

PERSONNEL COMMITTEE

AUGUST 10, 2009

ADMINISTRATION BUILDING

MINUTES

OPENING BUSINESS

Call to Order -- The meeting was called to order at 7:07 PM.

Roll Call -- Members present: Mrs. Lingg (Chair), Mrs. Hersh, Mr. Zeigler, Mrs. Smith

Also Present -- Mr. Yingst, Dr. Moyer, Mr. Grimes, Ms. McDermitt, Mr. Samuelsen, Dr. Krout, Mr. Wentz, Mr. Hain, Mrs. Dubbs, Sara Little; HEA; Mike Vaux, Rick Engle, Heather Faulhefer, Evening Sun; James Corbin, Roberta Green, Guthrie Memorial Library

2.0 PERSONNEL

Minutes – The Personnel Committee was requested to approve the minutes of the July 13, 2009, meeting (**enclosure**).

COMMITTEE ACTION:

Mrs. Lingg made a motion to approve the minutes as presented. Seconded by Mr. Zeigler and approved by the Committee.

PUBLIC COMMENTS: None

- a) **LBT Alternate Trustee:** The Committee was requested to recommend Board approval of Sara Little as an alternate trustee for Elaine Kennedy for the Lincoln Benefit Trust.

COMMITTEE ACTION:

Mrs. Lingg made a motion to approve the LBT Alternate Trustee as presented. Seconded by Mrs. Smith and approved by the Committee.

- b) **Other Business** - None

ADJOURNMENT:

The meeting was adjourned at 7:08 P.M.

THE NEXT PERSONNEL COMMITTEE MEETING IS SCHEDULED FOR SEPTEMBER 14, 2009, AT 6:00 P.M. IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.

BUDGET AND FINANCE COMMITTEE

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August 10, 2009

ADMINISTRATION BUILDING

MINUTES

OPENING BUSINESS

Call to Order -- The meeting was called to order at 7:09 P.M.

Roll Call -- Members: Mr. Kauffman (Chair), Dr. O'Connor, Mr. Smith, Mrs. Lingg

Also Present -- Mr. Yingst, Dr. Moyer, Mr. Grimes, Ms. McDermitt, Mr. Samuelson, Dr. Krout, Mr. Wentz, Mr. Hain, Mrs. Dubbs, Sara Little; HEA; Mike Vaux, Rick Engle, Heather Faulhefer, Evening Sun; James Corbin, Roberta Green, Guthrie Memorial Library

4.0 BUDGET AND FINANCE

Minutes – The Budget and Finance Committee was requested to approve the minutes of the July 13, 2009, meeting (**enclosure**).

COMMITTEE ACTION:

Mr. Kauffman made a motion to approve the minutes as presented. Seconded by Mr. Smith and approved by the Committee.

PUBLIC COMMENTS: None

- a) **Practical Nursing Tuition Rates - Practical Nursing Program Tuition Rates –**
The Board was requested to approve the following tuition rates resulting in an increase of \$450 (**enclosure**):

	<u>State Residents</u>	<u>Non-state Residents</u>
January 2010	\$7,700	\$10,040

COMMITTEE ACTION:

Mr. Kauffman made a motion to approve the Practical Nursing Tuition Rates as presented. Seconded by Mrs. Lingg and approved by the Committee.

- b) **INFORMATIONAL ITEM – Cafeteria Grant Denials**

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Mr. Wentz stated that we filed for six federal stimulus money grants. Some of the criteria for money included free and reduced lunch rates, wealth and need. We did not receive any of the money.

c) INFORMATIONAL ITEM – Annual Local Audit Schedule

Mr. Wentz stated that the annual audit will take place August 24 and 25 and September 14 through 18. There will be financial statements presented in the future as a result of this audit.

d) INFORMATIONAL ITEM – State Budget Update

Mr. Wentz stated that the state budget hasn't been approved yet. We have not been paid for the first subsidy nor has any school. The \$300,000 has not been received but will be in the future. It has greatly affected the LIU which can't have a fund balance. They are concerned about payroll. There may be some ramifications coming. Mr. Zeigler stated that it also applied to York Tech. Mr. Bortner wondered if we can pay bills. Mr. Wentz stated that we can rely on the fund balance. Mr. Bortner wondered if we could re-open our budget if we need. Mr. Wentz stated they will let us for a short time. Mr. Smith wondered if we could increase taxes. Mr. Wentz stated that was a difficult option because of practicality.

BOARD ACTION:

Dr. O'Connor made a motion that we develop a resolution to our state legislators that the school boards are expected to approve their budgets by a certain date and so should the state. Seconded by Mr. Smith and approved by the Committee.

DISCUSSION:

Mr. Kauffman stated that PSBA had recommendations for the wording. Dr. O'Connor stated that the Board could approve or revise at the next meeting.

e) Other Business – None

ADJOURNMENT:

The meeting was adjourned at 7:15 P.M.

THE NEXT BUDGET AND FINANCE COMMITTEE MEETING IS SCHEDULED FOR SEPTEMBER 14, 2009, AT 6:00 P.M. IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.

BUILDING AND GROUNDS COMMITTEE

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ADMINISTRATION BUILDING

MINUTES

OPENING BUSINESS

Call to Order – The meeting was called to order at 6:35 P.M.

Roll Call - Members present: Mr. Smith (Chair), Mr. Zeigler, Mr. Bortner, Mr. West

Also Present -- Mr. Yingst, Dr. Moyer, Mr. Grimes, Ms. McDermitt, Mr. Samuelson, Dr. Krout, Mr. Wentz, Mr. Hain, Mrs. Dubbs, Sara Little; HEA; Mike Vaux, Rick Engle, Heather Faulhefer, Evening Sun; James Corbin, Roberta Green, Guthrie Memorial Library

5.0 BUILDING AND GROUNDS

Minutes – The Building and Grounds Committee was requested to approve the minutes of the July 13, 2009, meeting (**enclosure**).

COMMITTEE ACTION:

Mr. Smith made a motion to approve the minutes as presented. Seconded by Mr. Bortner and approved by the Committee.

PUBLIC COMMENTS: None

- a) **INFORMATIONAL ITEM** – Middle School Re-Roofing Project Update
Mr. Baumgardner, architect, stated that the roofing company has moved to the West Wing. In order for them to finish in two weeks, they will need to work really hard. The rubber roof should be finished. The sheet metal may not be done. The company could claim four rain days. He stated that there is a penalty if the job is not completed in the amount of \$200 per day. Mrs. Lingg wondered about the additional work. Mr. Baumgardner stated that the additional work should be about two days. There will probably be a one-week extension.
- b) **INFORMATIONAL ITEM** – Wilson Avenue Sidewalk and Curbing Project Update
Mr. Baumgardner stated that there was a meeting between the contractor, Borough and Supervisor on site. The date of the contract was August 15 for them to complete the sidewalk and curbing. They couldn't start because the Borough was not finished with their work. The contractors will work on the handicap ramps, curbs and driveway at Washington before the beginning of school. The sidewalk at the High School could be completed in a week or two. They could

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work during school hours. The Borough hit a gas line, water line is in the way which had to be set before we started the project. They are still not finished. He stated the inlets are a problem on Wilson with the pipe pointing to the high school with the flare end. The maintenance department would have to edge around it. There was a suggestion to have a recessed box so it could be mowed around easily. Also, in regard to the ramp and the driveway exit out of the High School parking lot, they are higher than we are now. The Borough could do the blacktop work. If we could not respond, the contractor could extend and complete with concrete.

c) **INFORMATIONAL ITEM** –Washington Elementary and Hanover Street Elementary Renovation Project Update

There was a meeting regarding renovations. The parking lot at Hanover Street should have parking for a minimum of 30 cars. The Borough would not be moving the electrical lines because that is so expensive. It was felt that the alley be left the way it is currently but widened. There was a suggestion that cars come in and go out on Eagle Avenue. Gerry Funk is working on plans. It would cost \$100,000 to move poles. The size of the playground is a concern. It was suggested to expand the multi-purpose room into the kitchen. The kindergarten would have four classrooms and there would be three classrooms of other grades. The Kindergarten, grade 1 and grade 2 classes would be on the first floor with grades 3 and 4 on the second floor. There would be an additional classroom for ESL. They will come back with alternatives. They are looking at a new administrative area and new entrance. The playground would be reduced. They would like to meet with technology regarding the wireless concept and getting rid of the computer labs. They would meet with the food service coordinator in regard to Washington and Hanover Street. They are happy with the Clearview cafeteria set-up. Mr. Bortner stated that we are looking at borders and that could break up the elementary schools differently. Mr. Moyer stated that he gave the elementary principals an assignment to update the map with locations of student houses in the district. He would like to see if there could be a balance created in regard to enrollment. Dr. O'Connor wondered if there was a policy set as to borders. Is it fixed by policy or tradition? Mr. West stated that it is not fixed and has been fluid. Mr. West stated that three to four years ago plans were made to enlarge Washington. Mr. Baumgardner stated in the plans he made previously there were three classrooms planned for the future. Mr. Smith stated that we should wait until we get the figures. Mr. Kauffman stated that it is not fair for students to move from building to building once they enter a building as a kindergarten student. Dr. Krout stated that the family should be given the option. Dr. O'Connor stated he felt that in the future there will be greater instances of students doing cyber or home schooling and less students in physical classrooms. Mr. Baumgardner stated that the classrooms are not where the greater cost is compared to administration, restrooms and cafeteria. Mr. Smith stated he would like to see a new map along side of the current map. Mr. Baumgardner stated that could be done easily digitally.

d) **Other Business** - None

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ADJOURNMENT:

The meeting was adjourned at 7:07 P.M.

THE NEXT BUILDING AND GROUNDS COMMITTEE MEETING IS SCHEDULED FOR SEPTEMBER 14, 2009, AT 6:00 P.M. IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.

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AUGUST 10, 2009

ADMINISTRATION BUILDING

MINUTES

OPENING BUSINESS

Call to Order -- The meeting was called to order at 7:08 P.M.

Roll Call -- Members present: Mr. West (Chair), Dr. O'Connor, Mrs. Hersh, Mrs. Smith

Also Present -- Mr. Yingst, Dr. Moyer, Mr. Grimes, Ms. McDermitt, Mr. Samuelson, Dr. Krout, Mr. Wentz, Mr. Hain, Mrs. Dubbs, Sara Little; HEA; Mike Vaux, Rick Engle, Heather Faulhefer, Evening Sun; James Corbin, Roberta Green, Guthrie Memorial Library

3.0 CURRICULUM AND TECHNOLOGY

Minutes – The Curriculum and Technology Committee was requested to approve the minutes of the July 13, 2009, meeting (**enclosure**).

COMMITTEE ACTION:

Mr. West made a motion to approve the minutes as presented. Seconded by Dr. O'Connor and approved by the Committee.

PUBLIC COMMENTS:

a) **Other Business** – None

ADJOURNMENT:

The meeting was adjourned at 7:09 P.M.

THE NEXT CURRICULUM AND TECHNOLOGY COMMITTEE MEETING IS SCHEDULED FOR SEPTEMBER 14, 2009, AT 6:00 P.M. IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.