically drawback of the metrics to rank schools performance.

M. Public Comment

N. Next meeting date:

The next planning meeting will be Monday, September 10, at 6:00 PM in the boardroom.
The next Board meeting will be Monday, September 24, at 6:00 PM in the boardroom.

O. Adjournment

Mr. Engle made a motion to adjourn the meeting. The meeting was adjourned at 7:00 PM.