

Hanover Public School District
School Board Planning Meeting
Monday, November 8, 2010 - 6:00 PM

MINUTES

I. Opening Business

- A. Call to Order – The meeting was called to order at 6:00 PM in the Boardroom.
- B. President's Charge/Moment of Silence
- C. Pledge of Allegiance
- D. Roll Call –

Board members present: Mr. Bortner, Mr. Edwards, Mr. Engle, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mr. Smith

Board members absent: Mrs. Smith and Mr. Watson

Also Present – Dr. Moyer, Mr. Musselman, Mr. Wentz, Mrs. Frock, Mr. Grimes, Mr. Samuelsen, Dr. Krout, Mr. Hain, Mrs. Dubbs, Mr. Fry, Larry Wise, Adam Test, Jim Baumgardner, Mike Vaux, HPESPA; Becky Glatfelter, HEA; Heather Faulhefer, Evening Sun; Bruce and Cindy Jendras

II. Recognition of Visitors and Public Comment:

Public Comment: None

III. Matters for Which Board Action was Required

A. Personnel

- 1) Employment - The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

Supplemental Employees:

Rachel Lanning, Assistant Varsity Girls Basketball Coach, effective for the 2010-2011 school year. Rate of compensation will be \$2231.00 ([enclosure](#)).

Andrew Beckner (returning) and Jonathan Beckner, Elementary K-6 Wrestling Program #'s 1 and 2 respectively, effective for the 2010-2011 school year. Rate of compensation will be \$448.00 and \$434.00 respectively. ([enclosure](#))

Christopher Umbarger, head junior high wrestling coach, effective for the 2010-2011 school year. Rate of compensation will be \$2714.00. ([enclosure](#))

Substitute Employees:

Mindy Wagner, substitute lunchroom/playground supervisor effectively immediately. Rate of compensation will be \$9.87 per hour.

BOARD ACTION:

Mrs. Lingg made a motion to approve the employment items as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 7-0.

IV. Assistant Superintendent Report:

- High School Students - Technology Integration – Jason Suter and two of his students presented technology that they are using in his environmental science class. Loganne Storm showed her presentation regarding Captain Planet and Meredith Brown showed her presentation on Disney's ways they help the environment. The students in the class are able to view the other students' projects and make comments about the projects. Technology Tuesday is held at the High School. This introduces new technology to other teachers.

V. Planning/Discussion (items for November 22, 2010)

A. Instruction

- 1) Board Policies - The Board is requesting final approval for the following policy:
 - 127 Assessments ([Proposed Policy](#)) ([Current Policy](#))
- 2) Other Business

DISCUSSION:

Mr. Bortner wondered about the status of our Cyber School. Mr. Musselman stated that the High School is currently running it. It currently has 12 full time students and several with selective courses. Dr. O'Connor wondered how many students came back from other cyber schools. Mr. Musselman stated that he was aware of two of them but many more

would have gone to another Cyber School. They currently have 15 active laptops. Dr. O'Connor wondered if the Board could have numbers of students currently in placement like alternative schools, home school, and cyber school. Dr. Moyer stated that if any of the other Board members were interested in visiting River Rock to please let Lois Gunnet know.

B. Building and Grounds

1) Informational Items - Construction Update ([enclosure](#))

DISCUSSION:

Mr. Baumgardner stated that they had two meetings so far with Building and Grounds regarding preliminary drawings for Sheppard and Myers. They will be making adjustments and meeting with Penn Township before preliminary approval.

Larry Wise, project observer for Washington Elementary, gave an update regarding the project. Equipment was delivered on October 11. They have constructed sediment traps, removed shrubbery, and ceiling demolition. The groundbreaking ceremony was held on Thursday, October 21.

Adam Test, project observer for Hanover Street Elementary, gave an update regarding the project. The groundbreaking ceremony was held on October 11. They have installed silt socks, fencing around playground, walkway to playground, removed an oak tree, stripped blacktop, staked out for new parking lot.

Daily blogs will be posted on our website soon. There is a construction running record in Google Docs with all of the information regarding the process. Jim Baumgardner stated that all of the conditions will be documented along with the daily reports. Mrs. Lingg wondered if there would be a wider alley at Hanover Street. Jim Baumgardner stated that it will be wider at the end but the power lines will stay the way they are.

2) Meeting Summary - November 5 Buildings & Grounds Meeting – Mr. Smith stated that some of the concerns at the Middle School are window caulking, dog house roofs and green house. Mr. Smith and Mr. Grimes will get together and prioritize items and bring the items back to the Board for a capital reserve budget. Dr. Moyer stated that the Capital Reserve has about \$3.7 million and we need to make a priority list for this.

Dr. O'Connor wondered about the replacement of heat pumps at the Middle School. He wondered if we would be putting in something more efficient. Mr. Smith stated that we are currently getting energy assessments and we will advise the Board at a later date.

3) Other Business

VI. Planning/Discussion

A. Budget and Finance

1) INFORMATIONAL ITEM - Budget 2011-2012 ([enclosure](#))

DISCUSSION:

Mr. Wentz stated that this is the first look at the upcoming budget. He highlighted a timeline. The next key date is January 27, 2011, where the Board will have to decide if they want to go out for exception to go above 1.4% or .26 mills. If not, the Board will need to pass a resolution on to the Pennsylvania Department of Education that they will not go above the 1.4%. The new governor will present his budget the first week of March. May 23, 2011, is when the preliminary budget will need to be adopted by the Board. The final budget will need to be approved by June 27, 2011. Mr. Wentz stated that in regard to budget projections the revenue is difficult to project since stimulus money will no longer be available. Dr. O'Connor wondered if market values will be dropping. Mr. Wentz stated that they are staying pretty level and wages have remained steady. Some of the factors influencing the budget are: salary increases, PSERS (information out in December), and health insurance. Mr. Wentz stated that the trend is 11% but the Trust is 8-9%. Mr. Bortner wondered how much was in there. Mr. Wentz stated that there is four to five months worth of claims sitting there. We only pay for what we use. Health care is normally increased by 11%; we probably will not have another year at 0% increase. Mr. Wentz stated that the fund balance could be considered the same as a savings account. Currently we are the fifth lowest as far as millage rate. We need to plan where we are going. Dr. O'Connor wondered about unexpected increases. Dr. Moyer stated that Mr. Musselman, Mr. Wentz, and himself attended some workshops at Shippensburg Study Council on budget planning. He is also looking into partnerships with South Western to share some expenses like transportation. Dr. Moyer stated that we are committed to LFS implementation and not looking into introducing new programs.

2) INFORMATIONAL ITEM - Recent District Financial Saving Procedures
([enclosure](#))

DISCUSSION:

Mr. Wentz stated that we saved approximately \$134,000 using LIU joint purchasing. We have added names to per capita tax. Also, we have saved \$100 per month using York Mail Service. We are looking at ways to reduce printing. Dr. Moyer felt that we are making progress in using less paper. Dr. O'Connor would like to see how much it costs for paper, toner and copier for one building. Mr. Wentz stated that the copier lease runs out in 2012 and we are looking at the cheapest way to print. Dr. O'Connor suggested that if we had online textbooks we could create individual textbooks for each student in class. Mr. Musselman stated that we are currently looking at electronic alternatives. Dr. O'Connor stated that he would like to look at the costs of paper, toner, copiers and library books. Mr. Musselman stated that he will be going to Upper Adams to look at their one to one laptop initiative. Mrs. Funk felt there were advantages to mixing books and technology.

Dr. O'Connor stated that the next Educational Committee meeting will be Monday, November 15, beginning at 4 PM to discuss curriculum and lesson plans and especially written curriculum.

Mr. Engle stated there will be a policy meeting on Wednesday, November 10, beginning at 4 PM.

Dr. Moyer stated that the schools will be honoring their Veterans on Thursday, November 11. The High School's program will begin at 8:30 AM and the Middle School's program will begin at 2:00 PM.

VII. Public Comment - None

VIII. Adjournment

Mrs. Funk made a motion to adjourn the meeting. The meeting was adjourned at 7:55 PM.

The next Board meeting will be Monday, November 22, at 6:00 PM in the Boardroom.