

Hanover Public School District
School Board Planning Meeting
Monday, September 13, 2010 - 6:00 PM

MINUTES

I. Opening Business

A. Call to Order – The meeting was called to order at 6:08 P.M.

B. President's Charge/Moment of Silence

C. Pledge of Allegiance

D. Roll Call –

Board members present: Mr. Bortner, Mr. Edwards, Mr. Engle, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. Watson

Also Present – Dr. Moyer, Mr. Musselman, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Mr. Czap, Mr. Hain, Arlene Tomecek, Kenneth Snyder, Shirley Snyder, Nancy Shultz, Anne Trone, Witmer Troner, Shirley Neiderer, Annette Sell, Ida May Kaehler, Jason Weigle, Shirley Carbaugh, Francis Carbaugh, Anthony Griffin, Deb Ecker, C. E. Franklin, N. S. Franklin, Rebecca Glatfelter, Cindy Jendras, Sarah Jendras, Bruce Jendras, Doug West, Mike Vaux, HPESPA; John Miller, Mary Lou Miller, Raymond Miller, Jr., Nancy Miller, Scott Roland, Richard Gladfelter, Brian Frederick, Florence Hughes, Don & Peggy Jamison, Heather Faulhefer, Evening Sun; Lee Young, Royer Sweeney, Maynard & Dona Warner, Linda Stonesifer, Deb & Brian Hoff, Roman & Denise Fahrig, Myrt Small, Bill Grammer, Carol Spangler-Solomon, Jane Bish, Jenny Duvall, Kathi Martin, Tyler Graham, Stan Dehoff, Bonnie Naill, Michael Crosswhite, Derek Jendras, Tara Kauffman, Lori Smith, Tom Henry, Sherry Kauffman, William Hartlaubh, Woodrow Wagaman Sr & Jr., Melissa Herrick, Doris Peterman, W. Ernhart

E. RBC Capital Markets - Kenneth Phillips, Managing Director (Variable Rate Debt)
Mr. Phillips spoke regarding the variable debt rate on the bonds. The current liquidation agreement matures on April 15, 2011. They were previously issued in a variable rate mode. The district has received reimbursement from the state at approximately 10 cents for each dollar. The district has approximately \$2.8 to \$2.9 in debt services. He presented the board with two options. The first option was to issue fixed rate bonds. The second option would be to issue variable one-year notes. Currently there is \$11,600,000 outstanding. We would need about \$1,800,000 additional costs to reissue and there would be no anticipated change to the budget. Mr. Wentz stated that our liquidity came due right before the

financial crisis started. He stated that he would e-mail the board members the presentation and Mr. Phillips will return to the October 11 meeting.

Recognition of Visitors and Public Comment:

Public Comment:

Scott Roland thanked Dr. Moyer and Mr. Musselman for their help in getting him the information he needed. He stated that an on site facility could be used more often. He didn't see much difference in regard to the security issue. He felt that the district should partner with the YMCA in regard to sports. He felt that we should pay more attention to raising test scores. He felt that we should take care of what we have and that we need a more structured process. He felt that the district should coordinate with the Borough and it would work a lot better. His suggestions were benchmark costs, evaluate a partnership with YMCA, and establish formal maintenance process. He supported the on-site campus with multi-stage campus in the next few years.

Bruce Jendras stated that he went door to door and five families are moving out of the district because they don't want their children to go to the High School. We should fix our eyes on education.

Tara Kauffman stated that the Board should not spend \$2 million on a stadium not in the school district. She supported one that everyone could use and not just athletes. She would like to see the school district get the best bang for their buck.

Richard Gladfelter felt that past school boards have left the district in disrepair and did not listen to taxpayers. He felt that we should conserve and set an example for the students. He said that Sheppard and Myers was a gift and should be respected.

Bonnie Naill stated that the school district is not bad. Regardless of the outcome of the vote we are going to have a stadium. Every student is deserving the best. She wanted to see the energy after the decision was made and felt that the community should support our students and staff.

Cindy Jendras noted that the PSERS contribution is now \$500,000 and will be increasing to maybe as high as 32%. She felt this will result in a huge debt. She cited a lawsuit against school directors that did not familiarize themselves with the issue at hand.

Roger Sweeney stated that he loves sports but we also wants to see grades increasing. He felt that if we can't win half of the games, we shouldn't build a new stadium. He stated that we can't afford the taxes. He wondered if Sheppard and Myers could even be sold by the District.

Derek Jendras stated that when he first heard about the new stadium he thought it was a good idea. When he talked to people door to door, he was persuaded that we shouldn't build a new stadium. If it was affordable, it would be a wise decision. He felt that the Board should be fiscally responsible.

- II. Stadium Location - The Board was requested to approve the renovation of the complex at Sheppard and Myers.

BOARD ACTION:

Dr. O'Connor made a motion to approve the stadium location as presented. Seconded by Mr. Edwards and passed on a roll call vote of 7-2. Mrs. Lingg and Mrs. Smith cast the negative votes.

DISCUSSION:

Mr. Smith read a statement regarding his thoughts regarding a new stadium. He felt that the Board looked into all options and enough space was not allocated for such a project. He also stated that difference in cost was also the issue.

- III. Matters for Which Board Action was Required

A. Personnel

- 1) Resignation(s) - The Board was requested to approve the following resignation(s):

Liz Sheaffer, Clearview Intramural #2, effective immediately. Mrs. Sheaffer was previously hired but has since declined the position.

- 2) Leave of Absence- The Board was requested to approve the following requests for leave of absence:

Jane Gross, cafeteria worker, request for medical leave of absence, effective August 25, 2010, to approximately November 10, 2010. Mrs. Gross will be using paid leave prior to beginning uncompensated leave.

Lindsay Pareja, middle school nurse, request for FMLA/uncompensated leave of absence for childbearing/childrearing reasons, effective approximately November 1, 2010, through the end of the 2010-2011 school year. Mrs. Pareja will be using paid leave prior to beginning uncompensated leave.

Megan Stitt, high school English teacher, request for FMLA/uncompensated leave of absence for childbearing/childrearing reasons, effective approximately January 3, 2011, to approximately February 23,

2011. Mrs. Stitt will be using paid leave prior to beginning uncompensated leave.

- 3) Employment - The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

Supplemental Employees:

Michael Bauer, extended substitute athletic/activities director, effective September 20, 2010, until such time that the position is filled. Rate of compensation will be \$20.00 per hour, not to exceed twenty hours per week.

Brittany Conaway, transfer from assistant middle school field hockey coach, to head middle school field hockey , effective for the 2010-2011 school year. Rate of compensation will be \$2231.00 ([enclosure](#)).

Lisa Haines, assistant middle school field hockey coach, effective for the 2010-2011 school year. Rate of compensation will be \$1449.00 ([enclosure](#)).

Shaun Schnur, head middle school soccer coach, effective for the 2010-2011 school year. Rate of compensation will be \$2231.00 ([enclosure](#)).

Allison Wentz, Clearview Intramural #2, effective for the 2010-2011 school year. Rate of compensation will be \$434.00 ([enclosure](#)).

Debra Wildasin, Hanover Street Intramural #2, effective for the 2010-2011 school year. Rate of compensation will be \$498.00 (returning).

Classified Employee:

Jane McMahon-Gilly, healthroom assistant, effective date to be determined. Rate of compensation will be \$14.63 per hour ([enclosure](#)).

LPN Employee:

Brenda Campbell, full-time LPN instructor effective date to be determined. Rate of compensation will be \$59,106.00, prorated for time worked in 2010-2011 school year ([enclosure](#)).

Substitute Employees:

Matt Blandin, Jeffrey Boggs, Eva Hess, Carolyn Kittrell, Beth Pirkey, Kevin O'Rourke, Rebecca Rohrbaugh, Ann Shultis, Robert Stier, and Kelly Wallet, day-to-day substitute teachers, effective for the 2010-2011

school year. Rate of compensation will be \$95.00 per day.

Kelly Abell, Donna Becker, and Clyde Kaltreider, substitute adult patrol, effective for the 2010-2011 school year. Rate of compensation will be \$24.42 per day.

Holly Murphy, extended substitute lunchroom/playground supervisor, effective August 25, 2010. Rate of compensation will be \$9.87 per hour.

Carolyn Owens, substitute cafeteria worker, teaching assistant and secretarial/clerical worker, effective for the 2010-2011 school year. Rate of compensation will be as appropriate for each substitute position.

Susan Thomas, long-term substitute school nurse, effective approximately November 1, 2010, through the end of the 2010-2011 school year. Rate of compensation will be Instructional 1 Step 1, prorated for the remainder of the 2010-2011 school year.

BOARD ACTION:

Mrs. Lingg made a motion to approve the employment items as presented. Seconded by Mr. Edwards and passed on a roll call vote of 9-0.

B. Instructional

- 1) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

David Harnish	Link Crew Follow-Up Training
Bo Koishal	September 21-22, 2010
	Binghamton, NY
	Total Cost -- \$779.00
	(Cost includes meals, lodging, mileage, registration, and substitutes) (Enclosure)

DISCUSSION:

Dr. O'Connor wanted to make sure that the Administration will be gathering data and analyzing at the end of the year in regard to discipline and attendance regarding this program. Dr. Moyer stated that the SWEBS surveys will also go into more detail regarding the data. Mr. Samuelson stated that they have begun collecting the data.

BOARD ACTION:

Mr. Edwards made a motion to approve the conference as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 9-0.

- 2) Policies - The Board was requested to tentatively approve the following policy and regulations:
- [219.2](#) Discipline Hearing Waiver
 - [219.2-R1](#) Admission and Waiver Form
 - [219.2-R2](#) Admission and Waiver Form - Elementary
 - [219.2-R3](#) Admission and Waiver Letter
 - [219.2-R4](#) Admission and Waiver Letter - Elementary
 - [219.2-R5](#) Agreement, Waiver and Stipulation
 - [219.2-R6](#) Re-admission Letter

BOARD ACTION:

Mr. Bortner made a motion to tentatively approve the policy and regulations as presented. Seconded by Mrs. Funk and passed on a roll call vote of 9-0.

C. Facilities/Finance

- 1) Storm Sewer Extension Bid Approval - The Board was requested to approve the bid from Womex, Inc. in the amount of \$122,205 and unit price per cubic yard of \$10.80 for the storm sewer extension project. [\(enclosure\)](#)

DISCUSSION:

Mrs. Smith said she was confused as to why we would fill in the ditch since the stadium will not be built on the campus. Mr. Smith stated that we would gain real estate and don't have to deal with in the future. Right now it is not considered wetlands and may be covered up. Mr. Engle stated that it would provide more surface area. Mrs. Lingg stated that \$122,000 is a big expenditure. Dr. O'Connor stated that the revenue is limited and would not be prudent use of District funds. Mr. Smith stated that we already hired someone to design and already spent \$9,609. Mrs. Lingg stated that she didn't think it would be that expensive to complete the project when the project began.

BOARD ACTION:

Mr. Bortner made a motion to approve the storm sewer extension bid approval as presented. Seconded by Mr. Engle and failed on a roll call vote of 3-6. Mr. Edwards, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mrs. Smith and Mr. Watson cast the negative votes.

- 2) INFORMATIONAL ITEM -Washington Elementary Renovation Bid
[\(enclosure\)](#)

DISCUSSION:

Mr. Baumgardner presented information on the building projects. The bids were opened on Friday, September 3. In regard to Washington approval was given for \$3,576,712 not to exceed 8 percent. The contractor cost was \$1,622,736 under cost. The maximum allowed for Act 34 was \$6,977,026. The estimated amount of \$6,334,240 which is \$1 million under the projected cost.

- 3) INFORMATIONAL ITEM - Hanover Street Elementary Renovation Bid
[\(enclosure\)](#)

DISCUSSION:

Mr. Baumgardner stated that the bids for Hanover Street were also opened on Friday, September 3. The amount from Act 34 was set at \$3,463,516 which we can exceed by eight percent. The total of the contractors was \$1,272,051 under cost. The total amount of Act 34 was a maximum cost of \$6,344,505 . The total estimate would be \$7,941,922 which would be \$1 million to \$2 million under the projected cost.

Mr. Baumgardner stated that we received the approval for PlanCon D by mail last week and PlanCon E was received today.

- 4) Middle School Building and Grounds Meeting Report ([agenda enclosure](#))
[\(middle school visitation\)](#)

DISCUSSION:

Mr. Smith gave an update on the meeting that was held at the Middle School. Many repairs were made since the last meeting. Mr. Bortner stated that the Building and Grounds Committee is visiting each building to look at issues. They have a five year plan that is underway in terms of maintenance. Mr. Jendras noted that the electrical outlets are missing at the Middle School building. Mr. Smith stated that was noted at the last meeting. Mr. Jendras also noticed a three-inch gap in the concrete at the handicap entrance. Mrs. Lingg stated that this committee is working diligently to fix up the buildings. There was a suggestion that a web page be made up for the Building and Grounds Committee so the community is aware of what the committee is doing. There was a suggestion that it should include a suggestion box where people could note problems that the committee might not be aware of.

- 5) Check Register - The Board was requested to approve the following check register: General Fund including athletic, middle school and high school activity accounts totaling \$944,823.96, Construction totaling \$129,107.79, Capital Reserve totaling \$9,609.14 and Cafeteria totaling \$350.00. Grand total \$1,083,890.89. (enclosures) [\(10\)](#) [\(12\)](#) [\(28\)](#) [\(29\)](#) [\(32\)](#) [\(33\)](#) [\(35\)](#) [\(50\)](#) [\(80\)](#)

BOARD ACTION:

Mr. Edwards made a motion to approve the check registers as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 9-0.

- 6) Donation - The Board was requested to approve the following donation: Hanover Public School District Health Education Program Endowed by the J. William Warehime Foundation will provide Byrnes Health Education Center's health education program annually and in perpetuity for our student population ([enclosure](#)).

DISCUSSION:

Dr. Moyer noted that this is a significant donation as well as ongoing. Mr. Edwards stated that the Susan Byrnes Center is a very inviting atmosphere. Dr. Moyer stated that this donation was one of the first of its kind.

BOARD ACTION:

Mrs. Lingg made a motion to approve the donation as presented. Seconded by Mr. Edwards and passed on a vote of 9-0.

IV. Assistant Superintendent Report
Student Achievement - Rick/Tina-Principals

Mr. Musselman presented a PSSA data snapshot. The District will still be getting more information in October. Also, there will be information with e-metric and PVAAS with building data. All of the buildings have made AYP. The elementary schools have been doing well. The Middle School came out of school improvement but this year they were issued a warning. The High School also were issued a warning. By 2014 every student is to score at 100%. Dr. Moyer stated that the principals have been very involved in the action plan. Dr. O'Connor stated that next Monday at the Instructional Committee they will study more in depth. The meeting begins at 4 PM and anyone is invited.

V. Planning/Discussion (items for September 27, 2010)

A. Personnel

- 1) Resignations:

Tamera Becker, Teagan Colley and Stacey Dodd, substitute classified workers, effective immediately. All have requested to be removed from the substitute list.

Emily Beyer, Stephanie Close, Deanna Cox, Ryan Dixon, Amy Fortune, John Hagerman, Stephen Harkey, Jill Lawrence, Janelle McKeown, Shana Pescoitla, Kelly Sipes, and Elaine Watts, day-to-day substitute teachers effective immediately. All have requested to be removed from the substitute list.

B. Budget and Finance

1) INFORMATIONAL ITEM - York Mail Service

DISCUSSION:

Mr. Wentz stated that beginning September 1 York Mail Service is doing our mail. The savings is about 2 and a half cents for regular letters and twelve cents for larger envelopes. One of the down sides is that it is picked up at 3 PM and postmarked the next day. He is thinking we will save between \$1,000 to \$3,000 a year.

2) INFORMATIONAL ITEM - State Audit

DISCUSSION:

Mr. Wentz stated that the state auditors have completed their two-year audits for 2006-2007 and 2007-2008. They began on August 2 and were here for six weeks. The Board members will receive a letter inviting them to the exit interview on September 28. He was told that there are no written findings and only one verbal comment. The local auditors will be here on September 27 to do the 2009-2010 audit on financial statements. Dr. Moyer stated that it is very unusual that they are this clean.

3) Monthly Reports - August

4) Monthly Check Register

C. Instruction

1) Board Policies - The Board is requested to tentatively approve the following policies:

- [113](#) Special Education Program
- [114](#) Programs for Gifted Students

- [113.1](#) Discipline of Students with Disabilities
- [113.2](#) Behavior Support
- [113.3](#) Screening & Evaluations for Students with Disabilities

VI. Public Comment

Mr. Smith stated that there was an executive session on September 8 to discuss real estate issues.

VII. Adjournment

Mr. Bortner made a motion to adjourn the meeting. The meeting was adjourned at 7:55 PM.

The next Board meeting will be Monday, September 27, at 6:00 PM in the Boardroom.