

Hanover Public School District
School Board Planning Meeting
Monday, July 11, 2011 - 6:00 PM

MINUTES

I. Opening Business

- A. Call to Order – The meeting was called to order at 6:05 PM.
- B. President's Charge/Moment of Silence
- C. Pledge of Allegiance
- D. Roll Call - Board members present: Mr. Bortner, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mr. Watson

Also Present – Dr. Moyer, Mr. Musselman, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Mrs. Frock, Mrs. Gunnet, Mrs. Smith, Mr. Grimes, Mr. Samuelsen, Mr. Hershner, Barb Sanders, Amanda Morgret, Katie Fry, Kristin Hahn, HEA; Mike Vaux, HPESPA

II. Recognition of Visitors and Public Comment:

Public Comment: None

III. Matters for Which Board Action is Required

A. Personnel

- 1) Retirement - The Board was requested to approve the following retirement -

Classified Employee:

Rebecca Ruppert, head custodian, effective September 9, 2011. Mrs. Ruppert's last work day will be August 4, 2011, with paid leave through September 9, 2011. Mrs. Ruppert is retiring with 30 years of service to the district.

- 2) Resignation - The Board was requested to approve the following resignation:

Classified Employee:

Lester Bankert, substitute adult patrol, effective May 26, 2011.

- 3) Employment - The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

Classified Employees:

Stacey Zitto, adult patrol, effective with the beginning of the 2011-2012 school year. Rate of compensation will be \$25.40 per day ([enclosure](#)).

Vicki Maloney, lunchroom/playground supervisor at Washington Elementary, effective with the beginning of the 2011-2012 school year. Rate of compensation will be \$10.08 per hour ([enclosure](#)).

James Wingert, adult patrol, effective with the beginning of the 2011-2012 school year. Rate of compensation will be \$25.40 per day ([enclosure](#)).

Substitute Employee:

Jess Parry, substitute adult patrol, effective with the beginning of the 2011-2012 school year. Rate of compensation will be \$25.40 per day ([enclosure](#)).

- 4) Leave of Absence - The Board was requested to approve a leave of absence for the following:

Susan Stauffer, LPN Instructor, medical/FMLA leave of absence effective July 18, 2011, to approximately July 28, 2011.

BOARD ACTION:

Mrs. Funk made a motion to approve the employment items as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 9-0.

- 5) Demotion - Recommended that the Board approve the proposed adjudication in the matter of the demotion of Jason Weigle, a professional employee, from full-time to one-half time status.

BOARD ACTION:

Mr. Engle made a motion to approve the demotion as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 9-0.

B. Building and Grounds

- 1) Informational Item - Capital Reserve Project Update and New Priority Listing ([enclosure](#))

DISCUSSION:

Mr. Smith gave an update of capital reserve projects that were discussed at the Building and Grounds meeting. The Middle School cooling tower is ordered and is ready to install. The power washing was completed by our own employees. One heat pump was installed at the Middle School. If it works well, we will then get prices on ten more. Our staff will install the heat pumps. The greenhouse to bathrooms was not approved and is not on the list. The doghouses bids will be put out again and hopefully get better prices. The Middle School carpet will probably be replaced next summer. The sound of the air conditioning at the High School auditorium has been reduced. In regard to the public address systems at the elementary buildings Dave Fry was asked to look at prices for telephones in rooms in place of a pa system. The canopy at the High School is on hold. The flagpole curbing at the High School is on hold. The sound system in the High School auditorium worked well for the musical. There was a suggestion to start an AV club where members are trained and only trained people can operate the system. The heating/cooling system has been installed at the Administration office. They will continue power washing at Clearview. The bleachers at the Middle School will be repaired and look to tie them together so they move as one. This is also for a safety issue. They will be establishing a building temperature for cooling and heating. Dr. O'Connor wondered if the committee investigated a geothermal piping system to go with the heat pumps. Mr. Smith stated that we would need a large amount of wells drilled. They were given a presentation but the committee felt that the cost of installation would be too high. In order to do at the Middle School we would need to revise the whole system. In regard to the ground piles near the Administration Building Art Smith and Dr. Moyer will meet with the Borough to ask for assistance. Dr. Moyer complimented the maintenance team on all they accomplished. He was hoping we would soon not be in "catch up" mode but maintenance instead.

- 2) Drainage Ditch on Campus Update
- 3) Building & Grounds Meeting ([agenda](#))
- 4) Change Order - The Board was requested to approve the change order for Sheppard and Myers renovation project at a cost to the district of \$40,577.00 ([enclosure](#)).

DISCUSSION:

Mr. Smith stated that when they power washed under the stadium there was a four foot piece of steel that needed to be cut off and block put in. They will now move the walkway to the new building. There would be a credit for a wall and some curbing. Dr. O'Connor wondered if the track

would be moved. Mr. Smith stated that it will be moved closer to the visitor bleachers.

BOARD ACTION:

Dr. O'Connor made a motion to approve the change order as presented. Seconded by Mrs. Funk and passed on a roll call vote of 9-0.

C. Educational Programs/Curriculum

- 1) Language Arts Curriculum - The Board was requested to approve the Elementary Language Arts Curriculum at a cost of \$161,163.42 ([enclosure](#)).

DISCUSSION:

Dr. O'Connor stated that the motion should be for Elementary Language Arts materials instead of curriculum. He stated that the educational programs committee reviewed the materials and are satisfied.

BOARD ACTION:

Dr. O'Connor made a motion to amend the motion to read "Elementary Language Arts Materials" instead of "Elementary Language Arts Curriculum". Seconded by Mr. Bortner and passed on a roll call vote of 9-0.

BOARD ACTION:

Mr. Watson made a motion to approve the Language Arts Materials as presented. Seconded by Mr. Bortner and passed on a roll call vote of 9-0.

- 2) Informational Item - Link Program Update

DISCUSSION:

Mr. Samuelsen presented some preliminary information regarding the program. The results have all been positive. He presented results for freshmen for the last three years. Student participation in activities have increased significantly. There was not a huge shift in unexcused absences. Currently there are about 3.5 per year per student. Students who are unexcused repeatedly are taken to the Magistrate's office and fined. Juniors are trained to help with the Link program. There is an interview process in which they have to turn away students. Mr. Samuelsen stated that ISS doesn't seem as busy as it used to be and there is a significant downward trend in OSS numbers. At the academic honors program there was a significant increase in the number of freshmen that qualified. It included 28 percent of the freshman class. He also saw a significant rise in school spirit.

IV. Assistant Superintendent Report:

Mr. Musselman stated that in regard to the Link Crew he has witnessed waves of orange at sporting events. He felt that the older students are becoming leaders and good things are happening at the High School.

There was a recent article in the paper about PVAS. These numbers were for the 2009-2010 school year. These are PSSA scores and the growth of students and projections. He stated that is the reason we are into the warning. All the schools have made a School Improvement Plan. He noted that it did not list that Washington Elementary was number one in the state for math scores. There will be a presentation at the July 25 meeting, August 8 meeting and also the educational programs committee.

The student desks for Washington and Hanover Street have been refurbished and are all now finished.

Tony Grimes and the maintenance team have made a temporary football field for the JV and Junior High games.

The district newsletter went out today.

There will be a Board and Administrators Workshop this fall. We will be centering the conversation on the book "Good to Great". Mr. Smith and Mrs. Lingg will set it up on a Saturday from 8:00 to 11:30.

V. Planning/Discussion (items for July 25, 2011)

A. Budget and Finance

- 1) INFORMATIONAL ITEM - Variable Rate Debt Update
- 2) June Monthly Reports
- 3) Check Register
- 4) Agreement with Utz ([enclosure](#))

DISCUSSION:

Board members are asked to response to administration with comments and questions. Dr. Moyer stated that Gareth from Stock and Leader looked at the document and was satisfied. We want to be cautious because it is a long-term agreement. Dr. Moyer stated that Utz has been terrific with us. They are looking to make a donation toward the stadium.

VI. Public Comment

Mr. Smith stated that there was an executive session prior to the meeting to discuss personnel issues.

VII. Adjournment

Mr. Bortner made a motion to adjourn the meeting. The meeting was adjourned at 6:50 PM.
The next Board meeting will be Monday, July 25, at 6:00 PM in the Boardroom.