

**Hanover Public School District
School Board Planning Meeting
Monday, January 4, 2010 - 6:00 P.M.**

MINUTES

I. Opening Business

- A. Call to Order -- The meeting of the Hanover Public School District Board of Education was called to order at 6:18 P.M.
- B. Pledge of Allegiance
- C. Roll Call - Board members present:
Mr. Bortner, Mr. Engle, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mr. Smith,
Mrs. Smith, Mr. Watson

Board member absent: Mr. Edwards

Also Present:
Mr. Grimes, Mr. Hershner, Dr. Krout, Mr. Wagner, Mrs. Frock, Mr. Wentz, Mrs.
Dubbs, Tania Kuhn, Sierra Bair, Tara Kauffman, Jessica Rega, Lisa Gallagher,
Heather Faulhefer, Evening Sun; Larry and Danielle Little, Teresa Erdman, HEA;
Tina Poole, Rick Musselman
- D. Recognition of Visitors and Public Comment:
Public Comment: Mr. Smith announced there was an executive session prior to the
meeting to discuss legal issues.

II. Matters for Which Board Action is Required

A. Personnel

- 1) **Employment-** The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

Administrative Employee:

Rick Musselman, Assistant Superintendent, effective date to be determined upon release from current employer through June 30, 2013. Rate of compensation will be \$96,700.00 (enclosure).

Professional Employee:

Jessica Rega, English as a Second Language Teacher, effective date to be determined. Rate of compensation will be Instructional I Step I, prorated for the remainder of the 2009-2010 school year. Ms. Rega will serve as an extended substitute prior to beginning the assignment (enclosure).

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

January 4, 2010

2

Substitute Employees:

Melissa Seidman, half-day long-term substitute social studies teacher, effective January 18, 2010. Rate of compensation will be Instructional I Step 3, prorated for half-day for the remainder of the 2009-2010 school year (enclosure).

Sierra Bair, long-term substitute social studies teacher, effective January 18, 2010. Rate of compensation will be Instructional I Step 1, prorated for the remainder of the 2009-2010 school year (enclosure).

Steve Little and **Melissa Seidman**, day-to-day substitute teachers effective immediately. Rate of compensation will be \$95.00 per day.

DISCUSSION:

Mr. Smith noted that the Board is approving Rick Musselman as the new assistant superintendent. He felt it will be a pleasure to work with him. Dr. Moyer stated that he appreciates all the support he received from the Board and staff during the interview process. Mr. Musselman will begin employment on January 18. Mr. Musselman thanked the Board for their support and he is very excited about the opportunity.

BOARD ACTION:

Mr. Bortner made a motion to approve the employment items as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 8-0.

- 2) **Other Business** - None

III. Committee Reports

A. Building and Grounds

- 1) **INFORMATIONAL ITEM – Washington Elementary and Hanover Street Elementary Renovation Project Update**

DISCUSSION ON WASHINGTON ELEMENTARY:

Mr. Baumgardner stated that PlanCon A & B will be combined and is about ready to submit. PlanCon A requires you to account for the implications as far as cost. The total of the project would be approximately \$5.5 million plus a classroom at a cost of \$170,000 for a total of \$5,284,175. There would be an estimated engineering fee of \$317,051 and moveable equipment fee of \$200,000. The total estimated for the entire project would be \$5.8 million. It would include construction costs, printing, supervision and demolition costs of \$798,000. The financing costs would be \$109,000, which we have paid five years ago when the debt was incurred. The plans presented included three kindergarten classrooms each with own toilet, two first grade classrooms with toilet access, two second grade classrooms, two third grade classrooms, and two fourth grade students. Also there would be a fair share LIU classroom, music/art room, and two extra rooms for projected growth. These rooms would also be used for children to be placed during construction in other areas. Mr. Baumgardner stated that classrooms

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

January 4, 2010

3

are the least expensive part of construction. The approximate cost of one classroom is \$168,000. Dr. O'Connor wanted to be careful with the taxpayer's money. Mr. Baumgardner recommended that the extra kindergarten classroom be built. The multi-purpose room would be a size comparable to Clearview's multi-purpose room. Dr. O'Connor wondered if changes were made how it would affect the construction schedule. He wondered about putting the library in the middle of the building and no additional classrooms. Mrs. Lingg stated that it represents what the District feels they need for the next 20 or longer years. Mr. Baumgardner stated that Washington would like to have separate art and music rooms. Mr. Bortner noted that portable temporary classrooms would cost a lot. Dr. Krout stated they would like to set up a music/science room. Mr. Baumgardner is planning that during the first summer they would take out all of the asbestos and during the school year they would be building the new parts. He gave a timeline for the project of one whole school year and two summers. The parking lots would be completed the first summer. He noted that with this project it should not increase taxes and the money has been in the District for five years. Mrs. Funk wondered about cost overruns. Mr. Baumgardner stated that it is hard to build a three-dimensional object in two dimensions and there are always changes. An amount of an additional 10 percent was added on top of the figures to take care of overruns. He obtained the numbers from contractors that do a lot of school projects. Mr. Wentz stated that we are paying .3% interest on the remaining 14.6 million debt issue, which is a phenomenal number. Mr. Smith wondered if reimbursement has to be used for this project. Dr. O'Connor noted that we are reimbursed 15% only on reimbursable areas. He wondered if we could get a date for an Act 34 public meeting. Mr. Baumgardner stated that it can't be done yet until the PlanCon documents are approved and a meeting with PDE has taken place.

COMMITTEE ACTION:

Mr. Bortner made a motion that the proposal is sent to the board for approval. Seconded by Mr. Smith and approved by the Committee.

DISCUSSION ON HANOVER STREET ELEMENTARY:

Mr. Baumgardner stated that the board saw these plans before and they were approved. The existing multi-purpose room and cafeteria would be taken down to the floor. PDE would then okay this to be a new area. There was consideration to make this area two classrooms but the load-bearing wall was a problem. There would be a new entrance, new administrative area, and new health suite. There would be a new two-story addition with three classrooms on each floor. The plan is to have three kindergarten classrooms, fair share classroom, three first grade classrooms, three second grade classrooms, three third grade classrooms, and three fourth grade classrooms. It was felt that the district could handle these sizes if they need to shift children to another elementary. These classrooms could be used to put students in during renovation. Dr. O'Connor noted that the faculty room looked rather large. Mr. Baumgardner stated that it is 716 square feet and would be part of an existing area now. If needed it could be used as a classroom. Mr. Hershner noted that it would be a workroom as well as a lunchroom. Mr. Baumgardner presented the estimated costs as \$6,037,539 for the structure, architecture fees of \$362,252, and moveable equipment at \$250,000. The total would be \$6,649,791. Financing charges of \$120,500 have already

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

January 4, 2010

4

been paid. He felt that the total of projects would combine to about the allocated money and would leave little money for Sheppard and Myers Field. Mr. Baumgardner was hoping to come in with \$12 million for both projects. Mr. Engle felt that we should get good prices in the bidding procedures. Mr. Baumgardner agreed. PDE is estimating a median cost of \$179 per square foot. Dr. O'Connor wondered if we would be keeping what is usable furniture. Mr. Baumgardner stated he was not hired to do that part of the project. He is estimating \$250,000 for other equipment. Mr. Baumgardner stated that he has to do an updated facilities study. In the documents it references the other buildings and possible fund needs in the near future. There is very little need for additional funds at Clearview in the near future since it meets educational requirements. At the High School there is need in the parking lot. The administration building currently meets requirements to operate the district. The Middle School meets education requirements. The roof problems have been addressed. Windows are now an issue. There will need to be two additional studies done on heating and air conditioning. The heat pumps are starting to go bad and there are 50-60 currently in the Middle School. A traffic study needs to be done. He will have it ready to be presented at the next meeting on Monday night. Dr. O'Connor would like to have more information regarding the stadium. Mrs. Smith felt that the schools should come first. Mr. Baumgardner stated that the Board voted to bring the track here. There was more involved because of the wetlands. The Board hired Group Hanover to do a study on that. Dr. Moyer stated during a meeting they were led to believe that it would not be an issue but a letter was received that did not confirm what was stated at the meeting. Mr. Baumgardner stated that the sewer line is under the area that would be designated for the track. The sewer line would need to be moved which would be a major issue. The area displaces the baseball field, and soccer practice field. The estimated cost for a track would be \$300,000 plus the estimated outside costs of \$500,000 which could place the track at a cost between \$750,000 and \$1,000,000. At Sheppard and Myers the cost for lighting would be approximately \$200,000 and the other work \$2,000,000. Mrs. Funk felt that the work could be done a little bit at a time. If we used volunteers, we would come together as a community and build trust. Mr. Baumgardner stated that something has to be done with the track. The main problem is the dislocation of more playing field. Dr. Moyer stated that every track meet will be away this year. We need to do something as soon as possible regarding the track. The location of the track between the Middle School and High School is more complicated. The field at Moul Field could be used for field hockey or soccer only.

COMMITTEE ACTION:

Mr. Engle made a motion that the proposal be sent to the Board that the PlanCon A and B be sent to Harrisburg for Hanover Street. Seconded by Mr. Bortner and approved by the Committee.

2) Presentation/Proposal by the York/Adams Community Tennis Association

DISCUSSION:

Darryl Noble, Denise Dunn, Jeff Rebert, Susan Kolmer and Kathy McBride were present representing the York/Adams Tennis Association. The association was organized in 2004. Their purpose is to promote tennis. They would like to bring an indoor tennis

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

January 4, 2010

5

facility to our area. Their vision is to have a membrane over Hanover's tennis courts and also a modular building with locker rooms and administrative areas. They are currently getting competitive quotes. They felt if we had an indoor tennis Hanover would have better tennis teams. Tennis is the fastest growing traditional sport with 43% increased participation. There are currently 240 local tennis players who are involved in CTA. They felt the partnership would be a win-win situation. There would be little or no liability to the District. There would be no maintenance costs, reduce weathering of the courts and increase after school programs. They would like to have a lease agreement for five years with three renewal options up to 20 years. There would be student employment opportunities. It would improve community relations. No other school district in Pennsylvania has indoor facilities as far as they know. This would promote more physical opportunities. It was noted that they would need water, electric and sewer. Sewer was the biggest challenge. The fence would have to be moved. The bubble would attach at each membrane. In order to deflate it would take four to five hours. They would need an air conditioner unit but the bubble is usually 10 degrees lower temperature than the outside air. There would be an area for sitting to observe outside of the bubble. It would be a business club with membership, lessons, and junior clinics. The tennis teams and phys ed classes would be given the first choice free of charge. Mr. Smith wondered if parking would be an issue. It was stated that the club's hours are different than the District. Most of their busy time would be evenings and weekends. It was stated that it is an air structure and the blowers would keep it inflated. The manufacturer gives a 15-year warranty. Hanover's courts were the best layout for this facility. Mrs. Funk had concerns about the liability and insurance coverage. They will get clarification on the liability in the parking lot for participants coming to the facility. The cost of facility would be in the \$600,000 to \$900,000 range. They are estimating the membership cost to be about \$199 per year. Mr. Wagner stated that he had one concern. If they are scheduling matches, they should contact him to make sure he is not having a district event at the same time as they are. Dr. Moyer stated that one of the District's goals was a better partnership with the community. He felt that we would be dealing with quality people. Currently the tennis courts are not being used out of season. The Lancaster Country Club has a similar facility. Mr. Wagner wondered whether the sound of the blowers would be an issue. It was stated that the sound is very minimal. Mr. Smith felt that the Board should hold off voting until the next meeting. If the Board has any questions, please contact Dr. Moyer. Dr. Moyer will check with the attorney to see if this would be a problem. Dr. O'Connor wondered why Hanover's facility was not used in the past. It was stated that the other locations had bigger facilities. Dr. O'Connor was worried that other people would become rich off of this. It was stated that the prices would be made beneficial to students. They try to keep rates down. Their primary goal is to keep people playing tennis. They often run free clinics. Mrs. Lingg was worried that they would not be attractive for the District. She would like to see students have free periods of time. It was suggested that as part of the contract the liability issue and access to the teams be addressed.

3) Other Business - None

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

January 4, 2010

6

- B. Public Comments – Dr. Moyer stated that next week’s planning meeting will focus on Capital Reserve Funds in relation to Finances.

IV. **Adjournment**

The meeting was adjourned at 8:50 P.M.

The next Board meeting will be Monday, January 11, 2010, at 6:00 P.M. in the Boardroom.