

Hanover Public School District  
School Board Planning Meeting  
Monday, February 14, 2011 - 6:00 PM

MINUTES

I. Opening Business

- A. Call to Order – The meeting was called to order at 6:05 PM.
- B. President's Charge/Moment of Silence
- C. Pledge of Allegiance
- D. Roll Call - Board members present: Mr. Engle, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mr. Watson

Board members absent: Mr. Bortner, Mr. Edwards Mrs. Smith

Also Present – Dr. Moyer, Mr. Musselman, Mr. Wentz, Mr. Hain, Mr. Grimes, Mr. Flores, Mr. Samuelsen, Mrs. Gunnet, Mrs. Frock, Mrs. Dubbs, Bruce and Cindy Jendras, Mike Vaux, HPESPA; Dan Brady, Mike Kelly, Heather Faulhefer, Evening Sun; Scott Roland

II. Recognition of Visitors and Public Comment:

Public Comment:

RBC Capital Markets - Kenneth Phillips, Managing Director (Variable Rate Debt) Follow Up ([enclosure](#))

DISCUSSION:

Kenneth Phillips and Steven Flaharty presented their information to the Budget and Finance Committee prior to this meeting. Mr. Smith stated that this option can change at any time. Mr. Engle noted that we are still saving approximately \$50,000 per year below our budgeted amount by choosing the variable bank loan. Mr. Phillips and Mr. Flaharty will return to the next Board meeting and bring legal documents from the attorneys.

BOARD ACTION:

Dr. O'Connor made a motion from the Budget and Finance Committee that they accept the option from RBC for a five-year variable rate loan which could be extended and is very similar to what we currently have. Seconded by Mrs. Funk and passed on a vote of 6-0.

Jim Baumgardner - Sheppard and Myers Update – Jim Baumgardner presented revised cost updates for the stadium. There were several items that were corrected from the original proposal. Added were score board, visitor seats (under 500), landscaping, concession stand (adding class A hood), additional equipment, all weather track, updated stadium lighting, updated storage building, weight training in a controlled environment. The total of the project would be \$3.146 million. There would be a 10 percent contingency and architectural charge of \$188,784 for a total project of \$3,649,824. There could be additional savings with the bidding process. Dr. O'Connor thought that about \$3 million would be left over from the original bond. This would require pulling \$600,000 from capital reserve. Mr. Baumgardner stated that \$1,000,000 extra for changes and \$500,000 for furniture for each elementary project were calculated into the projects. As far as furniture there were no decisions made yet. He felt that there should be at least half of a million left from the projects. Dr. O'Connor wondered if numbers could be scaled back. Mr. Baumgardner stated that should be included in the bid up front as an alternative bid. Mr. Wentz felt that a meeting could be held to discuss remaining funding of the projects and to clear up all of the assumptions.

### III. Matters for Which Board Action is Required

#### A. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

LPN Employee:

Meghan Moroz, part time LPN instructor, effective January 22, 2011.

Classified Employee:

Sheri Ferguson, full time cafeteria worker, effective January 28, 2011.

Tammy Vito, regular adult patrol, effective February 24, 2011.

**BOARD ACTION:**

Dr. O'Connor made a motion to approve the resignations as presented. Seconded by Mr. Watson and passed on a roll call vote of 6-0.

- 2) Employment - The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

LPN Employee:

Erin Burgoon, part time LPN instructor, effective upon completion of

employment paperwork. Rate of compensation will be \$28.00 per hour ([enclosure](#)).

Supplemental Employees:

Reagan Bitler, head Middle School volleyball coach, effective for the 2010-2011 season. Rate of compensation will be \$2367.00 (returning).

Eric Bream and Andrew Capone, gameworkers, effective for the 2010-2011 school year. Rate of compensation will be as listed on the SA-107a, athletic event for payment, as appropriate.

Rebecca Conover, middle school yearbook advisor (shared position) effective for the 2010-2011 school year. Rate of compensation will be \$675.00 prorated for time worked.

Brad Hill, assistant varsity softball coach, effective for the 2010-2011 season. Rate of compensation will be \$1799.99 (returning).

Joe Sorice, assistant varsity track coach, effective for the 2010-2011 season. Rate of compensation will be \$1746.00 ([enclosure](#)).

Mark Williams, head junior varsity baseball coach, effective for the 2010-2011 season. Rate of compensation will be \$1746.00 ([enclosure](#)).

Classified Employees:

Clyde Kaltreider, regular adult patrol, effective February 15, 2010. Rate of compensation will be \$24.42 per day ([enclosure](#)).

Substitute Employees:

Eric Bream, extended substitute teacher for health and physical education, effective approximately March 28, 2011, through the end of the 2010-2011 school year. Rate of compensation will be \$223.36 per day. Mr. Bream will be substituting during the leave of Mrs. Tara Bahn.

Renita Brown, substitute teacher and personal assistant and lunchroom/playground supervisor, effective immediately. Rate of compensation will be \$9.87 per hour.

**BOARD ACTION:**

Mr. Engle made a motion to approve the employment items as presented. Seconded by Mr. Watson and passed on a roll call vote of 6-0.

- 3) Approval to Advertise - The Board was requested to approve to advertise for the following positions:

Cafeteria Worker (full time)  
Adult Patrol

BOARD ACTION:

Mr. Watson made a motion to approve to advertise as presented.  
Seconded by Dr. O'Connor and passed on a roll call vote of 6-0.

- 4) Conferences/Workshops - The Board was requested to approve the conference/workshops:

Neal Dutterer	District III SC Individuals
Jason Zinn	Hershey, PA
Philip Slaugh	February 25 and 26, 2011
	\$1,300.00 (cost includes Meals and Lodging for team members and coaches)
	<a href="#">(enclosure)</a>

Neal Dutterer	Southeast Regional Wrestling Tournament
Jason Zinn	Reading, PA
Philip Slaugh	March 4 and 5, 2011
	\$1086.00 (cost includes meals and lodging for team members and coaches)
	<a href="#">(enclosure)</a>

Neal Dutterer	PIAA Finals
Jason Zinn	Hershey, PA
Philip Slaugh	March 10 through 12, 2011
	\$1146.00 (cost includes Meals and lodging for team members and coaches)
	<a href="#">(enclosure)</a>

BOARD ACTION:

Mrs. Lingg made a motion to approve the conferences/workshops as presented. Seconded by Mr. Engle and passed on a roll call vote of 6-0.

B. Building and Grounds

1. Change Order - The Board was requested to approve a change order for unsuitable soils at Washington Elementary School for a total cost of \$25,417.89 [\(enclosure\)](#).

DISCUSSION:

Jim Baumgardner stated that a change order was needed to give the Washington a firm foundation for which to build the addition. This project was already completed.

BOARD ACTION:

Mr. Engle made a motion to approve the change order as presented. Seconded by Mrs. Lingg and passed on a vote of 6-0.

2. Change Order - The Board was requested to approve a change order to add Terrazo flooring at Washington Elementary School for a total cost of \$78,135.94 ([enclosure](#)).
3. Change Order - The Board was requested to approve a change order to add Terrazo flooring at Hanover Street Elementary School for a total cost of \$117,666.65 ([enclosure](#)).

DISCUSSION:

There was a recommendation made by the Building and Grounds committee to upgrade the terrazo floor from a vinyl floor. They were requesting \$78,135.94 to tile the hallway and bathrooms in the Washington addition. There were three options at Hanover Street. The first option was \$117,666.65 for the first floor hallways and bathrooms; the second option was the second floor hallways at a cost of \$97,751.43; and the third option was just the restrooms on the second floor at a cost of \$28,894.09. Mr. Smith stated that Washington had terrazo floor and it should be considered. The floor is 50 years old and still looks brand new. This would be for the hallways and restrooms only. Dr. O'Connor wondered if this would be for the new and old hallways. Mr. Smith stated that tiles tend to get loose especially in the restrooms. You would not need to strip terrazo floors so it would require little maintenance.

BOARD ACTION:

Mr. Watson made a motion to approve the terrazo floor as presented in Washington at a cost of \$78,135.94 and the first option with the terrazo floor in the first floor hallways and bathrooms in Hanover Street at a cost of \$117,666.65 as well as the third option of the restrooms on the second floor in Hanover Street at a cost of \$28,894.09. Seconded by Dr. O'Connor and passed on a vote of 6-0.

C. Instruction

1) The Board was requested approval for the following regulations:

- [702.2-R1](#) Naming Rights
- [122-R1](#) Extracurricular Activities - Eligibility Requirements

DISCUSSION:

Dr. O'Connor felt that the Naming Rights regulation should not be approved without the approval of the policy. Mr. Smith stated that he is not in favor of alt ed students outside of the district participating in athletic programs. The students were taken out of the school for a reason and he is concerned with putting them back in with other students. Dr. O'Connor stated that some of them are not because of behavior but also truancy. They would get involved with the school district. This would be on a case by case basis. Dr. Moyer stated that there are a multitude of reasons for alt ed and this would be a collaborative effort. The District will be looking for what is best for the child. This might create incentive for the student. Mrs. Gunnet stated that alt ed reasons are many. The student is given an action plan where they monitor grades, behavior, and attendance. Allowing them to participate in sports would allow the student to connect with the coach and other students. If they are able to be placed back into the school, they would then have a sense of family. Mr. Samuelsen stated that the District tries to save as many kids as possible and this could be a great motivator. Mr. Smith stated that he is not in favor of this and felt that this waters down the rules.

BOARD ACTION:

Mrs. Lingg made a motion to approve the regulations as presented.

Seconded by Mr. Engle.

Mrs. Lingg made a motion to amend the motion to approve 122-R1 only.

Seconded by Mr. Engle and passed on a roll call vote of 5-1. Mr. Smith cast the negative vote.

IV. Assistant Superintendent Report:

- Pennville Fire Company - Jan Cromer

Mr. Musselman stated that they have offered the facilities for rent during the summer months for a donation. They looked at the building and it should hold all the supplies and furniture in both elementary buildings that need stored for the summer. This is a significant savings to the District compared to the other options we had.

- Boys Basketball - YAIAA Div. IV Champs

The next championship games will be February 26, March 2 and March 4.

V. Planning/Discussion (items for February 28, 2011)

A. Building and Grounds

- 1) Informational Items (Sheppard and Myers update) – Mr. Smith stated that the drawings are now up to date for the proposed stadium. The plans were approved by the planning committee and planning commissioner at Penn Township. The parking application drawings should be approved at the next meeting.
- 2) Building and Grounds Meeting Summary - February 4, 2011 ([enclosure](#))
- 3) Other Business

B. Personnel

- 1) Employment - The Board is requested to approve the following employment items contingent upon receipt of necessary employment documents:

Substitute Employees:

Amy Charland, Tara LaFollette, April Mellott, Andrew Lawrence, Stephanie Long, Edward Reiner, Kelly Sipes, Matthew Inman, Katie Sweigart, Sarah LaMotte, Amber Shank, and Joshua Staub, day-to-day substitute teachers effective immediately. Rate of compensation will be \$95.00 per day.

C. Instruction

- 1) Board Policies - The Board is requested final approval for the following policies:
  - [111 Lesson Plans](#)
  - [105 Curriculum](#)
- 2) Board Policies - The Board is requested final approval for the deletion of the following policies:
  - [106 Course Guides](#)
  - [107 Adoption of Courses of Study](#)
  - [108 Adoption of Textbooks](#)

- [109 Resource Materials](#)
  - [110 Instructional Supplies](#)
- 3) Board Policy - The Board is requested tentative approval for the following policy:
- [702.2](#) Naming Rights
- 4) 2011-2012 District Calendar - The Board is requested approval for the 2011-2012 District Calendar ([enclosure](#)).

DISCUSSION:

Dr. Moyer stated that we have gotten input from many different people. The proposal has the school year starting one week later than this year's calendar. Starting a week later allows extra time for sports practices prior to the start of the school year. Included in next year there is only one snow day currently being proposed. Dr. O'Connor wondered about the two-hour delay for October. He felt that this was hard on parents. He suggested that we start school after labor day and get rid of the Monday after Thanksgiving, December 23 and January 2. Dr. Moyer stated that in regard to the two-hour delay teachers use those two hours to analyze data.

- 5) Other Business
- Dr. O'Connor stated that Educational Committee will meet next Tuesday, February 22, at 4:00 PM. The Board members might want to come and learn more about proposals for one to one computers at the high school. It will include frequently asked questions about one to one. He is hoping that next year at the high school there will be one laptop per student.

D. Budget and Finance

- 1) York School of Technology - budget 2011- 2012 ([enclosure](#))

DISCUSSION:

Mr. Wentz stated that the budget was made with the assistance of the superintendents. They have taken everyone's index and averaged them and we have an increase of 1.3% according to the executive summary. Dr. Moyer stated that if any board member wants to take a field trip to York School of Technology they are more than welcome. They have in recent years taken positive steps in their programs. Mr. Smith wondered how many years of commitment we have to York Tech, how much is paid to them every year and the number of students from our school district that go to



York Tech. Mr. Wentz stated that the 1390 budget is York Tech. Dr. O'Connor stated that we pay our student, our share of the bond and wondered if there was an additional cost for admin costs. Mr. Wentz stated that the admin costs are in the other budget. Dr. O'Connor stated that if we had zero students there would be zero cost for the budget. Mr. Wentz stated that York Tech can't carry any money from year to year. There was a question as to whether we ever get a refund. Mr. Wentz will provide a recap of expenses for next meeting.

- 2) York Adams Academy - budget 2011-2012 ([enclosure](#))

DISCUSSION:

We currently pay on a per student basis. There was a question as to whether we also pay to be a member. Mrs. Gunnet stated that we currently purchase four seats and two students graduated recently. Dr. O'Connor wondered with the Hope program and our cyber school whether the program is still needed. Mrs. Gunnet stated that students drive there and is a condensed day for them. Mr. Samuelsen stated that with fewer credits it gets them in and out quickly. Dr. O'Connor wondered if cyber school could carry the same advances. He felt that there would be the additional pay-in to remain in the District and be cyber based. Mrs. Gunnet said she could look at. Mr. Samuelsen stated that this probably is the last year for Hope. The District is moving more into cyber and is different with half time.

- 3) Bid Approvals - Approval to go out for bid

Athletic items (internal)

Sports/Phys Ed/Health Supplies (LIU Joint Purchasing Bid)

General supplies, Paper supplies, Art supplies (LIU Joint Purchasing Bid)

Musical Instruments (internal bid)

Custodial Supplies (internal bid and LIU Joint Purchasing Bid)

- 4) Variable Debt Resolution - Action to be taken on February 28
- 5) Monthly Reports - January
- 6) Check Register

7) Donations

a) Books

DISCUSSION:

Dr. Moyer wanted to thank Mike Vaux and the classified staff for the donation of the books. They went to principals and librarians for suggestions of books before buying them.

VI. Public Comment

Dr. Moyer wanted to publicly congratulate Pete Yingst for achieving 1000 points in basketball. He is only the fifth one in school history to achieve this honor.

Dr. Moyer stated that Hanover has several wrestlers who are going to Hershey.

VII. Adjournment

Mrs. Lingg made a motion to adjourn the meeting. The meeting was adjourned at 7:15 PM.

The next Board meeting will be Monday, February 28, at 6:00 PM in the Boardroom.