

Hanover Public School District
School Board Planning Meeting
Monday, June 13, 2011 - 6:00 PM

MINUTES

I. Opening Business

- A. Call to Order – The meeting was called to order at 6:10 PM.
- B. President's Charge/Moment of Silence
- C. Pledge of Allegiance
- D. Roll Call - Board members present: Mr. Bortner, Mr. Edwards, Mr. Engle, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mr. Watson

Board member absent: Mr. Kelly

Also Present – Mr. Wentz, Dr. Moyer, Mr. Musselman, Mrs. Frock, Mrs. Gunnet, Mrs. Smith, Mr. Czap, Scott Roland, Barb Sanders, Amanda Morgret, Mike Vaux, HPESPA; Tami Turchich, Katie Fry, Tessa Hilyard, Cindy Jendras, Laurie Miller, Amy Gotwals, Karen Nicholas, Terry McKim, Cindy Zepp, Jason and Shannon Resh, Kristin Hart, Heather Faulhefer, Evening Sun.

II. Recognition of Visitors and Public Comment:

Public Comment:

Jim Baumgardner - PlanCon I, Interim Reporting – Mr. Baumgardner stated that at this time PlanCon I is not required since change orders have not gone beyond the three percent for either project.

Elementary teachers spoke on behalf of the proposed Language Arts materials that were not approved at the last board meeting. Tessa Hilyard stated that our current series is ten years old. It is necessary to get updated materials. Teachers have spent a year going over curriculum and now the materials need updated. Amanda Morgret piloted the program with her students. She stated that it steps up fluency, increases comprehension, grammar and spelling. She felt that it has the whole package. Katie Fry stated that the material has the same stories in all different levels. It also has an enrichment piece. Students can work together at the same time. Phonics carries through every year. It ties everything together. Mr. Musselman thanked the teachers for their help and stated that it is not a dead issue. We are looking at the materials more closely at a special meeting. He asked for the teachers input at the meeting. Shannon Resh, a Hanover Street parent, spoke in favor of the Language Arts series. She stated that we should be educating children equally and this impacted all children at all buildings. The current series is over ten

years old. There are now higher stakes testing and a need for higher proficiency. We have all different learners and we need to meet the needs of 21st century learners. We hired substitutes to allow teachers to look at curriculum and they gave their best recommendation. We need to make an investment in all children and need to emphasize from the first day. Dr. O'Connor stated that the Board is interested in students in all levels. The committee is asking for more time. He felt that the committee should have been involved from the beginning. They needed to answer a couple of questions and are interested in improving things. He was told that the curriculum would be finished next year. Mrs. Pam Smith stated that the curriculum is already there except for acquisition lessons. Many teachers stayed after hours to get done. Dr. O'Connor stated that we need curriculum, KUDs and learning maps. The curriculum tells you what you teach. They need to look at the financial end and would we have the money in the budget. There is \$160,000 additional to be taken from reserve. He is very impressed with the time and effort but the committee needs answers to questions they have. Amanda Morgret stated that all elementary schools have different curriculum. They are all not getting the same thing at the same time. Dr. O'Connor stated that the committee will meet on June 28th at 4:00 PM in the Boardroom. The meeting is open to the public for their comments.

III. Matters for Which Board Action is Required

A. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Professional Employee:

Carrie Iezzi, grade 5 teacher, effective June 3, 2011, the end of the 2010-2011 school year.

Classified Employees:

Clair Menges, adult patrol, effective May 23, 2011.

Christine Wolfe, adult patrol, effective May 21, 2011.

Gwen and Dale Strausbaugh, adult patrol at St. Vincents, effective June 3, 2011, as a result of St. Vincent's closing at the end of the 2010-2011 school year.

- 2) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Eileen Gass, leave of absence under FMLA for medical reasons, effective July 11, 2011, to approximately August 5, 2011. Mrs. Gass will be using paid leave during her absence.

- 3) Furlough - The Board was requested to approve the furlough of Denise Dornbush, personal assistant, effective with the end of the 2010-2011 school year. Mrs. Dornbush has requested to remain on the substitute teaching/personal assistant and clerical substitute listing.
- 4) Employment - The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

Professional Employees:

Danielle Gearhart, ESL teacher, effective with the beginning of the 2011-2012 school year. Rate of compensation will be determined under transfer of entities from the LIU.

Bernadette Schulte, ESL teacher, effective with the beginning of the 2011-2012 school year. Rate of compensation will be determined under transfer of entities from the LIU.

Susan Salvitti, transfer from half-time family and consumer science teacher to full-time family and consumer science teacher effective with the beginning of the 2011-2012 school year.

Supplemental Employee:

Rebecca Conover, district web page manager under supplemental contract, effective July 1, 2011, through June 30, 2012. Rate of compensation will be \$5,000.00.

Substitute Employee:

Wendy Young, substitute middle school secretary, effective July 11, 2011, to approximately August 5, 2011. Rate of compensation will be \$11.41 per hour. Mrs. Young will substitute during the leave of Mrs. Gass.

BOARD ACTION:

Dr. O'Connor made a motion to approve the employment items as presented. Seconded by Mrs. Ling and passed on a roll call vote of 8-0.

- 5) 2011-2012 LPN Salaries - The Board was requested to approve the 2011-2012 LPN salaries for full-time instructors based upon the collective bargain agreement. Salaries for full-time LPN instructors are based upon the collective bargaining salary schedule then prorated on time worked.
- 6) Request to Advertise- The Board was requested to approve the following request to advertise:

Standing Adult Patrol positions (2)
School Nurse - (Middle School)

BOARD ACTION:

Dr. O'Connor made a motion to approve the 2011-2012 LPN Salaries and Request to Advertise as presented. Seconded by Mr. Watson and passed on a roll call vote of 8-0.

B. Building and Grounds

- 1) Sheppard and Myers - The Board was requested to approve the following bids for the Sheppard and Myers Stadium Construction:

Conewago Enterprises, Inc. (General Construction)	\$2,893,800
Carl E. Frantz, Inc. (Plumbing)	\$212,800
Leer Electric, Inc. (Electrical)	\$368,800
W. C. Eshenaur & Son, Inc. (Mechanical)	<u>\$115,500</u>
Total Project	\$3,590,900

DISCUSSION:

Board Member, Mr. Kelly, was available on speaker phone for the discussion and vote. Dr. O'Connor wondered if the proposed field house was part of the cost of the building. Mr. Engle stated that this was the total project and the donations would be subtracted later. Mr. Bortner stated that the Board won't stop asking for donations. Other donation projects will be held after September 1.

BOARD ACTION:

Mr. Engle made a motion to approve the Sheppard and Myers bids as presented. Seconded by Mr. Bortner and passed on a roll call vote of 8-0. Mr. Smith abstained from the vote.

- 2) Sheppard and Myers Scoreboard - The Board was requested to approve the purchase of a scoreboard from Daktronics in the amount of \$49,917 plus installation costs not to exceed \$10,000. The McSherrystown Home Association has donated \$30,000 toward this scoreboard. ([enclosure1](#))([enclosure2](#))([enclosure3](#)).

DISCUSSION:

Dr. Moyer thanked the McSherrystown Home Association for their generous donation. We are hoping to have the scoreboard paid for eventually by donations. Mr. Smith stated that volunteers have recycled old parts for a total of \$1209.60. Dr. O'Connor wondered if a thermometer could be placed to show how the community is stepping up. Mr. Smith stated that Mr. Engle helped a lot with the recycling at the stadium.

BOARD ACTION:

Mrs. Lingg made a motion to approve the Sheppard and Myers Scoreboard as presented. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

- 3) Cooling Towers - The Board was requested to approve the following bids for the Middle School Cooling Tower:
- | | |
|---|----------|
| Heim Company (Installation) | \$13,556 |
| Morin Company (equipment) | \$52,590 |
| Total Project | \$66,146 |

DISCUSSION:

Mr. Musselman stated that there is only one cooling tower at the Middle School. Dr. Moyer stated that this was on the capital reserve list. The unit takes five to six weeks to assemble. We would like to have this before the beginning of the school year.

BOARD ACTION:

Mr. Engle made a motion to approve the cooling tower as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 8-0.

- 3) Change Order - The Board was requested to approve a change order at Hanover Street Elementary School to remove an additional roof that was under the existing roof. The work will be time and material not to exceed \$46,000.

DISCUSSION:

Mr. Baumgardner asked that this motion be tabled since he is getting more information regarding this.

BOARD ACTION:

Mrs. Funk made a motion to table the motion. Seconded by Dr. O'Connor and was tabled on a roll call vote of 8-0.

- 4) Sheppard and Myers Project Observer - The Board was requested to approve for the architect to have project observer hired at cost of no more than \$40,000.

DISCUSSION:

Mr. Baumgardner stated that this process is working well at the elementary schools. He felt that there was a value at the stadium and it was critical. Mrs. Funk stated that we do have inspectors for electrical, plumbers, etc. Mr. Baumgardner stated that the stadium will have more fixtures than elementary schools. He currently goes to both sites every day. Dr. O'Connor wondered if records from observers will be the property of the District. Mr. Fry stated that the records are on the google

servers.

BOARD ACTION:

Mr. Engle made a motion to approve the Sheppard and Myers Project Observer as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 8-0.

IV. Assistant Superintendent Report:

- Girl's Basketball Team/Student Desks – Denny Garman, girls basketball coach, used this project as a team-building activity. The girls completed the task in less than two hours They will be coming back on July 13th to assemble the desks after they are painted. The painting will be started next week.

- Dimensions – Mr. Musselman stated that this publication demonstrates that we have many talented students.

- Yearbook Publications

- End of Year activities....all levels – Washington and Hanover Street were emptied. Teachers from other buildings came over to help move things.

- Admin Leadership Workshop (all board members are invited to attend the leadership session at UTZ, June 29th) – Utz is allowing us to use their conference room and Board members are invited to attend. Lunch will be provided. If Board members are interested in attending, please let Rick Musselman or Lois Dubbs know. The program will begin at 8:30 AM.

V. Planning/Discussion (items for June 27, 2011)

A. Personnel

- 1) Coaching and Co-Curricular Increases for the 2011-2012 school year. The Board is requested to approve no change to the ranges for the 2011-2012 school year with a 2% increase for those below the midpoint and a 1% increase for co-curriculars at or above midpoint ([enclosure](#))
- 2) Supplemental/Substitute Rate Schedule for 2011-2012. The Board is requested to approve the 2011-2012 Supplemental/Substitute Rate Schedule ([enclosure 1](#)) ([enclosure 2](#)) ([enclosure 3](#)).
- 3) Non-Bargaining Unit Classified Position Rate Increase- The Board is requested to approve increases for the 2010-2011 school year for the following Non-Bargaining Unit Classified Position in addition to four (4) furlough days. ([enclosure](#))

Secretary to the Personnel Administrator and Business Manager
Payroll Clerk

Confidential Secretary/Accounting Clerk to Business Manager
Secretary to the Superintendent and Assistant Superintendent
Adult Patrols

DISCUSSION:

Dr. Moyer stated that if any Board member has any questions to please contact Mrs. Frock.

B. Budget and Finance

- 1) Student Activity Account - Middle School 6th Grade Activity Fund ([enclosure](#))
- 2) Student Accident and Sports Insurance ([enclosure](#))
- 3) Athletic Supplies and Equipment Bid ([enclosure](#)) 13 vendors
- 4) Cafeteria Meal Pricing 2011-2012
- 5) Non Resident Tuition Approval 2011-2012 ([enclosure](#))
- 6) June 27 Agenda Items
 - a) Check Register
 - b) May Monthly Reports
 - c) 2011-2012 General Fund Budget - Final Adoption
 - 1) Homestead/Farmstead Approval
 - 2) Installment Payment of Taxes
 - 3) Committed/Assigned Fund Balance
 - d) Musical Instrument Donation - Clarinet

VI. Public Comment

Mrs. Lingg stated she recently attended River Rock graduation and felt it was a very moving graduation. We had two Hanover graduates and these students would have had no help at all. Our district funds this program and it is good to know that it is a success.

Mr. Smith thanked the Jendras family for their comments that were printed in the newspaper.

Dr. O'Connor wondered about the Utz agreement. Dr. Moyer stated that our solicitor is looking at the agreement and will bring back at a later date.

VII. Adjournment

Mr. Bortner made a motion to adjourn the meeting. The meeting was adjourned at 7:10 PM.

The next Board meeting will be Monday, June 27, at 6:00 PM in the Boardroom.