

Hanover Public School District
School Board Planning Meeting
Monday, July 12, 2010 - 6:00 PM

MINUTES

I. Opening Business

- A. Call to Order -- The meeting was called to order at 6:05 PM.
- B. President's Charge/Moment of Silence
- C. Pledge of Allegiance
- D. Roll Call -

Board members present: Mr. Edwards, Mr. Engle, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. Watson

Board member absent: Mr. Bortner

Also Present - Dr. Moyer, Mr. Musselman, Mr. Fry, Mrs. Dubbs, Mr. Hain, Mr. Grimes, Mr. Samuelsen, Dr. Krout, Lisa Barnes, Mike Vaux, HPESPA; Laura Silver, Heather Faulhefer, Evening Sun; Jack and Jean Hoffman, Scott, Megan and Madeline Senft, Christian and McKenzie Cleary, Connie Hahn, Teresa Erdman, HEA; Dave Hoffman, Luann Garland

- E. Recognition of Visitors and Public Comment:

Public Comment: None

II. Matters for Which Board Action is Required

A. Finance

- 1) Miscellaneous Sports - The Board was requested to approve the authorization of a two-year exhibition season for a girls' soccer team beginning with the 2010-2011 school year, after which establishing it's permanency will be evaluated using criteria established by the administration. (The hiring of the coaches, scheduling and all other oversight consistent with other athletic programs will fall under the jurisdiction of the Administration and Board.)

DISCUSSION:

Dr. O'Connor applauded the group of supporters of the girls soccer team for their efforts in regard to an exhibition season. He wanted to caution

them that they may see fewer games than they were used to through AYSO.

BOARD ACTION:

Mrs. Funk made a motion to approved the miscellaneous sports as presented. Seconded by Mr. Edwards and passed on a vote of 8-0.

B. Building and Grounds

- 1) The Board was requested to approve permission for the architect to advertise for a "project status reporter". This would include up to two people for the elementary renovation projects at Hanover Street and Washington Elementary Schools. (Reference project manual volume 1-01310-3 for anticipated duties.) ([enclosure](#))

DISCUSSION:

Mr. Edwards wanted to verify that the motion included one for each building project. Dr. Moyer stated that it would be one for each building. The enclosure gives a description of the responsibilities of the project status reporter. Mr. Smith stated that the person's job is not to watch the architect but to watch the project. Dr. O'Connor wondered if that wasn't a conflict of interest since the person has to report to the architect. Mr. Baumgardner stated that there is less quality in y in jobs now. The contract is the first entity and it would be the project status reporters job to stop the job if something is not done correctly. Mrs. Funk also felt that it could be a conflict of interest. Mr. Baumgardner stated that this person would make sure the specifications are correct.

BOARD ACTION:

Mrs. Lingg made a motion to approve the permission to advertise as presented. Seconded by Mrs. Smith and passed on a roll call vote of 8-0.

- 2) Informational Item: Project Update from Jim Baumgardner

DISCUSSION:

Mr. Baumgardner stated that he is hopeful that PlanCon D will be approved next week. PlanCon E is information on the conceptual design of the site and building. We have already defined the maximum cost and took the information to PDE last week. He hand carried the information to Harrisburg. He is hopeful that they will receive a teleconference with PDE this week. After the PlanCon E is approved, we may then go out for bids. PlanCon E is six or eight pages. PlanCon F will be done sometime in the next month. It is ready to go. After bids are advertised, we have three weeks to accept bids. We are hopeful that construction begins before the first day of school. Dr. O'Connor wondered about student exposure. Mr.

Baumgardner stated that a minimum of three classes will be done at one time and six during the school year. Dr. Moyer stated that asbestos removal is being done and also the portables are ready to be taken away.

- 3) The Board was requested to approve the application for PlanCon E pending approval of PlanCon D for Washington.

BOARD ACTION:

Mrs. Lingg made a motion to approve the application for PlanCon E as presented. Seconded by Mr. Engle and passed on a roll call vote of 8-0

The Board was requested to approve the application for PlanCon E pending approval of PlanCon D for Hanover Street.

BOARD ACTION:

Mrs. Lingg made a motion to approve the application for PlanCon E as presented. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

BOARD ACTION:

Mr. Smith made a motion to approve for the architect to advertise for bids for Washington Elementary renovations after approval from PlanCon E. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

BOARD ACTION:

Mr. Watson made a motion to approve for the architect to advertise for bids for Hanover Street renovations after approval is received from PlanCon E. Seconded by Mrs. Funk and passed on a roll call vote of 8-0.

- 4) Informational Item: Administration's recommendation regarding the location of the stadium/track facilities.

DISCUSSION:

Dr. Moyer stated that the Administration will hold until the next meeting so they can get facts and figures. They are pretty close to getting numbers. He is hoping to make a recommendation at the August 9 planning meeting.

- 5) Other Information

Mr. Baumgardner stated that the final inspection was done on the Middle School roof project. It was found that all work is now complete on the roof curbs. Mr. Baumgardner stated that in regard to the piping at the Middle School the sediment and erosion plans are complete. This will need to be approved as a non-reimbursable project. Mr. Baumgardner stated that he will be bringing information to the next meeting regarding

non-reimbursable forms to PDE. He is estimating the project will be over \$50,000 based on a prevailing wage project. Dr. O'Connor stated that he is pleased that this is the first time that the Middle School roof hasn't leaked. Mr. Smith stated that the job was completed correctly.

C. Personnel

- 1) Employment - The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

Coaching Staff

Coaching staff as shown on the attached listing for the school year ([enclosure1](#)) ([enclosure2](#)) ([enclosure3](#)).

Co-Curricular Staff

Co-Curricular staff as shown on the attached listing for the school year ([enclosure1](#))([enclosure 2](#))([enclosure3](#)).

Supplemental Employees

Team Leaders, faculty members for the 2010-2011 school year. Rate of compensation will be \$800.00 per person ([enclosure](#)).

Rebecca Conover, webmaster for the 2010-2011 school year. Rate of compensation will be \$5,000 ([enclosure](#)).

LPN Employees

Carolyn Byers, part-time hourly LPN Instructor, effective July 13, 2010. Rate of compensation will be \$28.00 per hour ([enclosure](#)).

Susan Stauffer, full-time LPN Instructor, effective July 13, 2010. Rate of compensation will be Master's Step 6.5, prorated for LPN time worked ([enclosure](#)).

- 2) Approval to Advertise- The Board was requested to approve advertisement of the following positions for the 2010-2011 school year:

Coaching and Co-curricular positions for the 2010-2011 school year as shown on the attached listing as noted on coaching and co-curricular enclosure listings.

DISCUSSION:

Dr. O'Connor noted that the girls' tennis coaching position is open and it is a fall sport. Dr. Moyer stated that they are currently looking at prospects and Denise Dunn is helping to recruit.

BOARD ACTION:

Mrs. Lingg made a motion to approve to advertise as presented.
Seconded by Mrs. Funk and passed on a roll call vote of 8-0.

3) Other Business

III. Assistant Superintendent Report

o Strategic Plan Update

Dr. Moyer stated that the strategic plan is a document with goals, strategies and activities. He feels good about the progress we have made as a District. Mr. Musselman and Mr. Fry gave an overview of the goals, progress we have made, and things we hope to achieve in the near future. Some new initiatives that were discussed were: Global Connect, Volunteer program with over 300 volunteers, projectors with smart boards and expanding mobile labs. There are current six mobile labs at the high school, five at the Middle School, two at Hanover Street, one at Clearview and two at Washington. Dr. O'Connor wondered if districts are getting away from buying textbooks. Dr. Moyer felt that was around the corner. Mr. Fry stated that the state of California is building their own textbook on line right now.

IV. Planning/Discussion (items for July 26, 2010)

A. Budget and Finance

- 1) Approval of Cafeteria Bread Bid ([enclosure 1](#)) ([enclosure 2](#))
- 2) Rejection of Cafeteria Milk, Miscellaneous Drinks, and Ice Cream Novelties Bid ([enclosure](#))

DISCUSSION:

Mr. Engle wondered about rejecting the bid. Mr. Musselman stated that the low bid was not able to provide all the items that we need. We aren't able to just take part of it and go with someone else. Mrs. Lingg stated that we will need to break out and do it again. Mrs. Funk wondered how the health standards are going to affect our District. Dr. Moyer stated that our District has been ahead of everyone else in regard to this. Dr. O'Connor wondered if the nutrition guidelines propose are from the State Board of Education first or last. Dr. Moyer stated that this in the early states and it has to get through the legislature. They still have a lot of work to do. Dr. O'Connor stated if passes there could be more requirements for phys ed time. This may require us to double the number of phys ed teachers we employ. Mr. Edwards stated that he thinks it is coming from the Federal government.

3) Driver's Education Car Lease

DISCUSSION:

Dr. Moyer stated that the current lease will need to be renewed on August 11. The District is proposing a three year lease at a cost of \$308 per month.

4) Other July 26 Agenda Items

a) Check Register

b) June Board Reports

V. Public Comment

Dr. O'Connor stated that on moodle the Board members can find a letter from PSBA. We are asked to send a representative to the legislative conference on Thursday, October 14. The Board members or board secretary would vote on the PSBA legislative goals. If you are interested, please let Mr. Smith know. Mr. Edwards thought there is usually a fee associated with this.

Dr. Moyer stated that Hen Mowery who is a 1959 graduated recently presented him with the 1959 undefeated football signed by the championship team. This will be placed in a showcase at the High School and a letter of appreciation will be sent to him.

VI. Adjournment

Mrs. Lingg made a motion to adjourn the meeting. Seconded by Mrs. Funk. The meeting was adjourned at 7:25 PM.

The next Board meeting will be Monday, July 26, at 6:00 PM in the Boardroom.