

## BOARD OF DIRECTORS MEETING MINUTES

Monday, April 25, 2011

6:00 P.M.

### A. Opening Business

- Call to Order – The meeting was called to order at 6:15 PM.
- President's Charge/Moment of Silence
- Pledge of Allegiance

#### Roll Call

- Board Members present: Mr. Bortner, Mr. Engle, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mr. Watson
- Board Members absent: Mr. Edwards & Mrs. Smith
- Student Board Members present: Kyle Sheely, Linsey Bowersox (alt)
- Student Board Member absent: Alex Daubert
- Also Present: Dr. Moyer, Mr. Musselman, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Mrs. Gunnet, Mr. Hershner, Mrs. Frock, Mr. Samuelsen, Mr. Grimes, Mrs. Brown, Mr. Lehman, Rebekah Cartwright, Stephanie Koblitz, Marie Smith, Meredith Brown, Lisa Brown, Erin Smith, Scott Roland, Kevin Krupinski, Terri Ahn, Mary Kay Kelly, Karen Ecker, Rhodes Family, Temple Family, Sara Little, Jennifer Tine, Traci Otis, Katie Tine, Teryl Cartwright, Jason Weigle, Mike Vaux, HPESPA; Heather Faulhefer, Evening Sun; Shonna Anderson, Laney Jenkins, Vance Jenkins, Sara Jendras, Linda Yowaiski, HPESPA; Laura Silver

### B. Recognition of Visitors and Public Comments -

Board President: Public Comment Clarification/Roberts Rules – Mr. Smith stated that at the last meeting of the Board he allowed some comments from the public outside of the public comments. He wanted to have comments at designated times. He asked that comments be less than fifteen minutes in length.

Jason Weigle, High School Industrial Arts teacher, spoke regarding his possible demotion. He stated that he works with students who might not go to college but right to work. He tries to inspire them. He stated that a course was not offered last year so he could do ISS. He felt that his class numbers have to be lower to fit students. He stated that he is proud of the programs. He is currently coaching the track team and is the only track coach from the district teaching staff. He also is class advisor, runs fundraisers, after-school weight room monitor, slide show club, chaperone and countless hours making plaques, frames and other projects. He also set up a technical scholarship and always picks up supplies. He obtained a 20% discount from Lowes. He would appreciate the Board reconsider and not allow the demotion. He is the only one in the family with benefits.

Victoria Temple, student, spoke on behalf of Art III. She has been a member of National Art Society and wants to continue the course.

Kevin Krupinski, safety ed teacher at High School, spoke on behalf of saving the safety ed class at the High School. He has been doing this for 15 years. He stated that drivers ed has been offered for 46 years at the High School. He stated that he spoke with State Farm and they offer a 10% discount for student who take

drivers ed which would be an approximate savings of \$60 for six months for students. He offered many reasons why the Board should continue safety ed at the High School. He took a poll of students in the High School and most were supportive of keeping the class. He felt that the course was worth saving.

- C. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of the March 28, 2011, and April 11, 2011.
- o Minutes 03-28-11 ([enclosure](#))
  - o Minutes 04-11-11 ([enclosure](#))

BOARD ACTION:

Mrs. Funk made a motion to approve the minutes as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 7-0.

D. Committee Reports

York School of Technology – Watson, Chair; Edwards (Alternate) – No Report

Recreation – Lingg, Representative; A. Smith (Alternate) – Mrs. Lingg reported the next meeting will be Thursday at the Borough.

PN Advisory – Funk, Representative; D. Smith (Alternate) – No Report

Meet & Discuss Professional, Classified & Administrative – D. Smith, Chair; Bortner, Funk, Lingg (Alternate) – No Report

Joint Wage Tax –Edwards, Representative; O'Connor (Alternate) – No Report

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative; Elaine Kennedy – No Report

Legislative Liaison with Pennsylvania School Board Association – O'Connor, Representative; Engle (Alternate) – Dr. O'Connor stated there was a meeting last week and it was a fantastic meeting. Many representatives were present including Stan Saylor, Will Tallman, Mike Waugh, Ron Miller, and Scott Perry. They felt that the budget that the governor proposed will not be the actual budget. We will be able to reopen our budget after the state budget is finalized. They are thinking that the funding for cyber schools could be restored. Their recommendation is that we maximize EITC as much as we can. They are looking at rewriting laws regarding pension. They don't want the pension to get insolvent. They would like to tax small games of chance. A most significant change is practices regarding furloughs for economic reasons and not seniority. Will Tallman stated that he needs to hear from school board members. He urged Board members to contact Will Tallman or other members of the education committee. Dr. Moyer stated that the workshop they attended at Stock and Leader with representatives was not as positive. Mr. Smith stated that Will Tallman will be having a town meeting on May 12<sup>th</sup> at Rosies Restaurant at 8 a.m. Dr. O'Connor stated that Will Tallman wants to bring back the old funding formula. Mrs. Lingg stated that she didn't think it would change because the big cities would not want this because they would get less money wouldn't vote for the change.

Key Communicator's Network – All – No Report

Policy Committee – Lingg, Chair; Funk, O'Connor, Engle, Watson (Alternate) – No Report

Educational Instruction Committee - O'Connor, Chair

Sheppard and Myers Promotional - Bortner, Engle, Lingg – Mr. Bortner reported that the website is now available at sheppardandmyers.org. Flyers are being created to help with donations.

Student Board Members - Daubert, Sheely, Bowersox (alternate) – Miss Bowersox spoke regarding the AP courses at the High School. She stated that she found with her brother going on to college that we need more AP courses to be competitive with other schools. She said that it affects what college you get into and also what job you can get.

Mr. Sheely stated that the course selection is the next step. The decision to keep these classes is not easy but it is right. Student want to achieve great things. College bound students need to get more rigorous programs. They need to have momentum through their senior year. He wondered what he should do if these are not options. He wondered what we value – money or education.

E. Superintendent's Report

- American Red Cross ([enclosure](#)) – Dr. Moyer stated that the High School gave a donation to the Red Cross, which is needed more than ever.

- School District/Borough Relationships ([enclosure](#)) – They had a terrific meeting and talked about many partnerships in maintenance, technology, website consultation, etc.

- April 21 - Act 80 - Curriculum Development – Curriculum was written into templates and now have a form draft of Language Arts in grades K through 8. They are creating a strong alignment to assessments.

- Borough Council Proclamation/Boy's Basketball Team-April 27 (Wed.) – The mayor and boys basketball team will be having a dinner together on April 27 at 7:30.

- Educational Efficiency in Pa/White paper data analysis – A study was done recently and he has a copy to share. It compares Pennsylvania and county system with other states. He stated that he would try to get more copies to share.

- Community Day at the Middle School will be a yard sale, barbeque, plant and flower sale, on Saturday, April 30, from 8 a.m. to 2 p.m.

- There will be a volunteer workday at the High School on Saturday, April 30, from 8:30 to 11:30 a.m.

F. Standing motions regarding personnel

- 1) Approval to Advertise - The Board was requested approval to advertise for the following positions:

Adult Patrol

Summer Expeditor

Summer Maintenance Workers - 5 positions

BOARD ACTION:

Mrs. Funk made a motion to approve advertising for the positions as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 7-0.

- 2) New Business:

- a) Retirement- The Board was requested to approve the following retirement:

Pauline Brown, family and consumer science teacher, effective at the end of the 2010-2011 school year, June 4, 2011. Mrs. Brown is retiring with 36.6 years of service to the Hanover Public School District.

**DISCUSSION:**

Mr. Watson stated that he worked with Pauline and he wanted to thank her for her many years of service.

**BOARD ACTION:**

Mr. Bortner made a motion to approve the retirement as presented. Seconded by Mr. Watson and passed on a roll call vote of 7-0.

- b) Employment - The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

Substitute Employees:

Tiffany Barnhart, Lorca Beebe-Diaz, Hanna Brown, Angela Claar, Ruthmary McIlhenny, Eric Myers, Jodi Myrdal, Jeffrey Newman, Shannon Prusak, Frederick Walker, day-to-day substitute teachers effective immediately. Rate of compensation is \$95.00 per day.

Supplemental Employee:

Denny Garman, head girls basketball coach, effective for the 2011-2012 school year. Rate of compensation will be \$4501.00 (salary based on 2010-2011 salary schedule).

**DISCUSSION:**

Dr. Moyer stated that he felt that Denny Garman will be an amazing asset. He felt that we are going to have an exciting time and will be outstanding to watch.

**BOARD ACTION:**

Mrs. Lingg made a motion to approve the employment items as presented. Seconded by Mr. Engle and passed on a roll call vote of 7-0.

- c) Furloughs - Moved, that the Board approve the following personnel actions, subject, where applicable, to approval by the Pennsylvania Department of Education and subject to the affected employees' rights to a hearing before the Board if so requested, and subject to applicable rights to be recalled as and when additional positions become available:

1. Furlough of Stephanie Zortman, Health and Physical Education, due to curtailment of the Safety Education

Program; and

2. Furlough of James Blake, Spanish, due to curtailment of the Elementary World Language Program.

**DISCUSSION:**

Mr. Wentz stated that a 2/3 vote of the total Board is needed. Dr. O'Connor wanted to verify that safety ed class portion would be available online and that Mr. Krupinski could be contracted. Mr. Musselman stated that online would be available. Mr. Smith didn't think that applied to the motion. He felt that this is never easy to do and the Board doesn't enter into lightly.

**BOARD ACTION:**

Mr. Engle made a motion to approve the furloughs as presented. Seconded by Mr. Bortner and passed on a roll call vote of 6-1. Mr. Watson cast the negative vote.

- d) Resignation - The Board was requested to approve the following resignation:

Heather Wolfe, adult patrol, effective date to be determined when position is filled.

**BOARD ACTION:**

Mrs. Lingg made a motion to approve the resignation as presented. Seconded by Mrs. Funk and passed on a roll call vote of 7-0.

- e) Approval to Advertise - The Board was requested approval to advertise for the following position:

Adult Patrol

**BOARD ACTION:**

Mr. Watson made a motion to approve to advertise for the position as presented. Seconded by Mrs. Funk and passed on a roll call vote of 7-0.

**G. Standing Motions regarding Instruction**

- 1) Class Sizes - The Board was requested to approve courses with fewer than 10 students as per policy 217 Senior High School - Curriculum and Graduation Requirements ([enclosure](#)).

**DISCUSSION:**

Mr. Samuelsen stated that they have worked on the schedule. They have the necessary faculty to make it work and would like to have as many classes available as possible. Hanover and South Western are looking at some options. Mr. Engle stated that he would like next year to look at more online and work with other schools. Mr. Samuelsen stated that

South Western actually approached us. They also have smaller numbers. Mr. Bortner wondered if there would be more changes by the end of the year. Mr. Samuelsen felt that doesn't change a whole lot. Dr. O'Connor wondered how we can offer courses. He doesn't want one teacher with less than 10 students. We need to offer other options including using white boards and one teacher interact with a white board with another school. He felt that the courses should be reframed to draw more students and this wouldn't occur. Mrs. Lingg stated that Dr. O'Connor is speaking for himself and not for the Board. She felt that we need to do the best job and not most cost-effective way. She doesn't want to harm children. She suggested that we try to find more ways to offer more classes and not harm their education. Mr. Watson challenged the administration to become more creative and come back next year with a smaller list. He felt that the challenge was not met this year. He felt that we can't punish the students and be more creative. Mr. Bortner stated that in dealing with the list it takes creative work and we should think a little differently. Mr. Bortner wondered if a decision needs to be made tonight. Mr. Engle felt it should be. Dr. Moyer stated that a commitment needs to be made now. We need to do planning. He felt that we need to create incentives and felt that distance learning is not the answer but is hoping to come back with alternatives. Dr. O'Connor wondered about the notation to marry courses. Mr. Samuelsen said they would be combined but not Spanish and French. Dr. O'Connor stated that if he had other changes if he could let the Board know.

**BOARD ACTION:**

Mrs. Lingg made a motion to approve the class sizes as presented. Seconded by Mr. Engle and passed on a roll call vote of 7-0.

2) New Business

- a) Middle School Handbook - The Board was requested to approve the Middle School Handbook for the 2011-2012 School Year ([enclosure](#)).

**DISCUSSION:**

Mrs. Smith stated that there were no big changes. Mrs. Lingg wondered about the charge for locks. Mrs. Smith stated that a rental has been in place before she came here. The lockers need a standard lock and we need to have keys. Mrs. Lingg wondered if there was something in place if someone couldn't pay. Mrs. Smith stated that the fee could be waived.

**BOARD ACTION:**

Mr. Bortner made a motion to approve the Middle School handbook as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 7-0.

- b) Memorandum of Understanding - The Board was requested to approve the Memorandum of Understanding between Hanover Borough Police Department and Hanover Public School District from May 16, 2011, through May 16, 2013 ([enclosure](#)).

**BOARD ACTION:**

Mr. Watson made a motion to approve the Memorandum of Understanding as presented. Seconded by Mrs. Funk and passed on a roll call vote of 7-0.

- c) Memorandum of Understanding - The Board was requested to approve the Memorandum of Understanding between Penn Township Police Department and Hanover Public School District from May 16, 2011, through May 16, 2013 ([enclosure](#)).

BOARD ACTION:

Mr. Watson made a motion to approve the Memorandum of Understanding as presented. Seconded by Mrs. Funk and passed on a roll call vote of 7-0.

- c) ESL Services 2011-2012- The Board was requested to approve the district to assume contracted ESL services from the LIU, effective with the 2011-2012 school year.

BOARD ACTION:

Mrs. Lingg made a motion to approve the ESL Services for 2011-2012 as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 7-0.

H. Standing Motions regarding Policy

1) New Business:

- a) Regulations - The Board was requested to approve the deletion of the following regulations:

- [108-R1](#) Procedures for Textbook Adoption
- [108-R2](#) Criteria for Evaluation of Textbooks
- [108-R3](#) Textbook Review
- [109-R1](#) Library Materials selection
- [109-R2](#) Disposition of Library Books and Materials

BOARD ACTION:

Mrs. Lingg made a motion to approve the deletion of the regulations as presented. Seconded by Mr. Engle and passed on a roll call vote of 7-0.

- b) Regulation - The Board was requested to approve the following regulation:

- [111-R1](#) Lesson Plans

DISCUSSION:

Dr. O'Connor stated that this regulation was presented to the educational instruction committee.

BOARD ACTION:

Dr. O'Connor made a motion to approve the regulation as presented. Seconded by Mr. Engle and passed on a roll call vote of

7-0.

I. Standing Motions regarding Finance

- 1) INFORMATIONAL ITEM - Tax Collector, Leroy Wentz Course Qualifications Obtained – Mr. Wentz stated that Leroy Wentz completed 10 hours of continuing education for 2010.
- 2) INFORMATIONAL ITEM - Hanover Foundation for Excellence in Education Financial Statements for year ended December 31, 2010
- 3) Bid Approval - LIU #12 Athletic/Health Supplies and Sports/Recreation - The Board was requested to approve the LIU #12 Athletic/Health Supplies and Sports/Recreation Bids for the 2011-2012 school year.

BOARD ACTION:

Mrs. Lingg made a motion to approve the bid approval as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 7-0.

- 4) Middle School Student Activity Account - The Board was requested to approve a Middle School Student Activity Account of Community Day ([enclosure](#)).

DISCUSSION:

Mrs. Smith stated that they are selling spaces and holding bake sale. This is part of a community outreach plan. Mr. Wentz stated that this is part of the general fund banking account. Mrs. Smith stated that this will also pay for a number of activities including workshops with ESL parents and dinner and babysitting.

BOARD ACTION:

Mr. Bortner made a motion to approve the Middle School student activity account as presented. Seconded by Mrs. Funk and passed on a roll call vote of 7-0.

- 5) Check Register - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$935,332.86, Construction totaling \$1,034,004.00, Capital Reserve totaling \$8,550.00 and Cafeteria totaling \$22,653.65. Grand Total \$2,000,540.51.  
([10](#)) ([12](#)) ([13](#)) ([29](#)) ([32](#)) ([33](#)) ([34](#)) ([35](#)) ([50](#)) ([80](#)) ([81](#))

BOARD ACTION:

Dr. O'Connor made a motion to approve the check registers as presented. Seconded by Mr. Engle and passed on a roll call vote of 7-0.

- 6) Monthly Reports - The Board was requested to approve the following reports for the month of March (enclosures)

[Board Summary Report](#)  
[Cafeteria Report](#)  
[Cash and Investment Report](#)  
[Tax Collector Report](#)



[Middle School Activity Report](#)  
[High School Activity Report](#)  
[Construction Spending](#)

BOARD ACTION:

Mrs. Lingg made a motion to approve the monthly reports as presented. Seconded by Mr. Watson and passed on a roll call vote of 7-0.

- 7) Donation - The Board was requested to approve the donation of money toward an ice machine at the Middle School from the Middle School PTO, Smackdown Volleyball Club, Hanover Athletic Booster Club, and Hanover Youth Basketball Association.

DISCUSSION:

Mr. Smith thanked everyone who contributed to the donation. Dr. Moyer stated that it was very helpful during injuries like sprained ankles to have access to an ice machine. It is very important to healing faster.

BOARD ACTION:

Mr. Engle made a motion to approve the donation as presented. Seconded by Mrs. Funk and passed on a roll call vote of 7-0.

J. Other Business

Mr. Smith stated that there was an executive session prior to the meeting to discuss personnel issues.

Mrs. Lingg complimented Jason Weigle on the showcases at Eichelberger. She felt they were very nice and represented the district well. Mrs. Sara Little stated that five school districts were asked and we were the only district who responded. Artwork is housed in the showcases.

K. Next meeting date:

The next Planning Meeting will be held on May 9, 2011

The next Board Meeting will be held on May 23, 2011

L. Adjournment

Mr. Bortner made a motion to adjourn the meeting. The meeting was adjourned at 7:48 PM.