

Hanover Public School District
School Board Planning Meeting
Monday, October 11, 2010 - 6:00 PM

MINUTES

I. Opening Business

- A. Call to Order – The meeting was called to order at 6:00 PM.
- B. President's Charge/Moment of Silence
- C. Pledge of Allegiance
- D. Roll Call - Board members present: Mr. Bortner, Mr. Edwards, Mr. Engle, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith

Board member absent: Mr. Watson

Also Present – Dr. Moyer, Mr. Musselman, Mr. Wentz, Mrs. Frock, Mr. Grimes, Mrs. Gunnet, Mr. Samuelson, Mrs. Dubbs, Becky Glatfelter, HEA; Cindy Jendras, Bruce Jendras, Heather Faulhefer, Evening Sun

- E. RBC Capital Markets - Kenneth Phillips, Managing Director (Variable Rate Debt)
Follow Up Discussion from September 13

DISCUSSION:

Mr. Phillips stated that the District did well with the variable rate that we currently have. The choices are to renew at a fixed rate or a short, variable rate. Mr. Phillips thought that next year the interest rates should be pretty flat and even. The latest we should do something is in February. We don't have to change the terms. He felt that it makes sense to remarket. The ideal would be to wait as long as we can. It was stated that if rates fell, we could refinance but we would just need to pay refinancing fees. Mr. Smith wondered how the election would affect it. Mr. Phillips stated that the market is really good. It was recommended that we fix. He felt that it would probably be in the low three percent range. We would not be extending but just matching the term. This is only one bond. The other two are fixed. Mr. Wentz stated he thought we probably wouldn't get reimbursement from the state in the 2011-2012 school year. We would need to wait at least five years to pay back. Mr. Wentz's recommendation would be that we should fix the rate.

BOARD ACTION:

Mr. Bortner made a motion to fix the rate. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

II. Recognition of Visitors and Public Comment:

Public Comment: None

III. Matters for Which Board Action are Required

A. Personnel

- 1) Resignation(s) - The Board was requested to approve the following resignation(s):

Cindy Lagana, adult patrol and lunchroom/playground supervisor at Hanover Street Elementary, effective October 7, 2010.

- 2) Leave of Absence- The Board is requested to approve the following request for leave of absence:

Fritz Allison, elementary health and physical education teacher, request for intermittent FMLA, effective September 20, 2010, not to exceed allowable 12 weeks.

- 3) Employment - The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

Substitute Employee(s):

Marilyn Shultz, extended substitute elementary teacher effective approximately January 11, 2010, to approximately March 2, 2011. Rate of compensation will be \$223.36 per day. Mrs. Shultz will be substituting during the leave of Mrs. Sherry Knox.

Supplemental Employees:

Peter Reck, gameworker, effective for the 2010-2011 school year. Rate of compensation will be as listed on the SA-107a-Athletic Event for Payment.

Deb Smith, High School Musical Pit Orchestra Director, effective for the 2010-2011 school year. Rate of compensation will be \$1697.00.

Substitute Employees:

Steve Little, change from day-to-day substitute to extended substitute effective, October 12, 2010. Rate of compensation will be \$111.68 per

half-day while substituting while Mr. Bauer is interim athletic/activities director.

4) Informational Item - Athletic/Activities Director Update

DISCUSSION:

Dr. Moyer stated that there were fifty-four applications. They will be interviewing 12-15 candidates as soon as possible.

5) Approval to Advertise - The Board was requested to approve the following to advertise:

Adult Patrol
Lunchroom Supervisor

BOARD ACTION:

Mrs. Lingg made a motion to approve the employment items as presented. Seconded by Mrs. Smith and passed on a roll call vote of 8-0.

B. Instructional

1) Conferences/Workshops - The Board was requested to approve the following conference/workshop:

Bo Koishal Link Crew Follow-Up Training
February 7-10, 2011
Total Cost -- \$2,982.00
(Cost includes meals, lodging, mileage, registration,
and substitutes) ([Enclosure](#)) ([Drew Enclosure](#))

DISCUSSION:

Dr. O'Connor thought the cost of \$3,000 was too much to send one person to the training. Mr. Engle wondered how difficult it is to pass on this information. Dr. Moyer stated the Mr. Koishal was sent to a refresher and found there is more involved. He would hate to stop the momentum. Mr. Samuelsen stated that this is bigger than he thought. Mr. Koishal felt that he needed to go to build on that. Mr. Koishal currently teaches English to 9th grade students. Mrs. Lingg felt that Mr. Harnish gives his all to the District and he feels that it is important to send Mr. Koishal. Mr. Bortner wondered if this would put us over our budget. Mr. Edwards stated that it would be out of professional development. Dr. O'Connor felt that a binder is usually given when you go to a workshop and you could refer to that. Mr. Samuelsen stated that it is really hands on. Mrs. Funk wondered if any other money would be involved. Mr. Samuelsen stated that from here the students take over.

BOARD ACTION:

Mr. Bortner made a motion to approve the conferences/workshops as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 7-1. Dr. O'Connor cast the negative vote.

- 2) Policies - The Board was requested the final approval for the following policy and regulations:
- [219.2](#) Discipline Hearing Waiver
 - [219.2-R1](#) Admission and Waiver Form
 - [219.2-R2](#) Admission and Waiver Form - Elementary
 - [219.2-R3](#) Admission and Waiver Letter
 - [219.2-R4](#) Admission and Waiver Letter - Elementary
 - [219.2-R5](#) Agreement, Waiver and Stipulation
 - [219.2-R6](#) Re-admission Letter

BOARD ACTION:

Dr. O'Connor made a motion to approve the policy and regulations as presented. Seconded by Mrs. Funk and passed on a vote of 8-0.

C. Finance

- 1) Auditor General's Performance Audit Report 2004-2005 and 2005-2006 Corrective Action Plan - The Board was requested to approve the Corrective Action Plan ([enclosure](#))

BOARD ACTION:

Mr. Engle made a motion to approve the audit report as presented. Seconded by Mr. Edwards and passed on a vote of 8-0.

IV. Assistant Superintendent Report:

Mr. Musselman stated that SAT data that we received shows our students are near the top compared to other schools in our area. They show strength especially in math. It was noted that Mrs. Boyd has a SAT prep class to prepare students for the SAT. Dr. O'Connor stated that is one part of the package in regard to figures. He wondered if students are getting where they want to go.

Hanover Street could be nominated for Title I award in regard to Hispanic gains in math and reading.

Middle School are figuring out how to make improvements. They are using a three-tiered system. They are concentrating on language arts, math or whatever the students need. Basic is

the second tier and below basic is the third tier. Hopefully this will prepare them for the High School.

Dr. Krout is using the WIT (Whatever It Takes) method at Washington. He stated there was a great In-Service today at the elementary level for Every Day Math.

Mary Bankert helped to coordinate the Diversity Summit that was held this week. The Middle School steel drums participated in the program as well as many High School students. Over 300 people attended and was a huge success.

New teachers had a session at Central York High School. Ron Clark, an author, was the keynote speaker.

There was two project meetings for Washington and Hanover Street. Three construction vehicles have been moved into Washington. There might be a possibility to rent a classroom or two at the church next door during construction. The Ground Breaking ceremonies will be held on Thursday. Hanover Street will begin at 1:30 PM and Washington at 2:30 PM.

V. Planning/Discussion (items for October 25, 2010)

A. Personnel

1) Resignations:

Substitute Employee(s):

Ann Shultis, day-to-day substitute teacher, effective September 28, 2010.

2) Other Business - None

B. Budget and Finance

1) INFORMATIONAL ITEM-Lincoln Benefit Trust - Preliminary Funding Rates 2011-2012 and 2009-2010 Claim Recap

2) INFORMATIONAL ITEM-Federal Health Care Reform Presentation

DISCUSSION:

Health insurance there will be a 0% increase for next year based on our costs that have been paid out this past year. If we have well employees, we will have better rates. Mrs. Frock attended a conference recently on the Federal Health Care. Many of the trainers are confused. The new initiatives introduced are to keep employees healthy. Effective after the first renewal of September 23 these things take effect which would be July 2011 for our District. This would mean that dependent children would

have to be covered up to age 26. This could mean an increase of 1 to 2 percent. In regard to preventative care mandates there will be no deductible. Retirees are eligible to stay on the plan until they receive other health coverage. The retiree rates are based on the employee rates. Emergency services are paid at the same rate. One of the concerns is excise tax on cadillac plans which could affect us years down the road.

3) Practical Nursing Tuition Increase ([enclosure](#))

DISCUSSION:

The next change is July 2011. We currently charge for utilities. Dr. O'Connor thought that we should charge for rent. Mr. Wentz stated that this still falls under general fund budget and income goes to general fund budget.

4) Other Business - None

C. Instruction

1) Board Policies - The Board is requested to approve the final approval for the following policies:

- [113](#) Special Education Program
- [114](#) Programs for Gifted Students
- [113.1](#) Discipline of Students with Disabilities
- [113.2](#) Behavior Support
- [113.3](#) Screening & Evaluations for Students with Disabilities

2) Other Business – Dr. O'Connor noted that there will be an Educational meeting next Monday. The agenda and attachments are in moodle. There will be a District Wide Committee meeting on Wednesday, October 20, to discuss Curriculum of the Future.

D. Building and Grounds

1) The Board is requested to approve a change order committee for change orders of \$10,000 or less.

2) INFORMATIONAL ITEM - Minutes from October 1st meeting at Sheppard & Myers Stadium.

- Develop a plan for renovation for project.

DISCUSSION:

Mr. Smith stated at the last meeting the coaches gave their opinions on the renovation projects. The architect will be creating preliminary designs.

- 2) INFORMATIONAL ITEM - Jim Baumgardner asked the Board to recognize Larry Wise as the project observer.
- 3) Other Business – The next Building and Grounds meeting will be held on November 5th at the Middle School.

V. Recess

VI. Planning/Discussion

A. Budget and Finance

1) Budget Discussion 2011-2012

- a) Act I Index
- b) Act I Timeline ([enclosure](#))

DISCUSSION:

Mr. Wentz stated that the Act I timeline is January 27, 2011, for the preliminary budget. We will need to know by that date whether we are seeking an exception or staying within the index.

c) Administrators Assignment - November 1

DISCUSSION:

Mr. Wentz stated that they will be meeting with the Administrators to discuss expense savers. Each administrator will be looking at 3-5 areas per person where expenses could be reduced. At this time any "new" programs would be discussed.

d) 2009-2010 Local Audit Update

DISCUSSION:

Mr. Wentz stated that we are hoping to finalize the audit this week. He is hoping to wrap it up as quickly as possible. The main emphasis this year seems to be Title I.

e) Other Business

Mr. Engle wondered when we would know the status of the pension program. Mr. Wentz stated with the governor by the first

of March is when the state budget is due. He said that some people are budgeting an increase of 10 percent. Dr. O'Connor wondered if we should be able to make budget for next year. Mr. Wentz stated yes if the Board considers increasing close to the index. Dr. Moyer stated that it will be a challenge. He said that he has been talking with Dr. Rupp, Superintendent of South Western, and discussing ways to help with expenses in partnerships with South Western.

Dr. O'Connor pointed out with benefits if 0 percent this year the following year might need a dramatic increase. Mr. Wentz stated that with 1.4 percent increase with the index it would be very minimal and we would need to look at how to control expenses.

VII. Public Comment – Mr. Smith announced that there was a personnel meeting prior to the meeting.

VIII. Adjournment

Mr. Bortner made a motion to adjourn the meeting. Seconded by Mr. Edwards. The meeting was adjourned at 8:26 PM.

The next Board meeting will be Monday, October 25, at 6:00 PM in the Boardroom.