

**HANOVER PUBLIC SCHOOL DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

Monday, January 25, 2010

6:00 P.M.

There was an executive session prior to the meeting to discuss personnel issues.

A. Opening Business

Call to Order – The meeting of the Hanover Public School District Board of Education was called to order at 6:05 P.M.

Pledge of Allegiance

Roll Call

Board Members present: Mr. Bortner, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Smith, Mrs. Smith, Mr. Watson

Board members absent: Mrs. Lingg, Dr. O'Connor

Student Board Members present: Gabriel Rosenbrien and Alex Daubert

Also Present:

Mrs. Gunnet, Mrs. Frock, Mrs. Brown, Mrs. Smith, Mr. Hain, Mr. Grimes, Dr. Krout, Mr. Wentz, Mr. Czap, Mr. Samuelsen, Mr. Hershner, Mrs. Dubbs, Mary Kay Kelly, Dion Hart, Brandon Renoll, Kayla Kelly, Lourdes Anacleeto, Mike Vaux, HPESPA; Roberta Greene, Guthrie Library; Eric Hartman, Heather Faulhefer, Evening Sun; Teresa Erdman, HEA

B. Recognition of Visitors and Public Comments

Public Comment: Four High School seniors spoke regarding their senior projects. They were: Kayla Kelly who organized an MS walk which raised \$21,000; Dion Hart who wrote a short novel called "Invitations", Lourdes Anacleeto who designed a Spanish pamphlet; and Zach Baxter who remodeled his car.

C. Approval of Minutes from Past Meetings

The Board was requested to approve the minutes of the Board Meetings November 23, 2009, December 7, 2009, and Planning Meetings January 4, 2010, and January 11, 2010 (**enclosures**).

BOARD ACTION:

Mr. Bortner made a motion to approve the minutes as presented. Seconded by Mr. Edwards and passed on a vote of 7-0.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

January 25, 2010

2

D. Committee Reports

York School of Technology – Watson, Chair; Edwards (Alternate) – No report

Recreation – Lingg, Representative; A. Smith (Alternate) – No report

PN Advisory – Funk, Representative; D. Smith (Alternate)

Graduation was held on January 7. Mrs. Funk and Mrs. Lingg attended and participated. It was Mrs. Funk's first Practical Nursing graduation and she stated that it was a wonderful experience. Mrs. Brown thanked Mrs. Funk and Mrs. Lingg for participating. Half of the students from the graduating class have jobs. Heather Faulhefer from the Evening Sun did a wonderful article. Information is posted on the website regarding award winners. Mr. Edwards noted that Dr. Stevens, a former superintendent, began the program. It is nationally accredited which is very rare and he wanted to congratulate the program.

Meet & Discuss Professional, Classified & Administrative – D. Smith, Chair; Bortner, Funk, Lingg (Alternate) – No report

Joint Wage Tax – Edwards, Representative; O'Connor (Alternate)

The next meeting will be Tuesday, January 26, at Southwestern School District.

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative; Elaine Kennedy – No report

Legislative Liaison with Pennsylvania School Board Association – O'Connor, Representative; Engle (Alternate) – No report

Key Communicator's Network – All

The meeting was held on January 19th. Rick Musselman was introduced to the group. Several board members attended. Many community people attended. It was organized to network with one another.

Policy Committee – Engle, Chair; Funk, O'Connor, Lingg, Watson (Alternate)

Some members of the group will be meeting on Wednesday, January 27, at 9:00 A.M. to discuss the approach we will be taking in regard to this committee.

Student Board Members - Rosenbrien, Daubert, Rhoades (alternate)

Midterms for High School students are over. There will be a winter formal on Saturday, January 30. High school students led by George Matthew are presenting "Birds of Play" to Washington Elementary, Hanover Street and Clearview students. Four high school students participated in the WGAL Brain Busters. It was broadcast last Saturday. There will be a drama night on February 6.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

January 25, 2010

3

E. Superintendent's Report

Dr. Moyer highlighted some of the activities that took place at the In-Service on Monday, January 18. They included Senior projects, LFS training, EveryDay Math, and wellness activities. The winter newsletter will be sent out soon. Dr. Moyer presented student achievement awards to the principals in all of the buildings. There were very few schools in Pennsylvania who had the distinction of all of the schools receiving the award this year.

F. Standing motions regarding personnel

- 1) **Resignations** – The Board was requested to approve the following resignations:

Professional Employee:

Kevin Zumbrum, elementary teacher, effective at the end of the 2009-2010 school year. Mr. Zumbrum will be retiring with 35.5 years of service to the district.

Substitute Employee:

Megan Trimmer, day-to-day substitute teacher, removal of name of substitute list effective December 10, 2009.

Supplemental Employees:

David Albright, assistant varsity softball coach, effective December 13, 2009.

Peter Trusdale, head varsity girl's tennis coach, effective December 22, 2009.

- 2) **Employment-** The Board is requested to approve the following employment items contingent upon receipt of necessary employment documents:

Supplemental Employee(s):

Michael Bauer, social studies team leader, effective January 18, 2010. Rate of compensation will be \$789.00, prorated for the remainder of the 2009-2010 school year. Mr. Bauer will be replacing Mr. Steve Little who is retiring.

Matthew Baker, head varsity baseball coach, effective for the 2009-2010 school year. Rate of compensation will be \$4167.00, level 1 of the coaching supplemental salary schedule.

Substitute Employees:

Cynthia Bull, substitute custodian, effective for the 2009-2010 school year. Rate of compensation will be as listed on the substitute supplemental salary schedule.

Gameworkers:

Reagan Bitler and **David Lippy**, gameworkers, effective for the 2009-2010 school year. Rate of compensation will be as listed on the SA-107A "Athletic/Event Report for Payment" for each appropriate position 107a.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

January 25, 2010

4

BOARD ACTION:

Mr. Edwards made a motion to approve the employment items as presented. Seconded by Mrs. Smith and passed on a roll call vote of 7-0.

3) **New Business:**

- a) **Leaves of Absence-** The Board was requested to approve the following requests for leaves of absence:

Russell Calhoun, computer technician, medical leave of absence running concurrently with FMLA effective December 29, 2009, for a period not to exceed 12 weeks.

Bj Frock, Personnel Administrator, medical leave of absence running concurrently with FMLA effective February 2, 2010, to approximately February 12, 2010, but not to exceed a period of 12 weeks.

Paul Holub, Jr., custodian, medical leave of absence running concurrently with FMLA effective January 12, 2010, to approximately January 20, 2010, but not to exceed a period of 12 weeks.

Carrie Iezzi, 6th grade teacher, maternity leave of absence running concurrently with FMLA effective approximately April 21, 2010, through the end of the 2009-2010 school year. Mrs. Iezzi is also requesting continuation of FMLA for a total period of 12 weeks and then uncompensated childbearing leave through the remainder of the 2010-2011 school year.

Pam Smith, Middle School Principal, medical leave of absence running concurrently with FMLA effective January 14, 2010, to approximately January 22, 2010, but not to exceed a period of 12 weeks.

- b) **Resignations** The Board was requested to approve the following resignations:

Substitute Employees:

Carolyn Owens, substitute cafeteria, teaching/personal assistant and clerical worker, effective January 3, 2010. Mrs. Owens has obtained full-time employment.

Jesse Ramsey and **Linda Senich**, substitute teachers, effective January 4, 2010. Mr. Ramsey and Ms. Senich are no longer available to substitute.

- c) **Employment-** The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

Classified Employee:

Kim Lentz, third-shift custodian, effective January 26, 2010. Rate of compensation will be \$9.94 per hour (**enclosure**).

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

January 25, 2010

5

Substitute Employees:

Allison Barber and **Stephanie Close**, substitute teacher, effective immediately. Rate of compensation will be \$95.00 per day.

Stacey Dodd, substitute clerical worker, effective immediately. Rate of compensation will be as listed on the supplemental substitute rate schedule.

Lindsey Duncan, substitute student custodian, effective immediately. Rate of compensation will be as listed on the supplemental substitute rate schedule.

Kim Heist, substitute custodian, effective immediately. Rate of compensation will be as listed on the supplemental substitute rate schedule.

Supplemental Employees:

Mitchell Adams, assistant marching band director, effective for the 2009-2010 school year. Rate of compensation will be \$1128.50, prorated amount for remainder of 2009-2010 (**enclosure**).

Roxonne Schloyer, assistant high school musical producer, effective for the 2009-2010 school year. Rate of compensation will be \$1270.00 (**enclosure**).

- d) **Request to Approve and Advertise Position**-The Board was requested to approve the following position and job description and then to advertise:

Assistant Varsity Softball Coach

- e) **Conferences/Workshops** – The Board was requested to approve the following conferences/workshops:

Kenneth Harget
Wilbur Stitt

Wilson Wrestling Tournament
February 12-13, 2010
West Lawn, PA
Cost: \$1,048.88
(Estimated registration, transportation, meals, mileage, lodging and substitute costs for 2 coaches and junior high wrestlers)(Additional expenses of \$455.00 paid by the Booster Club) (**enclosure**)

Neil Dutterer
Brian Martin
Jason Zinn

PA District III SC Districts
February 26-27, 2010
Hershey, PA
Cost: \$1,300.00
(Estimated registration, lodging, transportation for 3 coaches and 10 wrestlers) (**enclosure**)

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

January 25, 2010

6

Neil Dutterer
Brian Martin
Jason Zinn

South East Regional Individual Wrestling Tournament
March 5-6, 2010
Reading, PA
Cost: \$1,046.00
(Estimated transportation, meals, lodging and substitute for 3 coaches and 6 wrestlers) **(enclosure)**

Neil Dutterer
Brian Martin
Jason Zinn

State Finals Wrestling Tournament
March 11-13, 2010
Hershey, PA
Cost: \$1,146.00
(Estimated transportation, meals, lodging and substitute for 3 coaches and 4 wrestlers) **(enclosure)**

BOARD ACTION:

Mr. Edwards made a motion to approve the personnel items as presented.
Seconded by Mr. Watson and passed on a roll call vote of 7-0.

G. Standing motions regarding Instruction

- 1) **Program of Studies** - The Board was requested to approve the Program of Studies for the High School.

BOARD ACTION:

Mr. Edwards made a motion to approve the program of studies as presented. Seconded by Mrs. Smith and passed on a vote of 7-0.

- 2) **Board Policies** – The Board was requested to approve the tentative adoption to:
 - 609 Investments

BOARD ACTION:

Mr. Edwards made a motion to approve the tentative adoption to the board policy 609 as presented. Seconded by Mr. Engle and passed on a vote of 7-0.

H. Standing motions regarding Finance

- 1) **New Business:**

- a) **2010-2011 Budget Resolution** - The Board was requested to approve the 2010-2011 budget resolution on rate of tax being no more than the index of 2.9%.

BOARD ACTION:

Mr. Edwards made a motion to approve the 2010-2011 Budget Resolution as presented. Seconded by Mr. Engle and passed on a roll call vote of 7-0.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

January 25, 2010

7

- b) **Check Registers** – The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$731,444.58, Construction totaling \$12,727.94, and Cafeteria totaling \$34,654.17. Grand total \$778,826.69 and General Fund including athletic, middle school and high school activity accounts totaling \$1,501,914.65, Construction totaling \$27,209.08, and Cafeteria totaling \$35,928.53. Grand total \$1,565,052.26 **(enclosure)**.

BOARD ACTION:

Mrs. Smith made a motion to approve the check registers as presented. Seconded by Mr. Bortner and passed on a roll call vote of 7-0.

- c) **Monthly Reports** – The Board was requested to approve the following reports for the month of November **(enclosures)**:
- Tax Collector Report
 - Treasurer’s Report
 - Investment Report
 - Budget Expenditure Report
 - Revenue Budget Summary
 - Cafeteria Report
 - Student Activities Report

BOARD ACTION:

Mr. Edwards made a motion to approve the monthly reports as presented. Seconded by Mr. Engle and passed on a roll call vote of 7-0.

- d) **Medical Services** – The Board was requested to approve the following medical services for 2009-2010:

School Dentist:

Dr. Scott Baratz
Dr. Lesley Baratz

BOARD ACTION:

Mr. Bortner made a motion to approve the medical services as presented. Seconded by Mr. Edwards and passed on a vote of 7-0.

I. Standing motions regarding Facilities

1) New Business

a) Report from Building and Grounds Committee at Clearview (**enclosure**).

Mr. Smith stated that the committee went over to Clearview for the last meeting. Most of the work will be completed with work orders and by the maintenance department except for some canopy work. Mr. Grimes stated that the drainage problem is also a problem. They will get started soon on the project. They will check to see if the rain spouts from Weis Markets are the cause of some of the water problems.

Sheppard and Myers Stadium - Mr. Smith felt that the Board needs to take a different direction in regard to the stadium. A motion was made by the Board to moved the track to the Middle School/High School area. He felt that due to circumstances involving the wetlands the Board will need to amend to bring the whole facility to the Middle School/High School or leave the whole facility at Sheppard and Myers. Mr. Bortner stated that it is going to cost \$2 million just to move dirt around. He felt that we can't afford to split the project. Mr. Smith stated that we are still gathering numbers and will make a decision which would be the best interest for the District. He stated that it might take a few months and that the elementary projects are our top priority. He felt that academics comes first and we should wait until we get definitive numbers on the building projects.

J. Other Business

Dr. Moyer stated that he attended the Hanover Chamber Eye Opener Breakfast at Dutch Country. Members of the senior high participating in manufacturing class spoke at the breakfast. He was extremely proud of the students. He felt that we should move forward with internships and find more experiences for them. Mr. Bortner stated that the four spoke as young men. He wanted to see students better qualified for college, industries, etc.

Dr. Moyer stated that Mr. Smith, Jim Baumgardner and himself presented the PlanCon documents to the Department of Education this afternoon. It was a long process and he wanted to commend Mr. Baumgardner. There were minimal questions and we should be able to move forward soon. After the approval is given, we will need to advertise and give a 20-day notice for a public meeting and wait 30 days after the meeting for public comments.

The next Building and Grounds meeting will be February 5th at the Administration Office.

K. Next meeting date:

The new planning meeting will be held on Monday, February 8, 2010, at 6:00 P.M.

The next Board Meeting will be held on Monday, February 22, 2010, at 6:00 P.M.

L. Adjournment

Mr. Bortner made a motion to adjourn the meeting. Seconded by Mr. Edwards. The meeting was adjourned at 6:45 P.M.