

BOARD OF DIRECTORS MEETING MINUTES

Monday, March 28, 2011

6:00 P.M.

A. Opening Business

- Call to Order – The meeting was called to order at 6:04 PM.
- President's Charge/Moment of Silence
- Pledge of Allegiance

Roll Call

- Board Members present: Mr. Bortner, Mr. Engle, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mrs. Smith, Mr. Watson
- Board Members absent: Mr. Edwards and Mr. Smith

- Student Board Member present: Linsey Bowersox
- Student Board Members absent: Alex Daubert, Kyle Sheely

- Also Present: Dr. Moyer, Mr. Musselman, Mr. Wentz, Mrs. Frock, Mr. Hershner, Mr. Grimes, Mr. Samuelsen, Mr. Lehman, Dr. Krout, Mrs. Smith, Mr. Fry, Mrs. Dubbs, Becky Glatfelter, HEA; Darlene Klenk, HEA; Eric Hartman, HEA; Linda Yowaiski, HPESPA; Reagan Bitler, HEA; Barb Sanders, HEA; Mike Kelly, Shirley Moncrief, Debbie Cockran, Bruce and Cindy Jendras, Michael DeGroft, Dorothy Slagle, HPESPA; Mark Hort, Madge Staub, Scott Roland, Linsey Bowersox, Heather Faulhefer, Evening Sun; Dan Brady, Lynn Diehl

B. Recognition of Visitors and Public Comments –

Bruce Jendras noted that according to records he received \$1,000,000 was transferred from the general fund last year to capital reserve and wondered why a tax increase was needed in the amount of \$400,000. In previous years \$3,000,000 was transferred with a tax increase of \$175,000. He wondered why a tax increase is needed.

C. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of the February 28, 2011, and March 14, 2011.

- Minutes 02-28-11 ([enclosure](#))

BOARD ACTION:

Mr. Bortner made a motion to approve the February minutes as presented. Seconded by Mr. Engle and passed on a roll call vote of 7-0.

- Minutes 03-14-11 ([enclosure](#))

BOARD ACTION:

Dr. O'Connor made a motion to approve the March minutes as presented. Seconded by Mr. Engle and passed on a roll call vote of 7-0.

D. Committee Reports

York School of Technology – Watson, Chair; Edwards (Alternate) – Mr. Watson stated that a Hanover student, Jessica DeLeon, was chosen as the student of the month in December. He stated that he appreciated the Board's vote to approve the York School of Technology budget. The next meeting will be held on Thursday evening.

Recreation – Lingg, Representative; A. Smith (Alternate) – Mrs. Lingg reported that the committee met last Thursday. The sign-ups are going well but they were lacking coaches. Thanks to an article in the newspaper they now have enough. The aluminum bats can't be used any more so they recycled them. They are wondering what they can do with old wooden bats. This summer they won't be using our playgrounds due to construction.

PN Advisory – Funk, Representative; D. Smith (Alternate) – No Report

Meet & Discuss Professional, Classified & Administrative – D. Smith, Chair; Bortner, Funk, Lingg (Alternate) – No Report

Joint Wage Tax – Edwards, Representative; O'Connor (Alternate) – No Report

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative; Elaine Kennedy - No Report

Legislative Liaison with Pennsylvania School Board Association – O'Connor, Representative; Engle (Alternate) – Dr. O'Connor reported that according to PSBA reports they are hoping to make significant changes in school codes and mandates. They currently have eighteen proposals. Some include prevailing wage and school code. If anyone has any suggestions for PSBA future discussions, please write them up and send them to PSBA.

Key Communicator's Network – All

Policy Committee – Lingg, Chair; Funk, O'Connor, Engle, Watson (Alternate) ([enclosure](#)) – Mrs. Lingg stated that the committee is finalizing two policies regarding fund balance and home instruction. The next meeting will be April 13.

Educational Instruction Committee - O'Connor, Chair – Dr. O'Connor noted that the last meeting there was great discussion regarding one to one laptops. They are still investigating. They also discussed the fact that the buildings were designed for full-day Kindergarten but what does the research say?

Sheppard and Myers Promotional - Bortner, Engle, Lingg – Mr. Bortner stated that they are ready to go live with the website. Individuals and companies can make donations. Another suggestion made was to buy a brick fundraising, which is being discussed by the committee. The bids are ready to go out and they are hoping to start renovations at the beginning of May.

Student Board Members - Daubert, Sheely, Bowersox (alternate) – Miss Bowersox stated that spring sports have begun. There was recently a Pops concert, which included dinner and a concert. Recently they had a Holocaust Concert which included music and a visit from a Holocaust survivor. They are participating in field trips that include a trip to Codorus with canoeing and a salamander hunt. The history class is visiting an outside museum that includes trenches. The musical Grease will be held next weekend. The group has been working really hard on the production. Drama Night will be held on April 15 at 7:00 PM. National Honor Society painted a mural of a Hawk above the water fountain.

E. Superintendent's Report

- Americanism Contest ([enclosure](#)) - (Rebekah Cartwright - 1st place local and state) - AMVETS Post 22
- Key Communicator's Network – Dr. Moyer stated that this is a great networking committee.
- Suicide Prevention Regional Committee – The meeting was held to discuss a critical issue and create strategies to help.
- Construction – We are currently on schedule and should be completed by the middle of August.
- Spring Sports - track (45) girl's soccer (15) baseball (35) boy's tennis (16)
 - jr. high volleyball (16) - Softball (14)
- Musical - "Grease" - April 8, 9, & 10 (40) – This is something that you won't want to miss.

F. Student Disciplinary Action - The Board was requested to approve an Agreement Waiver and Stipulation for Student # 131007 for a one-year expulsion. (enclosure)

BOARD ACTION:

Mrs. Smith made a motion to approve the student disciplinary action as presented. Seconded by Mr. Watson and passed on a roll call vote of 7-0.

G. Standing motions regarding personnel

1) New Business:

- a) Employment - The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

Substitute Employees:

Vicki Maloney, substitute personal assistant, effective upon completion of required employment paperwork. Rate of compensation will be \$9.87 per hour.

Travis Routson, substitute custodian, effective upon completion of required employment paperwork. Rate of compensation will be \$9.87 per hour ([enclosure](#)).

Susan Sullivan and Joe Sorice, day-to-day substitute teachers, effective immediately. Rate of compensation will be \$95.00 per day.

Crystal Orr, substitute school nurse and healthroom assistant, effective immediately. Rate of compensation will be \$14.24 per hour.

Supplemental Employee:

Nicole Abbott, gameworker, effective for the 2010-2011 school year. Rate of compensation will be as listed on the SA-107a, Athletic Event for Payment, as appropriate (returning).

BOARD ACTION:

Mr. Bortner made a motion to approve the employment items as presented. Seconded by Mr. Engle and passed on a roll call vote of 7-0.

- b) Leave of Absence: The Board was requested to approve the following request for leave of absence:

Michael Stump, head custodian at Hanover Street Elementary, FMLA Medical leave of absence effective March 2, 2011, not to exceed allowable 12 weeks of FMLA leave. Mr. Stump will be using paid leave during his absence.

Rebecca Ruppert, head custodian at Hanover Middle School, FMLA Medical leave of absence, effective April 4, 2011, to approximately April 15, 2011. Mrs. Ruppert will be using paid leave during her absence.

BOARD ACTION:

Mrs. Funk made a motion to approve the leaves of absence as presented. Seconded by Mr. Watson and passed on a roll call vote of 7-0.

H. Standing motions regarding Instruction

- 1) Board Policy - The Board was requested final approval for the following policy and regulation:

702.2 Naming Rights
702.2-R1 Naming Rights Regulation

BOARD ACTION:

Mr. Engle made a motion to approve the board policy and regulation as presented. Seconded by Mrs. Smith and passed on a roll call vote of 7-0.

- 2) The Board was requested to approve *"The Book Thief"* as required summer reading for 10th grade honors English Students. (enclosure) This book would be no cost to the District.

BOARD ACTION:

Mr. Engle made a motion to approve the book as presented. Seconded by Mr. Bortner and passed on a roll call vote of 7-0.

I. Standing motions regarding Finance

- 1) Independent Auditor's Report Approval for 2009-2010 - The Board was requested to approve the 2009-2010 audited financial statements. ([financial statements](#)) ([management letter](#)) ([SAS 114](#))

DISCUSSION:

Dr. O'Connor stated that the Budget and Finance Committee is recommending that the Board accept the management letter. Mr. Wentz stated this is only to approve the statements for the audit. Mrs. Lingg stated that they were told that this is an excellent audit report.

BOARD ACTION:

Mr. Engle made a motion to approve the independent auditor's report as presented. Seconded by Mrs. Smith and passed on a roll call vote of 7-0.

- 2) Check Register - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,396,047.57, Construction totaling \$587,639.69, and Cafeteria totaling \$24,354.34 Grand total \$2,008,041.60. ([10](#))([12](#))([13](#))([29](#))([32](#))([33](#))([34](#))([50](#))([80](#))([81](#))

DISCUSSION:

Dr. O'Connor wondered why the last month's water bill was higher at the Middle School. Mr. Wentz stated that he didn't get an answer yet. Mr. Grimes stated that the water cooling towers could be losing water. Dr. O'Connor noted that there was a charge of \$8,000 from Stock and Leader and he was hoping that we are not picking up the phone too quickly to them. He felt that this was a large amount of money for a small matter. He noted that we are spending someone else's money. Dr. O'Connor noted that there was a charge of \$713 for Middle School breakfasts for PSSA's. He noted that at Gettysburg they have quit feeding the students during PSSA's. He wasn't sure if the research showed a difference in test scores. Mrs. Pam Smith stated that the money comes from Middle School funds like from pictures and not out of building budget. Dr. O'Connor wondered what Fund 13 was. Mr. Wentz stated that Lifetouch money comes back to the District. Dr. O'Connor wondered about the High School tree fund. Mr. Samuelsen stated that they would be used around the High School.

BOARD ACTION:

Mr. Bortner made a motion to approve the check registers as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 7-0.

- 3) Monthly Reports - The Board was requested to approve the following reports for the month of February (enclosures)

[Board Summary Report](#)
[Cafeteria Report](#)
[Cash and Investment Report](#)
[Tax Collector Report](#)
[Middle School Activity Report](#)
[High School Activity Report](#)
[Construction Spending](#)

BOARD ACTION:

Mrs. Smith made a motion to approve the monthly reports as presented. Seconded by Mr. Watson and passed on a roll call vote of 7-0.

- 4) Donation -

Middle School Volleyball Uniforms - The Board was requested to approve a donation of Middle School Volleyball Uniforms.

DISCUSSION:

It was noted that the donation was money that was raised by the Smackdown Volleyball Club.

BOARD ACTION:

Mrs. Funk made a motion to approve the donation of the Middle School volleyball uniforms as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 7-0.

- 5) Sinking Fund Resolution - The Board was requested to approve a Resolution appointing Susquehanna Bank as the sinking fund depository for the 2011 Note ([enclosure](#)).

DISCUSSION:

Mr. Wentz stated that this would allow us to establish an account to make payments out to RBC. We would need two signatures on those checks.

BOARD ACTION:

Mrs. Funk made a motion to approve the Sinking Fund Resolution as presented. Seconded by Mr. Watson and passed on a roll call vote of 7-0.

J. Other Business –

Deb Cockran, a High School cafeteria employee, spoke regarding the employment of a full-time employee. She stated that this person is needed and wondered why we haven't hired anyone yet. She stated that she knew three in-house employees who applied for this position. Dr. Moyer stated that we will try to speed this process on and she could call BJ Frock with any updates.

Dan Brady stated that he is upset about what is going on in Harrisburg. He felt that Pennsylvania needs a Wisconsin. He stated that there are currently eighteen bills out there and he has been going over them.

Lindy Lingg stated there was an executive session prior to the meeting regarding Budget and Finance personnel issues and that an executive session will follow.

K. Next meeting date:

The next Planning Meeting will be held on April 11, 2011

The next Board Meeting will be held on April 25, 2011

L. Adjournment

Mr. Bortner made a motion to adjourn the meeting. The meeting was adjourned at 6:40 PM.