

**HANOVER PUBLIC SCHOOL DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

**Monday, October 26, 2009**

**6:00 P.M.**

**A. Opening Business**

Call to Order – The meeting of the Hanover Public School District Board of Education was called to order at 6:00 P.M.

Pledge of Allegiance

Roll Call

Board Members present: Mr. Bortner, Mrs. Hersh, Mr. Kauffman, Mrs. Lingg, Dr. O'Connor, Mrs. Smith, Mr. West, Mr. Zeigler

Board Member absent: Mr. Smith

Student Board Members present: Gabriel Rosenbrien, Alex Daubert, Abbey Rhoades (alternate)

Also Present: Mr. Grimes, Mr. Czap, Mrs. Frock, Ms. McDermitt, Mr. Wentz, Mrs. Brown, Mr. Samuelsen, Mrs. Gunnet, Mrs. Smith, Mrs. Dubbs, Mike Vaux, HPESPA; Lisa Gallagher, Heather Faulhefer, Evening Sun; Rick Engle, Roberta Green, Guthrie Memorial Library; Sara Little, HEA.

**B. Recognition of Visitors and Public Comments**

**Public Comment:** None

**C. Approval of Minutes from Past Meetings**

The Board was requested to approve the minutes of the Board Meetings September 28, 2009, and October 12, 2009 (**enclosures**).

**BOARD ACTION:**

Mr. Bortner made a motion to approve the minutes as presented. Seconded by Dr. O'Connor and passed on a vote of 8-0.

**D. Committee Reports**

York School of Technology – Zeigler, Chair; West (Alternate) – The Board approved the fundraisers for this year. Skills USA will be holding a spaghetti dinner on November 5. Through OAC businesses may donate money directly to York School of Technology and receive tax credits. There will be an open house on November 19.

Recreation – Lingg, Chair; Kauffman (Alternate) – No Report

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PN Advisory – Hersh, Chair; A. Smith (Alternate) – Mrs. Brown presented an overview of activities that Practical Nursing students are participating in including child ID, Middle School physicals, wellness center, flu shots, college career night, Glatfelter wellness fair. The class of 93 starts in January. They are conducting interviews to fill the July class right now. An evaluation was given to employers who hired Practical Nursing students. They indicated that Hanover Practical Nursing students are given a preference over other students from other programs due to quality of students being produced.

Meet & Discuss Professional – West, Chair; O'Connor, D. Smith – No Report

Meet & Discuss Classified – D. Smith, Chair; Hersh, O'Connor – No Report

Meet & Discuss Administrative – O'Connor, Chair; Kauffman, D. Smith – No Report

Joint Wage Tax – Bortner, Representative; Zeigler (Alternate) – Dr. O'Connor reported that according to Act 32 every county will have one taxing authority. We will be included with York/Adams Taxing Authority. It will take two to three years to change the bylaws to receive voting rights. Every voting entity will get one vote.

Lincoln Intermediate Unit Insurance Trust – Wentz; BJ Frock (Alternate) – No Report

Legislative Liaison with Pennsylvania School Board Association – Hersh, Representative; A. Smith (Alternate) – No Report

Key Communicator's Network – A. Smith, Chair; O'Connor (Alternate) – The first meeting was held last Wednesday. The minutes from the meeting and listing was at Board member's seats. The group plans to meet three more times this school year.

Policy Committee – West, Chair; A. Smith, Lingg – The last meeting was October 22. The group learned about moodle where groups will collaborate via internet. The intent is to comment on policies. November 19 is the next meeting of the group.

Sheppard Myers Stadium Committee – Bortner, Chair; Hersh, O'Connor

Community Relations Committee – A. Smith, Chair; D. Smith, Kauffman, Zeigler

Student Board Members - Rosenbrien, Daubert, Rhoades (alternate)

Senior PSSA retakes are held this week. Local colleges are sending representatives to speak with students. Student Council has on the agenda for the meeting a request to attend a conference for student councils to meet and get new ideas, and learn leadership skills. Teachers are incorporating into the classroom smart boards which can be used with the internet and as a drawing board. The golf team finished .500. Three golfers went to counties. They are having a Campfel assembly tomorrow which includes music and screen and will help teens cope with stresses. There will be a McBeth field trip to Penn State York. The volleyball team went to districts. They also participated in "Dig for a Cure" which raised \$1200 for breast cancer research.

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**E. Superintendent's Report** - Dr. Moyer presented Troy Wentz with a award for a registered school official through PSBA. He also will be inducted in the legion sports hall of fame. The Hanover Foundation met recently and it was a very productive meeting. We are asked to collect student data for the next meeting. The construction project report is now available on the District's website. Dr. Moyer and Dr. Doll are doing walk-through observations and focusing on elementary schools first. During the observations they have been especially impressed with EveryDay Math. We are piloting a new structure for Committee meetings starting with November 9. It will be a planning and discussion session only. The final session will be a budget session. At the November session it will be focusing on budget expenses. At the December session it will focus on budget revenues. The band participated in a competition at the Dover School District and he was told our band did really well. He also regretfully noted the resignation to Dr. Wesley Doll. He wished him well at Upper Adams School District.

## **F. Standing motions regarding personnel**

- 1) **Employment-** The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

### **Substitute Employees:**

**Sierra Bair, Matt Blandin, Brian Carbaugh, Tegan Colley, Lisa Haines, Stephen Harkay, and Keith Nelson** substitute teachers, effective for the 2009-2010 school year. Rate of compensation will be \$95.00 per day.

### **BOARD ACTION:**

Mrs. Hersh made a motion to approve the employment items as presented. Seconded by Mrs. Smith and passed on a roll call vote of 8-0.

- 2) **New Business:**

- a) **Resignations-** The Board was requested to approve the following resignations:

### **Administrative Employee:**

**Wesley Doll**, Assistant Superintendent, effective date to be determined but no later than sixty days from receipt of resignation.

### **Substitute Employees:**

**Kay Wood**, day-today substitute teacher, removal of name from substitute list effective immediately.

### **DISCUSSION:**

Mrs. Hersh stated that she worked closely with Dr. Doll when he was principal at Washington Elementary and he will be greatly missed.

### **BOARD ACTION:**

Mrs. Smith made a motion to approve the resignations as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

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- b) **Approval to Advertise**-Pending Board evaluation, the Board was requested to approve advertisement for the position of Assistant Superintendent.

**DISCUSSION:**

Mr. West encouraged the Board to do the evaluation as quickly as possible. Dr. O'Connor wondered about the note pending Board approval. He would suggest that we review job descriptions and list areas that the person would need to fill.

**BOARD ACTION:**

Mrs. Smith made a motion to approve to advertise pending Board evaluation. Seconded by Mr. Bortner and passed on a roll call vote of 8-0.

- c) **Employment**- The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

**Substitute Employees:**

**Tegan Colley**, substitute teaching assistant, effective for the 2009-2010 school year. Rate of compensation will be \$9.67 per hour.

**Stacey Dodd**, substitute adult patrol, effective for 2009-2010 school year. Rate of compensation will be \$23.46 per day (**enclosure**).

**Supplemental Employees:**

**Eileen Gass, Jane Gross, Glenn Herring and Jason Weigle**, gameworkers effective for the 2009-2010 school year. Rate of compensation will be as listed on the SA-107A "Athletic/Event Report for Payment" for each appropriate position.

**Brian Martin**, assistant varsity wrestling coach, effective for the 2009-2010 school year. Rate of compensation will be \$2,767 (**enclosure**).

**Jason Zinn**, assistant varsity wrestling coach, effective for the 2009-2010 school year. Rate of compensation will be \$2,231 (**enclosure**).

**Tiffanie Garman**, Middle School Reading is Fun Club Advisor, effective for the 2009-2010 school year. Rate of compensation will be \$434.00.

**BOARD ACTION:**

Mr. Bortner made a motion to approve the employment items as presented. Seconded by Mrs. Hersh and passed on a roll call vote of 7-0. Mr. Zeigler abstained.

**G. Standing motions regarding Curriculum and Technology**

- 1) **Board Policies** – The Board was requested to approve the final adoption to (enclosures):
- 918 Title I Parental Involvement
  - 210.2 Possession/Use of Epi-Pens

**DISCUSSION:**

Mr. Bortner suggested that we also mention grandparents since they can really help out. Dr. Doll stated that he finished training on Title I. It is really difficult to get parents involved. He stated they were going to feature a grandparent's day. He spoke with several Title I parents and they thought it would be a good starting point. Dr. O'Connor wondered about whether a regulation should also be made to go with this policy. Dr. O'Connor wondered about an annual meeting and if it is required. Dr. Doll stated that it is required. Title I students are economically or developmentally disadvantaged. We gather data from free/reduced lunches and DIBELS. We received over \$500,000 including stimulus money for this. Three buildings qualify – Hanover Street, Clearview and Middle School.

**BOARD ACTION:**

Dr. O'Connor made a motion to approve the final adoption to the Board policies as presented. Seconded by Mr. West and passed on a vote of 8-0.

- 2) **New Business:**

- a) **Conferences/Workshops** – The Board was requested to approve the following conferences/workshops:

Jennifer Gomulka  
David Harnish

Pa. Assoc. of Student Councils  
Pennridge High School  
November 12-14, 2009  
Perkasie, Pennsylvania  
Cost: \$1,350 (Estimated registration, lodging,  
transportation for 5 students and 2 advisors)  
**(enclosure)**

**DISCUSSION:**

Dr. O'Connor wondered when these have to be approved. Dr. Moyer stated that when it is an overnight trip. All expenses are being paid by Student Council. Mr. West stated that the only expense is substitutes.

**BOARD ACTION:**

Mrs. Hersh made a motion to approve the conferences/workshops as presented. Seconded by Mrs. Smith and passed on a vote of 8-0.

**H. Standing motions regarding Finance**

- 1) **Middle School Activity Account** – The Board was requested to approve an additional Middle School Activity Account – 8<sup>th</sup> grade team.

**BOARD ACTION:**

Mr. Bortner made a motion to approve the middle school activity account as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

- 2) **New Business:**

- a) **INFORMATIONAL ITEM** – State Budget Analysis – Mr. Wentz stated that the basic education funding was a decrease of \$37,000 from budgeted amounts. Special Ed and Block Grants are the same. Under the Federal Stimulus Money they have removed the modernization, renovation and repair of facilities, which was a portion we were planning to use for the Middle School roof. Even though the basic education came up short the stimulus money has helped. The District have the option to reopen the 2009-2010 budget but Mr. Wentz felt that would only have a small impact and he didn't recommend. The Classrooms of the Future grant was eliminated. The Educational Improvement Tax Credit was reduced by 30 percent which will probably impact our Foundation. They contribute \$18,000 per year with the help of businesses donating money. Funding for the IU was cut 12 percent. Mrs. Lingg wondered how this would affect us. Mr. Wentz stated that in the long run it may not have a huge effect. Improvements were made in PELL grants and PHEAA grants which would help the Nursing Program. The first meeting was held with the safety committee. This will result in a five percent discount from the worker's compensation. If the committee was not established, there would have been an addition five percent reduction in state funding that the district would not have received. Dr. O'Connor wondered where the stimulus money will go. Mr. Wentz stated that the administrators will meet this week to determine this. There are strings attached and they will finalize and present the information to the Board.

- b) **Check Registers** – The Board was requested to approve the following check registers: General Fund including athletic \$753,014.00, Construction totaling \$81,553.00, Capital Reserve totaling \$71,253.25 and Cafeteria totaling \$65,863.56. Grand total \$971,683.81 (**enclosure**).

**BOARD ACTION:**

Mr. Zeigler made a motion to approve the check registers as presented. Seconded by Mrs. Smith and passed on a roll call vote of 8-0.

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## I. Standing motions regarding Facilities

- 1) **INFORMATIONAL ITEM** – Middle School Re-Roofing Project Update  
This project is pretty well completed. We withheld \$50,000 from the final payment until the paint is completed around the skylights. That should be more than enough to cover the cost of painting. This will not be completed until spring due to temperatures.
- 2) **INFORMATIONAL ITEM** – Wilson Avenue Sidewalk and Curbing Project Update  
This project is completed The final payment of the curbing was approved tonight in the check registers. Mr. Kauffman wondered why the curbing is not complete for the future entrance. It was recommended that we wait until following construction.
- 3) **INFORMATIONAL ITEM** – Washington Elementary and Hanover Street Elementary Renovation Project Update – We have been conducting meetings and working to formulate a PlanCon. We are looking for the best way to move forward with the projects that will minimize disruption to the students.

J. **Old Business** - None

K. **Other Business** - None

## L. **Next meeting date:**

The next Building and Grounds meeting will be Friday, November 6, 2009, at the High School at 10:00 A.M.

The next Planning/Budget-Finance Committee meetings will be Monday, November 9, 2009, at 6:00 P.M. in the Boardroom

The next Curriculum meeting will be held on Thursday, November 12, 2009, at 4:30 P.M.

The next Board meeting will be Monday, November 23, 2009, at 6:00 P.M. in the Boardroom.

## M. **Adjournment**

Mr. Bortner made a motion to adjourn the meeting. Seconded by Mr. Zeigler. The meeting was adjourned at 6:53 P.M. There was a brief executive session following the meeting to discuss legal issues.